

Archives

# CNC Community CHRONICLE

September 24, 1976

#23 of 1976

SUNDAY - September 26



MONDAY - September 27



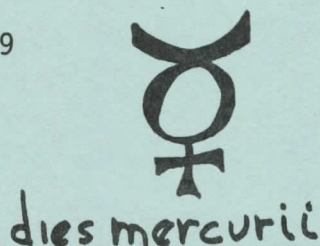
Birthday Congratulations to  
Marvin Brown and Phil Doleac

TUESDAY - September 28



Soccer - (Home) - Chowan  
4:00 P.M. College

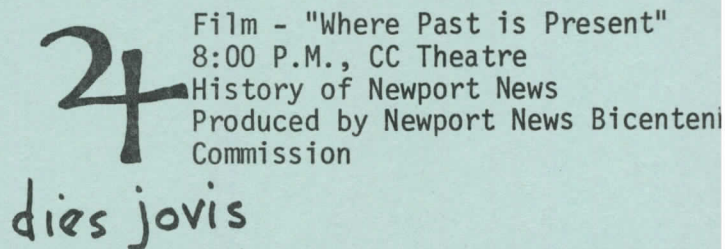
WEDNESDAY - September 29



Nominations Committee - CC209  
Noon

Birthday Congratulation to Linda  
Caviness

THURSDAY - September 30



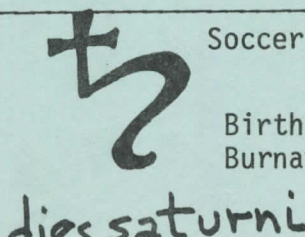
Film - "Where Past is Present"  
8:00 P.M., CC Theatre  
History of Newport News  
Produced by Newport News Bicentennial  
Commission

FRIDAY - October 1



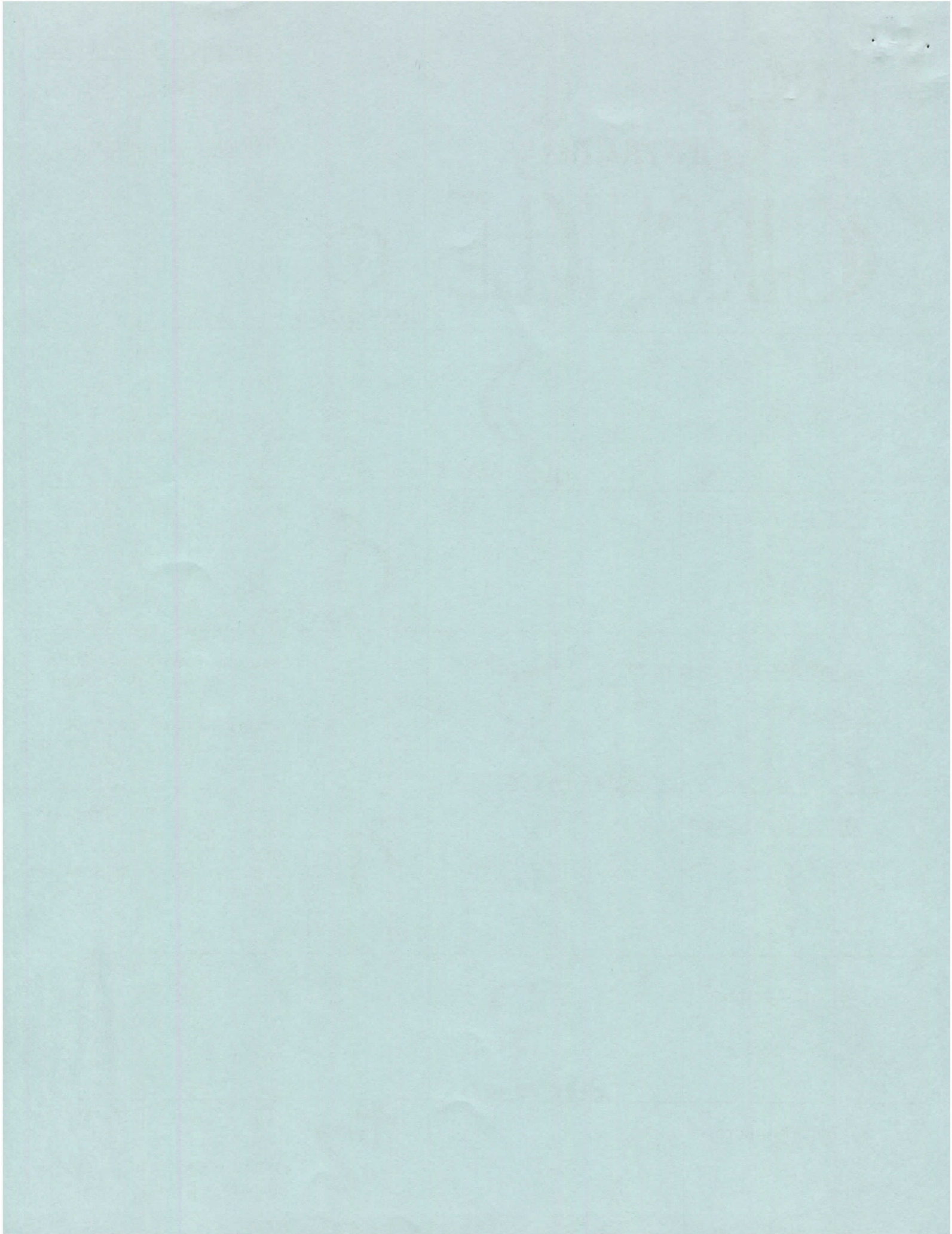
Happy Hour  
3:00 P.M.

SATURDAY - October 2



Soccer - (Away) - St. Andrews  
2:00 P.M.

Birthday Congratulations to  
Burnam MacLeod





## Dean's Announcements

### Responsibilities in the Dean's Office

During this year of transition in the Office of Academic Affairs, Dean Musial will devote all of his time and energies to all State Council activities as they relate to academic affairs (including the SCHEV Tenure/Workload Study revision of Appendix "M" of the State Budget Manual), the work of the Tidewater Area Health Education Committee (including external and internal program development), the ongoing work of the Tidewater Consortium for Continuing Education, the coordination and development of all inter-institutional academic program, the administration of the Interdisciplinary Studies program, and other routine functions such as preparing the CNC Community Chronicle. Dean Edwards will assume responsibility for all major internal authority and functions of the Office of Academic Affairs.

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### Committee on Health Professions

In order to provide an effective internal mechanism for regional (TAHEC) curriculum planning related to the Health Professions, the Health Professions Committee will assume the status of a standing appointed faculty committee. All proposals for new courses or new degree programs related to health professions will be reviewed and coordinated by this committee. The Committee may also propose new courses or degree programs on its own initiative. Proposals will in turn be forwarded to the Curriculum Committee and the Faculty for further review and action. (See attached report from the Curriculum Committee.)

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### Agenda Items for October Faculty Meeting

Please forward any agenda items for the October 8 faculty meeting to Mrs. Casey by Wednesday, September 29.

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### List of Faculty Committees

Attached to this issue of the CNC Community Chronicle is an up-to-date list of all elected and appointed, standing and ad hoc committees of the Faculty. Individual appointed positions are also included. If there are any errors of inclusion or omission, I would appreciate your calling them to the attention of Mrs. Casey in the Dean's Office.

\* \* \* \* \*

### Happy Hour

Happy Hour activities will resume on Friday, October 1, at 3:00 P.M. Please mark your calendars.

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# ADMISSIONS REPORT Fall 1976

This year the College experienced a 22.5% increase in applicants and new enrollees over last fall. In addition, we have experienced a general qualitative improvement (as measured by high school rank and S.A.T. scores) in our entering freshman class. These trends are summarized in the following two tables.

## Admission of Degree Candidates--1972-1976

	<u>Applicants</u>	<u>Admitted</u>	<u>Enrolled</u>
Fall 1972	689	610	455
Fall 1973	722	644	526
Fall 1974	707	643	516
Fall 1975	969	923	735
Fall 1976	1188 (up 22.5%)	1134 (up 23%)	901 (up 22.5%)

## Profile of Entering Freshmen--August 1975

<u>Class Rank in Fifths</u>	<u>Men</u>	<u>Women</u>
1st	16%	39 1/2%
2nd	37%	36 1/2%
3rd	27%	15%
4th	13%	7%
5th	5 1/2%	1%
Not Ranked	1 1/2%	1%

## Scholastic Aptitude Test Scores by Percentages

	<u>Men</u>		<u>Women</u>	
	<u>Verbal</u>	<u>Math</u>	<u>Verbal</u>	<u>Math</u>
750 - 800	-	1%	-	-
700 - 749	-	-	1%	-
650 - 699	1 1/2%	2%	1 1/2%	-
600 - 649	2 1/2%	6%	1 1/2%	4%
550 - 599	5%	10%	6%	9%
500 - 549	12%	16%	8 1/2%	14%
450 - 499	22 1/2%	19%	21%	19%
400 - 449	22 1/2%	28%	26%	16%
350 - 399	20%	10%	19%	26%
300 - 349	13%	6%	11 1/2%	9%
250 - 299	1%	2%	3%	3%
200 - 249	-	-	1%	-

Verbal Mean Score - 435 (Men)  
Math Mean Score - 462

Verbal Mean Score - 432 (Women)  
Math Mean Score - 467



## Profile of Entering Freshmen--August 1976

<u>Class Rank in Fifths</u>	<u>Men</u>	<u>Women</u>
1st	21 1/2%	47%
2nd	30%	30%
3rd	23 1/2%	13%
4th	15%	6%
5th	1%	1%
Not Ranked	9%	3%

## Scholastic Aptitude Test Scores by Percentages

	<u>Men</u>		<u>Women</u>	
	<u>Verbal</u>	<u>Math</u>	<u>Verbal</u>	<u>Math</u>
750 - 800	-	-	-	-
700 - 749	-	-	-	-
650 - 699	1%	3%	2 1/2%	1 1/2%
600 - 649	5%	6 1/2%	7 1/2%	5 1/2%
550 - 599	8%	12 1/2%	8%	10 1/2%
500 - 549	16%	22 1/2%	18%	21 1/2%
450 - 499	17%	19 1/2%	17%	17%
400 - 449	21 1/2%	19 1/2%	23%	16%
350 - 399	22%	14 1/2%	17%	17%
300 - 349	8 1/2%	2%	6%	10%
250 - 299	1%	-	1%	1%
200 - 249	-	-	-	-

Verbal Mean Score - 446 (Men)  
Math Mean Score - 481

Verbal Mean Score - 461 (Women)  
Math Mean Score - 458

The mean S.A.T. scores are particularly encouraging when compared with this year's national averages as reported by E.T.S.:

	<u>CNC</u>	<u>Nat'l. Avg.</u>
Verbal Mean (Men)	446	433
Verbal Mean (Women)	461	430
Math Mean (Men)	481	497
Math Mean (Women)	458	446

Some additional comments may be of interest:

We have experienced a 68% increase in classified applicants in two years; Admitted transfer students have increased 120% in two years; Approximately one-half of all students registered this fall are newly-admitted to the College; the percentage of students who accepted their admission to CNC (i.e., those who enrolled) is on the increase; and in the year starting September 1, 1975, and ending August 31, 1976, we have processed almost 5000 applications for admission.

We again have to thank all those members of the faculty and administration who gave their support (moral and otherwise) to the recruitment program this year and thereby made all this possible.

Keith McLoughland  
Mary Hardman



## FACULTY NEWS

MOHAN MEHTA has just recently been awarded his C.M.A. (Certificate in Management Accounting). Mohan was awarded his C.P.A. in August and now holds these two professional certificates in addition to his L.L.B. and three finance and accounting-related Masters' degrees.

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## LIBRARY NEWS

In the past weeks the library has received a number of inquiries from the faculty as to whether their children may check out books from the Smith Library.

Faculty members' children under the age of 18 may check out CNC library materials if their parents have completed a form stating that they (the parents) will assume responsibility for materials checked out to their children. Forms may be obtained from Patty Parks at the library circulation desk.

Children will be asked to complete information cards in their own names and will sign out library materials in their own names also. For purposes of applying the circulation rules, including those pertaining to renewal and fines, faculty children will be considered as CNC students.

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## GRANTS & FELLOWSHIPS

NEH Fellowships in residence, previously announced (deadline Nov. 8) are for teachers in 2- and 4-year colleges which have neither doctoral programs nor large library collections. Stipend up to \$13,500; seminars will be in American history (Columbia), art history (Columbia), classics (Texas), comparative literature (Hofstra), European history (Cal/Santa Barbara), music (Chapel Hill), philosophy (Cal/Davis), political science (Cal/Santa Barbara), religion (Yale), sociology (Brown), Spanish (Duke), English lit (Penn), English and American poetry (Boston U.), humanities (Cal/Santa Cruz).

NSF Ethical and Human Value Implications of Science and Technology: no deadline yet set.

Reminder: NSF Local Course Improvement for Undergraduate Science Education deadline is November 5.

Single faculty members or groups might be interested in working with faculty of another institution in seeking an NEH grant for an Institute For Teaching in the Humanities. It would be necessary to involve faculty of another institution because of some of the requirements for the institutes, such as a large research library collection at the host institution. However, a consortium arrangement is possible. Fall 1977, or Spring 1978, institutes should start planning immediately.

Four Virginia groups received grants of approximately \$24,000 each in the first year of training grants for metric education from the U.S. Office of Education: Blue Ridge Community College, Virginia Union University, Fairfax County Public Schools, State Department of Education.



Title I, Higher Education Act: primarily under the umbrella of continuing education. Interested faculty should speak to Dean Wood. Deadline: October 15.

NSF Science Faculty Professional Development. Deadline: January 7.  
Federal Register, September 20, Part 2, is a complete dossier of HEW's record systems in compliance with the Privacy Act of 1974. (in Library).

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#### NOTICES

##### Time Sheets for Student Assistants

The Business Manager requests that all department chairmen, or whomever they designate, be responsible for submitting the time sheets for the students employed by their department. These time sheets must be in the Business Office no later than the last working day of the month (September 30, 1976, at 5:00 P.M.)

Prompt submission by one person in each department is necessary to insure timely receipt of payroll checks.

Pay checks will be distributed to students October 15, 1976.

Business Manager

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##### Misuse of State-Owned Vehicles

TO: All Faculty and Staff--The following letter has been received from Mr. Douglas B. Fugate, Chairman Central Garage Car Pool Committee:

During the past years, numerous letters and memoranda have been received and written on the subject of the misuse of state-owned automobiles. At this time when we should all be concerned with the austere economic situation, it is of paramount importance that special emphasis be placed on the proper utilization and operation of state vehicles.

The Car Pool Committee feels that a complete review of Section 8, General Operation, of the Car Pool Regulations and its charge of responsibility to all state employee vehicle operators is in order. In addition to this review, you should remind the old and new operators in your agency of the seriousness of vehicle misuse, the need for authorized car pooling, and a concentrated effort to reduce their travel requirements.

The success of this re-emphasized program hinges on your close supervision and that of the assigned agency transportation officer. Please do not take this matter lightly. With your support and the cooperation of each one of your employees, the Committee is confident that the number of misuse reports can be reduced.

Douglas B. Fugate, Chairman  
Central Garage Car Pool Committee.

The following information appears in the manual for the use of state vehicles in the section on general operation:



## Section on General Operation

Any person who operates a State vehicle should drive in such a manner as to be a credit to themselves and the Commonwealth. Operation of a State vehicle by anyone in a manner that could bring discredit to the Commonwealth may result in disciplinary action toward the operator. Operators should practice defensive driving which means anticipating and observing the actions of other drivers and controlling your vehicle in such a manner so as to avoid an accident involvement.

It is the operator's responsibility to know and abide by the Motor Vehicle Laws of Virginia. A display of courteous driving habits should be exercised at all times.

Operators shall limit the use of State-owned vehicles to official state business. State vehicles shall not be used for personal trips. Operators guilty of misuse are subject to disciplinary action by agency head.

"Hitchhikers" should not be picked up by operators of State vehicles. It is permissible and advisable, however, to render assistance in case of accidents or other emergencies to the traveling public.

All agency, department, or institution heads are charged with the responsibility to enforce any regulations necessary to bring about the proper use of Pool vehicles assigned to their department or agency. Regularly assigned vehicles should not be driven home unless the duties of the employee warrant such use. If this be the case then a letter should be written to the employee by the agency head setting forth the justification that permits said employee the privilege and responsibility of driving a vehicle to and from work. A copy of this letter of justification should be sent to the Central Garage Car Pool Fleet Manager for his records.

The Car Pool Committee by virtue of authority delegated by the Governor may recall vehicles from any agency should any such agency be guilty of misuse. This same authority grants that the committee may recall and reassign any pool vehicles when records indicate that an agency shows limited usage being made of its vehicles.

Agency heads should encourage the use of personal vehicles in lieu of State vehicles when practicable in the best interest of the State. Where there would be a concentration of State vehicles, such as an agency conference, it is recommended personal vehicles be used. This hopefully, will result in a better image being projected to the public. Also when plans are to utilize the trip pool vehicles for short trips (less than 50 miles) consideration should be given for using personal vehicles. This will enable trip pool vehicles to be utilized for longer trips where personal vehicles possibly would not be desirable.

Approval for out-of-state travel by automobile in excess of 200-mile round trip must be obtained from the Agency Head or his delegated representative prior to such trip.

Business Manager

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## Slide Copies

Arrangements have been made for slides to be taken of any material so requested by members of the faculty at a cost of 22¢ each slide. Call 7161 for further information - Office of Dean of Student Affairs.



## COMMITTEES OF THE FACULTY

(Appointed)

### ACADEMIC BUDGET COMMITTEE (Dean of Academic Affairs)

Bauer	King, A.
Buoncrisiani	Kostaki
*Edwards ( <u>ex officio</u> )	Morris

### AFFIRMATIVE ACTION COMMITTEE (President)

Ashcroft, André (student)	*Morgan
Blount	Randall
Howard, Marilyn (staff)	Reppen
Maniyar	Slocumb
McLoughland	Sweat, Dennis (student)
Mollick	Winter

### ATHLETIC COMMITTEE (President)

Babcock	Ireland, John (student)
Bailey, Tom (student)	*MacLeod
Cummings	Panak, Sandra (student)
Cuva, Beverly (student)	Polis ( <u>ex officio</u> )
Dely, Robert (student)	Pugh
Gleaton, Karen (student)	Vaughan ( <u>ex officio</u> )

### BUILDINGS & GROUNDS COMMITTEE (Business Manager)

Bankes	Mosteller
Bright	Skillman
Cones	*Staman
Edwards	Webb, J.
Hones ( <u>ex officio</u> )	

### COLLEGE SHOP ADVISORY COMMITTEE (Business Manager)

Brown	Mesic, Mickey (student)
*Cones	Miley
Doleac	Reppen
Haskins ( <u>ex officio</u> )	Saunders
Hones ( <u>ex officio</u> )	Sullivan ( <u>ex officio</u> )

### CONTINUING STUDIES COMMITTEE (Assistant Dean of Academic Affairs)

#### Sub-Committee on Credit-Free & CEU Studies

Cummings  
Doerries  
Herren  
Simmons  
\*Webb, G.  
Wolf

#### Sub-Committee on Off-Campus Studies

Avioli  
Jenkins  
King  
\*Moore  
Morris  
Nason



FACULTY-LIBRARY COMMITTEE (Librarian)

Bostick  
Demirgian  
Eddins  
Harwood  
\*Jenkins  
Kernodle

Moore  
Schell  
St. Onge  
Teschner  
Webb, G.  
Wolf

GRADUATION COMMITTEE (President)

Blount  
Brown  
Buoncristiani  
Forehand, Alicia (student)  
Frapolli, Alice (student)

Johnson  
Lord, Patricia (student)  
\*St. Onge  
Wert, Vincent (student)

HAPPY HOUR COMMITTEE (Dean of Academic Affairs)

\*Hoaglund  
Johnson  
MacLeod

Simmons  
Teschner

HEALTH PROFESSIONS COMMITTEE (Dean of Academic Affairs)

Booker  
Colonna  
Hammer  
Kernodle

Lopater  
\*Markusen  
Royall  
Simmons

INTERDISCIPLINARY COMMITTEE (Dean of Academic Affairs)

Avioli  
Doerries  
Friedman

Jones  
King, A.  
Parks

APPOINTED POSITIONS ON THE FACULTY

Affirmative Action Coordinator -- Dr. Lora Friedman  
Campus Danforth Representative -- Dr. Ross Brackney  
Campus Fulbright Representative -- Dr. Walter Knorr  
Coordinator fo Health Professions -- Dr. Aletha Markusen



## COMMITTEES OF THE FACULTY

(Elected)

### ACADEMIC STATUS COMMITTEE

Blount (ex officio)  
\*Booker  
Freiden  
Hoiberg

Mollick  
St. Onge  
Vaughan

### ADMISSIONS COMMITTEE

Brown  
Collins  
Colonna  
Doerries

\*Guthrie  
Kostaki  
McLoughland (ex officio)

### CURRICULUM COMMITTEE

Ferry  
Healey  
Hoaglund  
Hubbard, J.

Edwards (ex officio)  
\*Pugh  
Reppen  
Saunders

### DEGREES COMMITTEE

Blount (ex officio)  
Chang  
Edwards (ex officio)  
Jenkins

\*Jones  
Maniyar  
Winter  
Wise

### FACULTY ADVISORY COMMITTEE

Bankes  
\*Daly  
Doane  
Doleac

Hilliard  
Parks  
Sanderlin  
Wildblood

### FACULTY EVALUATION COMMITTEE

Boyd  
Cones  
Harwood

Millar  
Moore  
\*Sacks

### NOMINATIONS COMMITTEE

Chambers  
\*Knorr  
Edwards (ex officio)  
Olson

Randall  
Riley  
Slocumb

## AD HOC ELECTED COMMITTEES

### AD HOC COMMITTEE ON PROMOTION CRITERIA

Booker  
Durel  
Guthrie

Maniyar  
Pugh  
\*Wildblood







## COMMITTEE REPORTS

### Curriculum Committee

The Curriculum Committee will meet on the 2nd and 4th Wednesdays of the month at 3:15 P.M. in the Campus Center. As usual our meetings are open to any Faculty member who wishes to attend.

At its last meeting we:

1. Suggested to the Dean of Academic Affairs that the Ad Hoc Committee on the Health Professions become a standing Faculty committee, that its membership be enlarged, and that all courses and degree programs related to Health field be submitted to that committee for their recommendations before such proposals come to the Curriculum Committee.
2. Ask that any department planning to submit degree proposals to SCHEV by their February 1, 1977 due date, submit such proposals to the Curriculum Committee by November 15, 1976.
3. Ask that all topics courses for the spring, 1977 be turned in to us by October 1, 1976.

Jean Pugh, Chairman

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