



CHRISTOPHER  
NEWPORT  
COLLEGE

Date March 6  
Number 9 of 1987

# **THE CHRONICLE**

Published by the Office of the Vice President for Academic Affairs

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## **Monday**

March 9

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## **Tuesday**

March 10

Department Chairmen's Meeting, School of SSPS,  
2:30 PM S-159

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## **Wednesday**

March 11

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## **Thursday**

March 12

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## **Friday**

March 13

FACULTY MEETING - A105 - 3:00 PM

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## **Saturday**

March 14

## **Sunday**

March 15



# Official Announcements

Agenda for the Fifth Meeting of the Instructional Faculty, 1986-1987, 3:00 p.m., March 13, 1987, A-105:

- I. Approval of the minutes of the meeting of 2/6/87 (p. 4).
- II. Remarks by Interim President Healey.
- III. Committee Reports:
  - A. Academic Status Committee . . . . . Dr. Weiss
  - B. Admissions Committee . . . . . Dr. Mollick
  - C. Curriculum Committee . . . . . Dr. Weber
  - D. Degrees Committee . . . . . Dr. L. Morgan
  - E. Faculty Advisory Committee . . . . . Dr. Doane
  - F. Nominations Committee . . . . . Dr. MacLeod
- IV. Consideration of a recommendation from the Curriculum Committee that the following course be added to the curriculum of the College . . . . . Dr. Weber

MUSC 308 Romantic Music (3-3-0)  
Prerequisite: Junior or senior standing or consent of instructor

Romantic Music surveys musical culture of the 19th century. It views the lives, times, and music of composers who are today considered the world's greatest, like Schubert, Chopin, Brahms, Wagner, Verdi, and Tchaikowsky. The approach taken will be both sociological and esthetic. The course is designed for both music majors and non-majors. No previous music coursework is needed, however, library work and reading appropriate to the junior level are required.
- V. Consideration of a recommendation from the Degrees Committee (p. 5) that a grade of "C" or higher be required for graduation in each of the six required credits of freshman composition, and that enrollments in ENGL 101, 102, 103, or 104 in which a grade of "D" has been earned not be counted in applying the "three enrollment" limitation (Catalog, p. 35) for repeating these courses. . . . . Dr. L. Morgan
- VI. Consideration of recommendations from the Degrees Committee (pp. 5-6) regarding eleven student petitions. . . . . Dr. L. Morgan
- VII. Consideration of a proposal that the Instructional Faculty endorse a set of guidelines for sabbatical leaves (p. 7) recommended by the Board of Visitors' Task Force on Academic Activities. . . . . Dr. Paul
- IX. Consideration of a motion that the Instructional Faculty go into Committee of the Whole for the purpose of discussing a draft proposal from FAC (copies to be distributed) pertaining to the creation of a faculty senate. . . . . Dr. Doane
- V. Announcements.
- IV. Adjournment.

Those in attendance are requested to bring with them their copies of the draft proposal referenced in IX (above) and this edition of the CNC Chronicle.

-- Vice President for Academic Affairs

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### Deadline for Financial Commitments

The business functions of the College will commence conversion to "cash" management versus budget management beginning March 1, 1987.

Discretionary purchases and other financial commitments made after March 15, 1987, will be screened and evaluated on the basis of known firm commitments on our fund "cash" balances, as available on a weekly basis, without regard to budget balances within individual subsidiary ledger accounts. Commitments made after March 15, 1987, may require deferral or allocation to the next fiscal year.

Account managers are urged to cooperate with the effort to successfully bring our fiscal year to a close.

-- Vice President for Financial Affairs

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### RESERVATIONS FOR THE ANDERSON AUDITORIUM

Reservations for use of the auditorium in the Administration Building can be arranged through the Office of Continuing Education, 599-7158. The auditorium keys are also signed out from Continuing Education, Admin. 328. Please note this change and inform others in your department. Thank you.

-- Agnes Braganza, Director of Continuing  
Education

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## News and General Information

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### Library Hours

The Smith Library will be open regular hours during Spring Break. We will be open Monday-Thursday from 8:00 am to 10:30 pm and Friday from 8:00 am to 5:00 pm. There will be no reference service after 5:00 pm.

-- Wendell Barbour, Library Director

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### Butler and Musgrove Send Greetings

Dearest Friends,

Thank you so much for the wonderful party and lovely lamps. They look terrific on our desks.

The business is going well but we miss you all!

Everything you have done has meant so much to us. Leaving the College was like leaving a family. We may physically not be there but the emotional bonds and friendships made will always remain.

-- Love,

Becky Butler and Mary Kochli Musgrove

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### Student ID Cards Changed

The Campus Center wishes to advise the CNC College Community that effective March 1, 1987, student ID cards will no longer include a birth date. Please note that ID cards issued before this date will have student birth dates and will still be honored with the exception of use as age verification.

-- Kris Arnold, Campus Center Asst. Director

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### Psychology Club Dinner/Dance

The Christopher Newport College Psychology Club is sponsoring a dinner/dance on April 3, 1987. All faculty members and staff are invited to attend. The dinner/dance will be held in Christopher's with dinner from 7:00 to 9:00 and the dance will begin at 9:00.

The Hunan Restaurant on Jefferson Avenue will be catering and dinner will be an oriental buffet.

The cost will be \$7.00 per ticket. Please contact Emilie Smith at ext. 7094 for tickets or reservations.

-- Dr. Robert Herrmann, Chairman, Psychology  
Department

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### Sixth Annual Community Forum on Aging

The sixth annual community forum on aging will be held Wednesday, March 18 at Christopher Newport College. The forum is sponsored jointly by the Christopher Newport Gerontology Program, Riverside Hospital, and the Peninsula Agency on Aging. The theme of this year's forum is "Aging and Wellness."

The forum will begin with a keynote address by Dr. Robert Nirschl, a well-known authority in sports medicine who also has an interest in the relation of exercise and healthy aging. Following the keynote address there will be two sets of workshops dealing with such topics as "Handling Stress in a Stressful World", "Music and Dance as Motivators", "Osteoporosis: The Bone Thinner", "The Relationship of Physical and Emotional Well-Being", "Intimacy, Sexuality and Aging", "Models for Successful Aging", "Improving the Aging Client's Quality of Life Through Functional Assessment", "Wellness Updates for the Well-Elderly", and "Grandparenting".

Christopher Newport faculty members involved in planning and presenting the forum include Ruth Kernodle, Cheryl Mathews, Lea Pellett, Sandra Greniewicki, and Sanford Lopater.

The general public is invited and brochures with registration materials may be found in the library.

-- Ruth Kernodle, Chairman, Director of  
Gerontology

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## Faculty, Staff, and Student News

Professor Carl M. Colonna has had a paper entitled "An Economic and Legal Assessment of Recent Visual Artists' Reversion Rights Agreements in the U.S." accepted for presentation at the Western Economic Association International Conference. This Conference will be held in Vancouver, British Columbia, July 7-11, 1987.

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The Department of Biology and Chemistry hosted a meeting of Hampton chemistry teachers on February 25. Following a tour of the new chemistry laboratories, the teachers participated in a sample workshop on chemical bonding given by Larry Sacks. The workshop was based on a series of papers, "Coulombic Models in Chemical Bonding, published by Sacks last Spring in the Journal of Chemical Education. A preliminary proposal for a series of workshops to prepare teaching materials and instruct teachers in the use of this method in their classes has been submitted to the National Science Foundation.

Other recent contacts with area high school teachers and chemistry students include visits to area high schools where Larry has talked to more than three hundred juniors and seniors. In addition, he spoke on a somewhat broader topic of "The Electrical Nature of Matter" to two area high school science clubs.

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Betty Anglin will be exhibiting a watercolor collage in the invitational show at Thomas Nelson College library in March. She gave a program at Paul D. Camp College on Feb. 9th for the Franklin Art League on the Art Program at Christopher Newport College. Mrs. Anglin also conducted a watercolor workshop Feb. 24th at the Rawls Library and Museum in Courtland, VA.

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## Personnel News

### Supervisors' Workshop

The Personnel Office will be sponsoring a one-day PDS workshop - Fundamentals for Supervisors - on March 25, 1987 from 8:30 a.m. - 4:30 p.m. in The Terrace. The instructor, Mike Hudson, is a private training consultant with extensive experience in developing and conducting management and supervisory training programs. He currently serves on the faculty of the Department of Personnel and Training and teaches Fundamentals for Supervisors, Effective Problem Solving, and Team Building. Class size will be limited to 25 participants on a reserved seat basis. Please discuss this workshop with your supervisory personnel and call Becky Moore with the names of those you wish to attend by March 13, 1987.

### New Classified Personnel

Brenda Gesselman - Campus Police Officer - Campus Police  
Susanne Waltz - Fiscal Technician - Bookstore  
Maribeth Trun - Fiscal Director A - Business Office

### New Hourly Personnel

Carol Breitbeil - Secretary - Nursing Department

### College Vacancies - CNC Employees Only!

Executive Secretary	Continuing Education	Deadline - 03/13/87
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### Open to the Public

Assistant Professor	Psychology Department	Deadline - 04/07/87
Instructor	Mathematics Department	Deadline - 03/23/87

### Office of VPFA

We would like to welcome and introduce Maribeth Trun, our new Comptroller. Maribeth comes to us from the Auditor of Public Accounts. She is a graduate of Christopher Newport College and has recently received her CPA. We are very glad to have her with us!

## Committee Reports

### Minutes of the Faculty Meeting of February 6, 1987

- I. Minutes of the meeting of December 12, 1986, were approved.
- II. Interim President Healy addressed the faculty regarding faculty salary increases for 1987-88 and noted that the average increase for CNC faculty would probably be 8.5 percent, that amount provided for in the governor's budget. Individual salaries may fall above or below that mark due to merit considerations. Dr. Healy noted that if the state's goal of matching state institution faculty salaries with those of their peer groups is met, CNC may witness salary hikes over the next three years until it is at the 60th percentile of its peer group. President Healy also advised the faculty that CNC had submitted a request to the state for \$100,000 to replace and update computer equipment in the Administration building and added that although we have submitted no significant capital requests, we may receive some buildings and grounds monies from



### III. Committee Reports:

- A. Academic Status Report--No Report
- B. Admissions Committee--No Report
- C. Curriculum Committee--No Report
- D. Degrees Committee--No Report
- E. Faculty Advisory Committee--Dr. Doane announced that March 6 is the deadline for submitting Faculty Development Grants. He also said that the proposed constitution for the Faculty Senate will be on the agenda for the March faculty meeting.
- F. Nominations Committee--No Report

IV. The faculty amended the motion that they endorse the ad hoc Staffing Committee report. The amendment endorses the report up to page 24B, whereupon the procedures regarding termination due to financial exigency outlined in the Faculty Handbook are endorsed. The amended motion was passed.

### V. Announcements:

- A. Dr. Booker announced that Dr. Morris will deliver a talk, "The Moral Defense of Capitalism," Feb. 11, noon, A105. A luncheon will follow.
- B. Mrs. Reppen said that as faculty representative to the Board of Visitors, she will channel questions and recommendations regarding matters financial to the board.
- C. Dr. Morris announced that Dr. Ernest Boyer will speak at CNC on April 24. Dr. Morris invited faculty to present papers at next year's Dean's Colloquia and to recommend guests for the series.

\* \* \* \* \* -- Submitted by Madeline Smith

### Committee on Degrees Report of Meeting - March 2, 1987

The Committee met with L. Morgan, J. Chambers, R. Fellowes, M. Booker, and R. Persky present.

Dr. Summerville joined the committee to discuss a proposal from the English Department. The committee considered the following proposal and recommends approval by the faculty.

The English Department proposes that students must earn grades of "C" or better in both semesters of the six-hour sequence, 101-102/103-104, freshman composition.

The committee further recommends that transfer students satisfy the same requirement, and that the number of enrollments be changed to reflect no more than 2 F's in each of the above courses, but unlimited number for D's. If approved, implementation would occur in the 1988 fall semester.

In other business, the following petitions were considered.

Case 1 Student petitioned to be allowed to use the 1985-86 catalogue requirements for graduation, the one in effect when the student entered. The student also wishes to have the 30 of the last 36 hours in residency waived as a classified student. The student is presenting over (36) hours at CNC and is completing degree requirements for May 1987.

Committee action: Recommends approval based on departmental recommendation.

Case 2 Student petitioned to be allowed to present a non-sequence in natural science to satisfy that area; to be exempted from global courses in humanities and social science (has 12 hrs. in humanities and a sequence in social science.)

Committee action: Recommends approval based on the various departmental recommendations.

Case 3 Student petitioned to be allowed to use the 1985-86 catalogue requirements for graduation, the one in effect when the student entered.



Committee action: Recommends approval based upon the fact that advising has been under this catalogue and long range planning was accomplished, although the student was encouraged to enter unclassified.

- Case 4 Student petitioned to be allowed to use the 1981-82 catalogue requirements for graduation, the one in effect when the student entered as unclassified.

Committee action: Recommends approval based upon the fact all the student's hours have been taken at CNC and the department's recommendation.

- Case 5 Student petitioned to be allowed to waive the 30 hour residency requirement as a classified student. The student will have taken 30 hours for a second degree.

Committee action: Recommends approval based upon the fact 24 hours will be taken as a classified student and 6 hours as unclassified for a second degree, and that the department approves.

- Case 6 Student petitioned to be allowed to combine what was transferred in as an upper level course in sociology, but was lower level at the previous college, to combine with sociology 200.

Committee action: Recommends approval based on recommendation of the Sociology department.

- Case 7 Student petitioned to be allowed to present the distribution requirements for graduation from the catalogue (84-85) that was in effect upon entering CNC.

Committee action: Recommends approval based departmental recommendation.

- Case 8 Student petitioned to be allowed to present a 200-level natural science sequence to satisfy that area of distribution.

Committee action: Recommends approval based upon departmental recommendation.

- Case 9 Student petitioned to be allowed to present a non-sequence in natural science to satisfy this area.

Committee action: Recommends approval based upon departmental recommendation.

- Case 10 Student petitioned to be allowed to use the 1983-84 catalogue requirements for graduation, the one in effect when the student entered CNC. All of the 93 hours has been taken at CNC.

Committee action: Recommends approval based upon departmental recommendation and the fact that the student has already completed the distribution requirements of the 83-84 catalogue.

- Case 11 Student petitioned to be allowed to use the requirements of the 1985-86 catalogue which was in effect when they entered CNC.

Committee action: Recommends approval based upon departmental recommendation and that all advising and planning was done with that catalogue.

The meeting was adjourned.





# Christopher Newport College

50 Shoe Lane  
Newport News, Virginia 23606-2988

## MEMORANDUM

February 25, 1987

To: VPAA Richard Summerville  
From: Goals Committee for Academic Activities, Jay Paul, Chair  
Re: Guidelines for Sabbatical Leaves

A handwritten signature, likely of Jay Paul, in dark ink.

The Committee has completed its deliberations on guidelines for awarding sabbaticals and herewith submits its proposal for the review of the Faculty at its next meeting and for your consideration.

Although we have outlined a schedule for granting sabbaticals that could be used starting in the 1988-89 academic session, we have proceeded expeditiously in our work in the hope that the first sabbaticals can be awarded for the Spring of 1988. We believe that the Faculty should benefit from these opportunities for professional growth as soon as possible, and that there would be ample time in the Spring and Summer of this year to develop and review proposals, as well as to make administrative arrangements, for the first leaves.

The Committee also wishes to express concern about the manner of funding sabbaticals. We encourage the implementation of your idea of supporting the leaves through outside money. We fervently hope that existing programs of the College, or of the individual Schools, will not be weakened by the implementation of sabbatical leaves.

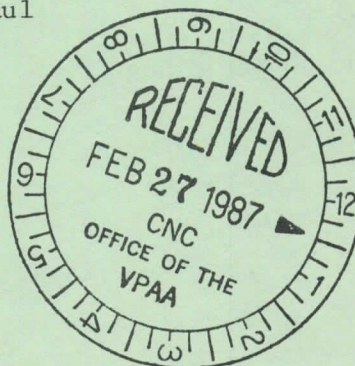
Finally, the Committee wishes to express its appreciation of your efforts and initiative in the development of this program. We are confident that the Faculty will welcome it and will be nourished by it. We think that it will benefit Christopher Newport College profoundly.

Respectfully submitted,

Jay S. Paul  
Chair

JSP/mlr  
Enclosure

cc: Committee members:  
Theodora Bostick  
Wendell Barbour  
Terry Maris  
Jay Paul  
Wayne Schell





## GUIDELINES FOR FACULTY SABBATICALS

### PURPOSE

Christopher Newport College will offer sabbatical leaves so that faculty may extend teaching abilities and continue professional and intellectual growth. Projects in such areas as research, creative work, professional retraining, and advanced study may be proposed. These activities should result in (1) improved teaching effectiveness, (2) enhanced research and/or artistic activity, (3) new capacity for service to the College or community, and/or (4) an advanced degree or retraining that permits teaching in a new area.

### ELIGIBILITY

Full-time, tenure-track faculty and T&R administrators are eligible to apply after six years of service at CNC, and may reapply after intervals of no less than six years of service after receiving a sabbatical. Applicant must hold a rank of assistant professor or higher at the time of application. The terms of the sabbatical enable a recipient to elect to use one full academic year, nine months, at one-half salary, or one semester (Fall or Spring) at full salary. If the one-semester option is taken, the remaining semester of the year may not be applied to the accumulation of the six years of service required before becoming eligible for the next sabbatical.

In either option, the College continues to contribute its full share of all established fringe benefits.

### APPLICATION AND SELECTION

Applicants should submit proposals to their Deans in September of the year preceding the academic year in which the leave is desired. The application should be made on the attached forms and should include a detailed description of the proposed activities for the leave period. It should also indicate the way these activities will contribute to the applicant's professional development and to the improvement of the College's academic program. Only those proposals



received by the application deadline are eligible for consideration.

Appropriate recommendation from the department chair after consultation with the department will accompany each application. In the case that a department chair is an applicant, the Dean will consult with the department. The Dean shall rank the proposals from his/her School that have been approved by chairmen, and shall furnish an explanation of what arrangements are contemplated for staffing and what budget adjustments will be required to maintain the departmental program during the applicant's absence.

The ranked proposals must be forwarded to the Faculty Advisory Committee no later than October 15 of the year preceding the academic year in which the leaves are desired. If there is any proposal from a T&R administrator, the VPAA shall appoint a T&R administrator (not an applicant) to serve as a non-voting, ex officio member during the FAC's deliberations. Any member of the FAC who is a candidate for a sabbatical may not participate in any deliberations.

By November 15, the FAC shall rank the proposals and indicate in writing which proposals should be approved and which should not. The FAC's recommendations are not subject to appeal, but the committee shall maintain records of its deliberations and, upon written request of an applicant, provide a summary evaluation of the applicant's proposal after the announcement of leave recipients. Leaves will be awarded on the basis of the merit of the proposals. At least four leaves will be granted each academic year, if there are enough meritorious proposals. All of the awards for a single year may not be given to T&R administrators or to the faculty of a single School. Seniority will be a factor in considering proposals of equal merit since, presumably, the need for renewal is greatest among those with the longest terms of service.

The VPAA shall act on these recommendations and forward his/her recommendations to the President no later than January 15. The President shall forward the names of those applicants selected for leave approval at its February meeting.



PROPOSAL FORMATProject Summary:

A proposal is to be directed toward independent study, research and/or graduate/postgraduate study which will enhance the applicant's teaching abilities, professional growth, and development. The title of the project should be short and descriptive. An abstract, one paragraph in length, shall be included.

Narrative:

The description of the project is the only demonstration that the Faculty Advisory Committee will have of the substance and potential of the project. It is important that the proposer not presume extensive knowledge on the part of the reviewers. Therefore, since members of the review committee may not have a specialized knowledge of the proposer's field, the proposal must be sufficiently detailed to describe the project in plain, non-technical English. There is no required format for the narrative. The following points should be addressed when they are appropriate to the proposal:

1. The proposal should state the objectives of the leave.
2. The proposal should clearly describe the applicant's specific program of study or research. Explain the basic ideas, problems, or questions intended to be examined, and illustrate the planned approach or line of thought, to the extent that it has been worked out.
3. The proposal should incorporate statements about the need for and the contribution of the project to teaching and scholarship in the particular field of study. Include a concise review of the relevant literature or state of affairs.
4. Indicate the project's relation to long-range teaching and scholarly objectives.
5. Specify the current status and feasibility of the project, and specify where the project will be conducted, and indicate the likelihood of access to archives,



collections, or institutions, if pertinent.

6. Describe the special skills needed for the project (e.g., foreign languages, computer literacy, etc.).

7. The proposer should state what scholarly activities might be expected at the end of the leave.

8. The proposal should identify all sources of funding in support of the sabbatical.

9. The narrative of the proposal is not to exceed five double-spaced, type-written pages of 1250 words.

✓ Professional Résumé:

The proposer shall provide an up-to-date outline of professional activities and accomplishments, including such items as:

1. Degrees earned and date of conferral.\*
2. Employment record.\*
3. List of academic honors, awards, or fellowships received and dates.\*
4. List of publications and important academic or professional presentations.\*
5. Other pertinent experiences and current activities.

\*Most recent first.

CRITERIA

The Faculty Advisory Committee will make recommendations on the basis of the following criteria:

1. The concept and organization of the project.
2. The enhancement the project will have on the teaching effectiveness and professional development of the applicant.
3. The quality or the promise of quality of the applicant's work as a teacher and scholar.
4. Commitment by the applicant to work full-time on the project to completion.
5. The length and quality of the applicant's service to the College.



### GOVERNING POLICIES

1. Competition is limited to full-time tenure track members who have completed six years of service at CNC. The six years must be completed before an initial educational leave award and between successive awards of educational leaves.
2. Proposals should be written in a clear, coherent and concise manner.
3. Final choices will be based upon recommendations by the Faculty Advisory Committee as to the relative merit of each proposal.
4. Receiving a sabbatical will not preclude eligibility for a Faculty Development Grant for purposes of supporting the sabbatical project.
5. All proposals become the property of the College and will not be returned to the proposer.

### TERMS OF LEAVE

A recipient of a sabbatical leave is expected to return to the service of the College for at least two full academic years after the leave is completed.

### REPORTS AND ACKNOWLEDGEMENTS

A written report summarizing what was accomplished during the sabbatical must be submitted to the VPAA, the faculty member's Dean, and the department chair within three months of the end of the leave. (A T&R administrator's report should be received by the VPAA by the same deadline.) In addition to a detailed summary of activities, the report should comment on the extent to which the experiences contributed to his/her teaching effectiveness and professional development. This report will constitute a major portion of the faculty member's evaluation for the academic year of the sabbatical. After completing the sabbatical leave, the faculty member is encouraged to apply to the Dean's Colloquia Committee to present all or part of the results of the leave activities.

Any publication or exhibition resulting from activity assisted by these sabbatical leaves shall carry the following acknowledgement: "This work was supported by a grant from Christopher Newport College."



## Application for Christopher Newport College Sabbatical Leave

1. Name in full \_\_\_\_\_  
Last First Middle
2. Office location and phone \_\_\_\_\_  
Building Room No. Phone Ext.
3. When were you first employed by CNC? \_\_\_\_\_  
Month Year
4. How many years of full-time service do you have with CNC? \_\_\_\_\_
5. With what department or professional area are you associated? \_\_\_\_\_
6. What length leave are you requesting?  
\_\_\_\_\_ One semester (full pay)  
\_\_\_\_\_ Two semesters (half pay)
7. Indicate the semester in which your proposed leave will begin:  
\_\_\_\_\_ Fall Semester  
\_\_\_\_\_ Spring Semester
8. Do you plan full-time commitment to the project?  
\_\_\_\_\_ Yes  
\_\_\_\_\_ No



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Christopher Newport College  
FACULTY SABBATICAL LEAVE PROPOSAL  
PROJECT SUMMARY

Title of project: \_\_\_\_\_

Location of project: \_\_\_\_\_

Principal proposer: (Name) \_\_\_\_\_

Date: \_\_\_\_\_ Signature \_\_\_\_\_

ABSTRACT



