

The C.N.C. Chronicle

MONDAY

NOVEMBER 2

Noon - Department of Psychology/V.P. - W124

4:15 - Department of English/V.P. - N203

1:30 - Department of Chemistry/V.P. - G112

TUESDAY

NOVEMBER 3

11:00 - Administrative Council

WEDNESDAY

NOVEMBER 4

3:00 - Department of Philosophy/V.P. - 449A

Noon - FPC - 449A

THURSDAY

NOVEMBER 5

2:30 - Department of Pol.Sci./V.P. - 449A

4:15 - Department of Computer Science - 449A

FRIDAY

NOVEMBER 6

3:00 - Department of History/V.P. - 449A

4:15 - Department of Biology/V.P. - 449A

11:00 - Department of LS&PE/V.P. - R131

SATURDAY

NOVEMBER 7

SUNDAY

NOVEMBER 8

OFFICIAL ANNOUNCEMENTS

Faculty Evaluations

Dossiers for 2nd year faculty are due on November 9, 1981.

Faculty Evaluation Committee

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Policy on Examinations and Evaluation of Students

Since there appear to be several possible interpretations of the policy on examinations and evaluation of students (page 38, Faculty Handbook), the Faculty Advisory Committee is working on a revision to this section of the Handbook for presentation to the Faculty for its action.

Because of the foregoing, any policy set forth at the beginning of this semester by any professor with regard to final examinations will be honored.

Vice President for Academic Affairs

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Travel Regulation

Travel outside the 48 contiguous states requires the prior written approval of the Commonwealth Secretary of Education when the traveler is to be reimbursed for expenses in the conduct of official business. Faculty or staff members anticipating such travel should allow a minimum of three weeks prior to departure for processing of the approval. Source(s) of funding, purpose of business and planned itinerary should be submitted to the appropriate Vice President, who is responsible for drafting a letter of request for the President's signature. Upon receipt, the Secretary of Education's written approval will be held by the college disbursing office until the reimbursement voucher is filed.

Acting Vice President for Financial Affairs

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Fall Book Order

From those ten departments which were notified in mid-October of library monies still available, we would kindly ask that your book requests be forwarded to the Acquisitions Department by December 4th at the latest. Failure to do so will result in a forfeiture of your unencumbered monies.

Floyd Zula, Head of Acquisitions

NEWS & GENERAL INFORMATION

Library Personnel Announcement

Margaret Stewart, Assistant Library Director for Public Services, will be on maternity leave November 1981 through March 1982. Jennilou Fernsler, Readers' Services Librarian, has been appointed Acting Assistant Director for Public Services until Margaret returns. The library will employ a part-time, temporary Readers' Services Librarian to assist with reference and interlibrary loan during this period.

Bette Mosteller, Library Director

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AN ANNOUNCEMENT OF A STATE OF VIRGINIA CLASSIFIED POSITION VACANCY

<u>CLASS TITLE:</u> Accountant B	<u>CLASS CODE:</u> 23013
<u>SALARY RANGE:</u> \$14,628 - \$19,991	<u>POSITION NO.:</u> 00102
<u>APPLICATION DEADLINE:</u> October 30, 1981	<u>DEPARTMENT:</u> Business Office
<u>DATE OF VACANCY:</u> November 16, 1981	

APPLICATION INSTRUCTIONS: EMPLOYEES OF THE COMMONWEALTH OF VIRGINIA WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND WHO ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE OF VIRGINIA APPLICATION FOR EMPLOYMENT (G.O. FORM P-112) AND SUBMIT IT TO MRS. MARY POINDEXTER, PERSONNEL OFFICE, ROOM 203, ADMINISTRATION BUILDING, NOT LATER THAN 5:00 P.M., OCTOBER 30, 1981.

DUTIES AND RESPONSIBILITIES: Incumbent will be responsible to the Controller for areas involving grants and contracts, auxiliary enterprises, documentation and maintaining documentation of accounting systems, and financial reporting. He/She will be responsible for accounting of grants and contracts and insuring that the College complies with Federal and State requirements. Coordinate the accounting for auxiliary enterprises including the campus center, bookstore, and intercollegiate athletics. Prepare financial reports, both interim and final, required by College and State and Federal regulations. Document and maintain documentation of accounting systems. Monitor capital outlay expenditures with budgeted data.

JOB QUALIFICATIONS: College degree in Business Administration or Accounting desired. Experience in accounting may be substituted for a degree on an equivalent time basis. Experience preferred in area of Federal grants and contracts and OMB-A21 requirements. Must possess highly developed organizational abilities and oral and written communication skills. Must be a self-starter and able to work without close supervision. Ability to work under pressure in a non-static environment.

AREA OF CONSIDERATION: Promotional opportunity for CNC employees. CNC will have the option of promoting a qualified CNC employee or selecting an applicant from another state agency or the public at large.

NEWS & GENERAL INFORMATION

Psychology Colloquium

The Department of Psychology invites all faculty, students, and staff to a colloquium to be held at 12:00 noon, November 20th, in the auditorium on the first floor of the new Administration/Faculty Office Building. Professor Kelly G. Shaver will be featured speaker on the topic "Philosophy of Mind and Attribution of Causality."

Dr. Shaver, an internationally known social psychologist, who teaches at the College of William and Mary, is the author of three books and over 35 articles and publications. His first book, An Introduction to Attribution Processes, is a major work in the attribution literature. His Principles of Social Psychology, 2nd edition, was published this year. He is also co-author of Empathy and Birth Order. He is currently working on a book on research methods in social psychology.

Dr. Shaver was Program Director of Social and Developmental Psychology Programs for the National Science Foundation in 1977-1979 and continues to review grant proposals for the Humanities Research Council of Canada.

Among his ongoing research projects are: a study on attributions of causality made by religious and nonreligious attributors (with Dr. Slocumb of the CNC Psychology Department); a study of attributions of responsibility distinguishing between acts of omission and acts of commission; and a study of attributions of causality and responsibility in situations where there may be mitigating circumstances such as insanity.

Dr. Shaver is on the editorial board of the Journal of Personality and Social Psychology, and reviews for 15 other journals including the Journal of Experimental Social Psychology, Personality and Social Psychology Bulletin, Behavioral and Brain Sciences, Sociology of Education, Sex Roles, and Social Psychology.

He will discuss his theory of multiple discrete causes, which is based on both philosophy of mind--specifically action theory--and on past work in attribution theory.

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Picnic Cancelled

The Faculty-Staff Picnic, scheduled for this Saturday has been cancelled due to insufficient interest. We'll try again next spring.

Happy Hour Committee

FACULTY/STAFF NEWS

Jennilou Fernsler was a discussant at the Children's and Young Adults' Services Round Table of the Virginia Library Association Region Three Fall Workshop. The workshop, held October 19 at the Chesapeake Public Library, was a consideration of the works of Zilpha K. Snyder.

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