

Archives 4.2.1

The Chronicle 1983-84

#7 of 1984
February 24

CHRISTOPHER NEWPORT COLLEGE

MON.

February 27

Curriculum Committee - Noon - N214

TUE.

February 28

President/VPs - 10:30 am

WED.

February 29

Orwell's 1984 - G145 - Noon - "Custodial Control in Institutions & Its
Implications" - Dr. Windsor

THU.

March 1

Chairmen, School of SS&PS - 2:45 pm - W110

FRI.

March 2

SAT.

March 3

SUN.

March 4

March 4, 5, & 6 - Golf -
District III (NCAA) - Quail
Ridge Course, Sanford, NC

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Vice President for Academic Affairs**

March Meeting of the Faculty

The regular March meeting of the Faculty will be held on Friday, March 16, 1984, rather than on Friday, March 9, 1984, as originally scheduled. All committee chairmen and individual members of the Faculty are reminded that the deadline for submission of items for the agenda of this meeting is 4:00 p.m., Wednesday, March 7, 1984. The agenda will be published in the 3/9/84 edition of this Chronicle. Committee reports pertinent to this meeting should be submitted for publication in this edition of the Chronicle by the same 3/7/84 deadline.

--Vice President for Academic Affairs

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Holidays

The College will observe the following holiday schedule during the spring and summer:

MEMORIAL DAY - The College will be closed on Monday, May 28, 1984. This is an authorized holiday and annual leave is not charged.

INDEPENDENCE DAY - The College will be closed Wednesday, July 4, 1984. This is an authorized holiday and annual leave is not charged.

Employees required to work for necessary services on the above holidays are eligible for compensatory leave.

--Personnel Office

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Telephone Training

During the week of March 12-17, Ms. Linda Hardwick, Telecommunications Training Counselor/Analyst will be on campus to train each employee on the use of the features available on campus telephones and how to make them work best for the needs of the user. With the rising cost of telephone services, this is a rare opportunity to take advantage of the expertise offered, at no cost, by the Department of Telecommunications.

Training will be scheduled in the department on the user's telephone and it is expected that a time will be chosen when all members of the department will be available.

A member of the Logistic's staff will be in touch with each department head for scheduling.

--Director of Logistics

NEWS & GENERAL INFORMATIONLarceny Reported During 1983

During the period of January 1, 1983 to December 31, 1983 there were 31 incidents of Larceny reported to Campus Police resulting in losses totaling \$3,263.00.

The following is a breakdown of the reported larcenies and the dollar loss:

Purse Snatching	1	7.00
From Autos	3	374.00
Auto Parts & Assce.	1	200.00
Bicycles	4	848.00
From Buildings	18	1,598.00
Coin Operated Machines	2	168.00
All Other	2	68.00
TOTAL	31	\$3,263.00

As noted, the majority of the reported larcenies occurred within campus buildings and involved the theft of wallets, purses, articles of clothing, jewelry, personal electronic equipment (radios, calculators, tape players, etc.) that were left unattended by the owners.

Campus Police offer these recommendations to help prevent or reduce the incident of larceny:

1. Do not leave wallets or purses unattended on or under desks or tables.
2. Do not leave bicycles unsecure and unattended. Lock bicycles in bicycle rack or to immovable object.
3. Mark your radios, tape players, calculators, etc. with your social security number.
4. Lock your automobile and don't leave valuables exposed in unattended vehicles.
5. Keep personal articles of clothing with you.
6. Do not leave your office open when unattended. Close and lock the door.

Most important of all, report suspicious persons observed on campus to the Campus Police immediately.

--Campus Police

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Christopher's Menu for Feb. 27 - March 2, 1984

Monday	Turkey & Stuffing w/Gravy Mashed or Scalloped Potatoes Lima Beans or Corn on cob Roll & Butter	\$2.45	Thursday	Lasagna Salad Garlic Bread Dessert	\$2.45
Tuesday	Club Sandwiches Potato Salad Apple Crunch	\$2.45	or	Meatloaf Mashed Potatoes w/Gravy or Macaroni & Cheese Corn - Roll & Butter	\$2.45
Wednesday	Lasagna Salad Garlic Bread Chocolate or Vanilla Pudding Clam Chowder per bowl	\$2.45 \$1.00	Friday	Shrimp Fried Flounder French Fries or Onion Rings Cole Slaw Hush Puppies	\$2.45

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Faculty Development Grant Application

The Faculty Advisory Committee will be accepting applications for faculty development grants during the period February 13, to March 2. Applications for activities and projects which occur prior to 12/31/84 will be considered.

All faculty members are encouraged to review the relevant guidelines and procedures on p. V-34-36, paragraph 5 of the current "yellow" College Handbook. Application forms are available from E. Daly, Wingfield 226 (7106) and Webber Casey, Office of the VPAA.

Faculty members who received grants in the fall 1983 are reminded of the requirement to submit a written report at the end of the grant period. Please see V-36, paragraph 4) for details.

--E. Daly, Chairman, F.A.C.

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Info to the Faculty - Consultation on Rewarding Exceptional Service

MEMO TO: Vice President for Academic Affairs, Dr. Richard M. Summerville Feb. 14, 1984
FROM: Vice Chairman of the Faculty and Chairman of the Faculty Advisory Committee
Dr. Jean E. Pugh, Dr. Elizabeth A. Daly

Your memorandum of January 12, 1984, reference **Exceptional Service**, addressed to the Vice Chairman of the Faculty and to the Chairman of the Faculty Advisory Committee stated the following:

One responsibility of this office in the coming semester involves "identifying those members of the faculty who have rendered exceptional service to the College;" our rules require that, to this end, "the Vice President for Academic Affairs will consult with ... the Chairman of the Faculty Advisory Committee" (among others).

I am writing to you today to invite you to provide such consultation. Prior to doing so, you might wish to read (or re-read) Section V-B-5 of the College Handbook and my related memorandum of 10/27/83 to the members of the faculty.

In order to be considered in the decision-making process, the counsel you provide must be written and must be in this office no later than noon, Wednesday, February 15, 1984.

The text of this memo constitutes the written counsel which we are providing in response to the above request.

The Vice Chairman of the Faculty and the Chairman of the Faculty Advisory Committee are elected representatives of the Faculty. Both of the present incumbents in these two positions feel that as such they are accountable to the Faculty for all actions taken by them in these positions and that they must represent the beliefs of the Faculty. In two relevant motions which gained almost universal acceptance on the floor of two recent Faculty meetings, the Faculty made its collective position quite clear. The text of the first motion is as follows:

The Faculty recognizes that evaluation for merit (exceptional service) salary increases is one aspect of the overall evaluation plan. The notation of meritorious service is established and recommended in the evaluation procedure by a predominantly and clearly positive evaluation accompanying recommendation for retention, where appropriate. Merit (exceptional service) salary increase is not recommended when

the evaluation establishes that the evaluatee has failed to perform adequately relative to the criteria for evaluation. In the case of the evaluation of tenured members of the Faculty who are evaluated every third year, meritorious service established at the time of the evaluation is assumed to continue and apply until the next evaluation is conducted.

The text of the second motion is as follows:

The Faculty directs that the consultation of the Vice Chairman of the Faculty and Chairman of the Faculty Advisory Committee with the Vice President for Academic Affairs relative "to identifying members of the Faculty who have rendered exceptional service to the college," should not include a list of recommended recipients with an accompanying rationale from the Vice Chairman of the Faculty and Chairman of the Faculty Advisory Committee.

The Faculty has not supported the rewarding of exceptional service either officially at a Faculty meeting or unofficially in the recommendations given to the two faculty members defined as participants in the selection of recipients of rewards for exceptional service.

Based on this guidance the Vice Chairman of the Faculty and the Chairman of the Faculty Advisory Committee offer the following counsel:

That the Vice President for Academic Affairs/Dean of the Faculty recognize and support actively the preference of the Faculty in the matter of rewarding exceptional service. We recommend that you use the influence of your office to persuade the President to place a resolution before the Board of Visitors which renders inoperative the sections of the provision in the College Handbook p. V-20 which speak to the rewarding of exceptional service.

This action would support the statement appearing in your October 6, 1983 memo, reference Faculty Salary Increases.

Finally, it is important to note that not only is the College committed to following established Board policy in this matter, but it is equally committed to doing so in a fashion that is fair, sensitive, professional, informed by systematic counsel, and easily capable of being perceived as all of these things. This implementation can not and will not ignore either of the two governing principles of applicable Board policy; and there is no default option that appears defensible on either ground. There is no escaping the reality that our circumstances this year compel decisions that are more difficult than last; last year was the only kind of year in which these decisions are truly easy.

We also are committed to a fair, sensitive and professional manner of payment for services rendered by the Faculty to Christopher Newport College. We support the implementation of the policies of the Board of Visitors. We support the making of difficult decisions when they are in the best interests of the College and the affected personnel.

To that end we strongly recommend to you the course of action which would negate the provision of the Handbook which speaks to the rewarding of exceptional service.

Dean E. Pugh Elizabeth A. Daly