

CNC CHRONICLE

1982-83

#17 of 1983
May 6th

MON.

MAY 9

10:00 am, 1:00 pm, 3:00 pm - VSRS Presentation - Employee Lounge, Ad. Building

9:30 - RIF Committee - CC233

TUE.

MAY 10

10:00 am, 1:00 pm, 3:00 pm - VSRS Presentation - Employee Lounge, Ad. Building

1:00 - Finance Adv. Committee

President/Vice Presidents - 9:00 am

2:00 - Curriculum Task Force - Board Room

WED.

MAY 11

THU.

MAY 12

FACULTY MEETING - 3:00 pm - N125

FRI.

MAY 13

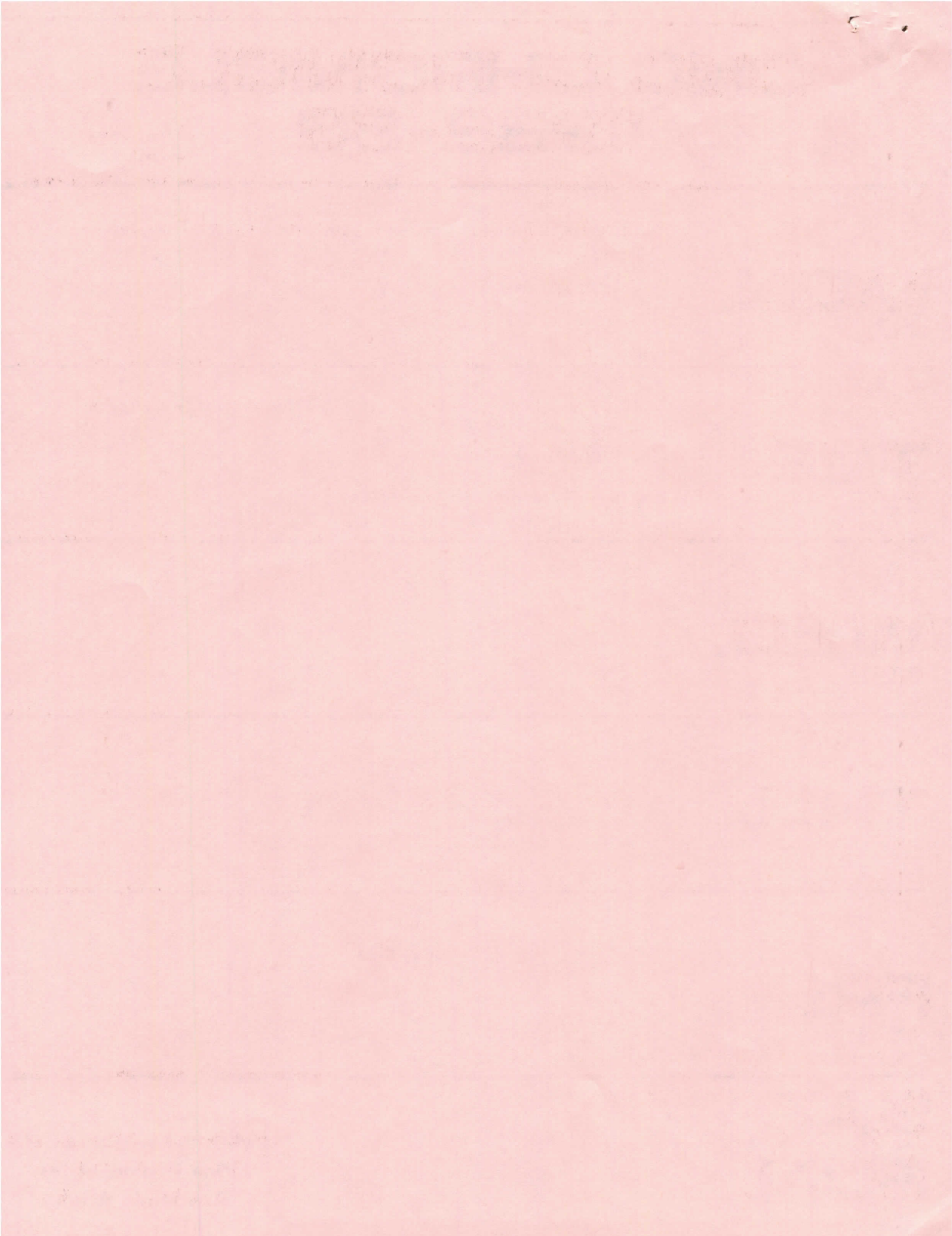
SAT.

SUN.

MAY 14

MAY 15

Published weekly by the
Vice President for
Academic Affairs



OFFICIAL ANNOUNCEMENTS

May Meeting of the Faculty

The regular May meeting of the Faculty will convene at 3:00 pm, Friday, May 13, 1983, in N125. The agenda for this meeting is as follows:

- I. Approval of the minutes of the regular meeting of April 8, 1983 (p. 6).
- II. Approval of the minutes of the special meeting of April 22, 1983 (p. 7).
- III. Committee Reports:
 - A. Academic Status Committee (Chronicle, 4/29/83, p. 5)... Dr. Buoncristiani
 - B. Admissions Committee Mr. Butchko
 - C. Curriculum Committee Dr. Hammer
 - D. Degrees Committee Dr. Paul
 - E. Faculty Advisory Committee Dr. Daly
 - F. Faculty Evaluation Committee Dr. Coker
 - G. Nominations Committee Dr. Herrmann
 - H. ad hoc Reduction in Force Committee Dr. Paul
 - I. ad hoc Curriculum Task Force Dr. Saunders
- IV. New Business:
 - A. Consideration of recommendations from the Degrees Committee:
 1. Student petitions (p. 9)
 2. Certification of candidates for degrees (p. 9 ; 4/29/83, pp. 11-14)
 - B. Consideration of recommendations from the Curriculum Committee (p. 9)
 - C. Elections as appropriate (Nominations Committee)
- V. Adjournment.

All members of the Faculty are requested to bring with them to the 5/13/83 meeting their copies of the CNC Chronicle of 4/29/83 and 5/6/83.

-- Vice President for Academic Affairs

* * * * *

Blue Cross/Blue Shield Reminder

Annual enrollment period for the Commonwealth of Virginia Health Care Program is May 1-31. Employees who wish to add eligible family members or enroll for the first time or change membership selection from Employee Only to Employee Dependent coverage must complete an application during the month of May for coverage effective July 1, 1982. Contact the Personnel Office for assistance.

-- Personnel Office

* * * * *

Vehicle Registration

Faculty/Staff members, who were issued a Temporary Parking Permit when their vehicle was registered on Campus, may obtain a Faculty/Staff Parking decal at the Campus Center Information Desk.

Building Evacuation

As a precaution for personnel safety, upon the sounding of an alarm to evacuate a building, all personnel are urged to remain calm and to move promptly from the building to an area well outside and away from the building.

-- Campus Police Chief

* * * * *

Status Report for Fall 1983

Classified applications for admission for the fall are currently running 19% ahead of last year at the same time. The following figures compare over status as of 1 May with the same date last year:

	<u>1982</u>	<u>1983</u>	<u>% Change</u>
Classified Applications			
Freshmen	511	515	
Transfers & Readmits	<u>259</u>	<u>401</u>	
TOTAL	770	916	+ 18.9%
Classified Admittees			
Freshmen	264	411	
Transfers & Readmits	<u>344</u>	<u>330</u>	
TOTAL	608	741	+ 21.8%
Early Registrants for Fall	1869	2135	+ 14.2%

If current trends continue through the start of fall classes our enrollment could be as follows:

Returning students:	2150
New freshmen:	485
New transfers & Readmits:	995
New Unclassifieds:	<u>1200</u>
TOTAL	4830

Numbers of sections, classroom capacities, and other limiting factors make this figure improbable, but early indicators do suggest another year of healthy increases.

-- Keith McLoughland
Dean of Admissions & Records

* * * * *

Summer Compensation for Regular Faculty

The "divisor" used in computing summer compensation for regular faculty teaching in summer school (1983) will be 44.

-- Vice President for Academic Affairs

* * * * *

Annual Inventory

The annual inventory of the Captain John Smith Library will be conducted May 10-14. Please return all library books and materials checked out to you as you finish your spring courses. Materials needed for summer can be renewed.

-- Jennilou Grotevant, Acting Assistant Library Director for Public Services

* * * * *

Reserve Materials in Library

To enhance student access to materials during final exam week, the Reserve Department of the Captain John Smith Library is willing to limit three and seven-day reserve items to "strict" or two-hour reserve during that period. Any faculty member who would like to have materials so limited should call Laurie Strunk, Reserve Assistant, Ext. 7249.

All materials now on reserve will be removed at the end of the present semester. If you want materials retained on reserve, notify the Reserve Assistant by May 11.

The Reserve Department will begin accepting reserve materials for the summer session May 18, 1983.

-- Jennilou Grotevant, Acting Asst.
Library Director for Public Services

NEWS & GENERAL INFORMATION

New Pen Tran Service

The Peninsula Transportation District Commission is pleased to announce its new "Day Tripper" service to Busch Gardens and Colonial Williamsburg beginning with the regular season on Saturday, May 14th and ending Labor Day, September 5th. The service will operate on Saturdays and Sundays and three Monday holidays - Memorial Day, July 4th and Labor Day.

The service will be provided from designated pick up points on the lower Peninsula including Downtown Hampton - City Hall, Holiday Inn - Mercury Boulevard, Ramada Inn, Downtown Newport News, King James Motel, Newmarket North Shopping Center and Holiday Inn - Jefferson Avenue. Stops on the upper Peninsula include the Denbigh Fringe lot and Fort Eustis. The buses will depart at approximately 8:30 am from the lower Peninsula and arrive in Williamsburg at 9:30 am. In the afternoon, two return trips will be made; one leaving Williamsburg at 3:00 pm, the other at 6:00 pm.

Special discounts combined with a reasonable round trip transportation fee will provide tourists and local residents alike with safe, convenient and economical service to fun places to visit. The package price for transportation and entry to Busch Gardens is \$16.00 from the lower Peninsula and \$15.00 from the upper Peninsula (Denbigh & Fort Eustis). Children under 2 are free. For Colonial Williamsburg, the package price for the 10 event ticket is \$15.00 for adults from the lower Peninsula and \$14.00 from the upper Peninsula. For children 6-12 from the lower Peninsula, the price would be \$10.00 and \$9.00 from the upper Peninsula. Children under 6 would enter Colonial Williamsburg free; however, those between 2-6 would be required to purchase a round trip transportation ticket at \$5.00 or \$4.00 depending on stop location.

For those individuals with Season Passes, round trip transportation to Busch Gardens and Colonial Williamsburg is \$5.00 from the lower Peninsula and \$4.00 from the upper Peninsula.

Tickets can be purchased from the participating hotels and motels, at the PTDC offices and from the bus driver. Please be advised that bus drivers can only accept exact change.

Please watch for the special announcements in the newspapers, posters and brochures in schools and places of business. In the meantime, please call us at 722-2837 for more information.

-- James L. O'Sullivan
Executive Director
Peninsula Transportation District
Commission

* * * * *

Summer Hours in the Cafeteria

May 24th thru June 10th; OPEN 8:00 CLOSE 1:30 Monday-Friday
June 13th thru Aug. 19th; OPEN 7:30 CLOSE 1:30 Monday-Thursday

Please also note we will close @ 1:30 during exam week.

-- Cafeteria Manager

* * * * *

VSRS Presentation

A 14-minute VSRS slide/tape presentation will be shown in the employee lounge in the Administration Building on Monday, May 9, and Tuesday, May 10, at 10:00 am, 1:00 pm, and 3:00 pm each day. The presentation overview of VSRS, covering such topics as service retirement, disability retirement, death in service, life insurance, termination of service and contributions. (The 10/1/83 changes will not be covered.)

-- Personnel Office

* * * * *

State Visiting Committee - Teacher Education Programs

As a result of the evaluation of the secondary teacher education programs on April 27-29 by the State Visiting Committee, the following recommendations will be made to the Teacher Advisory Committee and subsequently to the State Board of Education:

Five-year approval:

Art K-12	General Mathematics
Biology	German
English	History
English & Theatre Arts	Mathematics
English & Journalism	Physical Education K-12
English & Speech	Social Studies
French	Spanish

The recommendation on the General Science program will be deferred until additional documentation is supplied to the State Department of Education.

The recommendation relative to the Library is for a two-year approval. In 1985, when the elementary programs are evaluated, the Library will undergo re-evaluation.

The efforts of the following members of the C.N.C. community are most appreciated by John Jenkins, Director of Student Teaching, and Elizabeth Daly, Chairman of the Education Department:

David Alexick	Dick Guthrie	Al Millar
Betty Anglin	Sharon Harris	Bob Netter
John Anderson	Bob Herrmann	Mary Passage
John Avioli	Jim Hubbard	John Petruchy
Martin Bartelt	Rita Hubbard	Iris Price
Brenda Blount	Ava Jackson	Jean Pugh
Marshall Booker	Irene Jenkins	Doris Reppen
Webber Casey	David King	Mary Lu Royall
Hal Cones	Paul Killam	Steve Sanderlin
Bob Cummings	Bob LaVerriere	Jackie Sansom
Bob Durel	Burnam MacLeod	Chris Scheiderer
Bob Edwards	Keith McLoughland	Security Staff
Doug Gordon	Maintenance Staff	Margaret Stewart
Jennilou Grotevant	Mario Mazzarella	Dick Summerville
<u>Students</u>		
Donna Gibson	Andrea James	Nancy Register
Frances Gullede	Sandi Percival	Cynthia Roach
Merle Ivey	Denise Pyle	Gary Smith
		Barbara Weaver

Elizabeth Daly, Chairman, Department of Education

FACULTY/STAFF/STUDENT NEWS

Professor Carl M. Colonna was guest speaker on the WGH-AM radio program "Sound of Ideas" with Carl Holland and Gigi Young. The topic of discussion was "Reversion

Rights of the Visual Artist," aired May 1, 1983.

* * * * *

At a joint meeting of the Peninsula Chapters of The Virginia Society of CPA's and National Association of Accountants on April 27, Mr. Bruce Decker was honored as the outstanding Accounting Senior for 1983. Professor Bob Fellowes introduced Mr. Decker and made the presentation. Also honored were the outstanding seniors from Hampton Institute and W&M.

* * * * *

Dr. Clyde Brockett's paper on the mystery of the Three Children from Daniel has been accepted for the Fourth Colloquium on Medieval Drama. This conference will take place in Viterbo, Italy during the month of July.

* * * * *

Dr. Robert H. Cummings served on the Virginia Department of Education Evaluation Team that evaluated Deep Creek High School on April 19-22, 1983.

Dr. Cummings evaluated the health, physical education and student activities programs at Deep Creek.

* * * * *

Iota Pi Chapter of Alpha Kappa Psi Professional Business Fraternity has selected Jan Dauth to be recipient of the Alpha Kappa Psi Scholarship Award Key and Certificate for 1983. This award is presented annually for academic achievement to a student of the graduating senior class in the School of Business or seniors graduating with degrees in Information Science.

Mrs. Dauth will receive the award along with her B.S. Degree in Accounting during graduation ceremonies scheduled for Sunday, May 22, 1983.

-- Kenneth N. Hiscock, Vice President
Performance Evaluation

* * * * *

Dr. Frances G. Slocumb returned to Zurich, Switzerland, on April 22nd to resume studies at the C. G. Jung Institute where she is in her third semester of study. Her address is: c/o C. G. Jung Institute, Hornweg 28, 8700 Kusnacht-Zurich, Switzerland.

* * * * *

Personnel Actions

At its meeting of April 28, 1983, the Board of Visitors of Christopher Newport College approved the following promotions in rank, effective with the onset of the 1983-1984 academic year:

TO ASSOCIATE PROFESSOR:

Carl M. Colonna, Assistant Professor of Economics

TO PROFESSOR:

Elizabeth-Anne Daly, Associate Professor, Education

Lee E. Doerries, Associate Professor, Psychology

Susan S. St. Onge, Associate Professor, Modern and Classical Languages
and Literatures

In addition to these four promotions, the Board of Visitors also awarded tenure to Dr. Douglas K. Gordon, Associate Professor, Basic Studies. Congratulations are in order for each of these five members of the Christopher Newport College faculty.

-- Vice President for Academic Affairs

Minutes of the Christopher Newport College Faculty

April 8, 1983

The regular April meeting of the Faculty convened at 3:00 pm, Friday, April 8, 1983, in N125. The Vice President for Academic Affairs presided.

- I. It was moved and seconded that the minutes of the special meetings of 2/25/83 and 3/11/83, which appear in the Chronicle of April 11, be approved. The motion was passed.
- II. It was moved and seconded that the minutes of the regular March meeting, which appear in the Chronicle of April 1, be approved. The motion was passed.
- III. The following Committees reported:
 - A. Faculty Advisory Committee: Professor Daly delivered a lengthy and detailed report concerning the status of the RIF committee. This report will be duplicated in the Chronicle.
 - B. Academic Status Committee: Professor Buoncristiani had no report.
 - C. Admissions Committee: Professor Mollick reported as follows:
 1. The CNC Student Recruitment Plan presented to SCHEV in response to an agreement between Virginia and the Office of Civil Rights has recently been reviewed by our committee. The document explains in some detail both goals and strategies for recruiting minority or "other race" students and plans and activities for increasing retention. Generally, CNC is in a good position, having approached, met, or exceeded objectives since 1978. A summary of the plan will appear in next week's Chronicle. The entire document is available in the Reading File or may be obtained from the Admissions Office or an Admissions Committee member.
 2. The committee is also beginning to examine the nature of apparent academic problems in some transfer students. There is an indication that students receiving passing grades at other institutions may not be adequately prepared for continuing or advanced courses at CNC. To better understand the problem the committee is a) examining CNC's policy of accepting "D" grades from other institutions, and b) looking into the feasibility of requiring transfer students to take placement tests.
 3. We are also considering ways to assess the nature of the attrition problem at CNC, especially as related to the early identification of students most likely to leave.
 - D. Curriculum Committee: Professor Morgan had no report.
 - E. Degrees Committee: Professor Paul had no report.
 - F. Faculty Evaluation Committee: Professor Coker had no report.
 - G. Nominations Committee: Professor Herrmann had no report.
- IV. Old Business:

Consideration of election of RIF Committee membership (cf., CNC Chronicle, 3/4/83).

The Chairman called for a motion in order to open discussion. Professor Morris moved and it was seconded that the faculty not elect a RIF Committee until all ambiguity be cleared up between the FAC and the President regarding the departments to be affected.

Discussion followed.

The question was called for. A secret ballot was called for. The results of the secret ballot were 37 AYES and 33 NOES. The motion carried.

V. New Business:

On behalf of the Degrees Committee, Prof. J. Hubbard moved that the student petitions appearing on page 8 of the 4/1/83 Chronicle be approved.

Professor Avioli moved and it was seconded to sever petition 4c from the group. Professor Avioli's motion carried.

Professor Hubbard moved and it was seconded that the petitions, excluding 4c, be accepted. The motion carried.

Discussion followed concerning 4c.

Professor Hubbard moved and it was seconded that petition 4c be approved. The motion carried.

Professor Daly on behalf of the FAC moved that the FAC be empowered to conduct at the earliest opportunity the elections of the members from each of the three prospective schools who will serve on the Faculty Senate. The motion was seconded and carried.

Professor Herrmann on behalf of the Nominations Committee conducted elections to fill unexpired terms on the Admissions Committee and on the State Faculty Senate, to replace Professors Colonna and Winters, respectively.

Professor Chuck Edwards was elected to the Admissions Committee.

No one could be found who would accept nomination to the State Faculty Senate, nor were there volunteers. Professor Herrmann declared a stalemate.

VI. It was moved and seconded that the meeting be adjourned. The meeting adjourned at 4:15 pm.

Respectively submitted,

Jane Carter Webb
Assistant Secretary to the Faculty

* * * * *

Minutes of the Christopher Newport College Faculty

April 22, 1983

A special meeting of the Christopher Newport College Faculty was held on April 22, 1983 in room 125 of Christopher Newport Hall. The meeting was called at the behest of the President of the College, John E. Anderson, for the purpose of electing the membership of the Reduction In Force Committee called into being February 21, 1983 (cf. memorandum from the President of the College dated April 18, 1983 and distributed to the Faculty).

CALL TO ORDER

The meeting was called to order at 3:05 by the Vice President for Academic Affairs, Richard Summerville, who presided.

Motion by Mr. Doerries and seconded that: "the Faculty elect a RIF Committee whose membership is chosen from the eleven departments identified in President Anderson's memorandum to the Faculty. (April 18, 1983).

Motion by Mr. Sacks to substitute the following for the main motion: "Whereas, The necessity exists for the College to formulate contingency plans for reversion of significant portions of the operating budget; and, Whereas, The President has requested that a Faculty 'Reduction in Force Committee' be established;

and, Whereas, We are not in a state of financial exigency and, therefore, the provisions of the College Handbook concerning reduction in force do not address our present situation directly,

Therefore, be it resolved that the Faculty approves the establishment of an ad hoc committee to advise the President concerning formulations of the contingency plan or plans for College action in these matters."

Action By voice vote, the body agreed to have the substitute motion placed on the floor for discussion.

Discussion followed.

Action By secret ballot the motion was defeated: "Aye" 28, "Nay," 51.

Motion by Mr. Doerries that the main motion be placed on the floor for discussion. Discussion followed.

Motion by Mr. Paul to close debate.

Action by voice vote, the motion to close debate failed.

Motion by Mr. Powell to amend the main motion as follows: "delete following membership to end of sentence."

Action The motion to amend failed by voice vote.

Action The vote on the main motion by secret written ballot. Motion passed: "Aye," 51, "Nay," 17.

ELECTION OF MEMBERS TO THE RIF COMMITTEE

Mr. Herrmann, Chairman of the Nominations Committee presided over this portion of the meeting. He called for nominations from the floor. The following members were nominated:

Jay Paul
Joanne Squires
Susan St. Onge
Sanford Lopater
Robert Coker
John Avioli
Martin Buoncristiani
John McGregor

RECESS

The Chairman declared a recess during the counting of the ballots.

CALL TO ORDER

The meeting was called to order at 4:45 PM.

Results of the election, which was by secret preferential ballot, were as follows:

Mr. Buoncristiani
Mr. Coker
Mr. Avioli
Ms. Squires
Mr. Paul

ADJOURNMENT

The Chairman declared the meeting to be adjourned at 4:50 PM.

Aletha S. Markusen
Secretary of the Faculty

* * * * *

Degrees Committee

The Committee on Degrees met at noon with J. Paul (chair) presiding. M. Booker, J. Hoaglund, J. Hubbard, G. Weber were in attendance.

The following student petitions were considered:

- Case 1 The student petitioned to combine Speech 201 and an upper level English elective and two philosophy electives to satisfy the humanities distribution requirement for a business major. These courses were transferred to CNC.
Committee Action: Recommend approval based upon appropriate departmental approval.
- Case 2 The student petitioned to be exempted from the activities physical education distribution requirement and to replace the requirement with a non-activities physical education course for medical reasons.
Committee Action: Recommend approval based upon medical excuse on file and under the faculty guidelines.
- Case 3 The student petitioned to be allowed to change his major after the first semester of his senior year.
Committee Action: Recommend approval as long as the student meets all necessary distribution (per catalog) and major requirements (as per department).
- Two other cases were denied. One of the denied cases is being brought to the faculty.
- Case 4 The student petitioned to be allowed to receive CNC College Honors with 53 hours of coursework done here (an exemption of 7 hours).
Committee Action: Recommend denial based upon the catalog which is most explicit in the requirements for College Honors.
 Any details about this case may be directed to Dr. J. Paul (Chair).

The Committee on Degrees recommends to the faculty the list of candidates for graduation as they appeared in the April 29, 1983 Chronicle.

Jay S. Paul, Chairman
 Brenda C. Blount, Secretary

* * * * *

Curriculum Committee

Recommendations

1. The Curriculum Committee recommends to the Faculty the following statements with respect to the "Senior Pass/Fail Option":

Senior Pass/Fail Option

Seniors (see "Classification of Students" section) may take one elective course each semester on a Pass/Fail basis except for distribution, major, and concentration or program requirements.

Seniors, no matter how many semesters they are so classified, may exercise the Senior Pass/Fail option TWICE.

Total Pass/Fail Credits

A total of THREE (3) courses recorded as Pass/Fail on the Transcript may be offered toward graduation, including courses offered as Pass/Fail ONLY and courses elected under the Senior Pass/Fail Option. Successfully challenged courses (see "Challenge" Section) are NOT counted toward the three allowed toward graduation as herein specified.

The above statements will replace the current catalogue statement.

2. The Curriculum Committee recommends the approval of the following courses:
 - a. Computer Science 210. Introduction to Computing (3,3,0)
 An introduction to computers and their application; this course is designed for non-majors. Topics include basic terminology, hardware organization, commercial software and problem-solving using the computer. Problem-solving using a higher level programming language, e.g. Basic, will be introduced.

- b. Education 432. Computer Applications in Education (3,3,0)
Prerequisite: Senior undergraduate status or experienced teacher. A study of current and future applications of computers in the instructional process. Applications will include the computer as an instructional delivery system, as an aid in developing instructional materials and as a tool for the management of data. A segment on computer literacy will review materials and methods for teaching computer literacy while developing the student's own computer literacy.

- c. Leisure and Professional Studies 311. Recreation for Special Populations (3,3,0)

An introductory study of the concept of leisure and the planning and implementation of leisure activities for those who are considered limited in their social, physical, or psychological living patterns. Some of the groups examined will be the retarded, elderly, juvenile offenders, disabled and others.

3. The Curriculum Committee recommends the substitution of Comp. Sci. 210 for the Comp. Sci. 220 Distribution Requirement in the School of Business and Economics.
4. The Curriculum Committee further recommends that, for the '83-'84 academic year, Comp. Sci. 295, Intro. to Computing, be substitutable for Comp. Sci. 220, in the Distribution Requirements for the School of Business and Economics. (This substitution has been recommended by the School of Business and Economics.) For the academic year '83-'84, Comp. Sci. 210 is Comp. Sci. 295.

-- Gary Hammer, Chairman

* * * * *

Faculty Advisory Committee

1. Reports of the Faculty Liaison Representatives to the Committees of the Board of Visitors, April 28, 1983.

A. Development & Public Relations

Reports were presented by the Directors of Public Relations, Athletics, and Development. Barry Wood reported that the seventh Annual Fund Drive (goal: \$250,000) had over \$69,000 pledged to it by the third week of the drive. He pointed out that, of the total operating expenses of the College, 57% comes from the state, 25% from the students, and 17% from other sources (bookstore, auxiliary enterprises, gifts, etc.). The state support per FTE student at CNC is the lowest in the state. The average rate of support in the state is \$2720 per FTE student; support for CNC is \$1910 per FTE student. The other two categories of income-sources are also relatively low. The Board members of this committee suggested that several meetings of Board members with delegates to the legislature be planned for the fall.

-- Teddy Bostick

B. Academic Affairs

The text of the written report to the committee is printed below.

At the initial meeting of this prime committee of the Board of Visitors last June, several board members initiated the topic of communication between board and Faculty and the concern of the Board that this communication link be strengthened. Significant efforts have been made to provide written informational items and to provide candid observations relative to the concerns of the Faculty. At this time I will continue to meet the pledge I made to you on that day to communicate with candor the concerns of this Faculty.

In all probability, it is obvious to all that significant con-

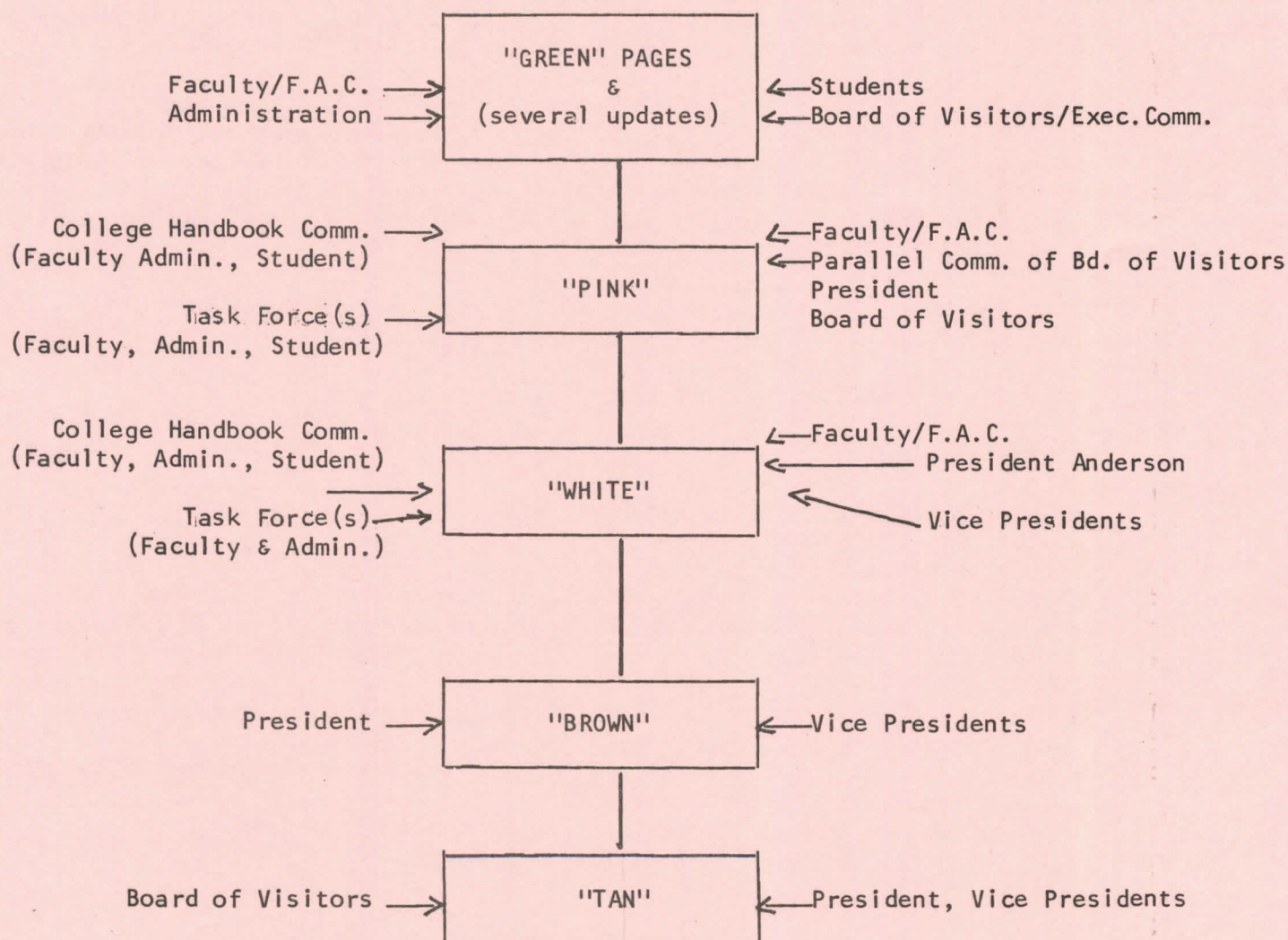
troversty and conflict exist on this campus.

Two main issues are present. One I will mention only. There is no time today to examine it with you and although it is an issue of vital concern, another issue has a prominence which overshadows all other considerations.

The first issue is the constitution of a reduction-in-force committee in response to the memoranda of Gov. Robb and Secretary Casteen.

The overriding issue is the College Handbook. In front of me I have historical evidence - 4 versions of the Faculty Handbook. The process by which the original green pages became the brown pages of today is as follows.--

DEVELOPMENT OF THE PROPOSED "BROWN" VERSION OF THE COLLEGE HANDBOOK



At two special meetings of the Board, sections of this document have been reviewed. The first meeting was attended by 2 representatives of the Faculty; the second by 51 faculty members.

At the second meeting the Faculty was encouraged to hear the Rector of the Board state that the Faculty would have opportunities to participate prior to Board acceptance of the final document. Since the brown version con-

tains many stipulations never appearing in the white pages, this participation seems vital to the Faculty. The conflict and resulting adversarial relationships generated by the construction of a new version of the Handbook and the lack of an opportunity to participate in the formulation of policies which affect the Faculty is most unfortunate. F.A.C. strongly recommends that the Board of Visitors take action today to heal the wounds in relationships and prevent actions by any and all parties which would act adversely on our institution. To that end F.A.C. suggests a forum for the input of the Faculty to the Board of Visitors. Please realize that the Faculty understands that it has no authority in the matter of the Handbook. We just encourage that you allow us an arena for offering a perspective and some knowledge of Faculty concerns and the underlying rationale for these concerns. You are the decision makers! Such participation by the Faculty IS traditional and is expected by the Faculty in higher education. Further the faculty possesses knowledge and experience in higher education which we believe will be of worth to you as you make your decisions.

F.A.C. recommends that the Executive Committee of the Board of Visitors meet with the Chairman of the College Handbook Committee, Buck Miller; a member of that committee, Wes Pendergrass who is an attorney; the Chairman of F.A.C., E. Daly; and the Vice Chairman of F.A.C., A. Papageorge.

There is precedent on this campus for this kind of meeting, for this purpose with these constituencies represented. I personally participated in such meetings along with Pres. Windsor, Dr. Wright, Mr. Brauer, Dr. Bostick, and others. In these meetings, the various groups met together to engage in dialogue about our institution. The "you-they" syndrome did not exist to a significant level.

In preparation for such a meeting the faculty members would solicit the expression of specific concerns from the Faculty.

If you would like me to list issues of concern I will--

Issues:

- designated leader of the Faculty Senate
- statement of teaching load
- outside employment policy
- role of the deans in the faculty search process
- limitations on instances when a faculty member may appeal administrative decisions. There are due process of law considerations which appear to be present.
- diminished role of the departmental faculty in such processes as search and reassignment of faculty to different departments
- elimination of numerous feedback loops which fostered communication between Faculty and Administration
- promotion-minimum qualifications and evaluation standards
- statement concerning the formulation and size of peer groups.

-- Elizabeth Daly

C. Audit Committee

The committee discussed the report of the office of the State Internal Auditor in regard to the office's staffing recommendation for an internal auditor at CNC. The consensus of the committee was that an internal auditor was needed and that the position should be filled if at all possible with a C.P.A. or a certified internal auditor.

- B. Fellowes

D. Buildings & Grounds Committee

The Capital Outlay Specialist reported on the status of current projects. Highlights of the report are as follows:

- The track project is virtually complete.
- Regarding the science building, inside work is nearing completion. The problems with the exterior panels is actively being resolved.
- The Campus Center addition, although presently behind schedule because of inclement weather, is expected to be complete in September 1983.
- Completion of the Computer Center renovation is expected this month (May)
- New security lighting is expected to be installed in first part of summer.

The Faculty Liaison provided an update on landscape development of the campus.

-- Paul Killam

E. Financial Affairs Committee

The Vice President for Financial Affairs reported on college current fund revenues and expenditures for the first 9 months of the fiscal year ending March 31, 1983. He also reported on the Internal Audit Survey draft report which was sent to the College by the Office of the State Internal Auditor on April 8, 1983.

The FAC Liaison Representative to the Committee reported that the President had selected a three member Faculty Financial Advisory Committee from among three nominees that the FAC had sent him. This Committee is now functioning and the FAC Representative expressed appreciation to Vice President Eagle for the time and effort he is expending working with the Committee.

-- Andy Papageorge

II. Meeting of the Board of Visitors

Faculty members attended the afternoon meeting of the full Board. The Board moved to invite five members of the Faculty to give input to them relative to the College Handbook at the work session of the Board scheduled for 6 pm., May 5. The five members are Professors Miller, Papageorge, Pendergrass, Pugh and Daly.

The Board requested that copies of the "brown" version be supplied to these faculty members.

III. Elections to the Faculty Senate

Faculty members in the three schools are reminded that the elections to the Faculty Senate will be held as announced in last week's Chronicle:

ELECTION CALENDAR

Mon., May 9	School of Business & Economics 2 members + 1 at large = 3	F.A.C. Coordinators - B. Winter & E. Daly
Tues., May 10	School of Letters & Sciences 4 members + 1 at large = 5	F.A.C. Coordinators - S. Bauer & J. Healey
Wed., May 11	School of Social Science & Professional Studies 4 members + 1 at large = 5	F.A.C. Coordinators - J. Powell & J. Avioli

Elections will begin promptly at 3:15 pm in N125, will be conducted by the procedures published in the April 15 Chronicle, and will be structured as passed by the Faculty in the By-Laws section of the College Handbook. All Faculty members are strongly encouraged to participate in these elections.

Reduction in Force Committee (RIF)

The Reduction in Force Committee has adopted the following standards and procedures:

- (1) As its first order of business, the Committee will address the following questions:
If there were a 5% reversion, would there be sufficient funding available for all existing faculty positions? In other words, is there enough flexibility in the College budget to revert 5% without reducing the number of existing faculty positions?
 - (2) In order to make the judgment described, the Committee will request all pertinent financial information be provided to the Committee by the President. The Committee may request other pertinent financial information from the Vice President for Academic Affairs, Vice President for Financial Affairs, and other appropriate sources.
 - (3) Also, the Committee will request the Vice President for Academic Affairs and the Vice President for Financial Affairs to submit all alternatives for reducing the budget without reducing faculty positions.
-