

The Chronicle 1983-84

Archive
June 8th
#18 of 1984

CHRISTOPHER NEWPORT COLLEGE

MON.

JUNE 11

TUE.

JUNE 12

President/VP's - 10:30 am

WED.

JUNE 13

THU.

JUNE 14

FRI.

JUNE 15

Fine & Performing Arts Monthly Concert - 8:15 pm
Sherman Lowe, Bass - CC Theatre

SAT.

JUNE 16

SUN.

JUNE 17

Published weekly by the Office of the
Vice President for Academic Affairs

OFFICIAL ANNOUNCEMENTS

Scheduling of Special Classes, Events and Activities

All events other than normal class schedules should be scheduled through Ms. Debra Ruffin, Room Reservationist, located in the Campus Center. Ms. Ruffin submits a weekly schedule to the Building & Ground Department for the purpose of entering all activities for the week into the Computer Energy Management System.

In submitting your schedule of events it is imperative for us to know the actual time of occupancy of the rooms or building, not the "Blocked" set aside time. Many hours of air conditioning and heating have been wasted in the past, conditioning buildings or rooms that are unoccupied. It is our policy to start conditioning areas required, one hour (1) prior to occupancy. I ask your assistance to help us conserve and cut the staggering cost of utilities.

-- Supervisor, Buildings & Grounds

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Free Insurance On The Way

All full-time salaried employees of the College, Faculty, Administrators and classified employees, covered by the Virginia Supplemental Retirement System are also covered by the Group Life and Disability Insurance Program. Beginning July 1, 1984 the State will assume responsibility for paying the entire cost of this insurance. Group life insurance currently costs .30 per \$1,000 of coverage. Total coverage for the individual is calculated at the annual salary rounded up to the even \$1,000 and doubled. For example an annual salary of \$11,572 (step 1 grade 5) would be rounded up to \$12,000 and doubled for a group life coverage of \$24,000. The cost of this group life coverage is based as stated above at .30 per \$1,000 or \$7.20 a month or \$3.60 per pay period.

The amount currently deducted from your pay each pay period for group life insurance can be found after the entry on your pay stub titled "VSRS Group Ins." It is that amount the State will pay for you, each pay period, effective with the pay check you receive July 16, 1984.

-- Personnel Office

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Typesetting Charges

The Office of Graphics and Publications has surveyed local typesetting services which are comparable in size to ours, and the minimum rate currently being charged is \$35 per hour. Also, there has been no price increase for the past two years, and the office has received considerable price increases for supplies and repair services.

Due to the above, the charge will be \$25 per hour, effective July 1, 1984.

-- Office of Student Life

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Classified Employees Pay Raise

Classified employees will receive an automatic 8.6% salary regrade on July 1, 1984. The new pay structure is shown on page 2.

Merit increases for classified will not be reinstated on July 1, 1984, but a new "Pay for Performance" System will be implemented on July 1, 1985.

-- Personnel Office

COMMONWEALTH SALARY STRUCTURE

Effective July 1, 1984

Steps

	1	2	3	4	5	6	7	8
1	8,102	8,471	8,853	9,258	9,677	10,119	10,587	11,069
2	8,853	9,258	9,677	10,119	10,587	11,069	11,572	12,102
3	9,677	10,119	10,587	11,069	11,572	12,102	12,644	13,222
4	10,587	11,069	11,572	12,102	12,644	13,222	13,826	14,454
5	11,572	12,102	12,644	13,222	13,826	14,454	15,118	15,808
6	12,644	13,222	13,826	14,454	15,118	15,808	16,521	17,273
7	13,826	14,454	15,118	15,808	16,521	17,273	18,061	18,886
8	15,118	15,808	16,521	17,273	18,061	18,886	19,747	20,646
9	16,521	17,273	18,061	18,886	19,747	20,646	21,594	22,579
10	18,061	18,886	19,747	20,646	21,594	22,579	23,601	24,672
11	19,747	20,646	21,594	22,579	23,601	24,672	25,804	26,973
12	21,594	22,579	23,601	24,672	25,804	26,973	28,205	29,485
13	23,601	24,672	25,804	26,973	28,205	29,485	30,839	32,243
14	25,804	26,973	28,205	29,485	30,839	32,243	33,708	35,246
15	28,205	29,485	30,839	32,243	33,708	35,246	36,847	38,522
16	30,839	32,243	33,708	35,246	36,847	38,522	40,282	42,116
17	33,708	35,246	36,847	38,522	40,282	42,116	44,037	46,043
18	36,847	38,522	40,282	42,116	44,037	46,043	48,136	50,340
19	40,282	42,116	44,037	46,043	48,136	50,340	52,630	55,030
20	44,037	46,043	48,136	50,340	52,630	55,030	57,529	60,151
21	48,136	50,340	52,630	55,030	57,529	60,151	62,898	65,753
22	52,630	55,030	57,529	60,151	62,898	65,753	68,757	71,885
23	57,529	60,151	62,898	65,753	68,757	71,885	75,159	78,581

NEWS & GENERAL INFORMATION

Accounting Position: Assistant Professor/Instructor, Ph.D./D.B.A. in Accounting desired. Minimum requirements for consideration for appointment are Master's Degree in Accounting with CPA (or MBA with CPA) with preference for successful teaching experience and ability to teach lower level finance courses. One position available for fall 1984. Appointment may be probationary or restricted depending on qualifications. Salary is based on qualifications. Closing date for applications is June 11, 1984. Send résumé to Professor J. N. Shaver, Accounting Search Committee, School of Business & Economics, Christopher Newport College, 50 Shoe Lane, Newport News, VA 23606. CNC is an Affirmative Action, Equal Opportunity Employer.

-- Department of Accounting & Finance

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Summer Adjuncts - 1984School of Letters & Natural ScienceA Session

Ms. Jan G. Clark
BIOL 212-20

Mr. David M. Powell
BIOL 212L-20 & 212L-21

Ms. Betty E. Wrightson
CHEM 105L-20

B Session

Mr. Edgar L. Capps
CPSC 240-30

Dr. Edward C. Kollmann
PHIL 202-30

Ms. Betty E. Wrightson
CHEM 106L-30

C Session

Mr. Clayton E. Howerton
CPSC 210-40

School of Social Science & Professional StudiesA Session

Ms. Janet Coryell
HIST 101-20

B Session

Ms. Teresa I. Walters
LSPE 172-30

C Session

Mr. Thomas M. Costa
HIST 201-40

School of Business & EconomicsC Session

Mr. Charles Rogers
BUSN 431-40

Mr. Michael Zugelder
BUSN 324-40

FACULTY/STAFF/STUDENT NEWS

Ronald Mollick of the Biology Department judged the Mt. Vernon Elementary School Science Fair on May 17.

CORRESPONDENCE SUBMITTED FOR PUBLICATION

From FAC to President, 5/29/84 (Subject: Recommendations Relative to the College Handbook, Sections IV&V)

The Faculty Advisory Committee makes the following recommendations relative to Sections IV and V of the College Handbook.

Section IV

- p. IV-1
 - 2a - line 34 - Strike "reasonable."
 - It is an ambiguous term.
- p. IV-2 Vice Chairman and Secretary of the Faculty
 - 3a - line 31 - Change the term from "two years" to "one year."
 - The possibility exists for re-election.
- p. IV-4
 - c - lines 16-20
 - All Academic and Faculty Affairs Committees which are elected by the Faculty report to the Faculty through the CNC Chronicle and reports made orally at the meetings of the Faculty. Further, the recommendation made to the V.P.A.A. constitutes another kind of report. No additional report to anyone else is necessary or appropriate. Eliminate the phrase, "a written report of the result of the meeting."
- IV-4
 - 2A5 - lines 42-44 F.A.C.
 - In the phrase "coordinates the work of the Academic Affairs and Faculty Affairs Committees with the VPAA," eliminate the phrase "the VPAA." It is the committee and F.A.C. which do the coordination.

In the same section, add #6 relative to F.A.C., "acts for the Faculty from spring commencement to the beginning of the fall semester."
- p. IV-6 Faculty Review Committee
 - 3a line 28
 - In the phrase "three members appointed by the VPAA," add the word "tenured" between "three" and "members."
- p. IV-8
 - d - Teacher Preparation Council
 - Change #1 to, "Advises the Chairman of the Education Department and Deans SS/PS and A/S."

The function is NOT as stated in the draft, nor is it supposed to be. Both deans should be included as some programs, i.e. math, science, are within the Arts & Sciences School.
- p. IV-8
 - f.4 - Program Review Committee
 - Add to line #48 "with an information copy to the F.A.C. and Curriculum Committee."
- p. IV-13 Department Chairmen
 - 2a7 line 30 - Delete "completes and signs degree progress sheets." It is the recommending that is the important function.
- p. IV-14
 - 4 Compensation - Chairmen
 - line 41-44 Change (2) to read "and additional salary for service as department chairman throughout the calendar year."
- p. IV-17

G-3 Director of the Bureau for Business and Economic Research
Change, "At the pleasure of the VPAA" to "At the pleasure of the Dean of the Business School." This seems to be a more appropriate assignment of responsibility.

- p. IV-17 line 17 & 18 Director of Student Teaching
It is inappropriate for the Director of Student Teaching to report to a dean when majors in departments in two schools are certified to teach. Change to VPAA.

Section V

- p. V-1 line 27
In the Phrase "predictive student data for the future," drop "for the future." It is redundant.
- p. V-2 line 2
Add "Curriculum Committee" after VPAA.
line 7 - add "Curriculum Committee and Faculty Advisory Committee" after "department."
line 11 - Add, "With a copy to the Curriculum Committee."
- p. V-2 E
Line 27. After "VPAA" add "When program reorganization or discontinuance are initiated from without the College, the administration will inform all internal levels and formally initiate promptly the same procedure as designated below."
- p. V-4 G - Policy on Distribution and Core Courses
Eliminate the second paragraph, line 7-11. It is a poorly defined concept of general studies (note: the omission of quantitative sciences) and is unnecessary. The first paragraph is sufficient.
- p. V-5 line 22 & 30 Grade Challenges
Change "two weeks" to "three weeks." There must be sufficient time for the chairman to do the task well.

From President to FAC, 5/29/84 (Subject: Sections IV and V, Recommendations - Responses)

Section IV

1. p. IV-1
2a-line 34 To be consistent, a review indicates striking "reasonable" from other sections, notably V-27 (current Handbook) 3.2. It appears more appropriate to retain it wherever appearing. Recommendation not accepted.
2. p. IV-2
3a-line 31 Recommendation accepted as made
3. p. IV-4
c-lines 16-20 I don't quite understand why the reports to the VPAA should differ from the ones made to the Faculty. The point however, is subordinate to the judgment of the accountable person, i.e., the VPAA that the sequence remains as written. Recommendation not accepted.
4. p. IV-4
2a5-lines 42-44 Recommendation accepted as follows:
a) elimination of #5
b) substitute your #6 "acts for the Faculty" as #5.
5. p. IV-6
3a-line 28 Recommendation accepted
6. p. IV-8
The lines of responsibility follow the School in which the Education Department falls - not the Schools in which the programs through which certification is achieved. Recommendation not accepted.

7. p. IV-8
f-4 This is a matter of internal communication which ought not to be addressed piecemeal. The question you raise is relevant to the overall scene and will be reviewed for next year. Recommendation accepted in principle .
 8. p. IV-13
2a7-line 30 The critical point is that a responsible agent of the department sign the progress sheet so that the student knows what is expected of him. Recommendation not accepted.
 9. p. IV-14 Your recommendation is contrary to historical and present fact. It is to be taken under advisement and any change would be made only after due notice. Recommendation to be taken under advisement.
 10. p. IV-17
line 1 Recommendation accepted.
 11. p. IV-17
line 17-18 Same as item 6 above. Recommendation not accepted.
- Section V
1. p. V-1
line 27 Recommendation accepted. Wording changed to "Enrollment projections."
 2. p. V-2
line 2 Information contained is broader than curriculum matters, i.e., scheduling, staffing, positions, budget. Discretion of target committees to be sent appropriate information must be left to accountable official, i.e., VPAA. Recommendation not accepted.
 3. p. V-2
line 7 Recommendation accepted with sentence to end after "...VPAA."
 4. p. V-2
line 11 Same as item 7 Section IV
Recommendation to be reviewed.
 5. p. V-2-E
line 27 To engage the College's energy and time in an inappropriate and fruitless process is wasteful, to say the least. Recommendation not accepted.
 6. p. V-4 G Recommendation accepted
 7. p. V-5
lines 22&30 Recommendation accepted

I again appreciate the time and energy taken by the committee to review this important document.

JEA

COMMITTEE INFORMATION & FACULTY BUSINESS

Minutes of the Regular May Meeting
of the Christopher Newport College Faculty

The meeting was called to order at 3:04 pm on May 11, 1984 in A-105 by Dr. Summerville who presided.

- I. Approval of Minutes: The Minutes of the Regular April Meeting (4-13-84) as published on page 9 of the Chronicle of May 4, 1984 were approved.

II. Approval of Minutes: The Minutes of the Special Meeting on April 25, 1984 as published in the May 4, 1984 Chronicle were approved.

III. Committee Reports:

- A. No report
- B. No report
- C. No report
- D. Dr. Paul announced that the Degrees Committee is considering minimum requirements for graduation with honors.
- E. No report
- F. No report
- G. No report.

IV. Old Business:

- A. On behalf of the Curriculum Committee, Dr. Morgan moved that the Faculty adopt the recommendation from that committee with regard to retention of the degree program in Chemistry at CNC. This recommendation is the first item in the Curriculum Committee's report on page 15 of the May 4 Chronicle. A paper ballot was requested. The results of this balloting were:

In Favor: 64
Opposed: 10
Abstentions: 1

V. New Business:

- A. The candidates for degrees to be awarded on May 20, 1984 were approved. (See Chronicle, 4-13-84, pp. 4-6).
- B. The policy statement recommended by the Admissions Committee (Chronicle, 5-4-84, p. 5) for inclusion in the next CNC Catalogue was approved.
- C. The recommendation from the Curriculum Committee (Chronicle, 5-4-84, p. 5) pertaining to a maximum of 14 hours in Military Science for graduation was approved.
- D. The Degrees Committee moved the acceptance of a third petition, as an amendment to their recommendation in the Chronicle, 5-4-84, p. 11.
#3 The student requests to be exempt from the physical education requirement.
Committee Action: Approved, based on hardship.
This motion to amend was passed and the main motion to approve the Degrees Committee's original recommendation, as amended, was then passed.
- E. This item was withdrawn.
- F. The Academic Status Committee moved that the following statement be added to the policy statement on "Auditing a Course" currently in the 1984-85 CNC Catalogue:

If a student registered on an auditing basis fails to comply with the attendance regulations specified by the instructor, the instructor may change the final notation for the course from "Audit" to "Withdrawal," with the latter entered on the permanent record.

This motion was passed by a unanimous voice vote.

VI. Dr. Summerville announced that Graduation with Honors is now being implemented. He also noted that salary figures have been determined for next year's contracts and they will be made available to the Faculty by Wednesday, May 16, 1984.

VII. This meeting was adjourned at 3:30 pm.

Respectfully submitted,

Chris Scheiderer
Chris Scheiderer
Secretary of the Faculty

Attending: Morgan (Chair), Sanderlin, Hubbard, Olson, Mathews, Royall, Domi, and Deans
Powell and Durel (ex officio)
Also in Attendance Chemists Chang, Sacks, and Hammer

1. Dr. Morgan read a memo from Dean Powell and the Math Department concerning Math's 030 (4,4,0). After brief discussion the committee endorsed the proposal and returned it to Dean Powell (with thanks) for administrative action.
2. In response to faculty resolution, the Committee discussed the Chemistry Degree dilemma at length. On a motion by Hubbard (second, Mathews) the committee unanimously agreed to put our report to the faculty in the form of a recommendation. On a motion by Olson (second, Hubbard) the committee unanimously passed the recommendation as stated in the May 4th issue of the Chronicle pp. 15-17.
3. The Chairman conducted a brief discussion regarding the uncompleted work of the committee on the Task Force Curriculum Proposal. He agreed to report our status on this to the Faculty and to divide work on the proposal among committee members for work over the summer. When we reconvene in August/September, we will solicit student input (again). Several committee members asked for at least one more meeting before summer recess but no agreement was reached.
4. Unfinished Business for Fall:
 - A. Curriculum Proposal
 - B. Revisions of MIS Degree from Computer Science Department (Dr. Causey).

Respectfully submitted,

Cheryl M. Mathews, Secretary
