February 28, 1975 No. 6 of 1975 CNC ommunity SUNDAY - March 2 MONDAY - March 3 TUESDAY - March 4 Noon - Division of Arts & 3:00 - Librarian's Letters - CC214 Office - Faculty-Library Committee 2:00 - Budget Committee dies lunae FEC - 2:15 - Conf. Room Noon - Nominations Committee CC229 WEDNESDAY - March 5 Noon - Division of Social & Behavioral Science CC Bd. Room THURSDAY - March 6 10:00 - President's 2:00 - Curriculum Council Committee - CC229 dies mercuri FRIDAY - March 7 SATURDAY - March 8 dies venery

dies saturni

#### DEAN'S ANNOUNCEMENTS

At a recent meeting of the State Council for Higher Education, Dr. Gordon Davies reviewed guidelines for the recently mandated legislation to conduct a study of tenure and faculty workload in Virginia's state-supported colleges and universities. Dr. Davies reported that the State Council will review principles and policies of all institutions awarding tenure, and will make recommendations concerning standards for awarding tenure. The State Council will also conduct a survey of faculty work load, giving special attention to faculty responsibilities in relation to semester credit hours, student credit hours, student contact hours, number of course preparations, advising responsibilities, and research. At some point, this information will be requested of a sampling of CNC faculty members.

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### Professional Development

I would like to formally announce the authorization of \$12,000 for professional development projects. These funds will be available for the following purposes:

projects to improve teaching effectiveness projects to develop competency in new fields of study dissertation research and writing graduate study at a nearby college or university in conjunction with full-time responsibilities at the College.

All applications will require departmental endorsement affirming that the proposed project is consistent with and supportive of departmental objectives.

Specific criteria for the awarding of grants, and specific procedures for submitting applications will be announced by the Faculty Advisory Committee in the near future.

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#### Children in Class

A number of recent student complaints have been brought to the attention of the administration concerning a disruptive influence of the children of faculty members who are brought to class. Since the College offers a Day Care Center, there should be no reason why the children of faculty or students should be brought to class.

#### FACULTY NEWS

Professor Elizabeth Daly of the Education Department spoke to members of the Peninsula Guidance and Counseling Association on Tuesday, February 11. The topic of the presentation was "Sex Role Stereotyping in School Textbooks," and on Saturday, February 15, Dr. Daly served as a judge at the District and Regional Forensics meet which was held at Ferguson High School.

John Jenkins

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On February 24, Professor Elizabeth Daly abso spoke at Hampton Institute to Dr. Levine's class in the "Organization and Administration of Guidance Services in the Secondary School." The topic of her presentation was "The Process of Administration."

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Dr. Marshall Booker, Professor of Economics, has been invited to present a paper at the April, 1975, meeting of the Virginia Association of Economists in Charlottesville. The title of his paper is "Experiences in Teaching Basic Economics for Teachers."

#### NOTICES

### Duplicating

An A.B. Dick 1500 Copy System has just been installed in the Duplicating Department. It is the same system being used successfully in many colleges in the area. This system is specifically designed to produce high quality reproduction at minimal cost.

It will copy printing, writing, or drawing from all types of originals including transparencies. It will copy from single originals or from bound materials. If you are typing copy for duplication, leave a margin of at least 1/4 inch on all sides. Type carefully on regular white paper. If you are writing, use a dark ballpoint instead of a pencil. The copies will be only as good as the original.

We will be using 4 1/2 x 11 or 8 1/2 x 14 size paper in various colors.

We may run into slight problems initially as the equipment needs to adjust to its new environment and the operator needs to adjust to the new equipment. Please be patient!

The postage machine is now in the Business Office. The mimeograph and duplicator will soon be moved from the room behind Duplicating to another location on campus. We expect the Copy System to be in full operation by Monday, March 3. Any mimeograph or spirit duplication work will then have to be done at other campus locations.

Cal Hones

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# Recommendations for Faculty Decision-Making

We wish to bring these recommendations to the faculty now and during the March faculty meeting on March 14. Then we will urge the faculty to support these recommendations through a resolution.

In the interest of improving communication between the committees of the faculty and the entire faculty, particularly in the framework of faculty meetings, we would like the faculty to consider these general procedural recommendations. When one examines the history of committee communication since the days when such communication began to be of concern, it is evident that a policy of broader and more meaningful communication has been gradually evolving, especially because the faculty has been making decisions of greater import. It is hoped that these recommendations will provide an additional step in this evolution.

## On Committee Reports to the Faculty

Assumption. Timely understanding by the faculty of a committee's recommendation(s), supporting rationale, and the anticipated consequences of both adoption and rejection will enhance the Faculty's decision-making and thereby strengthen the College.

#### Recommendations

- 1. That committees whould report in writing to the Faculty. Whenever feasible committee reports should appear in the <u>Chronicle</u> a week before the relevant faculty meeting. Otherwise every effort should be made to distribute committee reports to faculty members three or more days prior to the faculty meeting at which the report is to be acted upon.
- 2. That committee reports include a summary of the arguments for and against the positions that were considered by the committee during its deliberations.
- 3. That in those cases where the recommendations bears on an official document of the College, the report include, in appropriate context, those sections of the document to be affected.
- 4. That committee reports include a statement of the anticipated consequences of the recommendation, both short- and long-range, as appropriate, and that when possible the reports also indicate the anticipated consequences of the Faculty's rejection of the committee's recommendation.
- 5. That committee reports include a statement which indicates how the goals of the College will be supported or advanced by the recommendation. Alternatively, such statement should indicate how the recommendation coincides with what the committee considers to be the future status of the College.

Dave Bankes
Sam Bauer
Ed Boyd
Marty Buoncristiani
Bob Collins
Liz Daly
Lee Doerries

Bob Durel

Rita Hubbard
Jim Moore
Fred Polazzo
Jean Pugh
Alice Randall
Imogene Simmons
Mary A. Swindlehurst
Bob Wildblood

The CNC chapter of the AAUP met on February 26 and discussed the issue of a minimum number of years before tenure considerations can take place. The chapter supports the seven year maximum principle. However, the request of a faculty member to be considered by his peers for tenure at any annual evaluation should be honored.

For the CNC/AAUP R. Persky, President

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Any faculty member interested in administrative or teaching positions elsewhere in the country can contact the Office of Career Planning and Placement for further information.

Richard McMurran

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Campus Center hours for Spring Recess, Monday, March 10th through Friday, March 14th, will be 8:00 A.M. to 4:00 P.M.

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# Preregistration for Student Teaching, 1975-76

Advisers: Students who plan to enroll in supervised teaching during the 1975-76 school year should preregister with Mr. Jenkins, Director of Student Teaching, prior to March 1. Registration blanks and information can be obtained from the Department of Education, #-225, each day from 9 to 12.

John Jenkins

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The Business Manager requests that all department chairmen, or whomever they designate, be responsible for submitting the time sheets for the students employed by their department. These time sheets must be in the Business Office no later than the last working day of the month.

Prompt submission by one person in each department is necessary to insure timely receipt of payroll checks.

Business Manager

# GRANTS AND FELLOWSHIPS

# Office of College Development

<u>Visiting Scholars in U.S., 1974/75 academic year</u> - listing available in Sponsored Programs Office

# National Endowment for the Humanities

Deadline reminder: Independent Study and Research, 1976-77 - June 2, 1975. Applications available.

As of January 1975, the Atomic Energy Commission went out of business, the new Energy Part Administration assumed responsibility the new Energy Part Administration assumed responsibility. As of January 19, 1971 Will Training Stration assumed responsibility for federal programs of energy research the Free Programs of the William Programs and the new Energy Research and Development an ty for federal programs of energy research and development like Interior Department of the National Science Foundation, the Interior Department of the Environmental Protection Agency.

Small amounts of money may be provided to private and public non-provit Mini-Grant Program to Combat Poverty organizations for mobilizing part-time volunteers to work on human, social, and environmental needs. Outright grants up to \$2000 will be made; \$2000 - \$5000 re-

# President Ford's 1976 Budget for Higher Education quire a match.

Several aspects of the President's budget, if enacted, will be unfortunate for William and Mary, including the elimination of the Supplement Opportunity Grants and new capital contributions to the National Direct Student Loan fund; the elimination of the Title I Community Services program, the undergraduate teaching equipment program, veterans cost of instruction payments, and the College Library Resources program; a decrease in College Work Study funds and in language and area

Increased funds will be provided for Innovative and Experimental Programs (a new category), the National Institute of Education's research program, and the Fund studies. for the Improvement of Postsecondary Education.

In <u>Research and Development</u>, the budget provides for a 15% increase over the current year, an increase which "will match expected inflationary pressures ... and maintain the forward thrust of high priority programs in contrast of high priority priority programs in contrast of high priority priority programs in contrast of high prior maintain the forward thrust of high priority programs in energy, national defense, and the environment, as well as support the search for fundamental new knowledge," according to the Federal Council for Science and Technology. Major increases are as follows:

Conservation: 100% increase; Fossil Energy: 54% increase; Nuclear Energy: 20% increase; Solar and Geothermal Energy: Environmental and Safety Research: 19% increase; National Security: 14% increase.

National Science Foundation's budget shows an increase from the current estimated fy'75 budget of \$697.1 millions to \$775.4 millions. The portion of the budget marked for basic research will increase 2% in fy'76 over fy'75. The Scientific Research Project Support budget calls for increases in each discipline with major increases as follows: Earth Sciences: 12.3%; Cellular Biology: 14.1%; Physics: 15.4%; Chemistry: 17.9%; Computer Research: 13%. Increases in Chemistry will include expanded research in catalysis and in other energy-related areas and dies of chamical consertion liquids and the chemical biological interface.

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