

THE CHRONICLE

1984-85 Academic Year

January 11th
#1 of 1985

Published by the Office of the Vice President
for Academic Affairs

Monday
January 14

1:00 - Academic Status Committee - Registrar's Office

Tuesday
January 15

Women's Basketball - (away) - N. C. Wesleyan College - 5:30 pm

Men's Basketball - (away) - N. C. Wesleyan College - 7:30 pm

Wednesday
January 16

Thursday
January 17

Friday
January 18

Women's Basketball - (home) - 5:30 pm - Greensboro College

Men's Basketball - (home) - 7:30 pm - Greensboro College

Saturday
January 19

Men's Basketball - (home) - 2:00 pm - U.N.C.-Greensboro

F&P Arts' Monthly Concert
8:00 pm - CC Theatre - Roberta
Rust, Pianist
Women's Basketball - (home) -
U. of NC-Greensboro - 4:00 pm

Sunday
January 20

CHRISTOPHER NEWPORT COLLEGE

OFFICIAL ANNOUNCEMENTS

Deadline for Ordering Equipment

Departments or functions of the College planning to order equipment during the current fiscal year should place the order(s) with the College's purchasing department by submission of departmental requisitions not later than January 31, 1985. Note: The Purchasing Office will continue to accept requisitions throughout the year. Requisitions for goods and services other than equipment should be delivered to purchasing by May 1, 1985 for procurement in fiscal year 1984-1985.

Charges for requisitions presented after the deadlines may be carried forward into next year if cancellation is not received in writing by the purchasing office on/or before June 1, 1985.

-- Vice President for Financial Affairs
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Telephone Service Work Orders

Telephone service installations and removal work orders are to be submitted in writing directly to the Vice President for Financial Affairs. Service consultations should be directed to the Director of Logistics, ext. 7281. After determining your needs, you should obtain the form for use in submitting the service request, either at the Office of the Vice President for Finance or at the Purchasing Office.

Please be aware that a lead time of four to six weeks is required for routine service. Plan ahead.

-- Vice President for Financial Affairs
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Fire Safety

Recently some person or persons unknown deposited "live" cigarette butts in a trash can also containing paper in one of our college conference rooms.

Had it not been for the alert presence of one of our faculty members, a disastrous fire could have occurred. Members of the college staff are asked not to deposit smoking materials in trash receptacles, and to check trash cans daily before leaving the place of work.

-- Vice President for Financial Affairs
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What you always wanted to know about CNC's financial matters, but were afraid to ask. It's open season on chief finance officers.

I have reserved Campus Center Room 233 from twelve noon to one PM on Thursdays beginning the 10th of January through the end of March, 1985. I will be there to answer any question concerning the College's finances from any member of the Faculty, Staff, or Student Body. (Please--no press!) A very informal format will be followed in a question/answer approach to improving communications within the College community concerning financial matters.

I will do this each Thursday--schedules permitting--until all questions have been answered and nobody but me shows. I will attempt to answer, or to obtain an answer, on any question having to do with the College's financial administration except one. If you want to know which one item must be kept secret, attend one of the sessions.

-- Vice President for Financial Affairs

NEWS & GENERAL INFORMATION

Bobbe Siegel, a presenter for the 1985 Writers' Conference sponsored by the Office of Continuing Education, mailed her résumé and a 5" x 7" photograph to Christopher Newport College and failed to direct it to Continuing Education. If anyone on campus received this

material, please forward it to Continuing Education.

-- Continuing Education Office

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New Location for Reserve Unit in Smith Library

The Academic Reserves Department, which was formerly located on the second floor of Smith Library, has moved to the first floor. This unit has been merged with the Periodicals Department, and the service point is now located in the area previously designated as the Bindery Room. Directional signs have been posted.

The Periodicals/Reserves Department will operate under the joint supervision of Laurie Garrison and Betty Smith, who are now sharing these responsibilities.

-- Wendell Barbour, Library Director

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Deadline for Reserve Materials

Academic reserve materials which are needed for the spring semester will be accepted from Monday, January 7, 1985 on.

-- Marilyn Loesch, Readers' Services Librarian

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Application Deadline for Research Carrels

Applications/requests for research carrel assignments should be submitted by Monday, January 21, 1985. Notification of approval will be forwarded by January 28, 1985.

-- Marilyn Loesch, Readers' Services Librarian

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Special Terrace Hours

Tuesday and Wednesday, January 15th & 16th, the Terrace will be open from 5 pm until 11 pm. From 5 pm to 7 pm each night, there will be a Registration Special--25% off on all food items and free iced tea with meals. From 7 pm until 11 pm, all fountain soda will be 40¢ and 16 oz. draft beverage will be 75¢.

COME OUT AND ENJOY THE TERRACE DURING EVENING REGISTRATION

Friday, January 18th, will be CNC Captains Night. The Terrace will be open from 6pm until 11 pm with the 75¢ hot dog special and 40¢ for sodas and 75¢ for 16 oz. drafts. Root your Captains to victory over Greensboro College that evening. Lady Captain's play at 5:30 followed by the men's game at 7:30 pm.

Please be reminded that the Terrace will be open during lunch hours Monday through Friday next week 11:30 am to 1:30 pm.

-- Office of Student Life

FACULTY/STAFF/STUDENT NEWS

Alice Wakefield presented a paper entitled "Learning Styles and the Affect on Teacher Evaluation," at the National Staff Development Conference which was held in Williamsburg, December 11-14, 1984.

COMMITTEE INFORMATION & FACULTY BUSINESS

Report of Faculty Representative to the Student Affairs Committee of the Board of Visitors

The Student Affairs Committee meeting dealt primarily with the Dean of Admissions data. It was revealed that the total head count of enrollment at CNC is 4,268 which represents a

3% decline in headcount from last fall's enrollment, a 1.6% decline on FTE, and an 8.4% shortfall of the College's projections on enrollment for 1984-1985. It was also reported that the January enrollment which is expected to be around 1,200 new students will not be sufficient to offset enrollment declines that occurred between Fall and Spring semesters. It was also reported that the Admissions Office is responsible for 42% of the entire enrollment for Fall 1984. There is strong evidence showing that CNC is actually increasing its share of the local college-bound market. These declines, however, in Freshmen enrollment will bottom out in 1985. It is anticipated that further declines will occur between 1988 and 1992.

The Admissions Office outlined an aggressive new approach in recruiting students in the upcoming year. These new strategies are built on the assumption that the recruiting budget for the ensuing years will, at best, remain constant.

-- Carl M. Colonna
