



Archives

September 15, 1978
#22 of 1978

COMMUNITY CHRONICLE

MONDAY - September 18

President's Meeting With Student Leaders
Noon - CC233

TUESDAY - September 19

WEDNESDAY - September 20

Humanistic Studies Committee
2:00 - CC233 - Conference
Room - Administration Building

THURSDAY - September 21

FRIDAY - September 22

CNC/AAUP Chapter Meeting
2:30 - CC Board Room

SATURDAY - September 23

SUNDAY - September 24

DEANS' ANNOUNCEMENTS

Student Advising

Many first-time freshmen and new transfer students are entering a critical period in their association with Christopher Newport College. Patterns of study habits are being established, self-confidence is or is not being strengthened, ability to adequately handle specific courses is being determined, and foundations are or are not being laid for a successful and rewarding college experience.

Every faculty member has the responsibility of assisting these students in the attainment of their academic and social expectations which they held at the start of classes this semester. This is particularly true in the case of any new students in any of your classes who are not doing well, who do not appear to have an adequate foundation in one area or another, who are missing class sessions, or who have other apparent problems.

It is requested that those faculty members who have students in any of their classes who fall in the above categories take one or more of the following actions as appropriate:

1. Inform the student's adviser of your observations.
2. If the student's problem appears to be primarily a poor foundation in English, reading and/or mathematics, see that the student makes an appointment with the Basic Studies Department (Ex. 7089).
3. If the student appears to be having other problems such as lack of knowing how to study, lack of motivation, or problems of a personal nature, attempt to have him make an appointment with the Counseling Center (Ex. 7101, 7046).

All advisers of Freshman and new transfer students should at this time arrange conferences with their advisees.

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New CLEP General Exams

The new version of the five CLEP General Examinations are now available for faculty perusal. (English Composition, English Composition with essay; Natural Sciences; Mathematics; Humanities; Social Sciences & History.) Educational Testing Service requires that these tests be seen under restricted conditions to assure test security and confidentiality of information. Interested faculty may see any of the tests in the Counseling Center during office hours between now and October 2. Normative information on the tests will be available by ETS by September 20. These versions of the CLEP exams will be administered for the first time in October.

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Faculty Forum

I am pleased to announce that the CNC radio program will be continued and upgraded this year. Beginning in October, "Faculty Forum" will be aired Wednesday evenings at 7:00 P.M. over WGH-FM in a 25-minute format. This puts us at prime time over one of the area's most popular radio stations.

Another change in the program is that it will feature not only our own faculty, but also faculty from all of the Tidewater colleges and universities with CNC as the host institution. Jim Morris from the History Department will continue to serve as moderator; Vianne Webb from WGH-FM is the producer of the show and is very enthusiastic over its success.

continue the quality and continuity of "Faculty Forum" the following "ground rules" be maintained:

All topics discussed by participants will be within their areas of academic training and expertise.

Programs will not be used that are intended to tout a particular course or program.

All programs must be within the interest range of the WGH-FM and Tidewater listening audience.

anticipate that the CNC faculty will give enthusiastic support to "Faculty Forum." will be a major means of advertising CNC and its faculty to the Tidewater community. w hours of your time in preparing and taping a show can become a vital factor in ncing CNC's reputation in the area.

se call Jim Morris at extension 7121 to discuss any ideas you have for a show. ngs are arranged on a once-a-month basis at the WGH studios in Todd Center and are ned a month or two in advance.

k you for your support.

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ulty Evaluation Calendar - 1978-1979
ulty Handbook V-8 to V-10 defines each step)

<u>Step</u>	<u>First-Year Faculty</u>	<u>Second-Year Faculty</u>	<u>Others</u>
	6 October	6 October	6 October
	20 October	20 October	20 October
	15 December	15 October	12 January
	19 January	27 October	26 January
	23 January	3 November	2 February
	26 January	8 November	7 February
	9 February	24 November	23 February
	23 February	1 December	16 March
	27 February	15 December	30 March
	1 March	15 December	6 April
	8 March	18 December	13 April

BUSINESS OFFICE

ent telephone bills reveal charges on numerous campus extensions for calls made on side long-distance lines rather than SCATS. A list of the extensions and charges available from Corky Greene.

department chiefs are urged to call the following Directive to the attention of employees.

Secretary of Administration and Finance Directive No. 1(78)

Subject: Expansion of SCATS Network

Effective February 1, 1978, the SCATS telephone network has been expanded to include all 48 contiguous states. This addition to our communications

network is consistent with efforts to provide adequate telephone service, utilizing the most economical systems. Projected savings to the State exceed \$50,000 per month, based on current usage of long distance lines.

It is, therefore, required that all long distance calls to any of the 48 contiguous states originating from State telephones be placed through the SCATS network. All employees should be advised of this change in service immediately. Any agency placing long distance calls outside the SCATS network will appear on regular reports to the respective Cabinet Secretaries, Boards, or Commissions.

Each of our agencies and institutions must realize and accept some inconvenience occasionally associated with having to wait for open lines. However, the significant savings far outweigh some inconvenience.

Use of the system is as simple as dialing the SCATS access number (#8, etc.), the area code, and the desired number.

Charles B. Walker
Secretary, Administration & Finance

NOTICES

Graduation Dates

Because of scheduling conflicts at the Coliseum, graduation exercises will not be held on the dates as set forth in the current catalogue. This is to confirm graduation dates for 1979 as follows:

7:30 P.M., Monday, January 8, 1979
7:30 P.M., Thursday, May 17, 1979

James C. Windsor

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CNC/AAUP Meeting

There will be a CNC/AAUP Chapter meeting at 2:30 Friday, September 22 in the Campus Center Board Room #214.

All faculty members are invited to attend. Plans for the coming year will be discussed.

Bob Durel

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Faculty-Staff Fall Picnic

On Saturday, September 30, you are invited to a Fall Picnic. There will be games for all, refreshments for all, and hamburgers, hotdogs, buns and condiments for all. The picnic, beginning at 1:00 P.M. that afternoon, will be held on college grounds. There will be softball, volleyball, children's games, and, as an extra added wrinkle, runs-for-fun. One-third mile, one mile, and 3 mile races will begin at 1:00 o'clock. All those interested in running in any one of these should arrive a few minutes early to

get prepared. Those who do not wish to participate in any one of these races should also arrive early if they wish to cheer, jeer, or just gawk at those of us who will run.

Families and dates are invited but we do ask that you each bring a covered dish salad, vegetable, or dessert so that there will be plenty of food. Remember, Saturday, September 30, at 1:00 P.M. If you plan to come, please contact by Monday, September 25, Burnam MacLeod (7119), Vivian Johnson (7039) or Tim Morgan (7121) and let that person know who and how many. Hope to see you all there. In case of inclement weather the picnic will be postponed until the next Saturday, October 7.

The Happy Hour Committee

LIBRARY NEWS

The Copyright Law

The copyright law of 1976 (PL 94-553) went into effect January 1, 1978. Provisions of the new law which concern reproduction of copyrighted materials have necessitated some changes in library practice with regard to photocopying.

Library photocopying practices have been affected in three areas: single copies for the use of faculty and administrators, photocopying for reserve and interlibrary loans. Personal copying and reserve copying are reviewed below.

Personal Copies

Single copies for personal use may be made under the guidelines on fair use of copyrighted materials for educational purposes. Copies of these guidelines were distributed to all faculty mailboxes the first week of the semester. If by chance you did not receive a copy, additional copies are available at the circulation desk. The chief effect of these guidelines will be to limit copying to a single chapter from a book or a single article from a periodical. Consumables (tests, workbooks, etc.) may not be copied.

Multiple Copies for Class Distribution or Reserve Reading

Multiple copies for educational use may be made, but such copying must meet tests of spontaneity, brevity, and cumulative effect. Because of the restrictiveness of these tests, faculty should seriously consider placing only single copies on reserve as a standard practice. Students will, of course make their own photocopies of reserve materials. Instructors should be aware such illegal copying is the responsibility of the student and hence should not tell students to reproduce photocopied reserve materials.

One consequence of the test of spontaneity is that photocopied material, single or multiple copies, may not be placed on reserve from term to term; this is substitution of a copy for purchase of a work. Photocopies made by the library for reserve will be date stamped to prevent use for more than one term.

Copyright restrictions do not apply if the instructor has obtained permission from the copyright holder for the use he wishes to make of the material where such use would be illegal otherwise. The library will help secure addresses and provide sample letters to faculty members who wish to secure permission from copyright holders.

Please note that the copyright law has provided CRIMINAL PENALTIES (fines up to \$10,000 plus damages and a jail term of up to one year) for violators of the law.

If you have any questions or wish additional information, please call Nan Eddins,
Ext. 7134.

Nan Eddins, Readers' Services
Librarian

GRANTS & FELLOWSHIPS

The following deadlines have been announced recently:

1978

October	1:	Smithsonian NEA	Woodrow Wilson Center Fellowships Expansion Arts: Special Summer Projects; Community Cultural Centers; Neighborhood Arts Services; Regional Tour Events
	3:	NSF	Local Course Improvement
	6:	NEA	Work/Experience Internship
	15:	NSF	Pre-College Teacher Development Program
	16:	NEH	Summer Stipends
	20:	NEA	Dance: Dance/Film/Video; General Programs
November	1:	NIH	Research Grants
	3:	NSF	National Needs Postdoctoral Fellowships NATO Postdoctoral Fellowships
		OE	Fulbright-Hays Training Grants: Faculty Research Abroad Foreign Curriculum Consultants Group Projects Abroad Doctoral Dissertation Research Abroad
	6:	OE	College Library Resources
	7:	NEH	Fellowships in Residence for College Teachers
	14:	NEH	Public Programs
	15:	NEH	Pilot Grants Youth Grants Research Materials
		OE	Women's Educational Equity
	22:	OE	Graduate and Professional Opportunities Program
	27:	OE	Talent Search Upward Bound Educational Opportunity Centers
December	1:	NEA	Visual Arts: Services to the Field Challenge Grants
		OE	Library Training Program
	4:	NSF	Comprehensive Assistance to Undergraduate Science Education (CAUSE)
	11:	OE	Library Research and Demonstration Program
	22:	OE	Public Service Education Program

COMMITTEE REPORTS

Academic Status Committee

Student requests for change of a grade fall under the purview of the Academic Status Committee. When the initial student request is made to the Committee, it is the policy of the committee to send the student to the instructor who awarded the original grade to request him and his department to forward a recommendation in favor or disfavor of the request to the Committee. The student request and instructor/departmental statement should be forwarded to the Director of Student Records who serves as the secretary of the ASC, or to the Committee chairman.

