

Archive

April 18
#14 of 1986



CHRISTOPHER
NEWPORT
COLLEGE

THE CHRONICLE

1985-86 Academic Year

Monday
April 21

Curriculum Committee - 4:00 P.M.
2nd Floor, McMurran Hall

Tuesday
April 22

Wednesday
April 23

Thursday
April 24

School of L&NS
Chairmen's Meeting - 2:30 - CC233

School of SS&PS
Chairmen's Meeting - 2:30 - W209

Library Advisory Committee
12:15 pm - Library Conference Room

Friday
April 25

FACULTY MEETING - A105 - 3:00 P.M.

Saturday
April 26

Monthly Concert - CC Theatre
Gretchen Pusch, Flutist -
8:00 P.M.

Sunday
April 27

OFFICIAL ANNOUNCEMENTS

Agenda for the Seventh Meeting of the Instructional Faculty, 1985-1986, 3:00 p.m., Friday April 25, 1986, A-105.

- I. Approval of the minutes of the meeting of March 25, 1986 (p.8).
- II. Remarks by President Anderson.
- III. Committee Reports:
 - A. Academic Status Committee Dr. Weiss
 - B. Admissions Committee. Dr. Mollick
 - C. Curriculum Committee. Dr. Olson
 - D. Degrees Committee Dr. Hornback
 - E. Faculty Advisory Committee. Dr. Gordon
 - F. Nominations Committee Dr. Gailey
- IV. Consideration of recommendations from the Degrees Committee concerning six student petitions pertaining to their satisfying degree requirements (p.9) Dr. Hornback
- V. Consideration of a recommendation from the Degrees Committee that the roster of candidates for degrees in May, 1986, be approved -- subject to their satisfactory completion of all applicable requirements (p.10) Dr. Hornback
- VI. Committee Elections (see p.13)
 - A. Faculty Advisory Committee
 - B. Degrees Committee
 - C. Academic Status Committee
 - D. Admissions Committee
 - E. Faculty Hearing Committee
 - F. Faculty Grievance Committee
 - G. Nominations Committee
- VII. Officer Elections for 86-87: The Nominations Committee recommends the following individuals for the offices indicated. Nominations from the floor will be in order:
 - Vice Chairman of the Faculty. Dr. John Hoaglund
 - Secretary to the Faculty. Dr. Madeline Smith
 - Assistant Secretary to the Faculty. Dr. Meritt Stark
- VIII. Announcements
- IX. Adjournment

-- Vice President for Academic Affairs
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Southern Association Visit

The visiting committee from the Commission on Colleges of the Southern Association of Colleges and Schools will arrive on the afternoon of Monday, April 28, 1986, and will be on campus Tuesday and Wednesday of that week. On the morning of Thursday, May 1, the Committee will have its exit interview with President Anderson and will depart by noon that day. Members of the visiting committee will wish to visit with many members of the academic community on Tuesday and Wednesday, April 29-30. It is therefore essential that faculty and staff be on campus and available at these times. I ask therefore that each of us do his very best to be here and to be as available, candid, and responsive to these visitors as is humanly possible.

Members of the visiting committee are:

Dr. Walter D. Smith (Committee Chairman)
President Emeritus, Francis Marion College
Florence, SC 29501

Dr. Frank A. Butler
Vice President and Dean of Faculty
Armstrong State College
Savannah, GA 31419-1997

Dr. Thomas G. Estes, Jr.
V. P., Business and Finance
Univ. of Southern Mississippi
Hattiesburg, MS 39406

Dr. J. Mitchell Reams
P.O. Box 12
Rembert, SC 29128

Dr. Bill Feltner
Associate Professor
Institute of Higher Education
The University of Georgia
Athens, GA 30602

Dr. Larry A. Anderson
Professor and Chairman
Division of Math & Computer Science
Letourneau College
Longview, TX 75607

Dr. Ed D. Roach
President
West Texas State University
Canyon, TX 79016

Dr. Henry L. Ashmore (SACS Staff Representative)
Associate Executive Director
Commission on Colleges-SACS
Atlanta, GA 30365

Dr. Alma D. Alexander
Assoc. Director, Counseling Center
Texas Southern University
Houston, TX 77004

Dr. Harry J. Lasher
Dean, School of Business Administration
Kennesaw College
Marietta, GA 30061

Dr. George M. Reeves
Dean, Graduate School
University of South Carolina
Columbia, SC 29208

Dr. John O'Neil, Chair
Department of Art
University of South Carolina
Columbia, SC 29208

Dr. William Gary Nichols
Professor of History
The Citadel
Charleston, SC 29409

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Administrative Action on Instructional Faculty Recommendations

The actions taken by the Instructional Faculty in items VI-A, VI-B, and VI-C of the minutes of the Meeting of 3/25/86 (p.), are hereby approved. The action taken in VI-D is approved in all respects except for the proposed requirement for validation by examination of all lower-level nursing credits earned at the Riverside Hospital School of Professional Nursing. This matter is still under consideration.

-- Vice President for Academic Affairs

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PRC Reports

In the last section of this Chronicle I have reproduced two memoranda received recently from the Program Review Committee: One deals with revised criteria proposed for use in the next iteration of the Program Review process; the other deals with recommendations concerning measures of faculty workload. Each of these subjects is a matter of substantial importance and is deserving of the careful attention of the Faculty. I ask that each member of the Faculty review these proposals with appropriate care and share with me (in writing) his reactions and comments no later than Friday, May 2, 1986.

-- Vice President for Academic Affairs

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Report to the Faculty from faculty liaisons regarding Board of Visitors meeting of March 26, 1986

Academic Affairs Committee (D. Gordon & J. Pugh)

Dr. Summerville presented the plan of compensation for fiscal year 1986-87, including minimum and maximum intervals and average increments. He also briefly discussed State Councils' mandate by the Senate to conduct a study on student achievement in higher education. Representatives from the College will attend a meeting in Richmond on April 22 on the subject.

Dr. Hornback reported on an ongoing study to examine numbers of CNC students receiving honors.

Financial Affairs Committee (R. Kernodle)

Vice President Eagle presented a report on the financial status of the College, reporting that revenues are slightly down and revenues up over last year. He also presented a summary of the budget passed by the General Assembly and of the recent position adjustments. He predicted a decrease in federal funding for student assistance but a slight increase in state assistance.

An increase in tuition to \$35 per credit hour for in-state students and \$70 for out-of-state students was approved, as was an increase in the comprehensive fee to \$23 per credit hour.

Buildings and Grounds Committee (P. Killam)

Renovation of Gosnold Hall is proceeding from the pre-planning to the planning stage. Renovation may be completed by Spring 1987. Initial planning for renovation of the gym (expanded weight room and storage facilities plus air conditioning of LSPE classrooms and offices) has been completed. The gravelled area of the north parking lot will be paved if money is left over from renovation of the gym.

The greenhouse and the lighting in the CC Theatre will be repaired.

A revised landscape plan was submitted and subsequently approved by the Board.

Money for the renovation of McMurran Hall has been appropriated, and a building committee will be formed shortly.

Student Affairs Committee (J. Morris)

Keith McLoughland gave a report on the admissions and enrollment picture, which is positive. He reported that for 1985-86 applications and new enrollees showed an increase of ca. 5% and that total enrollment was up ca. 1.5%.

Rich Butchko gave a report on the Transition Program, which shows signs of marked success.

Committee on Development and Public Relations (G. Webb)

The Committee heard three detailed reports. Barry Wood described the fund-raising efforts of the College over the past ten years and with this base set the plans for the annual fund drive for the coming year. A community leader for the drive had not been selected by the time of the presentation. Plans for the 25th anniversary celebration were discussed and the possibility of tie with the annual fund drive was raised.

Paula Delo gave a concise description of the intense public relations efforts of her office during the recent legislative session, and spoke of plans to coordinate public relations and public information about the College with the needs of Admissions.

Bev Vaughan reviewed the success of CNC's scholar-athletes. Special attention was focused on the men's and women's basketball games, and on the student athletes who named All-American. Some discussion followed on the strength of intramural athletics at the College and on the role of club sports.

* * * Douglas Gordon, Chairman, Faculty Advisory Com.

Passing of Former Governor, J. Lindsay Almond

Due to the recent death of The Honorable J. Lindsay Almond, former Governor of the Commonwealth of Virginia, Governor Baliles has requested that all State flags be flown at half mast for a period of one month. The Honorable J. Lindsay Almond served as Governor of Virginia from 1958-1962 and was instrumental in providing for the legislation required to establish Christopher Newport College as a branch of The College of William and Mary. In recognition of his many contributions to the Commonwealth and to Christopher Newport College, he was awarded an Honorary Doctor of Laws degree on May 16, 1982.

-- Charles E. Behymer

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Cost of Fuel and Commercial Credit Card Purchases

Effective April 1, 1986 the Virginia Department of Highways and Transportation dropped the cost of unleaded gasoline to 55¢ per gallon. In order to obtain maximum benefit from this very favorable price, operators of pool vehicles are reminded of the following:

1. Operators are expected to obtain fuel and service at V.D.H. & T. shops. The commercial (white) credit card is for emergency use only.
2. If an emergency exists and the commercial credit card must be used, operators are expected to take advantage of self-service prices.
3. The credit ticket must be filled out in its entirety. It must include what was purchased, the unit price, the quantity, the total price, signature and vehicle license number. If the ticket does not provide sufficient room to list the entire purchase, an itemized work order must be obtained and forwarded to the Central Garage billing unit in Richmond.
4. The commercial credit card and the VDH&T fuel issue (blue) card are to be used only for fuel and service rendered to the specific vehicle for which it was issued.

Any questions may be directed to the Office of Logistics.

-- Director of Logistics

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Library Hours and Due Date

The final due date for all books checked out this year will be May 8th. Please return or renew books by this date.

The library will be open extended hours during the exam period. They are:

Sunday, May 4th	1:00 p.m.-10:30 p.m.
Monday-Thursday, May 5th-8th	8:00 a.m.-10:30 p.m.
Friday, May 9th	8:00 a.m.- 4:45 p.m.
Saturday, May 10th	9:00 a.m.- 5:00 p.m.

During the intersession period, May 12th-13th the library will be open from 8:00 a.m.- 5:00 p.m.

-- Wendell Barbour, Library Director

NEWS & GENERAL INFORMATION

Headings for All Submissions

All submissions to the Chronicle must have a heading to identify your submission as you would want it identified. The person or office making the submission also must be clearly identified. Lacking these two characteristics, the submission will be returned to sender (if we can figure out who that is), possibly resulting in a one week delay in its publication.

-- Dennis R. Ridley, Asst., VPAA

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Japanese Envoy to Speak at CNC on May 2nd

At 1:00 p.m. on Friday, May 2nd, the Deputy Chief of the Japanese Embassy in Washington, D.C., will speak in A105 on "Japanese-American Relations." All CNC Faculty and Students are cordially invited to be present to hear and meet Mr. Nachiro Kumagain, Envoy Extraordinary and Minister Plenipotentiary.

This event is jointly sponsored by the Virginia Peninsula Japanese-American Society and Christopher Newport College.

Prior to his appointment to the Embassy of Japan in the United States last August, Minister Kumagain served for two years as Consul General in Pretoria, Republic of South Africa. His other prior overseas assignments have included posts in Indonesia, the Republic of Korea, Malasia, the Federal Republic of Germany, and the United Kingdom. He received his law degree from Tokyo University in 1955, and later studied at Durham University in England.

-- Submitted by James I. Moore

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Fulbright Scholar Program

Faculty grants for research and lecturing abroad during the 1987-88 academic year have been announced. Information concerning grant benefits, eligibility, selection criteria, and application procedures is now available. Awards in thirty-four disciplines in 107 countries are being announced. Those of you interested in these opportunities please contact Sandy Lopater, W-118A, 7108.

Certificate of Recognition

By virtue of the authority vested by the Constitution in the Governor of the Commonwealth of Virginia, there is hereby officially recognized: U. S. Savings Bond Month.

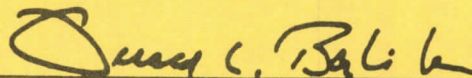
WHEREAS, for over 40 years U. S. Savings Bonds have offered one of the best opportunities for Virginians to grow financially while contributing to the growth of the Commonwealth and the United States; and

WHEREAS, purchasing U. S. Savings Bonds is a reliable investment for the future of our children and grandchildren; and

WHEREAS, at the First Session of our 99th Congress of the United States of America, House Joint Resolution 436 was passed designating 1986 as "Save for the U.S.A. Year" in honor of Savings Bonds; and

WHEREAS, one of the best methods to invest in Series EE Savings Bonds is through a regular payroll deduction plan;

NOW, THEREFORE, I, Gerald L. Baliles, Governor, do hereby recognize the month of April, 1986, as U. S. SAVINGS BOND MONTH in the Commonwealth of Virginia, and I challenge all public and private employers to offer a savings bond payroll deduction campaign and encourage all Virginians to participate in this attractive program to help their country.



Governor

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Faculty Development Grants

Upon the recommendation of the Faculty Advisory Committee, the following Faculty Development Grants have been approved. Congratulations to each of the recipients!

<u>Recipient (Profs.)</u>	<u>Amount</u>	<u>Faculty Development Activity</u>
David Bankes	\$ 220.00	To attend a symposium on "Native Plants Preferred" in Vienna, Va. during March, 1986.
Clyde Brockett	\$ 550.00	To conduct research on "Louis Moreau Gottschalk in Madrid." The materials for this research will be collected in Spain during summer, 1986.
Jane Chambers	\$ 568.75	To present a paper entitled "Carlyle's Characteristics as a prologue to Victorian Poetry" at the Conference on Victorian Life and Literature in Winfield, Kansas during April, 1986.
Harold Cones/ Edward Weiss	\$ 990.00	To explore sites for field investigations of cold water marine habitats during May of 1986. These explorations will lead to the development of a lab manual for student use.
Lora Friedman	\$ 728.00	To attend the Logo '86 Conference and Tutorial at MIT, Cambridge, Mass. during July, 1986.
David Game	\$ 290.00	To take a graduate course on data communication or computer architecture at ODU during the summer of 1986.
Robert Herrmann	\$ 314.84	To conduct research of the use of computers in Virginia's high schools. The research has been on-going during this semester.
Linda Hornback	\$ 676.00	To attend a 3-day summer institute on "Teaching of Thinking" in Atlantic City in June, 1986.
Teau-Quay Lee	\$ 910.00	To attend the Distributed Computing Systems Conference, May 19-23, 1986.
Sanford Lopater	\$1088.00	To attend a meeting of The Society of Behavioral Medicine in San Francisco in March, 1986.
Cheryl Mathews	\$ 195.00	To attend the 32nd Annual Program Meeting of the Council on Social Work Education in Miami, Florida in March, 1986.

Mario Mazzearella	\$2000.00	To attend two workshops at ODU on preparing teachers to teach courses in non-Western history, and to do further work in developing HIST 111G.
Kathryn McCubbin	\$ 281.00	To take a graduate course in Finite Automata at The College of William and Mary during the summer of 1986.
Kathryn McCubbin	\$ 385.00	To attend The Summer Institute on College Teaching in Williamsburg, Va. during June, 1986.
James Morris	\$ 528.00	To present a paper entitled "Collis P. Huntington and His Dream: Hampton Roads as the Entrepot of the East Coast" at the annual Meeting of the North American Society for Oceanic History. This will take place in Galveston, Texas this April.
Lea Pellett	\$ 175.00	To attend the Siberian-American Conference on Social Welfare Systems which will take place in Khabarovsk, Siberia, June, 1986.
Robert Saunders	\$ 130.00	To present a paper entitled "Charles T. O'Ferrall: Truncated Modernist" at the Meeting of the Virginia Social Science Association in Richmond during March of 1986.
Robert Saunders	\$2000.00	To attend two workshops at ODU on preparing teachers to teach courses in history, and to do further work in developing HIST 112G.
Meritt Stark	\$ 45.00	To give a workshop on "Teaching Writing Using a Word Processor" at ODU's Conference on Developmental Writing during April, 1986.
Meritt Stark	\$ 538.00	To attend the Eighth National Conference on College Learning Centers. This will take place in New York during May, 1986.
Grace Stuckey	\$ 706.00	To attend the 32nd Annual Program Meeting of the Council on Social Work Education in Miami, Florida during March, 1986.

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Monthly Concert

On Saturday evening, April 26, Gretschen Pusch, flutist, will be presented on the Monthly Concert Series.

Ms. Pusch was winner of the Artist International Competition. She has performed at such places as Carnegie Hall, the Spoleto Festival, Lincoln Center, and Yale University. Tickets for her CNC recital will be available at the door. General admission is \$4.00. Faculty, staff, senior citizens, and students admission is \$3.00. CNC students are admitted free.

-- Cayce Benton, Voice Instructor

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Change of Address

The following change of address is listed for your information. Please make a note of it.

Old Address: Senator Hunter B. Andrews
P. O. Box 566
Hampton, VA 23669

New Address: P. O. Box B
Hampton, VA 23669

-- Office of the President

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Forum on Business Ethics

Alpha Kappa Psi, professional business fraternity, and United Campus Ministries will jointly sponsor a forum on business ethics on Monday, April 28, at noon in the Banquet Room of Christopher's.

Mr. Richard L. Hunter, Dean of the School of Business and Economics, will speak on "Business Ethics from the Viewpoint of a Corporate Executive." Faculty and students will have a chance to respond to the talk by questions and comments.

The forum will follow a "brown bag" format, and interested faculty are invited to attend.

-- Carolyn Lawrence, Campus Minister

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Menus for April 21-23; April 24-25

Monday, April 21st through Wednesday, April 23rd

FRIED CHICKEN
ROAST BEEF
STUFFED SHELLS
LASAGNA

MASHED POTATOES
MACARONI & CHEESE
GRAVY
PEAS
RICE PILAF
CHERRY COBBLER
CORN O'BRIEN
ROLLS & GARLIC BREAD

Thursday, April 24th through April 25th

SHRIMP & CATFISH
SALMON CAKES
CLAM STRIP
HOTDOGS W/ SAURKAUT
BURRITOS

CORN ON COB
HUSH PUPPIES
COLE SLAW & POTATO SALAD
GREEN BEANS
PEACH COBBLER

Special Seafood Platter:

2 SHRIMP, CATFISH, 2 HUSH PUPPIES & COLE SLAW OR ANY VEGETABLE W/
SMALL DRINK @ \$2.20.

-- Cafeteria

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Charity Basketball Game

The Delta Sigma Theta Sorority at Christopher Newport College will sponsor a charity basketball game to benefit the Alzheimer's Disease Association of Hampton Roads on April 26, 1986, at 7:00 P.M. in Ratcliffe Gym. Faculty and staff of Christopher Newport College will play against the Newport News Police Department.

A donation is requested for admission to the game.

-- Johnnie L. Capehart, Campus Police Chief

FACULTY/STAFF/STUDENT NEWS

Jim Hines and Clyde Brockett attended the Southeast Chapter meeting of the American Musicological Society last weekend in Winston Salem, North Carolina. At the meeting, Jim completed a three-year term as Chapter Representative to the National Council.

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Burnam MacLeod entertained the Newport News Ballet professional dancers at his home on Sunday evening, April 5.

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Professor Carl Colonna gave a speech to the Hampton Rotary Club on March 27. The title of this speech was "How American Business Can Meet the Japanese Challenge."

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Professors Colonna and King had a paper entitled "Can Capitalism Prevail Until the 21st Century?" accepted for the Association in Social Economics session at the 12th Annual Conference of the Eastern Economics Association held in Philadelphia, Pennsylvania, April 10-12, 1986. Professor Colonna presented and defended the paper.

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Volume 36 of PHILOSOPHICA (1985, No. 2) contains an article by John Hoaglund, "Artistic Creativity and Aesthetic Value."

Minutes of the CNC Faculty Meeting of March 25, 1986

The meeting was called to order at 3:30 p.m. by Dr. Summerville, the presiding officer.

- I. The minutes of Feb. 14, 1986, CNC faculty meeting were approved as reported in the Chronicle (#10 of 1986, p.7).
- II. President Anderson briefed the faculty on bills before the Virginia Legislature and discussed how their passage might affect the College. He also noted that the College is now prepared to take actions in response to the decisions made by the General Assembly concerning the Governor's budget.
- III. Committee Reports:
 - A. Academic Status Committee - No report
 - B. Admissions Committee - No report
 - C. Curriculum Committee - No report
 - D. Degrees Committee - No report
 - E. Faculty Advisory Committee - Dr. Morris noted that the FAC has sent its recommendations on faculty development grants to the VPAA. Dr. Summerville advised those faculty members who need to make travel arrangements in the near future to contact his office concerning the status of their grants.
 - F. Nominations Committee - No report
- IV. Ms. Royall announced that the institutional self-study was complete and that faculty members would be receiving part one of the study in their mailboxes within a week. Part two of the study will be sent to the chairman of each department. A copy of the raw data used in the study will be maintained in the VPAA's office. She thanked those members of the administration and faculty who participated in the self-study. She noted that on March 3, 1986, the Self-Study Committee unanimously endorsed the following summary recommendations of significant urgent concerns drawn from the 10 Standard Reports.
 1. The College needs to develop a long-range plan of development to include:
 - A. a published statement from the Office of the President that enumerates his educational philosophy and administrative policies guiding the institution;
 - B. an institutional research capability, different from the one now used in the Financial Affairs branch, which will provide support for all branches of Christopher Newport College;
 - C. institutional goals and objectives developed in cooperation with faculty, administration, and students;
 - D. a plan to increase the percentage of College revenues derived from State of Virginia appropriations which is at least equal to that provided to other four-year comprehensive State institutions;
 - E. cooperative, strategic planning and decision-making through a college-wide body composed of faculty, administrators, students, and staff;
 - F. a Master Plan which integrates data and projections from academic, financial, extracurricular and physical resources and which will become the basis of decision-making involving all the resources of the College;
 - G. strategies to improve the student academic advising system.
 2. The College needs to delegate more authority to the Faculty, subject to proper review, in those areas which are traditionally the purview of the Faculty and return significant governance to the Faculty through the restoration of the Faculty Bylaws to the Handbook.
- V. Dr. Doerries reported that the Faculty Review Committee will soon solicit faculty reaction to a proposal to evaluate tenured faculty every five years rather than every three years.
- VI. The Faculty approved the recommendations from the Curriculum Committee that
 - A. double counting of courses be prohibited for purposes of meeting distribution requirements;
 - B. FNAR 322 and FNAR 360 be added to the Curriculum of the College;
 - C. NURS 303, FNAR 304, NURS 305, NURS 401, NURS 402, NURS 403 be added to the curriculum of the College.

- D. The requirements for the degree Bachelor of Science in Nursing be changed as indicated in item #3 of the Curriculum Committee's report (as recorded on pp. 8-10 in the Chronicle, #10 of 3-21-86).
- VII. The faculty agreed to express its appreciation to the Peninsula Legislative Delegation for its support of the College during the meeting of the General Assembly. The faculty also approved the motion that the FAC, on behalf of the faculty, send letters of appreciation to each legislator expressing the faculty's thanks for his or her support.
- VIII. The faculty voted to take from the table the recommendation from the 25th Anniversary Publications and Commemoratives Committee that the faculty endorse the adoption of "We Will Cherish Christopher Newport" as the official College song of CNC. The faculty voted not to accept the recommendation (46-yes; 20-no, 2 abstained).
- IX. Dr. Summerville briefed the faculty on positions and budgets in instruction and academic support for 1986-87. He noted that the College will continue to maintain the same level of instructional services next year.
- X. Dean Durel announced that the School of Social Science and Professional Studies will meet on Thursday at 2:15 p.m. Dr. Morris reminded faculty to support the Dean's Colloquia at which Dr. Martin Buoncristiani will speak on "Physics After the Discovery of the Quantum Theory." (Wednesday, April 2, 12:00 p.m. in A-105).
- XI. The meeting adjourned at 5:00 p.m.

Respectfully submitted,
Meritt W. Stark Jr.
Meritt W. Stark, Jr.
Secretary to the Faculty

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Committee on Degrees

The Committee on Degrees met on April 14, 1986 with Dr. Hornback, Mr. Fellowes, Mr. Persky, Dr. Booker, Dr. Paul, and Mr. Williams. The following cases were considered:

- Case 1: Student petitioned to be allowed to repeat a "D" grade in a course taken at another college by taking a CLEP examination.
Committee action: Recommends approval since the original course was taken 12 years ago. And the committee further recommends that a statement be returned to the catalog that gives the Vice President for Academic Affairs the authority to make such a decision (See catalog 1979-81 revised p. 14).
- Case 2: Student petitioned to be allowed to waive the last twelve hours of residency as a degree candidate.
Committee action: Recommends approval based on the fact that the student has completed the last 66 hours at CNC.
- Case 3: Student petitioned to be allowed to present a non-sequence (biology, physics and astronomy) in natural science to satisfy the distribution requirement.
Committee action: Recommends approval based upon the documented recommendation on file by the Department of Biology and Chemistry and the Department of Physics.
- Case 4: Student petitioned to be allowed to present nine hours of the last 36 hours through transfer credit. The student has already taken 99 hours as a degree candidate with CNC.
Committee action: Recommends approval based upon the documentation on file from the adviser and the department chairman of management and marketing, that the course-work is very appropriate to the student's degree and employment area.
- Case 5: Student petitioned to be allowed to combine a non-sequence in natural science to satisfy the distribution requirement.
Committee action: Recommends approval based on the documentation on file from the Department of Biology, Chemistry and Environmental Sciences.
- Case 6: Student petitioned to be allowed to combine a non-sequence in English to satisfy the humanities distribution requirement.
Committee action: Recommends approval based upon documentation on file from the Department of English.

There were also two denials and one petition to be forwarded to the Office of Admissions for review and discussion.

The Committee also considered a list of candidates for May 1986 graduation that was approved contingent upon successful completion of all degree requirements.

Submitted by Linda Hornback, Chairman

CANDIDATES FOR DEGREES

May 18, 1986

SCHOOL OF LETTERS AND NATURAL SCIENCE

BACHELOR OF ARTS

Renate M. Amsden	Germ & Psych	Robert Craig Griffith	Span
Harry Lee Belvin	Math	Katherine Lelia Hall	Engl
Karen Washington Best	Engl	Lisa Gaye Hatfield	Engl
Shirley I. Brackett	Engl	Dennis James Haydon	Phil
Ann Catherine Braxton	Engl	Mary Jane Hart McCrea	Phil
Kristian Alexander Carelli	Span	Kathleen A. Powell	Math
Jacqueline Rae Hautala Class	Engl	William Scott Simkins	Engl
Melcio delaGarza, Jr.	Engl	Danny Ray Sprinkle	Math
Diana Dely	Engl	James D. Traverse	Phil
Elizabeth Ann Emerson	Engl	Joseph D. Voice	Math
Sidnet Sue Farley	Engl		

BACHELOR OF SCIENCE

Wei Anderson	Comp Sci	Patricia L. Krevonick	Biol
Michael Gale Ayers	Comp Sci	Veda Lynne Lassiter	Math
D. B. Barnes	Comp Sci	Alex Longo II	Comp Sci
David Ross Clark	Comp Sci	Sarah Lyn Lyon	Biol
Clarence D. Cone III	Biol	Carl Samuel Mills, Jr.	Phys
David Mark Cooke	Comp Sci	Tammy Lynn Olaisen	Comp Sci
Timothy Francis Donato	Biol	Mark Alan Parks	Comp Sci
Clay Putnam Fogler	Comp Sci	Pamela N. Stewart	Math
Janine Lorraine Garrett		Joe Lee Swofford	Biol
Freeman	Comp Sci	Ernest Herbert Thompson, Jr.	Comp Sci
Pamela C. Gignac	Biol	Michael Ian Wagner-Diggs	Biol
Michelle Wooten Hollis	Math	John Roger Ward, Jr.	Chem
Judith Ann Kelly	Math	Linda Susan Warr	Comp Sci
Linda Lee Kempe	Chem		

BACHELOR OF SCIENCE IN INFORMATION SCIENCE

John Martin Clark	Nancy Kukla	Maria Louise Plahn
Nancy Ellen Horan	Debra Elaine Marr	Teresa Arlene Ruffin
Lisa M. Rowell Horrell	William Nels Moline	David A. Sparks
Cynthia Susan Kiser	Robert R. Pelletier	Provokie Askew Williams

SCHOOL OF SOCIAL SCIENCE AND PROFESSIONAL STUDIES

BACHELOR OF ARTS

Mary Allen	Social Work	Nanci Leigh Diggs	Elem Educ
Rosalie E. Bauer	Social Work	Carol Joi Eason	Social Work
Steven Lee Beck	Psych	Glenda Jane Edwards	Psych
Catherine C. Bowman	Hist	Michelle Renneé Epps	Pol Sci
Deborah Kellis Brookman	Socl	Kathleen K. Evans	Psych
Mintree Scott Brown	Psych	Sylvia Ailese Gamble	Elem Educ
Deborah Watson Buchman	Hist	Doris M. Garrett	Elem Educ
Joseph Keith Cardwell	Psych	Belinda Jean Gaskins	Social Work
Marie Brown Carrithers	F&P Arts	Ola M. Gayton	Social Work
Robin Carol Cobb	Elem Educ	Barbara L. Gulick	Elem Educ
John Coleman	Hist	James Douglas Ham	Pol Sci
Brenda B. Counts	Psych	Donald Russell Hendrickson	F&P Arts
Mary Jane Bradley Craft	Social Work	Debra J. Hicks	Psych
Stephen Howard Culotta	Pol Sci	Philip Nicholas Honich	Pol Sci
John Nash Daspit	Pol Sci	Debra Joanne Ozené Hopson	Social Work
Glenn Marcel Davis	Interdisciplinary	Mary E. Hueser	Psych

Cynthia B. Jacob	Elem Educ	Linda Ann Mullins Motley	Psych
Gayle Hollins Jones	Elem Educ	Jeffery Lann Nuckolls	Pol Sci
Marsha Phillips Kain	Psych	Florence Bell O'Brien	Psych
William Robert Keeton	Pol Sci	Susan Elaine Pflugradt	Elem Educ
Lisa J. Frolish Kersey	Social Work	Ada G. Rivera	Psych
James M. Kershasky	Elem Educ	Jane Rebecca Moran Scarpa	Psych
Richard G. Laing	Psych	Marie Leilani Scotti	Social Work
Lisa Lynn Lester	Elem Educ	Donna Lynn Silver	Elem Educ
Deborah Claire Lewis	Socl	Michael Dennis Sledge	Pol Sci
Rebecca Ruth Littreal	Leis Stud	Diana Gail Chapman Smith	Social Work
Teddy Ray Marks	F&P Arts	Rudolph Louis Smith, Jr.	Hist
Ellen Gay Maulding	Psych	Terri Caldwell Spake	Elem Educ
Leslie Ann Miller	F&P Arts	Annie Gaile Stanley	Socl
Kimberly Louise Mitchell	Socl	Dianna Hopkins Starmer	Social Work
Phyllis Elaine Moline	Psych	Mary Jo Tiernan	Psych
Stephanie Lipinski Molnar	Hist	Eric James Todhunter	Hist
Nancy J. Montgomery	Psych	Kiyoko Taquchi Weeks	Elem Educ
Andrea D. Morris	Socl	Jane Philips White	Psych
Joseph Andrew Morris	Hist	Carol B. Whitson	Hist
Terri Lynn Morris	Elem Educ	Thurman Lee Williams	Psych
		Kevin Bennett Yeargin	Hist & Pol Sci

BACHELOR OF SCIENCE

Pearl Loving Bazacos	Interdisciplinary	Lovona K. Nelsen	Psych
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BACHELOR OF SCIENCE IN GOVERNMENTAL ADMINISTRATION

Lester Paul Benton	Crim Just	Ronald P. Gagne	Crim Just
Glenda Michelle Binns	Crim Just	Phyllis Victoria Jones	Corrections
Charles Enrico Ciccotti	Crim Just	Jack R. Lilienthal	Pub Mgmt
William Edward Corbin, Jr.	Pub Mgmt	Sue E. Masselink	Pub Mgmt
Wendy Leigh Davis	Pub Mgmt	Sharon Louise Smith	Pub Mgmt
Sean M. Finnegan	Crim Just		

BACHELOR OF MUSIC

Janice Swank Cunningham	Composition	Denise Renée Moore	Piano
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SCHOOL OF BUSINESS AND ECONOMICS

BACHELOR OF ARTS - International Culture & Commerce

Richard C. Bowman	Deborah Lyn Norman	Lucille Marie Strickler
Patricia J. Bresnahan	Nhu Chi Quach	

BACHELOR OF SCIENCE IN ACCOUNTING

Cathy Jo Allen	Christine Marie Dehnert	John Scott Lindsay
Deborah L. Amato	Judith Sue Diggs	Noel Denise Macklin
Merri April Barbour	Ronald Timothy Dymond	Nancy Jeanne Marshall
Allison Ann Berry	Katherine English	Helen Marie Parker
Kimberly H. Blandford	Mary Graddy	Donald Ray Pegram, Jr.
Shannon Penny Boocks	Majorie H. Hodges	Christopher Allen Plyler
Hastie Delores Bibbs	W. S. Hodges III	Frederick Marshall Reams
Nancy Hayes Burleson	Victoria Kaplan	Lisa Ann Sellers
Stephen Patrick Dreybus	Karen Grace Kyte	Barbara B. Simmons
Barbara Faye Dale	Heidi Renee Latimer	Carolyn Craft Smith
Julie Paige Deaver	Bonnie Lee	Brian K. Stump
		Evelyn Delois Williams

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION

David Durham Abernathy	Real Estate	Stephen Willis Batts	Mgmt
Richard K. Alexander	Mgmt	Alonzo Randolph Bell	Finance
Barbara Spear Anby	Mgmt	Monica Yevette Bellflower	Mktg & Mgmt
Joseph R. Arnold	Finance	James Authur Boyd, Jr.	Finance
Patricia L. Arsenault	Mgmt	Gary Kevin Breen	Mgmt
Michael V. Barger	Econ	Allison Haywood Byrum	Real Estate&Finance
Billy Eugene Barnhardt	Finance	Kathleen Marie Anne Callanan	Finance
Richard William Baron	Mgmt	Anita Gail Chestnut	Mgmt & Mktg

Sterling J. Christian	Mgmt,Mktg,Real Est.	Cindy L. Minehardt	Mktg
Alvin Victor Clarkson, Jr.	Acct	Brian Dennis Murphy	Mgmt
Jennifer W. Clayborne	Mgmt	Eva C. Novo	Mgmt & Econ
Julie Friend Clementson	Mgmt&Mktg	Allison Graves Nunnally	Mgmt
Angela Yvonne Cook	Mgmt	Peter G. Otis	Mgmt
Geraldine D. Cooke	Acct	Christine W. Parker	Mgmt & Mktg
Ellen Dale Cooper	Mgmt	Cynthia Eyvette Parrish	Mgmt
Lisa Kenyon Dessoify	Mgmt	Joy Perez-Daple	Econ & Finance
William Paul Duquay	Mgmt	William E. Perkins	Finance
Theodore R. Eckert	Mktg	Suzanne Glick Peterson	Mgmt
Henry Russell Fail	Finance	Larry Brian Piercy	Mgmt
John A. Figueiredo, Jr.	Mktg	Denise G. Price	Finance
Kristin Fischer	Mktg	Stephen Wayne Raiford	Mktg
Cynthia Lynn Forrester	Mgmt	Debra Ann Robbins	Mgmt
Nellie B. Gantt	Mktg	Vicky Leigh Robinson	Mktg & Mgmt
Angela T. Georges	Mktg & Mgmt	Daniel Vincent Rogowski	Mgmt
John B. Gill, Jr.	Mgmt	Jamison Lane Roudabush	Econ & Mgmt
Hector John Gonzalez	Mgmt	Broderick L. Roye	Finance
John O. Grant, Jr.	Mgmt	Diane Leilani Sarver	Mgmt
Charles Owen Griminger II	Mktg	Michelle Savage	Mgmt
Lisa Gay Griswold	Mktg	Michael L. Scarberry	Finance
Renaldo M. Ham	Mgmt	Richard A. Schenk	Mgmt
Richard A. Hartian, Jr.	Mktg	Michelle Marie Shires	Mktg & Mgmt
Elizabeth Carolyn Herren	Finance	Michael David Short	Real Estate
Christopher Wayne Hooper	Mgmt	Albert C. Slickers III	Finance & Mgmt
Marshall Keith Hudson	Mgmt	Daria Yvonne Smith	Mgmt
Lisa G. Hunt	Mgmt	Patricia A. Smith	Finance
Cindy Anna Huntington	Mgmt	Julia Anne Stewart	Mgmt
Judy Evelyn Jenkins	Mgmt	Daniel M. Stone	Mgmt
Carol A. Brooks Jennings	Fin&Real Estate	Todd Michael Strickler	Econ & Mktg
Christine Marie Kalski	Mktg	Sharon Melissa Sutton	Mgmt
Steven Troy Karnes	Mktg	Elizabeth Ann Swanson	Finance
Jonathan Morgan Kashouty	Mgmt	Lorraine Shea Templeton	Mgmt
John T. Kelly	Acct	James Hilton Thurman	Mgmt
Michael Kevin Kelly	Finance	Michael Leland Tucker	Mgmt
Donald Edward King	Mgmt	Robert Edward Underwood	Mktg
George Chester King III	Mgmt	Annette Vazquez	Mgmt
Leslie Suzanne Knight	Finance	Kimberley R. Wagner	Mktg
John William Kundinger	Mgmt & Mktg	Adrienne Dee Walton	Mgmt & Mktg
Lois Martin	Mgmt	Janet Yvonne Washington	Mgmt
Shawn Michael Martin	Mgmt	Kevin Buckley Wilkins	Econ & Finance
Jeanine May	Mktg	Suzanne Allison Wilt	Mktg & Mgmt
James M. McRoy	Mgmt	Robert Davis Wiltshire	Mktg & Mgmt
Laurence Mercer	Mgmt	Donnie Allen Wineman	Mgmt
Melanie Girdler Miles	Acct	Elizabeth Anne Woodward	Mktg
Roy Neal Miller	Mgmt	Ahmad Galib Yusuf	Mgmt

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WORKING DRAFT: Entries underscored and shown in script are nominees and have not been elected to membership at this writing (4/16/86).

CHRISTOPHER NEWPORT COLLEGE

VPAA - 4/11/86

ACADEMIC & FACULTY AFFAIRS COMMITTEE
(1986 - 1987)

COMMITTEE	MEMBER	DEPT	SCHOOL	ELECTED BY	TERM EXPIRES
1. FACULTY ADVISORY COMMITTEE	Colonna	ECON	B&E	B&E	(87)
	Doane	POLS	SS&PS	SS&PS	(87)
	Pugh	B&CH	L&NS	L&NS	87
	Morris	HIST	SS&PS	IF	87
	Avery	M&M	B&E	B&E	(88)
	Gordon	ENGL	L&NS	L&NS	(88)
	Healey	SOSW	SS&PS	SS&PS	(88)
	<u>Friedman</u>	<u>EDUC</u>	<u>SS&PS</u>	IF	(88)
	Summerville	VPAA	--	XO	--
2. CURRICULUM COMMITTEE (Members may not serve concurrently on either the Degrees Committee or the Faculty Review Committee.)	C. Edwards	ACCT	B&E	B&E	87
	Pellett	SOCL	SS&PS	SS&PS	(88)
	Bostick	HIST	SS&PS	SS&PS	87
	Weber	MATH	L&NS	L&NS	87
	King	MGMT	B&E	B&E	88
	Cheney	B&CH	L&NS	L&NS	88
	_____	STDT	--	SA	87
	_____	STDT	--	SA	87
	_____	STDT	--	SA	87
	Maris	DEAN	B&E	XO	--
	Powell	DEAN	L&NS	XO	--
	Durel	DEAN	SS&PS	XO	--
	Barbour	DIR	LIBR	XO(NV)	--
	Summerville	VPAA	--	XO	--
3. DEGREES COMMITTEE (Members may not serve concurrently on either the Curriculum Committee or the Faculty Review Committee.)	Booker	ECON	B&E	IF	(87)
	Persky	MATH	L&NS	L&NS	87
	<u>Williams</u>	<u>POLS</u>	<u>SS&PS</u>	IF	(88)
	<u>Chambers</u>	<u>ENGL</u>	<u>L&NS</u>	IF	88
	Fellowes	ACCT	B&E	B&E	87
	Hornback	EDUC	SS&PS	SS&PS	(88)
	Netter	REGR	--	XO(NV)	--
	Summerville	VPAA	--	XO	--
4. ACADEMIC STATUS COMMITTEE	Jenkins	EDUC	SS&PS	IF	(87)
	Reppen	MCLL	L&NS	L&NS	(87)
	Weiss	B&CH	L&NS	IF	(87)
	Casey	M&M	B&E	B&E	(88)
	Greniewicki	NURS	SS&PS	SS&PS	88
	<u>Vawter</u>	<u>ACCT</u>	<u>B&E</u>	IF	(88)
	Netter	REGR	--	XO(NV)	--
	Summerville	VPAA	--	XO	--
5. ADMISSIONS COMMITTEE	Morgan	HIST	SS&PS	SS&PS	87
	Casey	M&M	B&E	B&E	(87)
	Jones	MCLL	L&NS	IF	(87)
	Mollick	B&CH	L&NS	L&NS	(88)
	<u>Cummings</u>	<u>LSPE</u>	<u>SS&PS</u>	IF	(88)
	<u>Bryan</u>	<u>EDUC</u>	<u>SS&PS</u>	IF	88
	McLoughland	DEAN	ADMN	XO(NV)	--
	Summerville	VPAA	--	XO	--

13. LIBRARY ADVISORY COMMITTEE	<u>Schell</u>	ACCT	B&E	VPAA APPT	88
			B&E	VPAA APPT	(87)
	<u>Winter</u>	POLS	SS&PS	VPAA APPT	88
			SS&PS	VPAA APPT	87
			L&NS	VPAA APPT	88
			L&NS	VPAA APPT	87
		STDT	--	SA	87
14. DEAN WILLIAM PARKS COLLO- QUIUM COMMITTEE	<u>Barbour</u>	STDT	--	SA	87
		DIR	LIBR	XO	--
	<u>Booker</u>	ECON	B&E	VPAA APPT	(87)
			B&E	VPAA APPT	88
	<u>Reppen</u>	MCLL	L&NS	VPAA APPT	87
			SS&PS	VPAA APPT	88
			SS&PS	VPAA APPT	88
15. TEACHER PREPARATION COUNCIL	<u>G. Webb</u>	PHYS	L&NS	VPAA APPT	87
				VPAA APPT	88
	<u>Jenkins (ch)</u>	EDUC	SS&PS	XO	--
	<u>Durel</u>	DEAN	SS&PS	XO	--
	<u>Powell</u>	DEAN	L&NS	XO	--
	<u>LaVerriere</u>	ADMN	--	VPAA APPT	(87)
		C&CS	--	VPAA APPT	88
	<u>Pugh</u>	B&CH	L&NS	VPAA APPT	(87)
	<u>MacLeod</u>	ENGL	L&NS	VPAA APPT	(87)
		MCLL	L&NS	VPAA APPT	88
	<u>Bartelt</u>	MATH	L&NS	VPAA APPT	87
	<u>Dooley</u>	PSYC	SS&PS	VPAA APPT	87
		LSPE	SS&PS	VPAA APPT	88
	<u>Alexick</u>	A&C	SS&PS	VPAA APPT	87
		POLS	SS&PS	VPAA APPT	88
		EDUC	SS&PS	VPAA APPT	88
		PHYS	L&NS	VPAA APPT	88
16. CONTINUING EDUCATION COMMITTEE	<u>Braganza</u>	DIR	C.ED	XO	--
	<u>Serio</u>	ACCT	B&E	VPAA APPT	87
			B&E	VPAA APPT	88
	<u>Stark</u>	ENGL	L&NS	VPAA APPT	(87)
			L&NS	VPAA APPT	88
	<u>Stuckey</u>	SOSW	SS&PS	VPAA APPT	87
			SS&PS	VPAA APPT	88
17. PROGRAM REVIEW COMMITTEE	<u>McLoughland</u>	DEAN	ADMN	VPAA APPT	(87)
	<u>Cones</u>	B&CH	L&NS	VPAA APPT	87
				VPAA APPT	88
	<u>Fellowes</u>	ACCT	B&E	VPAA APPT	(87)
				VPAA APPT	88
	<u>Hines</u>	A&C	SS&PS	VPAA APPT	(87)
				VPAA APPT	88
18. BASIC EDUCATION COUNCIL	<u>Park</u>	ECON	B&E	DEAN-L&NS APPT	87
			B&E	DEAN-L&NS APPT	88
	<u>Gordon</u>	ENGL	L&NS	DEAN-L&NS APPT	(87)
				DEAN-L&NS APPT	88
	<u>Butchko</u>	SOSW	SS&PS	DEAN-L&NS APPT	(87)
			SS&PS	DEAN-L&NS APPT	86
	<u>Fiducia</u>	CPSC	L&NS	DEAN-L&NS APPT	87
	<u>McLoughland</u>	DEAN	ADMN	XO	--

To: All Concerned
From: Keith McLoughland
Subject: The General Education Curriculum and the Transfer Student

A number of questions have arisen concerning the advising of new transfer students with respect to the curricular changes going into effect this fall. The following is an attempt to respond to the major points which seem to be recurring in those questions:

1. CNC admits Classified students to the College only twice each year -- for the fall and for the spring semesters. Enrollment in Summer Sessions does not constitute admission to the College. Any student enrolling with us for the first time this summer and wishing to remain, must make formal application as a Classified student for the fall and will be subject to the curriculum requirements listed in the new, 1986-87, catalog. In like manner, any student admitted to Classified status after the start of the current semester (spring, 1986) is considered a fall, 1986, admittee and is subject to the same requirements.
2. Virginia Community College transfer students who have been enrolled in one of various "2+2" programs are the exception. Such students, who will henceforth be identified as "2+2 Students" on their transfer credit evaluation forms, may elect, if they so choose, to graduate under the CNC catalog that was in effect when they entered the articulation contract at the community stage.
3. As a matter of policy, CNC considers a distribution requirement to have been fulfilled when a like requirement of equal or greater magnitude has been fulfilled at another regionally-accredited college or university. For this reason, a student who is identified as having satisfied the humanities and the social science distribution requirements elsewhere prior to matriculation at CNC is considered to have satisfied them here. Since the GLOBAL VIEW component of our curriculum resides in those two requirements, such students need not take additional courses here. However, a transfer student who has only taken courses elsewhere in those two general areas, and has therefore not fulfilled the distribution requirements here, is subject to the GLOBAL VIEW requirement now in effect.
4. Effective immediately, the admissions officers who are conducting evaluations of transfer credit are charged with the responsibility of identifying those transfer courses which are, in fact, global in nature. We are using microfiche copies of all American college and university catalogs to make those determinations to the best of our best judgments. Such courses will appear on the evaluations with the appropriate course number notations (e.g., FNAR 2010-2020, HIST 1110-1120). Should an advisee believe that we have misinterpreted the nature of a course taken elsewhere, that student should be referred back to the admissions officer who conducted the evaluation originally. The burden of proof will be on the student to demonstrate the global content of the course in question through the presentation of syllabi, textbooks and the like. The student may appeal a negative decision from an admissions officer to the appropriate department chair. The next level of appeal would be the appropriate school dean with final appeals going to the Vice President for Academic Affairs.

These points seem to address the chief questions at this time. Please feel free to contact me if there are other matters requiring clarification.

-- Keith F. McLoughland, Dean of Admissions
April 9, 1986

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April 14, 1986

MEMORANDUM

TO: Vice President Summerville

FROM: Program Review Committee

RE: Criteria for determining faculty workload

The PRC recommends your consideration of adopting criteria for establishing faculty workload. The purpose of this criteria is to establish a mechanism for determining quantitatively a faculty workload and to establish a College standard for it. The authorized workload as established in the "Faculty Handbook" is 30 hours for the academic year presumed to be 15 hours in each semester.

Faculty members receive workload credit from two areas: (1) classroom teaching including laboratory courses, activity courses, seminars, independent study direction, and applied-music lessons, and (2) non-teaching activities defined as duties outside the classroom which are necessary components of the teaching responsibilities or administrative duties associated with them. The total credits received is thus the sum of the credits for classroom teaching and the credits received for non-teaching activities.

It is assumed that most faculty will carry a load of 12 credits of classroom teaching and three credits of non-teaching activities. Department chairmen and directors of programs will usually carry a load of nine credits of classroom teaching and six credits of non-teaching activity. Through negotiation with the deans, some faculty members may elect to carry a load of 15 credits of classroom teaching without other responsibilities or a lesser load of classroom teaching with greater non-teaching responsibilities. These shall be exceptions, however, not the norm. Also in negotiation with the deans, faculty members in rare and special circumstances may carry overloads in either area, classroom teaching or non-teaching activities.

Methods of computation for teaching credits and non-teaching credits are given in the charts and definitions below:

CLASSROOM TEACHING (TYPES OF INSTRUCTION)

Lecture courses: Teaching credit equals the number of credits granted to students in the course.

Seminar courses: Teaching credit equals the number of credits granted to students in the course.

Laboratory courses: Teaching credit equals $\frac{2}{3}$ of the contact hours in lower-level labs and equals the contact hours up to three in the upper-level labs.

Activity courses: Teaching credit equals $\frac{2}{3}$ of the contact hours.

Performance courses: Teaching credit equals the contact hours.

Applied-music courses: Teaching credit equals $\frac{3}{5}$ of the contact hours.

Independent study: Teaching credit equals the sum total of credits received by the students divided by 6. No faculty member will receive more than three credits of their teaching load for direction of independent study.

NON-TEACHING CREDIT

Member of a major committee ¹	1.0
Chairman of a major committee	1.5
Member of a minor committee	0.5
Advisor to a student club ²	0.0-1.0
Student advising ³	0.5 per 10 students
Development activities ⁴	0.5-1.5
Special college projects ⁵	0.5-3.0
New-course preparation ⁶	0.0-1.5
Department Chairman	0.0-6.0
Director of a program ⁸	0.0-3.0
Public relations activities ⁵	0.5-1.5
Other	0.5-3.0

NOTES:

1. Major committees include FAC, Curriculum, PRC, and others as designated by the Vice President for Academic Affairs.

2. To be determined by the Dean in consultation with the Director of Student Life.
3. Maximum of 3.0.
4. To be determined by the Dean in consultation with the Director of Development.
5. As assigned by the Dean, the VPAA, or the President.
6. As deemed appropriate in consultation with the Department Chairman and approved by the Dean.
7. To be determined in consultation with the Dean. Normal is 3.0.
8. As assigned by the Dean.
9. As approved by the Dean, the VPAA, or the President.
10. No credit is to be given for serving on peer groups.
11. Credit for serving on ad-hoc committees to be determined by the Dean, the VPAA, or the President.

- - - - -

April 11, 1986

MEMORANDUM

TO: Vice President for Academic Affairs

FROM: Program Review Committee

The Program Review Committee has reevaluated the criteria utilized in the first formal review process of CNC's academic programs and has made a few substantive changes in the specific data which will be examined. For the second cycle of reviews, the Program Review Committee will make its recommendations for program continuation or discontinuation, for the allocation or reallocation of resources, for the retention or elimination of specific courses, and for other matters as deemed necessary based on the following criteria.

GENERAL CRITERIA

1. The centrality of the program to the undergraduate curriculum and mission of Christopher Newport College.
2. The community and student demand for the program.
3. The management of the program and its resources.
4. The quality of the program.

DATA TO BE EXAMINED

1. The history of the program.
2. Any special considerations owing to the uniqueness of the program.
3. The program's faculty (number, rank, scholarship, etc.).
4. Student demand for the program and enrollment trends.
5. Faculty utilization including FTE generation.
6. Space utilization.
7. Annual reports.
8. Course offerings and content compared with other similar colleges.
9. Graduates to date and their positions.
10. Any data furnished by the department being evaluated.
11. Any statistical data available from the college.
12. Other information deemed appropriate by the PRC for a particular program.
13. Previous PRC report and resulting agenda actions.
14. Self study.
15. Activities of individual faculty members.

SPECIFIC CRITERIA FOR EVALUATION

1. Identified special considerations.
2. Centrality
 - College-service courses
 - College-distribution courses
 - College-major courses
 - Community service: majors (graduates)

- Community service: consultants
- Community service: short courses
- Community service: other
- Other related activities
- 3. Demand for the major
 - Current job market
 - Predicted job market
 - Present and potential student demand
 - Uniqueness of the program major
 - Other related considerations
- 4. Use of resources
 - Use of space
 - Use of money
 - Appropriate management of class schedules
 - Appropriate management of class sizes
 - Use of part-time and adjunct faculty
 - Use of community gifts
 - Cooperative programs
 - Recruitment
 - Other related use of resources
- 5. Quality of the program
 - Variety of courses
 - Uniqueness of courses
 - Basic courses
 - Overall GPA of majors
 - Success of majors after graduation
 - Number of students pursuing graduate study
 - Faculty degrees and experience
 - Faculty scholarly activity and community service
 - Faculty professional development
 - Other related data regarding the courses, majors, and faculty
- 6. Evaluation of the allocation of resources
 - Full-time faculty
 - Part-time and adjunct faculty
 - Staff
 - Student assistants
 - Space
 - Equipment
 - Other resources

RECOMMENDATION

- Program continuation or discontinuation
- Elimination or addition of specific courses
- Reallocation of resources
- Other specific recommendations

Subject to your approval, the PRC requests that these criteria be published in the Chronicle so that programs selected for evaluation in the fall will have ample opportunity to prepare their reports for our use with a clear understanding of the criteria on which they will be evaluated.

The PRC further requests that a schedule for program evaluation be established as soon as possible. It is the recommendation of the PRC that not more than two programs be evaluated each semester. That will allow a thorough and well-researched review based on extensive data.
