

# CNC Community CHRONICLE

No.13 of 1973.

  
dies solis

SUNDAY

16th December

MONDAY

17th December

2 p.m. CC.208. Self Study  
Steering/Org. & Admin.  
Committees.

  
dies lunae

WEDNESDAY

19th December

9 a.m. G.102. Curriculum  
Committee.

  
dies mercurii

  
dies martis

TUESDAY

18th December

FRIDAY

21st December

  
dies veneris

  
dies jovis

THURSDAY

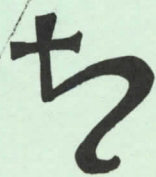
20th December

12.30 p.m. N.205. Communications  
Department Meeting.

2.30 p.m. Conference Rm.  
Faculty Evaluation  
Committee.

SATURDAY

22nd December

  
dies saturni





#### CHRONICLE ON VACATION

I would like to announce that this will be the last CNC Community Chronicle for the fall semester. I think the instrument has come to serve a rather important function at the College and I encourage the faculty and staff's continued use of it. I would also like to extend on behalf of everyone who enjoys the service of the Chronicle my sincere thanks to Pam Harper who has borne the brunt of its work. Thank you, Pam, we appreciate it.

T. Musial.

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#### A DATE FOR YOUR DIARY

##### REMINDER FROM THE SELF STUDY OFFICE

There will be a meeting of the Self Study Steering Committee with the Self Study Committee on Organization and Administration at 2 p.m. on Monday, December 17, in the Self Study Office, Campus Center 208.

Aletha Markusen.

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#### FACULTY NEWS

Dr. Elizabeth Daly and Professor John E. Jenkins of the Education Department attended the Title III E.S.E.A. Conference on "Evaluation and Dissemination" which was held December 5-7 at The Coliseum Holiday Inn in Hampton. This conference was sponsored by the Federal Programs Office of the State Department of Education in cooperation with the State Council of Higher Education.

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#### THE HIGH COST OF ENTERTAINING

The weary host and hostess facing rising food and liquid refreshment costs need not despair!

While a dinner party can be estimated at a \$5.00 cost per guest, a theatre party can be estimated at a \$3.00 cost per guest .. plus a bit more for coffee and cake after the show.

Remember the dates:

<u>Charley's Aunt</u>	January 3,4 (Jan.5 is sold out)
<u>Hamlet</u>	January 7, 8, 9, 14, 15, 16.
<u>Rosencrantz and Guildenstern Are Dead</u>	January 21, 22, 23
<u>Waiting for Godot</u>	January 31, February 1, 2.

Rita Hubbard.



## OF ACADEMIC INTEREST

### Report of the Continuing Studies Committee - Fall, 1973

In the course of the Fall Semester the Committee has met on four occasions to discuss the expansion of the College's programs in the area of CEU courses and other non-credit activities. Through its four subcommittees (Adult Liberal Learning, Personal Development, Professional Development and Community Development) the Committee has begun to develop course offerings for the Spring Semester. Courses offered previously through the Continuing Studies Office and to be offered again next semester are:

Fundamentals of Math  
Writing Workshop  
Reading Development  
Conversational French  
Conversational German  
Conversational Spanish

At its most recent meeting on December 7 the Committee approved the introduction of the following new courses

Parent Effectiveness Training  
Introductory Chemistry Short Course

An additional ten to fifteen courses are in various stages of development, a few of which may be offered in the Spring, others in the Fall Semester 1974. The Committee solicits specific suggestions for courses and programs from members of the faculty via the various administrative units of the College or directly to the Office of the Director of Continuing Studies. Faculty members are referred to the following subcommittees:

- I. Adult Liberal Learning (discussion groups) - J.Webb, Reppen, Chambers, Edwards.
- II. Personal Development (recreation, language development, encounter, etc.) - Hanson, Kraft, Mulliken, Loebner, L.Beahm(S).
- III. Professional Development (business, education, etc.) - Daly, Maniyar, Pellett, Sacks.
- IV. Community Development (Social and political problem solving etc.) - Durel, Winter, Fitzgerald, S.Counts(S).

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The following motion, introduced at the December faculty meeting, is reproduced herewith for your consideration:

#### Preferential Voting

In the election of faculty members to any committee position or office of the Faculty, a preferential vote shall be held.

- (1) Each ballot shall provide for listing as many names as there are candidates for the position.
- (2) Each faculty member shall list, in order of preference, the members for whom he wishes to vote.



- (3) According to the number of positions open, this number of selections will be counted on each ballot, in the order presented.
- (4) Any member receiving a majority of votes so counted will be thus elected.
- (5) If the election of sufficient members is not accomplished, that (those) member(s) receiving the lowest number of votes will be eliminated from consideration.
- (6) On each such ballot the vote for the next eligible candidate on the ballot (not previously counted) shall now be added to the previous total for that candidate.
- (7) Selection and elimination will proceed as before until the vacancies are filled.
- (8) The number of votes required for a majority will be determined from the number of ballots bearing names of candidates still eligible for the remaining positions.

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#### COLLEGE POLICY ON FACULTY PROFESSIONAL DEVELOPMENT

The policy and guidelines as stated on the following memorandum have been approved by President Windsor. Details on the amount of money available for the 1974-75 academic year will be announced after the College's 1974-76 budget has been confirmed.

#### MEMORANDUM

TO: President James C. Windsor

FROM: T. Musial

SUBJECT: Policy on College Support of Faculty Professional Development

Dear Jim:

The Faculty Advisory Committee and I recommend that the College provide financial support for faculty professional development to the extent that the College is able in accord with the following priorities and guidelines:

- (1) First priority should be given to faculty members who have demonstrated their competence and commitment to CNC, who have completed all requirements for the terminal degree except the dissertation, and to whom the department wishes to make a firm commitment for continued teaching at CNC leading to eventual tenure. The Committee has decided to call this support a Dissertation Grant. The award would be on a one-year, non-renewable basis. The current suggested annual amount of this grant is \$2500. It is understood that the faculty member will return to the College at the end of the grant or repay the grant within the calendar year following the grant's expiration. Faculty members interested in applying for this grant should submit their application to their own Department. The Department's approval of the application will be understood as positive endorsement of that faculty member as a long-range asset to the Department. Departmentally approved applications will then be reviewed by the Faculty Advisory Committee and recommended to the Dean for approval or



(2) Second in priority is the support of professional development for faculty members who have the Ph.D., and who wish to pursue academic research, writing, or development of teaching effectiveness. An ordinary form of this support would be a full-time summer session salary, or quarter or half-time release from teaching responsibilities during an academic semester. This form of support will be called a Professional Development Grant. Once again, faculty applications for this support should be made first to the faculty member's own Department. Departmentally approved proposals will also be reviewed by the Faculty Advisory Committee and recommended to the Dean for approval or non-approval.

(3) Third in order of priority involves College support for formal graduate study of full-time faculty members who wish to take a graduate-level course at a nearby institution over and above his or her full-time college teaching responsibilities. It is understood such course-work will help develop a faculty member's capability in a way that directly relates to his or her teaching responsibilities at CNC. Applications to take courses which do not directly relate to a faculty member's college responsibilities will be considered, but they will receive a lower priority. Once again, faculty members will submit an application first to their own Department, and upon the Department's approval, be reviewed by the Faculty Advisory Committee before going to the Dean for approval or non-approval.

The Faculty Advisory Committee will review applications during the last two weeks of November, and announce its decisions by December 1.

The Committee considered the hypothetical case that the College could afford \$12,000 next year in faculty professional development support. Given this amount, it was suggested that there be three Dissertation Grants (\$7,500), and two summer sessions salaries (\$3,600), leaving \$900 for tuition for faculty members to take graduate courses at nearby universities. \$900 would support approximately ten three-credit, one-semester courses.

The Faculty Advisory Committee respectfully requests that these guidelines be adopted as CNC's current policy on the support of professional faculty development.

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To the CNC Faculty and Staff:

The end of the semester and the holiday season always prompts a deal of reflection on my part. This year, I think I have more than usual to reflect on.

Ever since the Musial family arrived on the Peninsula, I have found CNC and the Commonwealth of Virginia tremendously rewarding. Although meaningful relationships develop slowly, I think it is safe to say that during the past five months my family and I have developed a true fondness for this College and important relationships with many friends we have formed on campus and in our new Yorktown residential community.

Since our arrival, I have never ceased writing letters to friends and relatives back in the Great Lakes States to the effect that I really enjoyed being in this beautiful and historically significant region; that I am meaningfully involved in all of the responsibilities of my new position; and that I am excited by the many distinctive educational achievements that I see in the future of this school.



I need not call anyone's attention to the fact that we have, together, faced problems during the past semester. We were responsible for generating some of them, but the majority of them pressed upon us from outside sources. It is perhaps a truism to say that a lesser group of working associates would have come through with less than we have to boast of, but in comparing CNC responses to the same kind of problems that everyone around the country seems to be facing these days, I think we can emphatically boast of some exceptional achievements. The CNC faculty and staff has outstanding capabilities.

I am confident that in the months and years ahead we will see increasing evidence of these capabilities, and with a very optimistic view of the future, I want to express my personal happiness to be here, and on behalf of all of the Musials, wish each and every member of the CNC community a very joyful holiday.

My high regards and very best wishes

T. Musial.

