

# THE CHRONICLE

## 1984 - 85 Academic Year

March 8th  
#9 of 1985

Published by the Office of the Vice President  
for Academic Affairs

### Monday

March 11

### Tuesday

March 12

### Wednesday

March 13

### Thursday

March 14

Degrees Committee -- 2:30 p.m. -- Registrar's Office

### Friday

March 15

Training & Development Committee Social -- 3:00 - 6:00 p.m. -- The Terrace

### Saturday

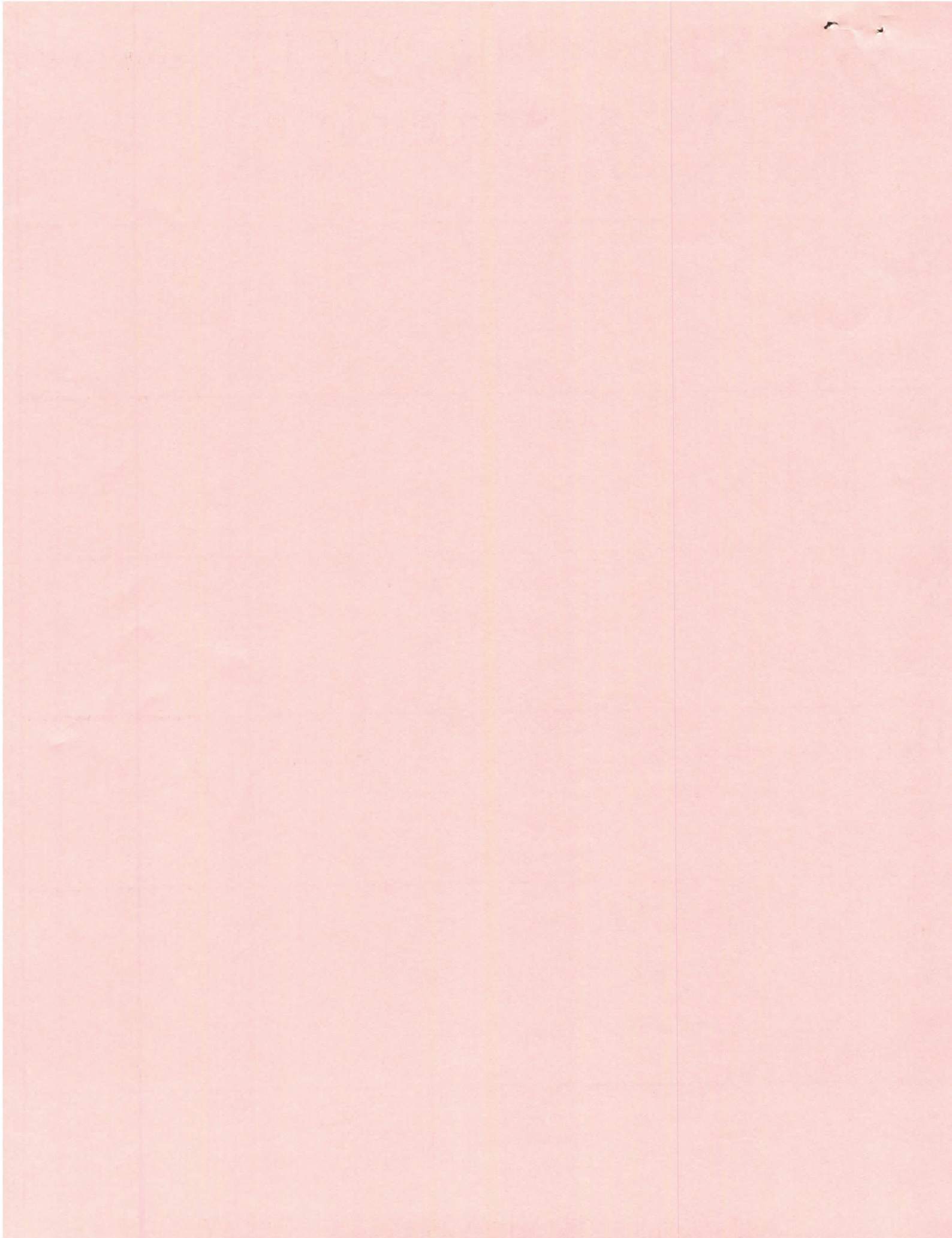
March 16

Artists in Concert Series - CC  
Theatre - 8:15 pm - Igor Kipnis  
Harpichordist

### Sunday

March 17

# CHRISTOPHER NEWPORT COLLEGE





Make-up for Cancelled Classes

All members of the academic community are reminded that Monday classes will meet as usual on March 18, 1985.

- - Vice President for Academic Affairs

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Board of Visitors

At the third regular meeting of the Board of Visitors, held on February 26, 1985, the following Resolutions were passed:

Resolution 1: Award of Emeritus Status

Resolution 2: Award of Emerita Status

Resolution 3: Faculty Leave of Absence

Resolution 4: Resolution to Amend College Handbook

Resolution 5: Tuition and Mandatory Fees, FY 1985-86, as Amended

Resolution 6: Capital Outlay Priorities, 1986-88, as Revised

Resolution 7: Board of Visitors' Support of Christopher Newport College  
Riverside Hospital Articulated Baccalaureate Registered  
Nurse Program

- - Board Relations Office

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Faculty Meeting

The March meeting of the Instructional Faculty will commence at 3:00 p.m., Friday, March 29, 1985, in A-105. Committee chairmen and individual faculty members who wish to place items of business on the agenda for consideration must submit the substance of such items to this office no later than noon, Wednesday, March 20, 1985. It would be helpful if committee reports were also submitted for publication by this deadline as well. (NOTE: This is the Wednesday of spring break...so plan accordingly.) The agenda will be published in the Chronicle of March 22, 1985.

Following adjournment, Professor Fellows will discuss the 403(b) tax shelter annuity program with those who have expressed interest in this matter.

As is the case with all meetings of the Instructional Faculty, all other members of the academic community are welcome to attend as observers.

- - Vice President of Academic Affairs

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Positions Available

The Personnel Office announces that searches for the following six positions are now under way:



A. CLASS TITLE: Library AssistantGRADE: 07SALARY RANGE: \$13,826 - \$18,886CLASS CODE: 32012DATE OF VACANCY: April 1, 1985POSITION NO.: 00032APPLICATION DEADLINE: March 15, 1985DEPARTMENT: Smith Library

APPLICATION INSTRUCTIONS: APPLICANTS WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE OF VIRGINIA APPLICATION FOR EMPLOYMENT (FORM 10-012) AND SUBMIT IT TO BECKY MOORE, PERSONNEL OFFICE, ADMINISTRATION BUILDING, ROOM 203, NOT LATER THAN 4:00 P.M., MARCH 15, 1985.

DUTIES AND RESPONSIBILITIES: Responsible under the direction of the Media Services Librarian for the supervision of the daily functions of the Media Services Department and the provision of audio visual services across the College campus which includes the following: (a) schedules all equipment as ordered by faculty; (b) trains and supervises all student assistants who deliver and pickup such equipment; (c) maintains records of all equipment issued on campus; (d) schedules and supervises the utilization of all equipment used within the Media Center. Assists the Media Services Librarian in various tasks pertaining to the development of the collection of audio visual software and televised software used to support the instructional programs of the college. Responsible for training faculty, students and staff in the operation of equipment and the preparation of visual materials. Repairs and maintains AV equipment including video and microcomputers.

JOB QUALIFICATIONS: Previous library or media resource center experience preferred. College degree in media/instructional technology desired. Experience in media may be substituted on an equivalent time basis. Ability to operate AV equipment, including video hardware and microcomputers, and to make minor repairs to AV equipment and software. Organizational ability, supervisory experience, ability to schedule personnel and equipment, and ability to keep accurate and detailed records desired. Ability to work well with others. Required to work one evening per week and weekend rotation.

AREA OF CONSIDERATION: Open to the public.

An EOE/AA Employer

B. CLASS TITLE: Grounds Lead ManGRADE: 03SALARY RANGE: \$9,677 - \$13,222CLASS CODE: 62113DATE OF VACANCY: March 16, 1985POSITION NO.: 00098APPLICATION DEADLINE: March 15, 1985DEPARTMENT: Building & Grounds

APPLICATION INSTRUCTIONS: EMPLOYEES WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE OF VIRGINIA APPLICATION FOR EMPLOYMENT (FORM 10-012) AND SUBMIT IT TO BECKY MOORE, PERSONNEL OFFICE, ADMINISTRATION BUILDING, ROOM 203, NOT LATER THAN 4:00 P.M., March 15, 1985.



DUTIES AND RESPONSIBILITIES: The incumbent will assist the Grounds Supervisor in the responsibilities of the overall grounds maintenance for the on and off campus grounds. (S)He assumes the responsibilities of the Grounds Supervisor in his absence. Supervises work crews and assists in the mowing, watering, seeding and edging of all lawn areas, insuring that the proper type of equipment is being utilized, such as riding mower, hand operated mowers, edgers and weed eaters. Supervises work crews and assists in trimming, planting and transplanting of trees, plants, flowers, shrubs and hedges. Applies chemicals for foliage disease and insect problems. Applies fertilizers and mulch to specific areas as needed. (S)He will be responsible for the maintenance of the Chinese, Perennial and other Special gardens. The incumbent will be responsible for repairs to campus parking lots, roadways, curbs and sidewalks to include patching, repairing marking and painting. Performs safety inspection, proper service and repair to all ground assigned equipment and tools. Supervises the operation of snow and ice removal from campus grounds.

JOB QUALIFICATIONS: High school graduate or equivalent required. VA driver's license required. Prior experience as a groundsman or groundskeeper required. Knowledge of plant, shrub and lawn care; familiarity with powered garden and yard equipment and ability to perform general repair and maintenance on the equipment required.

AREA OF CONSIDERATION: Open to the public.

An EOE/AA Employer

C. TITLE: Assistant to the Vice President for Academic Affairs

Christopher Newport College invites applications and nominations for the position of Assistant to the Vice President for Academic Affairs. The appointee will provide staff support to the VPAA on matters of academic management, budget, research and data analysis, preparation of reports, and internal and external communication. The appointee will represent the VPAA in a variety of both on-campus and off-campus settings.

A master's degree or appropriate professional degree from a regionally accredited college or university is required; an appropriate terminal degree will enhance the strength of the candidacy. The search committee will expect candidates to present substantial evidence of:

analytical expertise, including a high order or quantitative, statistical, and data-processing sophistication;

a record of successful full-time experience in teaching and/or academic administration at a four-year college or university;

knowledge of working relationships among faculty and between faculty and administrators;

effectiveness in interpersonal relations, especially in an academic setting;

the ability to work effectively under the pressure of deadlines and produce results with little or no supervision;

excellent oral and written communication skills.



Academic rank on the administrative faculty and salary (mid-twenties) will be commensurate with the qualifications of the appointee. Potential candidates should submit a letter of application, transcripts, vita, and a list of at least five suitable references to:

Chairman, Assistant to the VPAA Search Committee  
c/o Office of the Vice President for Academic Affairs  
Christopher Newport College  
50 Shoe Lane  
Newport News, VA 23606

Materials from potential candidates must be received by 5:00 p.m., Tuesday, April 2, 1985. A complete job description will be provided to each applicant. The effective date of appointment is negotiable, but should be no later than July 1, 1985.

Christopher Newport College is a publicly supported four-year comprehensive college of 4,000 students. Its 18 academic departments are organized into three schools. The College is an EOE/AA employer.

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D. TITLE: Dean, School of Business and Economics

Christopher Newport College invites applications for the position of Dean of its School of Business and Economics. The Dean reports to the Vice President for Academic Affairs and is responsible for providing leadership and management to the College's most rapidly growing major academic unit.

Candidates preferred will hold an appropriate terminal degree in business or economics, but others presenting a balanced profile of administrative experience and academic accomplishment will be considered. The College seeks an entrepreneurial leader with a documented history of successful commitment to liberal education, high academic standards, collegial processes, and excellence in both teaching and scholarship. As one of the College's key ambassadors to the business community, the successful candidate must also show credible promise of effectiveness in the areas of human relations, public service, and fund-raising. In addition, the successful candidate must qualify for appointment to the senior ranks of the faculty in one of the academic departments of the School of Business and Economics.

Academic rank and salary (to mid-forties) will be commensurate with the qualifications of the appointee. Candidates must submit a letter of application and resume to:

Chairman, Dean's Search Committee  
c/o Office of the Vice President for Academic Affairs  
Christopher Newport College  
Newport News, VA 23606

These materials must be received by 5:00 p.m., Monday, April 15, 1985. The effective date of appointment is August 1, 1985, or as soon thereafter as possible.

Christopher Newport College is a publicly supported, urban, four-year comprehensive College of 4,000 students. The College is located within minutes of Colonial Williamsburg, the Chesapeake Bay, and Virginia Beach. The School of Business and Economics is one of three schools within the College and produces nearly 40% of its graduates. The College is an EOE/AA employer.

An EOE/AA Employer



E. TITLE: Assistant Professor of Biology

Christopher Newport College, a four-year degree granting State institution of 4,000 students located in the Tidewater area of Virginia, near the Chesapeake Bay, invites applications for a Tenure track Assistant Professor position as a Microbiologist beginning August 1985. In addition to teaching Microbiology courses, the successful candidate will be expected to participate in other offerings of the Department which may include genetics.

Ph.D. required. Salary \$18,000 - \$22,000 depending on credentials and experience for twelve month contract. Send vitae, official transcript, brief statement of teaching philosophy and three letters of recommendation postmarked no later than April 15, 1985 to:

Dr. Robert J. Edwards  
Biology Search Committee  
Christopher Newport College  
50 Shoe Lane  
Newport News, VA 23606

An EOE/AA Employer

F. TITLE: Instructor in Mathematics

Christopher Newport College, a four-years urban undergraduate state institution, has an opening at the Instructor rank for the 1985-86 academic year. The position is a one-year non-tenure track opening which may be considered for renewal at most twice. Teaching may include evening courses. Salary range starts at \$17,000. Minimum qualifications: MA in mathematics or equivalent. Applications must include two letters of recommendations (preferably pertaining to teaching experience), resume, and transcript or list of mathematics courses taken. Complete file should be in hand at Christopher Newport College by April 22, 1985; incomplete files may not be considered. Apply to:

John J. Avioli, Chairman  
Department of Mathematics  
Christopher Newport College  
50 Shoe Lane  
Newport News, VA 23606

An EOE/AA Employer

- - Director of Personnel

Fall 1985 Registration Dates

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Early Registration (including Summer 1985)

4/8	M	8:30-12:00	1:30-4:00	5:30-6:30
4/9	T	8:30-12:00	1:30-4:00	
4/10	W	8:30-12:00	1:30-4:00	
4/11	R	8:30-12:00	1:30-4:00	5:30-6:30
4/12	F	8:30-12:00	(Mini Session only)	

Special Sessions

7/8	M	1:00-4:00	Freshmen
7/9	T	1:00-4:00	Freshmen, transfer, and readmits
7/10	W	1:00-4:00	Freshmen
8/6	T	1:00-4:00	Freshmen, transfers, readmits and public
8/7	W	1:00-4:00	Freshmen and public
8/8	R	6:00-8:00	Public



## Military Bases

8/14 W LAFB  
8/15 R Ft. Eustis

## Regular Registration

8/20 T 9:00-12:00 6:00-8:00  
8/21 W 1:00-3:00 6:00-8:00

## Late Registration and Drop/Add

8/26 M 1:00-4:00 5:30-7:00  
8/27 T 1:00-4:00 5:30-7:00  
8/28 W 9:00-11:30 1:00-4:00  
8/29 R 9:00-11:30 1:00-4:00  
8/30 F 9:00-11:30 1:00-4:00

### Notes:

- 1) Fall 1985 payment date is August 1, 1985.
- 2) Purge to Office of Registrar - August 5, 1985 - 12:00 noon  
- - Office of the Registrar

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## NEWS & GENERAL INFORMATION

### Training & Development Committee Social

The committee has organized a social get together for all CNC employees. It will be held on Friday, March 15, 3:00 - 6:00 p.m., in the Terrace at the Campus Center. The campus center will provide free snacks, and you may purchase soft drinks, beer or wine. The price will be as low as possible.

Please plan to attend for some socializing which we all could use about now! If you have training needs with which the committee might be able to assist in the future, we'll have questionnaires available.

Agnes Braganza, Continuing Education  
Buck Miller, Political Science  
Dick Ryther, Campus Center  
Debbie Witt, Admissions Office

John Capehart, Campus Police  
Becky Moore, Personnel  
Annie Taylor, Housekeeping

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### Qualified Diesel-Powered Highway Vehicles credit

If you own a diesel car, truck or van you may be entitled to a credit against your 1984 Federal income taxes. This little-known credit is called the Qualified Diesel-Powered Highway Vehicles credit and is asserted on Form 4136. The credit ranges from \$102 to \$17 for an automobile and from \$198 to \$33 for a truck or van. The following table indicates the credit available:

Model Year of Qualified Diesel-Powered Highway Vehicle	Automobile	Truck or Van
1984 or 1985	\$102	\$198
1983	85	165
1982	68	132
1981	51	99
1980	34	66
1979	17	33

Enter the credit on line 1 of Form 4136.

- - C. E. Edwards  
Department of Accounting & Finance



Next month, Newport News--and CNC in particular--will host the Virginia Humanities Conference for the first time in its twenty-year history.

As President of the Conference, I would like to invite you to attend all or part of the Conference, which is scheduled for Friday, April 12, and Saturday, April 13.

Since brochures have been placed in all mailboxes, I will emphasize some of the highlights of the meeting, rather than recite all of the details.

While the theme "Human Values in the Eighties" embraces many subjects, you will find that sessions on Friday afternoon address the culture of blacks during the twentieth century. I would especially recommend the lecture by Bruce Kellner, Professor of English, Millersville State University (PA), and author of The Harlem Renaissance: A Historical Dictionary of the Era (Greenwood, 1984).

It is also possible to find a "track" of presentations on education--beginning with Amitai Etzioni's lecture on Friday noon (co-sponsored with the Dean's Colloquia Series) and continuing throughout Saturday morning.

Several of our colleagues are featured on the program--Doc Powell will speak on "Tradition and Change; The Role of Religious Myth and Ritual" (Friday, 10 a.m.); Jim Morris's Paper "The Development of the Moral-Economic Assumptions of the Social Gospel Protestants in the Late Nineteenth Century" and Marshall Booker's paper "Economic Darwinism and the Future of Capitalism" will both be featured in the session that starts at 2:45 p.m. on Friday.

The registration fee for the entire Conference (including meals) is \$24, but you are welcome to drop in for as many sessions as you wish without charge. I do ask that if you intend to join us for meals that you register by sending the Registration Form included in the brochure to me no later than April 1.

The Virginia Humanities Conference represents considerable financial commitments on the part of the College, as well as the Virginia Foundation for the Humanities and Public Policy. Please make a point of attending at least one session of the Conference and encourage your students to do the same, so that the response to our programs will be impressive.

- - Jay Paul  
Department of English

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Approved Programs for Teacher Education

The Teacher Education Approved Program Visiting Committee will make the following recommendations to the State Advisory Committee on Teacher Education and the State Board of Education as stated in their exit report on Wednesday, March 6:

Early Childhood Education, NK-4	-	Approved
Middle Education, 4-8	-	Approved
Music Education, NK-12	-	Approved

The faculty of the Education Department appreciates the cooperation and support of the entire Christopher Newport College community during the self-study and committee visit.



Special thanks to the following members of the College family and members of the community for their contributions to this evaluation process:

Rector Stephen Halliday	Glen Vought
Vice-Rector William T. O'Neill	Robert Netter
Martha Ailor	Brenda Blount
President John E. Anderson	Leslie Werner
Vice President Richard M. Summerville	Paula Delo
Dean Jouett Powell	James Hines
Dean Robert Durel	Robert Herrmann
Robert Shearer	Stephen Sanderlin
Mary Stump	Rita Hubbard
Wendell Barbour	Jean Pugh
Keith McLoughland	Paul Killam
Robert Laverriere	Stavroula Gailey
Judith Hietanen	James Hubbard
Frank Babcock	Mary Lu Royall
Clyde Brockett	Joyce Redd
Cayce Benton	Maxie Burk
Anne Haynes	Rory Peets
Apolonio Garcia	Iris Price
David Friend	Anne Owens
Doris Benson	Babette Wallace
Debra Ruffin	Campus Police
Cynthia Perry	Eunice Frazier
Ann Sharp	Mary Ellen Mitchell
Donna Mitchell	Gene Pointer
Michelle Thomas	Bobby James
Connie Brown	Barbara Barksdale

- - Lora Friedman  
Linda Hornback  
Alice Wakefield  
John E. Jenkins, Chairman

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#### Dean's Colloquia Series Call for Papers

The Dean William Parks Memorial Colloquia Committee, in preparing for the 1985 - 1986 academic year, hereby announces that it will receive proposals until Friday, April 12.

Members of the faculty are urged to present a precis of their research projects which they would like to present during the upcoming academic year. Faculty members who have not made presentations are especially urged to make submissions to the Committee. An honorarium for \$500 will be offered (by the Committee) to those faculty members whose papers are accepted for presentation.

The Committee is also accepting nominations for a major off-campus speaker for next year. Please include a brief summary of your nominee's credentials and his possible area of discussion when making your nomination.

If you have any questions, please see me or any member of the Committee (H. M. Booker, L. Friedman, J. Paul, J. Pugh, J. Squires). Since the schedule must be set far in advance, proposals and nominations cannot be accepted after April 12. Please contact us with your ideas now.

- - Jim Morris, History Dept.  
\* \* \* \* \* Chairman, Dean's Colloquia Committee



<u>TITLE</u> (Richmond)	<u>COURSE NO.</u>	<u>DATE</u>
Reducing Stress on the Job	OE 015	April 2-3
Assertiveness Training	OE 029	April 24
Basic Writing Skills	OE 012	April 30-May 1
Office Management	OE 028	May 6-7
Using Time Productively	OE 014	May 16
Public Contact	OE 013	May 23
Interpersonal Relations	OE 027	June 3
Women in the Workplace	OE 018	June 7
Data Processing Concepts for Non Data Processing Professionals	OE 212	April 4-5
Time Management	OE 121	April 10-11
Effective Writing	OE 125	April 15-16
Data Processing Concepts for Non Data Processing Professionals	OE 212	May 2-3
Fundamentals for Potential Supervisors	OE 010	May 6-7
Effective Writing	OE 125	May 8-9
Public Speaking	OE 023	May 16-17
Project Management	OE 340	May 16-17
Statistics and Quantitative Techniques for Decision Making	OE 309	June 6-7
Effective Communication Skills	OE 203	June 10-11
Effective Problem Solving and Decision Making	OE 109	June 12-13
Stress Management	OE 122	June 17-18
Performance Evaluation	OE 107	April 4-5
Styles of Management I	OE 030	April 11-12
Fundamentals for Supervisors	OE 020	April 17-18
Leadership Skills for Supervisors	OE 103	April 25-26
Personnel Selection and Legal Considerations	OE 106	May 2-3
Productivity in the Public Sector	OE 205	May 8-9
Financial Management for Non Financial Managers	OE 213	May 9-10
Managing Change	OE 207	May 13-14
Styles of Management II	OE 031	May 13-14
Women in Management	OE 133	June 4-5
Program Evaluation	OE 308	June 6-7
Strategic Planning	OE 306	June 10-11
Planning and Scheduling Work Activities	OE 111	June 17-18
Contemporary Management Concepts	OE 380	June 17
Designing Training Programs	OE 403	April 22-23
Trainer Presentation Skills	OE 404	May 20-21

TIDEWATER

Old Dominion University  
Norfolk, Virginia

Office Management	OE 028	April 17-18
Leadership Skills for Supervisors	OE 103	May 20-21

NOTE:

Tuition is \$35 for each two-day workshop and \$25 for each one-day workshop. All workshops will be held from 8:30 a.m. to 4:30 p.m. each day. For more information on workshops and registration, please contact Becky Moore in the Personnel Office 7145. Account Managers are advised that budget must be available within departmental funds to support costs of attendance.

- - Director of Personnel



Professor Richard Butchko, Dr. Charles Behymer and Mr. John McCaughey attended "The Freshman Year Experience Conference" in Columbia, South Carolina from February 17 - 20 and presented a paper entitled, "The Christopher Newport College Transition Project: A Theory-based Manority Recruitment and Retention Project".

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On February 24, Jay Paul gave a talk entitled "Poems: A Way of Knowing" at the Peninsula Unitarian Fellowship. On February 28, Jay spoke on "Black Poets" as part of Washington Middle School's Black History Month. His poem "Old Mother of Mothers" appears in the Winter issue of the Beloit Poetry Journal.

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Drs. Rita Hubbard and Jay Paul plus Messrs. Robert LaVerriere, John McCaughey, Robert Netter, and Charles Riccillo served as judges at the recent AAA Peninsula District Forensics Meet held on Wednesday, February 13, 1985 at Ferguson High School.

CNC hosted the AA Regional Forensics Meet on Tuesday, March 5, 1985. John McCaughey served as meet coordinator and Drs. Rita Hubbard, Charles Behymer, and Jay Paul served as judges. Also serving as judges were Messrs. Keith McLoughland, Robert Netter, and Charles Riccillo. Betty Helm served as registrar and Debra Ruffin as the extemporaneous prep room person.

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#### COMMITTEE INFORMATION & FACULTY BUSINESS

##### Student Affairs Report

It was reported at the Student Affairs Meeting that the Homecoming for this year was extremely successful. It is apparent that students and alumni are taking a more active role in CNC's functions. There was a report from Keith McLoughland that the college appears to be attracting and retaining students of a better academic background. This observation is based on the fact that fewer students dropped out between the Fall and Spring semesters for the academic year 1984 - 1985. It was also reported that Spring Registration (1985) statistically at this time shows a marked improvement over last years Spring Registration (1984). It was encouraged by the members of the Student Affairs Committee that a professional marketing program would further aid the fine job being done by admissions and such a marketing program could be funded through developmental funds.

- - C. M. Colonna, Faculty Liason Member to  
Student Affairs Committee

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