

CNC CHRONICLE

Week of January 15, 1990

ON CAMPUS THIS WEEK

- Wednesday - President's Address to Faculty, A105, 4:00 PM
- Friday - Faculty Senate, 2:00 PM, Usry Board Room (CC214)
- Monthly Concert, 8:15 PM, John W. Gaines Theatre,
John Salmon, Pianist
- Men's Basketball, 7:30 PM, at Ferrum
- Women's Basketball, 5:30 PM, at Ferrum
- Saturday - Men's Basketball, 2:00 PM, at Averett
- Women's Basketball, 4:00 PM, at Averett

OFFICE OF THE PRESIDENT

President's Address to Faculty President Santoro will address members of the faculty (instructional, administrative and professional) on Wednesday, January 17, at 4:00 PM, in A-105.

-- Assistant to the President

ANNOUNCEMENTS

Welcome Aboard Mr. Paul Holcomb has joined the CNC community as Vice President for Institutional Advancement. Mr. Holcomb comes to the College from Old Dominion University where he served as Vice President for Development and Alumni Relations. He lives in Norfolk with his wife, the former Jean McCulley, who is the Law Librarian for the Norfolk Law Library.

-- Lynda Whitley, Director of Public Relations

Faculty Senate

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The Faculty Senate will meet at 2:00, Friday, 19 January, 1990, in the Usry Board Room (CC214). The

Have some information you'd like to share with the CNC community? Please submit your information in memo form to Webber Casey before noon on Wednesday. Need information? Call 594-7051.

agenda will follow.

-- Robert Fellowes, President, Faculty Senate

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Information
Needed for
Calendar of
Events

Planning a concert? Poetry reading? Ceremony? Help everyone plan ahead by submitting the event for publication in the newest addition to the Chronicle: A monthly calendar of events. We're currently gathering information for the month of February. Please submit dates and activities to Jo Ann Barbour, Office of Public Relations, by Monday, January 22.

-- Lynda Whitley

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Video
Conference

WHRO is the local receive site for the "TelCon IX: The Convergence of Computer and Television Technology" videoconference on January 30, from 1:30 to 4 p.m. This is an international, interactive live videoconference featuring interviews with leaders in the fields of Teleconferencing, Business Television, Distance Learning and Multimedia. Some of the issues to be examined are: the merger of video and computers; desktop video production; multimedia and hypermedia; the satellite transponder crisis and possible solutions, and the new Px64 Video Compression Standard.

A special invitation to Virginia Tidewater Consortium faculty and staff to attend for a \$10 fee has been extended by WHRO. To register, call Dick Daley at 489-9476.

-- Office of Continuing Education

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FICA Tax
Increase

Beginning January 1, 1990, FICA taxes withheld from wages will increase from 7.51% to 7.65% for employees and employers. The annual ceiling on wages subject to FICA taxes will change from \$48000.00 to \$51,300.00.

-- Payroll Officer

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Relocation
of Inter-
national
Studies
Office

The Office of International Studies has been relocated to Administration Building, Room 454-next to the VPAA's office. Our phone number is still the same: 594-7751.

-- Aline M. Baker

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Homecoming
'90
Mardi Gras
Madness

You are invited to the Alumni Cocktail Buffet on Saturday, February 10, from 7:00 p.m. - 9:00 p.m. in the new conference room in the Campus Center. Admission is \$7.50, and there will be a cash bar. Please make checks payable to the Alumni Society of CNC. Reservations must be received in the Office of Alumni Relations by February 7, 1990.

We look forward to seeing you, and if you have any questions, please call 594-7712.

-- Liz Bryant, Director, Alumni Relations
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Christo-
pher's
Cafeteria

CNC Food Services welcomes everyone back for another semester and a brand new year.

We would like to welcome everyone to dine with Christopher's at our new 50 item food bar, The Captain's Table. The Captain's Table will feature hot theme foods such as our All American, Mexican, Italian, Oriental, and Seafare buffet foods along with salads, soups, and dessert selections. Self serve prices:

| | |
|---|--------|
| The Captain's Table (Introductory Price) | \$4.29 |
| (Choice of the complete 50 Item food bar) | |
| Salad and Soup | \$2.50 |
| Salad Only | \$1.90 |
| Soup Only | \$.95 |

Thank you.

-- Ann Taylor, Cafeteria Manager

NEWS

Virginia
Credit
Union

You can save more money in 1990 with free checking at Virginia Credit Union. When you compare costs of other checking accounts, you will find that credit union checking is inexpensive. Instead of charging you a monthly fee when your balance falls below a stated minimum, the Credit Union pays you interest on your account. Credit union checking is free of service charges and per check fees.

VACU checking offers you overdraft protection. Should you overdraw, money is automatically transferred from regular savings to checking to cover the overdraft. With preapproved lines of credit you can have added overdraft protection and the convenience of money when you need it.

You have the advantage of other convenience services when you use credit union checking. Payroll deduction and direct deposit can save you valuable time. You can avoid waiting in line on payday to deposit your paycheck. Your paycheck can be automatically deposited to your credit union accounts.

Automated teller machines allow cash withdrawals 24 hours a day, seven days a week, at locations convenient to you.

You can take care of transactions nearly 24 hours a day by using a push button telephone with the credit union's QuikLine telephone service. By following simple instructions, you can get account balances and transfer money between accounts under the same account number. You can make account

inquiries such as which checks have cleared your credit union checking account.

When you use Virginia Credit Union, you get the service and convenience you deserve. You pay less for a wide range of financial services.

For more information or applications for these services call your Credit Union at 367-9000 in Richmond or toll free nationwide at 1-800-533-6609.

-- Glenda Harris, Marketing Director

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Implementa-
tion, Com-
monwealth
Integrated
Payroll/
Personnel
System

To: All Employees
From: VPF M. W. Etkin
Subject: Implementation of the Commonwealth
Integrated Payroll/Personnel System
(CIPPS)

Our agency has successfully converted to the new Commonwealth Integrated Payroll/Personnel System (CIPPS) effective with the January 16, 1990 paycheck. You may notice several changes on your CIPPS earnings statement:

* The format of the Earnings Statements for the Direct Deposit Notice and the Payroll Check has been changed. Sample on next page.

*The components of pay are listed for your information:

"REGULAR" is your base pay (86.67 is the standard hours in CIPPS for a semi-monthly pay period);

"OTIME 1" is overtime pay at straight time;

"OTIME 2" is overtime pay at time and one-half.

*In CIPPS, no two checks will be the same for salaried employees when annual salary is \$25,000.00 or over because inputted life is calculated on the first pay period of the month for the entire month.

*All overload payments will be taxed separately from the semi-monthly regular pay.

If you have any questions, please contact your Payroll Office, Extension 4-7030.

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Pays as of: **08/15/89**
 Annual Sick Over Time Comp. On-Call
 Beg. Bal. **000000**
 Earned **000000**
 Used **000000**
 End Bal. **000000**
 COMMONWEALTH OF VIRGINIA
 Soc Sec Number **000000** Employee
 Agency **DEPARTMENT OF ACCOUNTS**
 Pay Period Date **08/16/89** Check Date **08/31/89** Check Number **00009202**

| HOURS UNITS | DESCRIPTORS | EARNINGS | | TAXES AND DEDUCTIONS | | NET PAY |
|----------------|-------------|----------|--------------|----------------------|--------------|---------|
| | | CURRENT | YEAR TO DATE | CURRENT | YEAR TO DATE | |
| 550 | REGULAR | 59325 | 265382 | 4399 | 64342 | |
| | OTIME 1 | | 59325 | 4455 | 27044 | |
| | OTIME 2 | | 35400 | 1737 | 21535 | |
| | | | 200798 | | | |
| | GROSS PAY | 59325 | 560905 | 10591 | 112921 | 48734 |
| | DEDUCTIONS | | | | | |

PRESS RELEASE

Sigma Tau
Gamma
Fraternity

The Brothers of Sigma Tau Gamma Fraternity, Delta Omicron Chapter does it once again with events held during the holiday seasons:

- During the Thanksgiving holiday the Brothers held Casino Night on the campus of Christopher Newport College. This is an event where our campus pub is transformed into a Las Vegas styled casino for one night. All proceeds from this event went to benefit the Peninsula Food Bank. From this event, the Brothers donated to the food bank approximately \$400.00, 169 pounds of food and also a 14 pound turkey.

- One of the many groups helping the needy during the Holiday season was the Hunger Task Force for CNC. While other organizations and individuals helped out by collecting the food, members of our Nu Pledge Class offered their services by delivering over 40 boxes of food to the needy citizens of Newport News that was collected as a result of the task force.

- The Brothers of Sigma Tau Gamma recognizes that hardships can come at the most inopportune times. With this in mind, we declared December 4-8 as "Baby ZJ Fund/Christmas Wish Foundation Week" on our campus. This fund is designed to help children of less fortunate families have a merrier Christmas by providing them with their fondest wish, no matter what it may be. As a result of a week's full of activities, the Brothers donated a check for \$400.00 to WNVA Z-104 radio station, sponsors of the Baby ZJ Fund. The activities included: manning a table for passersby to drop his change in, issuing a challenge to all of other departments and services with a prize for the department that raises the most in donations. The week culminated with a dance where half of the proceeds would also go to help the Baby ZJ Fund, unfortunately bad weather forced us to cancel that event.

For more information, please contact:

J. T. Thronton, Public Relations Director
Sigma Tau Gamma Fraternity
P. O. Box 2076
Newport News, VA 23609
(804)877-1364

FACULTY, STAFF, STUDENT NEWS

Captain Dewey Patrick and Master Sergeant Rick Bynum were recently awarded the Army Achievement Medal for their performance as Platoon Tactical Officer and Platoon Tactical Noncommissioned Officer (respectively) at the 1989 ROTC Advance Summer Camp at Fort Bragg, NC. They served as the primary leader-mentors for the 50 cadets in each of

their platoons and performed the key role in the ROTC Advance Camp evaluation process by evaluating each cadet at least 10 times in various leadership positions throughout the six week camp cycle. Each of their platoons were named the "Honor Platoon" out of four platoons in the company at the end of the camp cycle and a cadet in Master Sergeant Rick Bynum's platoon was named the outstanding cadet of the camp cycle.

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Captain Dewey Patrick will assume the duties of Department Chairman of the Military Science Department on 15 January 1990. Major Donald Pohl is being reassigned to Headquarters, Training and Doctrine Command, Force Management Division at Ft. Monroe.

* * *

Professor Paul Killam organized and moderated the Peninsula Business Breakfast on December 12, 1989, in the Anderson Auditorium. The program was on "Development and Controlled Growth issues," and the speaker was John Home, Development Manager with James City County.

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The November 1989 issue of the Journal of Luminescence contains two articles by Professors G. Armagan and M. Buoncristiani of CNC and Professor B. DiBartolo of Boston College. The articles describe a study of energy transfer between ions in crystalline solids.

COMMITTEE REPORTS

Buildings & Grounds Committee

Dr. Santoro has reviewed the Buildings and Grounds Committee recommendations to implement the Faculty Senate No Smoking Resolution. The majority of the resolution is approved, with only minor changes. General principles are as follows:

- Each building shall have one or more designated smoking areas.
- Individuals may smoke in their private offices. Offices shared by two or more people, may be declared either smoking or non-smoking areas by unanimous vote of the occupants of these offices. If votes are not unanimous, the office is a non-smoking area.
- Buildings that have more than one set of restrooms, shall have one set designated as a smoking area. It is preferred that these be located on the first floor of campus buildings.
- Implementation of smoking regulations in the Campus Center shall be addressed in the following manner. A committee of the Student Government and staff shall meet with VPSA, to implement a smoking policy for student offices and public spaces only. They are to consider a designated smoking area in the cafeteria. Campus Center administrative offices shall be governed by the campus policy as it pertains to private and shared office space. Smoking is prohibited in food preparation and serving areas. The Board of Visitors room, Campus Center 214, shall be exempt from campus and Campus Center smoking policies.
- Complaints, appeals and other problems pertaining to smoking, shall be addressed to the B&G Committee. Final appeals are to be made to a committee consisting of the Assistant to the President, and the Vice Presidents.
- All designated smoking areas shall be indicated with one or more signs. Sufficient ash trays shall be provided. The absence of a sign in any area will designate it as non-smoking.

Attached is a series of floor plans with designated smoking areas marked off with cross-hatches.

Designated Public Smoking Areas are as follows:

- Administrative Building
 - first floor - Foyers 101 & 109 and restrooms.
 - second floor - Hallway 201, 202 and 207.
 - third floor - Hallway area 301.
 - fourth floor - Hallway area 401 and Brauer Room.
- Gosnold Hall
 - first floor - Foyer area 100, breezeway between blockhouse and main building. Restrooms 116 and 118.
 - second floor - Hallway area 200.
- Captain John Smith Library
 - first floor - Loading area 123 and one set of restrooms.
 - second floor - Lounge area 201.
- Ratcliffe Gymnasium
 - Because of the special nature of this building, smoking only outside the entrance.
- Science Building
 - first floor - Walkway areas 101, 102, 103 and 104 and one set of restrooms.
 - second floor - Walkway areas 201, 202, 203 and 204.
- McMurrin Hall
 - first floor - Hallway area 100 and one set of restrooms.
- Wingfield Hall
 - Covered area outside Hallway 123 and one set of restrooms.
- Service Building
 - Shop areas 20 and 21

Designated "shared air areas" (no smoking in offices) are as follows:

- Administrative Building
 - third floor offices
- Gosnold Hall
 - first and second floor offices
- Captain John Smith Library
 - first floor offices
- Ratcliffe Gymnasium
 - first floor offices

-Wingfield Hall
first and second floor offices

-Office Trailers

Other no smoking areas:
Greenhouse
Teahouse

Faculty
Senate
Meeting
Agenda

2:00 P.M., January 19, 1990
CC-214 (Usry Boardroom)

- I. Approval of Senate minutes of November 28, 1989
- II. Officers' Reports*
- III. Old Business:
 - A. Committee Reports
 - B. Other
- IV. New Business
 - A. Committee Reports
 - B. Consideration of the following motion regarding student absences for extra-curricular activities: "Any student who misses a class or classes because he/she is participating in a College sanctioned intercollegiate athletic event is to be excused for those classes missed. The student is still responsible for all material presented during such classes."
 - C. Consideration of the dual track proposal that is to be taken from the table at this meeting.
 - D. Consideration of a motion reflecting the sense of the Senate and the Faculty it represents in regard to the conversion of secretarial positions.
 - E. Discussion and action as appropriate regarding 12/19/89 report of Blue Ribbon Committee
 - F. Other

* Will update latest on Smoking Policy etc.

-- Robert Fellowes, President, Faculty Senate

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Faculty Senate Unofficial Minutes - Nov. 28, 1989

Present: Bartelt, Bauer, Cones, Dawson, Fellowes, Friedman, Lopater, Mills, Pendergrass, Reppen, St. Onge, Saunders, Weber, Winter

FOR YOUR INFORMATION;

VPAA Summerville spoke to the Senate concerning the Report of the 21st century Commission. He made the following major points:

- (1) the report confronts the case for change and how to handle growth
- (2) the challenge is to couple growth with innovation
- (3) the report invites us to be responsive
- (4) the report will be a "funding gateway"

VPAA Summerville noted that he had met with the Blue Ribbon Committee and had asked them to factor the 21st century report into their thinking.

VPAA Summerville concluded his remarks on the Report with the observation that the Report was the "new reality" and would have a substantial impact on CNC. VPAA Summerville argued that now was the time to think big and that we would be rewarded for being innovative.

VPAA Summerville also reviewed the history and current status of the MAT proposal. The Site committee has recommended that we go forward at this time only with math and science in the middle school. If we wish, we can make additional proposals in the future. VPAA Summerville asked for the indulgence of the faculty in deviating from regular procedures in order to get the proposal accepted.

VPFA Etkin and VPAA Summerville answered a number of questions concerning the use of computers on campus and at home. VPFA Etkin noted that we may be in a position to purchase pc's for the administration and that current allocations were being done by schools. VPAA Summerville noted that additional funds will be available if we get permission to retain fees for growth.

In response to a question about faculty salaries for next year, VPAA Summerville noted we have a new peer group which has relatively high salaries. He anticipates a raise of about 5.6% for next year.

OFFICERS' REPORTS:

President Fellowes made the following:

Work is under way on a computer program on data for capping student enrollment

the registrar will publish in the Chronicle information on student classification procedures

the Dooley retirement committee is under way

CNC can put up two nominees for the Outstanding Faculty Award

OLD BUSINESS:

Committee Reports--none

NEW BUSINESS:

Degrees Committee--moved approval of Dec. graduates pending successful completion of all requirements. Motion passed. Moved approval of student petitions as listed in Degrees Committee memo. Motion passed.

Degrees Committee--proposed that deadline for petitions be March 1st for May graduates and Nov. 1st for Dec. graduates. Motion passed.

Curriculum Committee--Lopater circulated minutes of the committee. Lopater indicated that the committee was beginning to evaluate the MAT math courses. The committee would like for the Senate to review the appropriateness of the 19 points for these courses.

Bookstore operation--VPFA Etkin answered a number of questions concerning price mark ups. Jackie Haskins indicated the mark up on texts was 20% and 33% on used books. VPFA Etkin indicated that the profits go to support other auxiliary enterprises. VPFA Etkin contended that if prices are cut the difference will have to be made up elsewhere.

Purchasing policy--VPFA Etkin indicated that an attempt was underway to simplify and decentralize purchasing.

Cleanliness and janitorial services--VPFA Etkin noted that he needed concrete information of problems. VPFA Etkin indicated his concern

over the condition of some of our buildings and promised that a plan to halt the deterioration would be developed.

Japanese Exchange Program--President Santoro reviewed his agreements with Japanese colleges and called upon the Senate to note its support.

Advising Task Force--assigned to Academic Status Committee. St. Onge noted that a large part of the problem was the failure of students to see their advisers.

Dual Track Proposal for Faculty--tabled until next meeting.

Due notice for Senate action--moved that all requests for action by the Senate must be received at least one week ahead of time. Motion passed.

Instructional Faculty on Peer Groups--moved that only full-time instructional faculty serving in an instructional capacity at the time of the formation and life of a peer group be allowed to serve. Motion passed.

Dean Keith McLoughland reported on admissions standards. Moved that an overall C average be based on academic subjects only. Motion passed. (See Memo from Admissions Committee dated 14 Nov. 1989.) Moved that applicants who have graduated from high school within the 12-month period preceding the intended semester of CNC entry, and who have taken no academic course at any other accredited college or university, will not be admitted to the College without a complete review of the high school record by one of CNC's admissions officers. Such applicants will be required to meet the criteria applicable to Classified freshman status (see "CLASSIFIED ADMISSION.") The motion passed.

ADJOURNED AT 5:11 p.m.

Respectfully submitted,

Bob Saunders

