



CHRISTOPHER
NEWPORT
COLLEGE

September 27th
#27 of 1985

THE CHRONICLE

1985-86 Academic Year

Monday
September 30

Golf - Deer Run GC, Newport News
ODU Golf Asso.

Deadline for submission of
Courses to be Considered for
Inclusion in New Catalogue.

Tuesday
October 1

Golf - ODU Golf Asso. Inv.

Curriculum Committee - 3:20
N202

Wednesday
October 2

Volleyball, Mary Washington, Longwood, 6:00
Women's Tennis hosts W&M JV, 3:00

Thursday
October 3

Volleyball at Norfolk St., 7:00
Tennis at Va. Wesleyan, 2:30

Friday
October 4

Saturday

October 5

Soccer hosts Averett, 2:00
Volleyball hosts St. Andrews
(2:00)

Baseball at Va. Common. (2), 1:00
Women's Tennis hosts Salisbury St.,
(10:00) Cross Country at Method.

Sailing at Navy Women's
Intersectionals

St. Andrews

Sunday
October 6

OFFICIAL ANNOUNCEMENTS

CNC Parking Decals

Decals are now on sale in the Parking Administration Office, located on the first floor of the Campus Center. The prices for the decals are:

Student----- \$ 9.00
Faculty/Staff----- \$10.00
Reserved----- \$15.00

Starting Tuesday, October 1, 1985, tickets will be issued for No Valid CNC Decal.

If the owner has more than one vehicle, the price is the same as for one.

-- Campus Police Chief

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Spring 1986 Registration Dates

Early Registration

11/11	M	8:30-12:00	1:30-4:00	5:30-6:30
11/12	T	8:30-12:00	1:30-4:00	
11/13	W	8:30-12:00	1:30-4:00	
11/14	R	8:30-12:00	1:30-4:00	5:30-6:30
11/15	F	8:30-12:00	1:30-4:00	

Military Bases

1/9 R LAFB and Ft. Eustis

Special Registration

1/11 S 9:00-12:00 Active unregistered students, and new freshmen, transfer, and readmits.

Regular Registration

1/14	T	9:00-12:00	6:00-8:00
1/15	W	1:00-3:00	6:00-8:00

Late Registration and Drop/Add

1/20	M	1:00-4:00	5:30-7:00
1/21	T	1:00-4:00	5:30-7:00
1/22	W	9:00-11:30	1:00-4:00
1/23	R	9:00-11:30	1:00-4:00
1/24	F	9:00-11:30	1:00-4:00

Notes: 1) Tuition payment date for early registered students-January 3, 1986
2) Purge to Office of the Registrar - January 8, 1986 by noon.

-- Office of the Registrar

NEWS & GENERAL INFORMATION

Audiovisual Equipment Available for Classroom Use

Due to some questions about the delivery and loan of A-V equipment, the Media Services Department would like to publicize its policies concerning these two services. They are as follows:

Smith Library's Media Department provides audiovisual equipment and materials for educational purposes. Equipment available for classroom use includes: film, filmstrip, slides

and overhead projectors, record players, and audiocassette recorder/players. Equipment available for in-library use, in addition to the preceding, includes: video cameras, 1/2" and 3/4" VCR's, color television/monitors, Apple II+ microcomputer and transparency maker.

Please Note the Following Guidelines for

Equipment Deliveries to Your Classroom:

-Requests should be made 48 hours prior to anticipated use.
-Deliveries will be to the classroom (unless otherwise specified) approx. 10 minutes prior to scheduled use.
-Requests made less than 48 hours prior to use time must be picked up by the instructor from the Media Department unless otherwise noted by the Media representative. Deliveries by Media to the classroom cannot be guaranteed with less than 48 hours notice.

Equipment Borrowed on a Semester-Loan Basis:

-Equipment available for classroom use can be reserved for use at designated site(s) on campus, subject to availability.
-Reservations will be taken by Media commencing 1 week prior to the beginning of each semester; reservations must be made at least 48 hours prior to anticipated classroom use.
-Whenever possible, the instructor's reservation will be confirmed when the order is placed with the Media Department.
-Equipment is subject to recall by Media during hours not scheduled for classroom use.
-All equipment will be removed from classrooms immediately following final exams.

Any equipment requirements and/or problems should be referred to Media (7136).

-- Leslie Werner, Media Services Librarian
Wendell A. Barbour, Library Director

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Library Approval Plan

This is a reminder to all academic departments that the books selected by you from the university press approval plan forms are not charged to your departmental library allocations. If you have any questions regarding the approval plan, please call me at ext. 7137.

-- Jennilou Grotevant, Technical Services Lib.

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Grants Process

In an effort to improve the administration of the grants process, the Grants Coordinator requires that all proposals be submitted to the Grants Office two weeks before the deadline date. The Grants Office will then be responsible for obtaining the necessary approval signatures from campus personnel, resolving budgetary difficulties with the appropriate campus officials, and mailing out the completed proposals. If this deadline is not met, it creates difficulty in the Grants Office in sending the grant proposals out on time. A lot of people are involved in this process (VPAA, Deans, VPFA, AAO, Budget Director, etc.) and this two week time span is needed to prepare the grant proposals for mailing. It lessens the chance that the proposals will be completed in time if we do not have them two weeks before the deadline.

We need to be more orderly and organized in this process and would appreciate your help and support in meeting the two week deadline. For more information concerning any phase of the grants process, call Wendell Barbour at 7130 or Betty Smith at 7135.

Thank you for your cooperation.

-- Wendell A. Barbour, Grants Coordinator

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Free Online Database Service:Dialog

Beginning October 1, 1985, online database searches on DIALOG will be offered at no cost to CNC faculty and students. If you are engaged in research activity or would like to keep abreast of the literature in your discipline or area of interest, contact Hugh Treacy (x-7245) in the Smith Library for more information or to arrange a pre-search interview with either him, Cathy Doyle, or Mary Daniel. Faculty who are teaching Senior Seminar courses are particularly encouraged to recommend this free service to their students.

Hugh Treacy
B.I./Online Services Librarian

Wilsonline

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WILSONLINE, a new online database system, soon will be available at no cost to CNC faculty and students. WILSONLINE is an automated version of the periodical indexes published by the H.W. Wilson Company. In addition to indexes such as the Readers Guide to Periodical Literature, the Humanities Index, the Social Sciences Index, and the Education Index, you will find the Index to Legal Periodicals, Book Review Digest, the General Science Index, and the Applied Science and Technology Index available on WILSONLINE.

This new database system is particularly useful for students seeking current information on research topics or for other class assignments. Please advise your students of this new resource which will be available to them later in the semester. For more information about WILSONLINE, please contact Hugh Treacy (x-7245) in the Smith Library.

Hugh Treacy
B.I./Online Services Librarian

Wendell Barbour
Library Director

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Smith Library Computer Software Holdings

(All items in MEDIA unless otherwise noted!)

HD30.413.S3 1983

Biznes: a simulation of a firm / Robert E. Schenk.

Teaches students the essential concepts associated with the theory of the firm. Emphasizes the demand curve, the production function, and the supply of resources.

HF5548.115.B3 1982

The Bank Street writer / developed by Intentional Educations, inc., Franklin E. Smith, and the Bank Street College of Education.

For grades 4-12.

LB1028.B.67 1983

The Great computer gameworks / by DesignWare.

A computer racetrack game for 1 or 2 players. User can make custom

LB1028.8.I5

The incredible laboratory: strategies in problem solving.

Teaches problem-solving strategies by having students act as scientists creating fanciful monsters in a laboratory.

For grades 3 and above.

LB1513.E4

Elementary. Volume 7: Pre-reading/counting.

Preschool-grade 2.

Caterpillar -- Train -- A is for apple -- Pictures -- Words -- Shapes -- Smile -- Wuzzle -- Spaceship.

LB1584.E4

Elementary. Volume 3: Social studies.

For grades 3 to 6, Junior High School.

Civil -- Sell apples -- Sell bicycles -- Sell lemonade -- Sell plants -- States -- States 2.

LB1584.E4

Elementary. Volume 6: Social studies.

For grades 3 to 6, Junior high school.

Furs -- Nomad -- Oregon -- Sumer -- Voyageur.

LB1585.E4

Elementary. Volume 4: Math/Science.

Grades 2-6.

Estimate -- Math game -- Odell lake -- Odell woods -- Solar distance -- Ursa.

Lrn.Rsc.QA76.8.A66L83 1983

Computer literacy: a hands-on approach (kit) / Arthur Luehrmann, Herbert Peckham.

Grades 7-12.

MT7.B6

Spider eater / by Al Borges and Ralph Higgins.

Student learns a variety of music fundamentals, develops basic musical skills, produces original songs, and explores the possibilities of sound.

MT35.C56 1982

Chord mania.

A game designed to teach aural and visual identification of music chords including recognition of four-voice chords in any combination of chord qualities and inversions.

MT35.H37 1982
Harmonious dictator.

A program designed to teach students to hear chord progressions and notate them on a music staff.

MT35.I57 1982
Interval mania.

MT35.R4 1982
Rhythm drills / designed by George Makas.

A program designed to develop an effective level of aural identification of simple rhythmic patterns.

N7433.8.67
Graphics exhibitor.

To be used with the KoalaPad touch tablet and either KoalaPainter or Micro illustrator. Allows the user to combine parts of pictures, print them in black & white or color, add text, or program them into a sequence.

NK1570.T45
Koala Logo coloring book, volume 1 / designs by David Thornburg.

Program contains 26 geometric designs to be colored, using the computer; also explains concepts of symmetry, order, and design.

QA63.K6
The factory: explorations in problem solving / Marge Kosel [and] Mike Fish.

Grade 4 - adult.
Assists in teaching problem solving strategies by means of a simulated machine assembly line.

QA76.28.S878
Survival math: hot dog stand, smart shopper marathon, foreman's assistant, travel agent contest.

Set of four computer programs that simulate realistic situations ... designed to motivate students in grades 7-12 to become actively involved in developing their skills in mathematical computation.

QA76.73.ABA6
Apple assembly language.
"For use with the Apple II Microcomputer."

QA76.8.I2594H4 1983

Personal investment analysis / by Gilbert Held.

QA141.3.H4

Stickybear numbers: counting fun for children 3 to 6 /! by Richard Hefter ; Janie and Steve Worthington.

Teaches counting and number recognition skills for numbers 0 through 9.

QA303.W385 1984

Interactive experiments in calculus / Frank Wattenberg, Martin Wattenberg.

QH541.5.W3E24

Aquatic ecology programs plus / J. Eckblad.

Contains statistical programs for analyzing experimental data and, in the lake morphometry program, planimetric data. A descriptive statistics program and a generalized regression program are included.

T385.P7 1984

Programmer's tool kit.

For the intermediate or advanced programmer.

-- Jennilou Grotevant, Technical Services
Librarian

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!!!TRIP TO FRANCE!!!

WHEN? Approximately June 15 -- June 28 (Open return available)

WHERE? PARIS THE "ROMAN SOUTH" AIX-EN-PROVENCE

THE RIVIERA(!) MONACO/MONTE CARLO GENEVA

WHAT? Tours of historical Paris

The Louvre

The "bateaux mouches"

Excursion to Giverny (Monet)

Nimes/Roman arena + ruins

Avignon/Papal Palace

Provence/Cezanne

Cannes + Nice

Monte Carlo

Geneva/Mont Blanc

HOW MUCH?

The approximate cost of \$1,450 includes:

Roundtrip Air Fare (New York - Paris - Geneva)
All hotels (Double occupancy/3 Star/private bath)
Continental breakfast each day
Most dinners
All guided and group activities
Many other "extras"

(Not included:
Travel to and from New York
Some lunches
Passport fees

WHO? Participation open to all interested persons, CNC students, faculty, & Staff, members of area communities.
 No knowledge of French is required
 (Credit available upon request at intermediate level or above)

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FOR FURTHER INFORMATION CONTACT:

Prof. Susan St. Onge
 Dept. of Modern Languages
 Christopher Newport College
 50 Shoe Lane
 Newport News, VA 23606

Phone = 599-7083(CNC)/253-5681(Home)

Office = W-217

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I am interested in the trip to Paris, the Riviera, and Geneva being organized by Prof. St. Onge. Please send me further announcements regarding trip details and the informational meeting to be held in early December.

NAME _____ ADDRESS _____

PHONE (Home) _____ (WORK) _____

(Please return this form to the contact person listed above)

FACULTY/STAFF/STUDENT NEWS

Pianists Ruth Easterling and Glenn Winters will appear in a faculty recital on Sunday afternoon, September 29, at 3:30 in the Campus Center Theater. Featured on the program will be works for piano four-hands by Mozart, Mendelssohn, Debussy, Rachmaninoff, and Poulenc as well as solo works by Ravel and Liszt. They will be repeating their CNC program in their first European recital next month in Brussels, Belgium at the International NATO headquarters.

The CNC recital is free and open to the public.

-- Cayce Benton, A&C (Music)

COMMITTEE INFORMATION & FACULTY BUSINESS

Approved Minutes of Curriculum Committee Meeting - September 4, 1985

Present: Barbour, Bostick, Durel, Hooper, Hornik, Olson, Park, Pellett, Powell, Turner, Weber

The business of the meeting was largely concerned with the global courses. Copies of the new curriculum were distributed to the members for reference. Dean Durel told the Committee that he and the SS and PS chairmen would meet next week to review proposals for global courses from that school. The results of that meeting would then be forwarded to this Committee.

For the benefit of the new members, there was some review of the background from which the global concept emerged last year. There was then a general discussion of the criteria to be used in evaluating the global nature of the proposed courses. It was agreed that of necessity the criteria will have to be somewhat flexible and will not be fully formulated until some of the proposals are reviewed. The Committee also plans to review and revise the "19 points."

In other business, information supplied by the School of Business regarding course modifications was noted.

Because of schedule conflicts, a new meeting time--or a rotating schedule of meetings--will be necessary.

Next meeting: Wednesday, September 18, at 3:20.

Respectfully submitted,

Theodora P. Bostick

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Approved Minutes of Curriculum Committee Meeting - September 18, 1985

Present: Olson (chairman), Barbour, Bostick, Durel, Hooper, Hornik, Park, Pellett, Powell, Turner, Weber

The minutes of the September 4 meeting were approved.

Dean Durel informed the Committee that the addition of a B.S. degree to an already-existing B.A. degree may require SCHEV approval, rather than simply being an internal curricular matter. Vice President Summerville has requested clarification from SCHEV. Depending on SCHEV's response, this Committee may have a role in the review process.

After much discussion, the Committee approved the following criteria for global view courses:

1. The course must involve either a comparative examination of representative cultures around the world or the application and examination of themes to cross-cultural data.
2. The course should include significant integration of non-Western elements. These non-Western elements must constitute a fully integrated aspect of the course, not an addition which could easily be eliminated.
3. The content--and not simply the method--of the discipline must fit these criteria.

It was decided that the chairman of each of the departments submitting a proposal for a global view course should be invited to meet with the Committee to show how its proposal meets these criteria. The schedule for these meetings is as follows:

September 24: History, Political Science, Sociology
 October 1: English, MCLL, Philosophy and Religious Studies
 October 8: Economics, Fine and Performing Arts, Psychology

Mr. Barbour informed the Committee that the Library had set aside some acquisition funds to support the global view courses. As soon as the courses have been approved, the academic departments will be asked to submit bibliographies to the Library.

Next meeting: Tuesday, September 24, at 3:20, second floor of Newport Hall.

Respectfully submitted,
 Theodora P. Bostick

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Faculty Liaisons to Board of Visitors - Reports to FAC

To: Members of the Faculty
 From: FAC
 Re: Board of Visitors meeting of September 11, 1985

Following are brief synopses of reports made to the FAC from the faculty liaisons to the various committees of the Board:

Committee on Development and College Relations (George Webb) - the committee heard a report from Paula Delo on a new logo, the Speaker's Bureau, and the 25th anniversary; Bev Vaughan announced the formation of a varsity sailing team; and Barry Wood discussed development plans.

Committee on Student Affairs (Jim Morris) - Rich Butchko and Grace Stuckey reported on efforts to refine and improve the Transition Project for this year; discussion of student retention problems followed.

Audit Committee (Bob Fellowes) - entire meeting devoted to the report of the Internal Auditor; no effect on faculty.

Financial Affairs Committee (Ruth Kernodle) - report reproduced below.

Buildings and Grounds Committee (Paul Killam) - capital outlay projects for 1986-88 places renovation of Gosnold Hall at top; other projects include enclosure of Science Building, library addition of 25,000 sq. ft., and physical education addition; liaison made report on SCHEV proposal on library space listing five major problems in implementation of the proposal.

Academic Affairs (Jean Pugh and Doug Gordon) - Jay Paul reported on the honors program and requested adequate funding; Jean Pugh and Doug Gordon discussed the need for support for faculty research and new steps being taken in that direction; the committee chairman asked for faculty comment on the Draft Mission Statement.

Douglas Gordon
Chairman, FAC

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Financial Affairs Committee of the CNC Board of Visitors, September, 1985

Vice President for Financial Affairs, James Eagle, presented the statement of current fund revenues and expenditures for the twelve months ending June 30, 1985. The expenditures for educational and general purposes for this period are as follows:

Academic Instruction	\$4,796,680	51.41%
Public Service	15,418	.17%
Academic Support	1,393,327	14.93%
Student Services	872,359	9.35%
Institutional Support	1,377,636	14.77%
Plant	874,709	9.37%
Total	\$9,330,129	100.00%

The Board approved an operating budget of \$13,188,932 for each of the two years of the next biennium. This is in line with the target budget authorized by the Governor. \$7,430,436 of the annual total is from state funds. This represents an approximate 4% increase over the current fiscal year. The remaining \$5,758,456 comes from non-general funds, mainly student tuition and fees. The budget provides for a 6.85% increase in faculty salaries for each year of the biennium.

The Board also approved an addendum proposal to accompany the Governor's Target Budget which requests additional funding for needs not met by the Governor's Target Budget, including additional money for faculty salaries and conversion of part-time positions to full-time positions, faculty development, unmet student financial aid needs, library enhancement, academic computing equipment, plus several other items. The largest item in this request is for an additional monies for faculty salaries to bring the increase up to 12% each year, and the addition of 7 full-time faculty positions in the first year and 15 in the second year thru converting part-time to full-time positions.

Anyone wishing to see the details of the budget proposal, please contact me in A-311 (7114).

-- Ruth Kernodle, Faculty Liaison to the Board
Financial Affairs Committee

CORRESPONDENCE SUBMITTED FOR PUBLICATION

GUIDELINES FOR COUNCIL OF HIGHER EDUCATION OUTSTANDING FACULTY AWARDS FOR TEACHING, RESEARCH, AND PUBLIC SERVICE

Introduction

The Council of Higher Education Outstanding Faculty Awards were established by the State Council of Higher Education for Virginia in 1985 to recognize excellence in teaching, research, and public service. Each year 10 outstanding faculty members from Virginia's state-supported colleges and universities are honored for contributions made to their students, to their academic disciplines, and to the public. The Council of Higher Education, using general funds, makes a cash award of \$5,000 to each of the outstanding faculty members, and using private sources for funding, structures an annual awards banquet to recognize the 10 honorees. In addition, a cash award of \$1,000 is made to each of the remaining 15 finalists in the competition. Recipients of Council of Higher Education Outstanding Faculty Awards are not eligible for awards in subsequent years.

Criteria For Nomination

A nominee for a Council of Higher Education Outstanding Faculty Award should have a record of superior accomplishment in teaching, in research, or in public service. A nominee for an award in one activity may excel in others, but no amount of professional achievement in the other activities may be substituted for the activity for which the faculty member is nominated. The documentation submitted in support of a nomination should contain written evidence which includes details of the nominee's achievements and contributions in teaching, in research, or in public service, including written statements which are both descriptive and evaluative form, as appropriate, current and former students, faculty and professional colleagues, academic administrators, private and public sector leaders, and others qualified to comment. A significant part of each nominee's record of accomplishment should have been established while the nominee was a faculty member in the Virginia public higher education system. No fewer than three or more than seven of the awards should be made to outstanding junior or mid-career faculty, and no fewer than six awards should be primarily for excellence in teaching.

Procedures for Nominations From Institutions

The selection of nominees for Council of Higher Education Outstanding Faculty Awards should be made by a campuswide committee, consistent with the governance system of the institution. Copies of evidence in support of a nominee's candidacy should be submitted to the director of the Council of Higher Education through the president of the nominee's college or university. Documentation (in five copies) should include: (a) a table of contents, (b) full curriculum vitae, (c) documentation and evaluation of teaching, or research, or public service accomplishment, including summaries of any student course evaluations, and (d) any other material deemed relevant in support of the nomination.

Council of Higher Education Nominating Committee

An awards committee of thirteen members, appointed by the Council of Higher Education, should be representative of the several distinctive components within the Virginia higher education system, and may include members not formally associated with higher education. The committee will be chaired by a member of the Council of Higher Education. External referees, as necessary, may be employed to assist the committee in its deliberations.

Timetable: 1986-87

- | | |
|--------|---|
| July | Formation of Council of Higher Education Outstanding Faculty Awards Nominating Committee and appointment of an Awards Banquet Chairperson |
| August | Formation of Campus Nominating Committees |

August	Call for Nominations to the Campuses
February	Submission of Nomination Documents to the Director of the Council of Higher Education
February/March	Review of Nomination Documents by Council of Higher Education Nominating Committee
March	Nomination Committees Report Recommendations for Outstanding Faculty Awards to the Council of Higher Education
April	Council of Higher Education Announces Recipients of the 1986-87 Council of Higher Education Outstanding Faculty Awards
May	Recipients of the Council of Higher Education Outstanding Faculty Awards are Formally Honored by the Governor and the Council

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Dr. Stephen J. Wright, Chairman
 State Council of Higher Education
 James Monroe Building
 Richmond, Virginia 23219

Dr. Gordon K. Davies, Director
 State Council of Higher Education
 James Monroe Building
 Richmond, Virginia 23219

Dear Steve and Gordon:

On April 10, 1985 the Council transmitted for my consideration its recommendations on higher education issues for the 1986-88 budget. These recommendations, in part, propose methods of fund allocation that the Council believes will encourage constructive change in colleges and universities.

I have submitted the enclosed budget targets for the 1986-88 biennium to each institution of higher education. These target amounts were developed by doubling the 1985-86 appropriation, with certain appropriate adjustments, to produce a biennial target allocation. These targets continue, in each year of the 1986-88 biennium, services for the current budgeted level of full-time equivalent students. No additional funds were included for any projected increases in enrollment beyond the number projected for 1985-86 by the Council in December 1984.

The enclosed targets for Educational and General programs in all institutions of higher education, including the Central Office of the Virginia Community College System, total \$1,860,867,560. Of this total, \$1,220,841,680 is a general fund target and \$640,025,880 is a nongeneral fund target. The general fund targets for Student Financial Assistance total \$30,155,200.

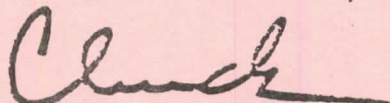
In view of the Council's recommendations, and my earlier request for revised enrollment projection techniques, I am now requesting your assistance in preparing my budget recommendations for 1986-88. Specifically, I ask that the Council submit to me 1986-88 budget recommendations for Educational and General Programs and Student Aid, prepared within the constraints of the total \$1,250,996,880 general fund target I have established for the Educational and General and Student Financial Assistance Programs. Please feel free, where appropriate, to exercise your best judgment to reallocate target resources among institutions and programs. The supporting rationale and detail on your recommendations would assist our subsequent deliberations.

It would be particularly helpful if you would submit your recommendations to me no later than October 1, 1985. The Department of Planning and Budget is available to provide the Council and its staff with any necessary assistance.

My further request is that the Council incorporate in these budget recommendations the results of an analysis of productivity, and any other factors you deem appropriate, in the programs and disciplines within each college and university. Please utilize your recommendations to address the issues and allocation methods transmitted to me on April 10, 1985. They are excellent suggestions and can be incorporated into the recommendations I am requesting.

Our common goal is to strengthen our excellent system of higher education, but within the real and inescapable constraints of limited resources. The requested recommendations should seek to attain this goal. The Council should, however, feel free to identify additional desirable resources in an addendum request.

Sincerely,



Charles S. Robb

Dr. Gordon K. Davies, Director
State Council of Higher Education for Virginia
Monroe Building
101 North 14th Street
Richmond, Virginia 23219

Dear Gordon:

The Employment and Training Activities Study (House Document No. 8) includes two recommendations that directly affect the Council.

Recommendation 7 calls for public education agencies to ensure that students have the basic communication and computational skills which will make them job-ready upon completion of their formal education. To implement the recommendation, the Study suggests that SCHEV examine the feasibility of instituting competency testing in basic computational and communication skills as well as job-readiness skills for juniors in state institutions of higher education.

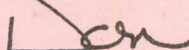
I would appreciate your thoughts on the feasibility of the Council studying the issue with particular emphasis on the advantages and disadvantages of adopting a similar program in Virginia. Several states are already moving in that direction.

Recommendation 12 states that: "Agencies shall encourage incentives for human investment and identify and remove barriers to retraining and continuing education." The intent of the recommendation is to promote the upgrading and retraining of workers already in the labor force so as to ensure their continued employability and to enhance their productivity. This is to be accomplished by identifying barriers to continuing education and the feasibility of removing such barriers, including full-time requirements in degree programs at the institutions of higher education.

The Boards of Visitors determine the requirements for degree programs. Nonetheless, it may be advantageous for the institutions to re-examine existing policies to determine if the recruitment of non-traditional or part-time students would impair the integrity of degree programs. I would like your staff to examine the issue and recommend if it is worth pursuing.

I would appreciate receiving the thoughts of you and the council members on this subject.

Sincerely,



Donald J. Finley

Memorandum

To: Professor Robert Fellowes, Department of Accounting & Finance
 Professor Wayne Schell, Department of Accounting & Finance
 Professor Vinod Maniyar, Department of Economics
 Professor Susan Casey, Department of Management & Marketing
 Professor Ronnie Cohen, Department of Management & Marketing
 Mr. Jerome Hogge, Chairman, Christopher Newport College Educational Foundation, Inc.
 Ms. Donna Carrier, '85, Alumna (Economics)
 Dr. Jouett Powell, Dean, School of Letters & Natural Science
 Dr. Robert Durel, Dean, School of Social Science & Professional Studies

From: Vice President for Academic Affairs

Subject: Dean's Search

By this correspondence I am initiating once again the search process for the position of Dean of the School of Business and Economics. I am deeply appreciative of the willingness that each of you has expressed to serve on the search committee; please consider this memorandum to be your official notice of appointment to membership on this committee.

Once again the committee is charged with the responsibility of recommending for the consideration of this office the names of no fewer than three candidates for the position in question and with the responsibility of conducting, in coordination with this office, the nationwide searching and screening processes appropriate to this end. In order to permit the Board of Visitors to act on this appointment at its March, 1986, meeting, I will need to have the final recommendations of the committee in hand no later than the end of the working day, Thursday, February 20, 1986. The appointment of the new dean will be effective July 1, 1986.

Professor Casey will serve as the committee chairman. I have asked her to convene the committee at an early date so that I might discuss with you in somewhat greater detail the important work that lies ahead. Even though our schedule is not quite as tight as it was last spring, we will nonetheless be well-served to get the process under way soon.

Let us now set about this work with renewed vigor and commitment. Let us also take maximum advantage of all that we learned from last spring's search. Even though that search did not produce the intended result, the experience that we all gained from it should contribute significantly to our success this time. Much of the future well-being of our College is now dependent upon the work that this committee will do over the next five months, and I am confident that five months hence the college community will be able to look back and know that its future well-being was in good hands.

Richard M. Summerville

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To: Admissions Committee
 From: Keith F. McLoughland, Dean of Admissions & Records
 Subject: Fall 1985 Admissions/Enrollment Report

The College has enrolled a total of 4152 students this Fall for a cumulative FTE figure of 2561--a 2% decrease from one year ago. While we had formally projected a slight increase for this year, these figures are actually somewhat better than the condition of our markets, and our continuing attrition rates, had led us to expect.

Approximately 5400 individuals were enrolled at CNC during the last academic year and were eligible to return this year (i.e., they had not graduated or been suspended from the College). Of these active students, only 2425, or 45% of the total, elected or were otherwise able to return. Had 50% of last year's students come back to us, the College would have exceeded its enrollment projections.

Forty-two percent of the current enrollment is made up of students new to the College this fall. A total of 1727 new admittees have actually enrolled (287 freshmen, 478 transfers

and 962 unclassifieds) compared with the 1799 who enrolled a year ago--this despite a 15% drop in applications for admission from last year's figure of 2402.

This decline in applications was expected for three reasons: (1) 1985 produced the smallest high school graduating class in Virginia since 1970; (2) our major feeder school, Thomas Nelson Community College, has been, and continues to be, in the midst of a significant enrollment decline which started in 1983; and (3) the competition for the potential students in our market area continues to intensify from other local, out-of-region and out-of-state colleges and universities. These are all matters with which the College will have to contend for the next several years.

Nonetheless, the 1727 new students who have enrolled represent a respectable figure in comparison with last fall's, and suggest that a higher percentage than usual of those who applied to the College were serious about attending.

We will provide additional information about our new students as it becomes available. In the meantime, we would be delighted to hear from members of the College community who have suggestions to make about additional recruiting strategies for the coming year.
