

The Chronicle 1983-84

Archive

May 4, 1984
#16 of 1984

CHRISTOPHER NEWPORT COLLEGE

MON.

May 7

TUE.

May 8

FAC - 3:00 pm - W202

President/Vice Presidents - 10:30 am

WED.

May 9

Arts & Communications - Noon - Theatre Lounge

THU.

May 10

Curriculum Committee - 12:15 pm - N204

FRI.

May 11

Department of English - 2:00 - N203

FACULTY MEETING - 3:00 pm - A105

SAT.

May 12

SUN.

May 13

Men's Track & Field
& (Cavalier Classic,
Women's Charlottesville)

**Published weekly by the Office of the
Vice President for Academic Affairs**

OFFICIAL ANNOUNCEMENTS

CONTINUATION OF BOARD OF VISITORS MEETING OF APRIL 26, 1984

Tuesday
May 8, 1984

BOARD OF VISITORS

GENERAL CALENDAR

		<u>Location</u>
2:30 p.m.	<u>Academic Affairs Committee</u> convenes	Brauer Room
	<u>Agenda</u>	
	* Resolution 4, "Faculty Tenured Appointments"	
3:45 p.m.	<u>Executive Committee</u> convenes	Brauer Room
	<u>Agenda</u>	
	Consideration to "Memorandum to President Anderson, April 25, 1984, from Members of the Faculty Advisory Committee, re: Comments relative to the <u>College Handbook</u> Section II.B"	
4:45 p.m.	<u>Board Meeting</u> continuation of April 26, 1984 general meeting	Usry Board Room Campus Center #214
	<u>Agenda</u>	
	* Resolution 4: "Faculty Tenured Appointments"	
	Report of Executive Committee	
5:45 p.m.	<u>Adjournment</u>	
5:50 p.m.	<u>Press conference</u>	

*Closed Session

* * * * *

House Joint Resolution 77

Appropos of comments made at the Board meeting on the intrusion of external agencies into the institutional settings, the following information has been received from Mr. Thrombley, Assistant Director of SCHEV, and Provost Hall of VCU, who have appointed Vice President Eagle as the College's institutional representative.

As soon as information is available from the organizational meeting held on April 30, 1984, it will be made available.

-- President Anderson



COMMONWEALTH of VIRGINIA

Gordon K. Davies
Director

COUNCIL OF HIGHER EDUCATION
James Monroe Building, 101 North Fourteenth Street, Richmond, Va. 23219

(804) 225-2137

MEMORANDUM

APRIL 18, 1984

TO: H.J.R. 77 Task Force Members:
Bud Burnette (President, JSRCC)
Martha Crunkleton (Asst. to Director, SCHEV)
Everette Duke (Acting Academic Vice President, NSU)
Jim Eagle (Finance Vice President, CNC)
Mike Haltzel (Academic Vice President, LC)
George Healy (Provost, W&M)
Ray Hunt (Chief Operating Officer &
Finance Vice President, ODU)
Bill Jackmeit (Dir. Planning & Analysis, JMU)
David King (Academic Vice President, GMU)
John Moore (Exec. Vice President, ODU)
Freddie Nicholas (President, JTCC)
Don Puyear (Deputy Chancellor, VCCS)
David Roselle (Provost, VPI)
Carl Wright (Finance Vice President, VSU)

FROM: Wayne Hall (Provost, VCU) and
W. Thrombley (Assistant Director, SCHEV) *WTH*

RE: Task Force Meeting: Virginia Commonwealth
University Meeting Center, Corner of Harrison
and Floyd Streets, Richmond, Monday, April 30,
1 p.m.

The VCU University Meeting Center is a brown, one story building (formerly a church) on the corner of Harrison and Floyd Streets. Parking is available next to the building. You will not need a permit.

We apologize for this very short notice, but we do need to get started and there are no convenient meeting dates at this time of the year. Our goal is to finish a draft of the study by early November so that it can be reviewed by GPAC and others prior to submission to the General Assembly in December. We don't have a great deal of time so please try to make this meeting if you possibly can.

We need, at least, to accomplish two things at this meeting:
(a) determine what it is we are being asked to do, and (b) decide

how we are going to do it. It would be nice if we could agree on a study plan and a schedule and make some assignments.

H.J.R. 77 (copy enclosed) passed both houses of the General Assembly easily. It's vagueness allows us to do what we think needs to be done but also raises some difficult questions. For example:

(a) What does "the scope of the system of higher education" mean?

(b) Is the intent of the General Assembly to require the Governor to take the steps (actions) called for in the resolution in the preparation of new budgets and in the event that mid-term reversions are necessary? Or should we assume that modest mid-term reductions must be handled in the usual way?

(c) The Resolution seems to say that we are to prepare one priority list that the Governor must turn to if he concludes that reductions in the scope of higher education are necessary. Does it make sense to have only one list, appropriate for both modest reductions and for exigency? What is exigency for the state system?

Further, we trust you will agree that this study should give clear assurance that traditional governance arrangements in Virginia higher education should be preserved. If so, we might wish to identify recommended priority actions as, for example, (a) those that are reserved to the state, (b) those that are reserved to the institutions, and (c) those that should be taken jointly.

Finally, we probably should begin to compile a list of actions that could be taken to reduce the scope (the budget) of higher education, with due regard for timing and for the appropriateness of each action. (It's clear, for example, that substantial savings cannot be quickly realized by closing programs.) What follows is a first and certainly incomplete list, in shorthand and in no particular order. Please bring your suggestions to the meeting.

- across-the-board reductions
- raise student tuition and fee charges
- change funding ratios (administrative/teaching)
- make E&G activities NGF
- restrain access (economic, geographic, academic)
- cap professional programs
- freeze enrollments
- eliminate and/or merge programs/functions/institutions
- reduce Summer school/off-campus costs
- reduce management, physical plant, student services costs

We look forward to seeing you on April 30. If you have questions, please call Wayne Hall at SCATS 327-1346, Martha Crunkleton at 335-2603, or Woody Thrombley at 335-2627.

HOUSE JOINT RESOLUTION NO. 77

Offered January 23, 1984

Requesting the State Council of Higher Education and public institutions of higher education to develop procedures for the reduction in the scope of the system of higher education.

Patron—Manning

Referred to the Committee on Rules

WHEREAS, Virginia's public institutions of higher education have served the Commonwealth faithfully and efficiently for many years; and

WHEREAS, the General Assembly in 1974 affirmed the autonomy of these institutions within a system of higher education coordinated by the State Council of Higher Education for Virginia, and believes that this system of governance has been effective since that time; and

WHEREAS, the Commonwealth's colleges and universities, their governing boards, and the State Council of Higher Education for Virginia are commended for providing high quality educational programs; and

WHEREAS, such institutions now face a period of enrollment stability and moderate financial constraint; now, therefore, be it

RESOLVED, by the House of Delegates, the Senate concurring, That the State Council of Higher Education for Virginia and public institutions of higher education are requested to jointly develop procedures to be used if, in the Governor's judgment, reductions in the scope of the system of higher education are deemed to be necessary. The procedures shall include steps, in order of priority, to effect such reductions in ways that enable public colleges and universities to offer Virginians the best higher education achievable under the circumstances. The Council and the institutions are requested to submit the procedures to the 1985 Session of the General Assembly for its review and approval.

Official Use By Clerks

Agreed to By
The House of Delegates
without amendment ☐
with amendment ☐
substitute ☐
substitute w/amdt ☐

Agreed to By The Senate
without amendment ☐
with amendment ☐
substitute ☐
substitute w/amdt ☐

Date: _____

Date: _____

Clerk of the House of Delegates

Clerk of the Senate

Agenda for the May Meeting of the Faculty

The regular May Meeting of the Faculty will be held at 3:00 p.m., Friday, May 11, 1984, in A-105. The agenda for this meeting is as follows:

- I. Approval of the minutes of the regular meeting of 4/13/84 (p. 9).
- II. Approval of the minutes of the special meeting of 4/25/84 (p.10).
- III. Committee Reports:
 - A. Academic Status Committee Dr. Mazzarella
 - B. Admissions Committee Mr. Butchko
 - C. Curriculum Committee Dr. Morgan
 - D. Degrees Committee Dr. Paul
 - E. Faculty Advisory Committee Dr. Daly
 - F. Faculty Evaluation Committee Dr. Coker
 - G. Nominations Committee Dr. Herrmann
- IV. New Business:
 - A. Approval of candidates for degrees to be awarded on 5/20/84. (See Chronicle, 4/13/84, pp. 4-6.)
 - B. Consideration of a recommendation from the Admissions Committee that the following policy statement be approved by the faculty for inclusion in the next printing of the CNC Catalogue:

A new or readmission applicant who has been suspended or placed on probation from this or any other institution for non-academic, social, or disciplinary reasons may be denied admission to the College.

Committee Rationale: The College does not currently have any policy by which a student may be denied admission to the College for any reasons other than academic. It is felt by the Admissions Committee that applicants who have had documented behavior problems at this or any other institution may pose a risk to other students, administration, staff and faculty. Research presented by the Dean of Admissions and Records indicates that such policy does exist at most other colleges and universities.
 - C. Consideration of a recommendation from the Curriculum Committee that a maximum of fourteen hours in Military Science courses be counted toward graduation.
 - D. Consideration of recommendations from the Degrees Committee. (See Degrees Committee Minutes of 4/24/84, p. 11).
 - E. Consideration of a recommendation from the Department of Political Science and Governmental Administration pertaining to an action of the Degrees Committee. (See correspondence from Professor Miller, p. 12 .)

V. Announcements

VI. Adjournment

-- Vice President for Academic Affairs

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Position Vacancy (Library - Media Services Librarian)

Supervises the Media Services Department. Provides professional expertise to faculty in selection and utilization of audio-visual and televised materials, computer software, and other course-related materials. Reviews published media prior to purchase, assists in the acquisition of published non-print and instructional materials, and assists in preparing these materials for circulation. Some public service responsibilities included. ALA ac-

credited MLS degree and A-V, video and graphic production experience required. Professional college or university library experience preferred. Computer knowledge and experience highly desirable. Salary from \$19,000. Position has faculty rank. Excellent fringe benefits. Send letter of application, résumé, and names and phone numbers of 3 references to Ms. Jennilou Grotevant, Search Chair, Capt. John Smith Library, Christopher Newport College, 50 Shoe Lane, Newport News, VA 23606. Deadline for receipt of all application materials is June 30, 1984. Will interview at ALA. EOE/AA.

-- Library Director

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Book Orders for 1984/85

Your library representatives are now meeting to determine the variables that will be used in the formula to allocate departmental book funds for 1984/85. Department chairmen will be notified of departmental allocations as soon as firm book budget figures are available. In the meantime, we will be placing book request slips in faculty mailboxes on May 4, and additional slips may be picked up in the Technical Services Department of the library at any time. This year we request that you spend 50% of your allocation by June 1 and the remaining 50% by September 5, 1984. Book requests should be submitted to your library representatives. Your library representatives for the 1984/85 book ordering process are:

Dr. Susan St. Onge - (A&C, ENGL, MCLL, HIST, PHIL)
Mr. Wayne Schell - (ACCT, ECON, M&M)
Mr. John Jenkins - (EDUC, LSPE)
Dr. George Webb - (BIOL, CHEM, CPSC, MATH, PHYS)
Dr. David Dooley - (POLS, PSYC, SOCL)

- Wendell Barbour, Library Director

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Mileage Rate

The Commonwealth of Virginia has authorized a change in the mileage reimbursement rate from 20¢ a mile to 20.5¢ a mile. Please use this rate on all travel requests and travel reimbursement vouchers.

-- Rebecca H. Butler, Comptroller

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Prompt Pay Legislation

The Commonwealth of Virginia has passed "prompt pay" legislation which requires state agencies to pay all bills within 30 days. To assess the effectiveness of this legislation, certain changes will be made in the way invoices are processed by the Business Office. As of May 1, 1984 please leave the Date of Invoice blank on the state invoice form. This item will be filled in by my office. As further changes are initiated, the College Community will be notified. Thank you for your cooperation.

-- Rebecca H. Butler, Comptroller

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Veterans' Affairs

Effective June 6, 1984, Mr. Jimmie L. Williams, Jr., Coordinator of Off-Campus Services, will assume collateral duties as Coordinator of Veterans' Affairs and SOC (Servicemembers' Opportunity Colleges) Adviser.

Questions concerning V.A. or SOC programs may be directed to Mr. Williams in the Office of Admissions, telephone 7045.

-- Bob LaVerriere, Associate Director,
Admissions

Note of Thanks

Dear Friends,

Thank you so very much for your thoughtfulness in presenting me with a money tree upon retirement. Also, thanks to all of you who have been so kind in sending food and flowers and your telephone calls, cards, and visits. Your thoughtfulness means a great deal to me, and I miss all of you.

June Saunders

* * * * *

Personalized CNC Pen Sets

Bob Englert, father of one of our students, has designed a handsome pen set bearing the name of the College and personalized to order. The pens are available through the bookstore or directly from Bob Englert at 874-5620.

Paula Delo, Director, Public Relations

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Writing Across the Curriculum

I want to express my gratitude to the CNC staff and faculty which made the recent visit of Dr. Clara Krug such a professionally satisfying and intellectually stimulating occasion. I appreciate the personal time which President Anderson and the Director of Development, Barry Wood, gave to talk with Dr. Krug about Christopher Newport College and about the ways in which her professional endeavors might relate to our work here. I also appreciate the personal and financial support provided by Vice President Summerville even though a trip unavoidably took him away from campus while Dr. Krug was here. Dick Ryther and the Campus Center Staff provided the excellent facilities to make the Friday lecture and Saturday Workshop the pleasant experiences they were. David Friend must also be separately complimented for the most satisfying food and gracious service which he planned and provided. Wendell Barbour suggested Dr. Krug, as a workshop leader and assisted in support of the Workshop by copying materials handed out to participants.

I want to offer a special note of gratitude to the faculty members who gave their personal time to the activities of Friday and Saturday. The Department of Modern and Classical Languages and Literature met on Friday afternoon with Dr. Krug to discuss foreign language instruction and writing. Professors Cheryl Mathews, Mary Lu Royall, Jane Webb, Robert Saunders, John Jenkins, Lee Doerries, and Robert Durel shared lunch with her and met with her for a discussion of curriculum issues in relation to writing across the curriculum. Professors Robert Edwards, Ruth Simmons, Lee Olson, Al Millar, Steve Sanderlin, Jane Chambers, Douglas Gordon, Elizabeth Earley (adjunct), Robert Saunders, James Morris, Elizabeth Jones, Bob Durel, John Dawson, Gary Hammer, Lee Doerries, Mary Lu Royall, and John Jenkins attended the Saturday workshop. That workshop time was a most satisfying experience for good humor, sharing thoughts on common educational concerns, and learning together from a visiting academic colleague.

Thank you one and all.

-- Jouett L. Powell, Dean, School of Letters
and Natural Science

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Christopher's Menu, May 7-11, 1984

<u>Mon.</u>	Roast Beef w/gravy Mashed Potatoes Corn & Peas Roll & Butter	<u>Thurs.</u>	Lasagna Salad Garlic Bread Dessert OR Salisbury Steak w/gravy Mashed Potatoes Green Peas & Corn Roll & Butter
<u>Tues.</u>	Barbecued Spare Ribs Broccoli w/cheese sauce String Beans Baked Potatoes	<u>Fri.</u>	Shrimp & Fried Flounder Mackerel Fish Hush Puppies French Fries & Onion Rings Cole Slaw
<u>Wed.</u>	Lasagna Salad Garlic Bread Dessert		(Clam Chowder \$1.00 per bowl)

-- Food Service

FACULTY/STAFF/STUDENT NEWS

Clyde Brockett, Assistant Professor of Music, read a paper "A Third Rhetoric: Declamation in the Chanson from 1500 to 1550," for the session The European Middle Ages and Renaissance at the recent meeting of the Foreign Language Association of Virginia in Harrisonburg.

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Margaret Madison of the applied music faculty served as judge for voice contestants in the recent James Bland music competition, district level, held at CNC.

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Ann Haynes and Clyde Brockett of the music faculty served as judges for instrumentalists in the Bland competition.

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Algin B. King, Dean of the School of Business and Economics, was guest speaker at a meeting of the Peninsula Advisory Board of Directors of the First Virginia Bank of Tidewater on April 24, 1984. The subject of his address was, "The Trend in Interest Rates and the Pressures Influencing These Rates in the Coming Year."

Dr. King was also guest speaker at the Williamsburg Kiwanis Club on April 25, addressing "The General Economic Outlook: Where We Are and Where We're Going."

Channel 13 interviewed Dr. King on April 20, with mobile cameras at the College and he was asked to comment on the issues of whether now was a good time to buy, particularly big ticket items and homes in view of the possible rises in prices and interest rates. His comments were carried on the 6:00 p.m. and 11:00 p.m. newscast on Channel 13.

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Professor Colonna and Professor Park participated in the "Economic Forum" held at William and Mary College on April 17. The title of this forum was "What Has Reagonomics Accomplished?"

* * * * *

Professor Colonna attended the Third International Conference on Cultural Economics and Planning on April 24-27, 1984 in Akron, Ohio. He chaired a session entitled "Demand Studies in the Arts," as well as participated in plenary session on "Conducting Economic Impact Studies."

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Professor Sang O. Park participated in the economic forum held at William and Mary College on April 17th. The title of this forum was "What Has Reagonomics Accomplished?"

* * * * *

Professor Sang O. Park attended the Third International Conference on Cultural Economics & Planning on April 24-27, 1984 held in Akron, Ohio. He participated in plenary session on "Conducting Economic Impact Studies," and "Economics of Arts and Cost Disease."

Minutes of the Regular April Meeting
of the Christopher Newport College Faculty

The meeting was called to order at 3:05 on April 13, 1984 in A-105; Dr. Summerville presided.

I. Approval of Minutes

Item C(2) under IV New Business was incorrectly recorded as having been referred back to the Committee. This statement of the Committee as amended by Dr. Papageorge's motion was brought back on the floor and was approved as follows:

In order to graduate with honors a transfer student must have an overall GPA qualifying for honors and a Christopher Newport College GPA also qualifying for honors.

With this correction, the minutes of the March 13, 1984 meeting were approved.

II. (A) Announcements

Dr. Anderson spoke briefly on the Handbook review which is continuing. Also, he mentioned that Dr. Gordon Davies visited the President and noted the possibility of a joint Master's Degree Program.

(B) Committee Reports

- A. No Report
- B. No Report
- C. No Report
- D. No Report
- E. Dr. Daly reported that:
 - (1) A \$15.00 parking fee has been proposed to help cover maintenance costs.
 - (2) Lab fees of \$10.00 per student have been proposed.
 - (3) The Faculty should note the work done by the Committee with regard to the use of Algorithms.
- F. No Report
- G. No Report

III. This item of business was taken care of with the passage of Dr. Papageorge's motion, as recorded under Approval of Minutes in Section I of the minutes.

IV. Elections

(A) Dr. Herrmann conducted an election to fill Dr. Gordon's seat on the Admissions Committee. Dr. Jones was elected.

(B) Dr. Herrmann then made the following motion which was passed by the Faculty:

I move that elections for elected faculty committees be postponed until Fall 1984. I further move that the terms of office of the current members be extended to such time as elections are held.

V. Announcements

- (1) Dr. Koch encouraged the audience to see the current CNC theatrical presentation, "Godspell."

- (2) Dr. Summerville announced that the statement in the Captain's Log concerning the accessibility of evaluation results to students was false.
- (3) Dr. Lopater reminded that Fulbright awards and information were still available.
- (4) Dean Powell reminded everybody about the workshop scheduled for April 28.
- (5) Professor Royall spoke on preparations for the Self-Study.

VI. This meeting was adjourned at 3:45 p.m.

Respectfully submitted,

Chris Scheiderer

Chris Scheiderer

Secretary of the Faculty

* * * * *

A Special Meeting of the CNC Faculty was held on Wednesday, April 25, 1984 in A-105. Dr. Pugh, the presiding officer, called the meeting to order at 2:10 p.m.

The only item of business on the agenda was the apparent lack of compliance with procedure for the discontinuance of an academic program at the College. Dr. Daly, speaking on behalf of the FAC, projected page V-42 of the Faculty Handbook onto the screen. This page contains the specific procedure to be followed in the discontinuation of an academic program at CNC.

Following Dr. Daly's presentation, Dean Powell was asked to present information on the steps that have been taken to discontinue the Chemistry Major at CNC. During the course of this presentation, it became clear that the established procedure for discontinuance had not been followed completely. The basis of Dean Powell's remarks were memoranda between the College and SCHEV; the Dean and the Department of Chemistry; the Dean and the VPAA; and the Dean and the President.

After Dean Powell had spoken, Dr. Daly made the following motions which were unanimously passed:

- (1) --that Dean Powell be requested to call a meeting of the Faculty of the School of Arts and Sciences at the earliest opportunity to discuss the proposed discontinuance of the Chemistry Degree Program. The Dean will forward the recommendation of the Faculty of that School to the Curriculum Committee.
- (2) --that the Curriculum Committee review and analyze the data relative to the viability of the Chemistry Degree Program in relationship to the SCHEV quantitative and mission criteria and any additional criteria the Curriculum Committee wishes to employ. The Curriculum Committee will report its recommendations to the Faculty at the May 1984 meeting.
- (3) --that the Vice Chairman of the Faculty be directed by the Faculty to report in writing the actions taken today by the Faculty to the Academic Affairs Committee of the Board at its next meeting on April 26, 1984.
- (4) --that the Faculty request President Anderson to inform the Board of Visitors of the actions of the Faculty on April 25, 1984 should any resolution relative to the discontinuance of a degree program be

introduced at the meeting of the Board of Visitors on April 26.

This meeting was adjourned at 2:50 p.m.

Respectfully submitted,

Chris Scheiderer

Chris Scheiderer
Secretary of the Faculty

* * * * *

Degrees Committee - Minutes

The Degrees Committee met on Tuesday, April 24. Present: M. Booker, J. Hubbard, L. Pellett, J. Paul, and H. Williams.

The Committee voted to recommend to the Faculty that it approve two petitions from students:

#1

The student wishes to substitute Cultural Anthropology (taken at James Madison University) for the second two-hundred level Sociology course needed to satisfy the Social Science Distribution Requirement.

Committee Action: Approved, based on departmental approval and faculty guidelines.

#2

The student requests to be exempt from the second natural science sequence required for the B.S. in computer science.

Committee Action: Approved, based on the omission in the 1982-83 Catalog.

One petition was denied.

In its second action, the Committee voted to recommend that the Faculty accept the list of candidates for May commencement that appeared in the April 13 issue of the Chronicle, pending satisfactory completion of all degree requirements.

Finally, the Committee determined that consideration of the present minima for college honors was in order, will conduct such research over the summer, and may recommend revision of the minima in the fall.

-- Jay Paul, Chairman, Degrees Committee

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Request for Special Consideration

Memo from Department Chairman of Political Science & Governmental Administration to VPAA
Dated 5/3/84:

The Department of Political Science & Governmental Administration will make the following motion at the May Faculty Meeting:

It is moved that the Faculty consider case #3 of the Degrees Committee report separately.

The student's request to the Faculty is based upon the following self statement:

I would like to request a waiver of the physical education requirement because it would produce an additional hardship for me to drive 70 miles roundtrip from Chesapeake, where I reside, and prevent me from being graduated on May 20. As a professional fire fighter I am expected to maintain a conditioned body in order to fulfill the responsibilities of my position. I believe that I have

met the intent of the physical conditioning courses offered at CNC. I will have earned 125 hours of academic credits after this spring semester. I feel a waiver would not affect my overall educational experience, and therefore appeal to the Faculty for its consideration and approval.

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Resolution by L&NS Faculty

At the May 2, 1984, special meeting of the Faculty of the School of Letters and Natural Science called in response to an April 26, 1984, motion of the College Faculty, the following resolution was passed:

The School of Letters and Natural Science is dismayed at the prospect of the dissolution of the Chemistry major program given its importance to the mission of the institution. The School supports the position of the Dean of Letters and Natural Science (as expressed in his memorandum of March 14, 1984, to the Vice President for Academic Affairs) that the degree program in Chemistry be continued. We request that the Dean transmit this recommendation to the College Curriculum Committee, to the general College Faculty through its publication in the Chronicle, and concurrently to the President of the College.

-- Jouett L. Powell, Dean, School of L&NS

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Reports of the Faculty Liaison Representatives to the Committees of the Board of Visitors - April 26, 1984

1. ACADEMIC AFFAIRS COMMITTEE:

The Vice Chairman of the Faculty reported the actions of the Faculty at the special Faculty meeting. The process by which the discontinuance of the chemistry degree was being considered was discussed.

The chairman of F.A.C. reported the following three concerns:

- A) Faculty concerns that contracts would not be issued until approximately July 1 for the second year.
 - B) The delay of two and one half months in the calendar stipulated by the President for the development and presentation of the College Handbook. It is noted that the Handbook Committee met its stated deadline of January 15.
 - C) A communications gap between the Board of Visitors and the College community was noted. It was suggested that a synopsis of the actions of the Board be disseminated through the CNC Chronicle to remedy this void.
- The chairman of the committee recommended delaying action on resolutions 4-Faculty Tenured Appointments and 12 Faculty Tenure Study. The liaison representatives noted the several negative aspects of such a delay on the faculty members affected and on the institution, as well as the drawbacks to action on these resolutions by the Executive Committee in lieu of the full Board of Visitors. The board committee decided to recommend delay. The faculty representatives were assured that the affected faculty members would be informed that a delay would occur in the making of this critical decision.

-- E. Daly and J. Pugh

2. FINANCIAL AFFAIRS:

No action items were discussed.

-- A. Papageorge

3. DEVELOPMENT AND COLLEGE RELATIONS COMMITTEE:

1984 Fund Drive donations as of April 13, 1984:

Foundation - cash: \$3,625; gifts-in-kind: \$2,200; College - cash: \$30,786; gifts-in-kind: \$4,171; pledges outstanding: \$17,000, Matching funds outstanding:

\$300. Total 1984 donations: \$58,682.

-- J. Avioli

4. BUILDINGS & GROUNDS:

Report of the Faculty Liaison to the Buildings & Grounds Committee - Board of Visitors
April 26, 1984

Highlights of the Committee Meeting include the following items:

1. The Science Building is expected to be open for classes in Fall, 1984.
2. The Campus Center renovation is substantially complete. The Bookstore will move to its new location so as to be in business there by mid June.
3. It is expected that there will be a beginning to the renovation of Gosnold, starting in July. The work will probably be done in phases, one wing of one floor at a time and with an effort made to minimize class disruption. To the extent that there are very high priority renovation needs in other facilities, some of that work will be done at the same time.
4. Roof repairs and additional lighting around the Campus Center addition are basically complete.
5. David Bankes and Paul Killam presented a landscape plan for the north (Warwick Blvd.) entrance to the campus. The plan was endorsed by the Board and will be implemented in stages. Earth berms will be put in place this spring.

-- Paul Killam

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Other FAC Business

1. MEMO FROM FAC TO VPAA DATED 5/2/84:

The F.A.C. recommends that the instructional Faculty be listed separately from the administrators who hold faculty rank, but do not teach in the next printing of the CNC Catalog.

2. MEMO FROM FAC AND FACULTY VICE CHAIRMAN TO PRESIDENT DATED 5/2/84:

The Faculty Advisory Committee offers the following recommendations concerning Section III College Handbook (President's draft):

1. Section B2 Vice President of Academic Affairs

- A. Lines 21 and 22 read in part, "The Vice President for Academic Affairs (VPAA) is responsible for and has authority over all academic affairs of the College" The F.A.C. recommends that the word "delegated" be inserted between "has" and "authority" in the above quoted statement. The rationale for this is to be found in section B1 The President, where it states in lines 20 and 21, "The President of the College is the chief executive and academic officer of the College." The President has been designated by the Board to be the chief academic officer and any other person exerting authority over academic affairs does so through authority delegated by the President. The all inclusive statement relative to the VPAA needs to be qualified and the addition of the word "delegated" appears to do that.
- B. Lines 28-30 "The VPAA is an ex-officio member of all committees which report to the Instructional Faculty." The F.A.C. recommends that this sentence be deleted. The Faculty, F.A.C., and Handbook Committee have expressed upon several occasions that this is undesirable for a variety of reasons. At the May 1 F.A.C. meeting, this was discussed with Dr. Summerville. All members present spoke individually concerning the reasons for removing this proviso. The F.A.C. expressed confidence that they represented well the feelings of the Faculty on this issue, but offered to raise the question at the next Faculty meeting should that affirmation be necessary. In synopsis, the major objections to the VPAA serving as an ex-officio member of all elected Faculty committees are:

1. The Faculty needs to have some degree of autonomy in its role of making recommendations through its committee structure.
2. The presence of a VPAA could inhibit and affect the dialogue, particularly when members have critical promotion, tenure, and salary decisions ahead which will be influenced or made by the VPAA.
3. The VPAA has major leadership and management responsibilities which place major demands on his time. These responsibilities could be adversely affected by a significant commitment of time to attendance at Faculty committee meetings.
4. The VPAA will participate in making recommendations to himself. This is seldom done in organizations and is not recommended in the literature relative to the administrative process.
5. The counsel of the VPAA would be available and sought as it has been in the past prior to the ex-officio stipulation.
6. The inclusion by fiat of the VPAA into the committee structure of the Faculty tends to have a negative effect on the morale of the Faculty.

The F.A.C. appreciates your consideration of these recommendations and your forwarding of this memo to the Board of Visitors as the members consider your draft.

3. MEMO FROM PROFESSORS AVIOLI, DALY, LOPATER, PAPAGEORGE TO PRESIDENT DATED 4/25/84: The following comments relative to the College Handbook Section II.B are offered for your consideration and forwarding to the Board of Visitors on April 26.

-- B 1A page 11-7

Add after line 11, "Changes will be effective with the beginning of the new contract year."

-- B 2E Academic Freedom, line 45, page 11-8 to line 7, page 11-9

Replace this entire section with the AAUP statement on academic freedom which is generally accepted in higher education. The text is given below:

Academic Freedom

- (a) The teacher is entitled to full freedom in research and in the publication of the results, subject to the adequate performance of his other academic duties; but research for pecuniary return should be based upon an understanding with the authorities of the institution.
- (b) The teacher is entitled to freedom in the classroom in discussing his subject, but he should be careful not to introduce into his teaching controversial matter which has no relation to his subject. [2] Limitations of academic freedom because of religious or other aims of the institution should be clearly stated in writing at the time of the appointment. [3]
- (c) The college or university teacher is a citizen, a member of a learned profession, and an officer of an educational institution. When he speaks or writes as a citizen, he should be free from institutional censorship or discipline, but his special position in the community imposes special obligations. As a man of learning and an educational officer, he should remember that the public may judge his profession and his institution by his utterances. Hence he should at all times be accurate, should exercise appropriate restraint, should show respect for the opinions of others, and should make every effort to indicate that he is not an institutional spokesman. [4]

AAUP Policy Documents & Reports 1977 Edition (latest) page 2.

-- 3 c page 11-10 Completeness of Contract - Add 3):

Contracts will be issued prior to spring commencement. A faculty member should re-

ceive notification of the salary for the following year by April 15.

-- B 3 g page 11-11 Uniform Faculty Evaluation

Change line 1-3 to:

Evaluation

There shall be a uniform faculty evaluation plan. There shall be a formal plan for the evaluation of administrators.

-- B 3 i Tenure page 11-11

The statement on line 23, "Tenure cannot be earned defacto, regardless of years in service," is contrary to the AAUP principle of tenure. It does away with the "up or out" policy as implemented at CNC and most other institutions. Therefore this sentence on line 23 should be removed.

-- B 3 l #3, page 11-12

Add to line 12: In order for this to be applicable contracts must be proffered prior to spring commencement with a reasonable return deadline of not less than ten(10) days.

-- B 3 l, page 11-12 Termination of Non-Tenure Appointments

This section violates the due notice provision. It is recommended that this be replaced with the statement given below. A similar statement is contained in our present and past handbooks.

Notice of nonreappointment, or of intention not to recommend re-appointment to the governing board, should be given in writing in accordance with the following standards:

- (1) Not later than March 1 of the first academic year of service, if the appointment expires at the end of that year; or, if a one-year appointment terminates during an academic year, at least three months in advance of its termination.
- (2) Not later than December 15 of the second academic year of service, if the appointment expires at the end of that year; or, if an initial two-year appointment terminates during an academic year, at least six months in advance of its termination.
- (3) At least twelve months before the expiration of an appointment after two or more years in the institution.

-- Elizabeth A. Daly
John J. Avioli
A. Papageorge
Sanford Lopater

* * * * *

Report of the Curriculum Committee

RECOMMENDATION: Because of the academic mission of Christopher Newport College, the Curriculum Committee recommends that the faculty go on record as strongly urging the Vice-President for Academic Affairs and the President to do everything possible to maintain the degree program in chemistry at the College in light of the following:

Christopher Newport College has always been described as a comprehensive liberal-arts college. Though there have been many and diverse conclusions in recent years as to what may accurately be included in the "liberal arts," there is no one who questions that the term embraces the arts (language, literature, history, philosophy, and the like) and the "hard" sciences (biology, chemistry, and physics). It seems, therefore, at least imprudent and at most unthinkable and hardly in keeping with the character, aims, and purposes of a liberal-arts college that awards B.A. and B.S. degrees for such a college to remain supine--and even actively to welcome--the discontinuance of the major in one of the most basic areas included by the term "liberal arts." This seems especially true when one considers the fact that all the other four-year, state-supported colleges in Virginia, including Clinch Valley College, are maintaining the major in chemistry. It might be added with emphasis that the loss of the chemistry degree program would leave the College without any degree

program in the physical sciences, except for the micro-electronics program, which will need strong support from the Chemistry Department and which will almost certainly help to recruit students for the chemistry program, and the loss of the program in chemistry would be occurring at a time when well-qualified teachers in the physical sciences are in short supply and when the need for environmental studies is growing.

The following important points need to be made:

(1) The statistics concerning the chemistry program may well at one time have been inaccurate (a zero reading at one point, for example), and consideration of reworked data leads to conclusions different from those reached earlier by some members of the administration. It appears that SCHEV rounds off its figures to the next highest integer, no matter how small the following decimal is. If this be the case, one set of statistics developed shows that the total FTE for chemistry majors during the 1982-1983 session was 12 and that the total FTE for non-majors was 12. One of these comes within 0.5 of meeting the minimum requirement of SCHEV, and the other meets the requirement. (The figures for the earlier years can be gathered through a study of the chart attached as an appendix). It must be emphasized, in addition, that the newspaper headline that appeared in the Daily Press on April 27, 1984, was inaccurate: The chemistry program at Christopher Newport College was described as "dying"; however, the FTE for majors in the 1981-1982 session was 8 and for the 1982-1983 session was 12. These figures seem to suggest "growing" rather than "dying."

(2) Data on the savings that would be made if the chemistry major were dropped seem questionable, and once again it appears that almost any figure can be named, depending upon what one wishes to prove. Figures from Dean Powell's minimum of \$77,750 to Vice President Summerville's \$123,000 have been given. (It might be noted that many of these costs are one-time costs). But should one not ask what amount would really be spent if the chemistry major were retained? The recent costs have been among the lowest per credit hour in the state, and Dr. Olson has pointed out that never have the amounts requested (and really needed for fine programs in the "hard" sciences) been spent. If the chemistry major were dropped, most of the courses now taught in chemistry would have to be continued (certainly organic chemistry and, almost certainly, physical chemistry, which is more and more often being urged for pre-med majors). It is unlikely that the requests for equipment and supplies for the major would be fully funded. With these facts in mind, it is possible that the average savings that would be achieved if the chemistry major were dropped would be under \$10,000. The conclusions of the Program Review Committee might again be considered in such matters also.

In addition, the following should be noted as cost-reduction moves for the program planned for the near future or actions that have already been taken:

- (a) Plans are being made with Hampton Institute for those in the chemistry area to share equipment and instructors.
- (b) The Chemistry Department has already been offered one joint course with Norfolk State University.
- (c) The Department has pointed out that, by using two labs in the new science building for 101-level chemistry courses, the Department could run two sections with one instructor and two student assistants.
- (d) As mentioned earlier, most of the courses and all the instructors have to be continued, even if the major be dropped, for the Chemistry Department needs to remain strong because of its service to biology, physics, pre-med, pre-dental, and the new nursing program; indeed, enrollments in the nursing program should especially help greatly to improve the productivity of the Department.

(3) The Hampton Roads area is, for many reasons, a highly science-oriented community. For this community the Chemistry Department provides opportunities for continuing study for area chemists, chemical technicians, and teachers of chemistry; it does this by offering in-service courses, special seminars, special credit courses, and extensive consultative assistance to area teachers, industry, and business. Loss of the degree program in chemistry

would eliminate or dangerously reduce these interactions and services.

(4) An earlier report demonstrated that Christopher Newport College graduates in chemistry have all found excellent positions in the fields for which they have been trained or have been accepted into prestigious graduate schools, whereas many majors from the "practical" areas of concentration have often had to take poor jobs and jobs unrelated to their advanced college training. The outstanding record of the graduates in chemistry makes it clear why the Chemistry Department at Christopher Newport College is known to have truly high academic standards and to produce top-notch graduates in the field.

For these reasons and other cogent reasons already stated by many others, including the Program Review Committee, the Curriculum Committee makes the recommendation that appears at the beginning of this memorandum.

SUMMARY UPPER LEVEL CHEMISTRY ENROLLMENT

125/12

12

YEAR :	TOTAL FTE :	MAJOR FTE :	NON MAJOR FTE :	YR MAJOR FTE :	YR NON MAJOR FTE
1983 S	10.13	5.33	4.80	11.13	11.40
1982 F	12.40	5.80	6.6		
1982 S	6.20	3.47	2.73	7.13	12.40
1981 F	13.3	3.67	9.67		
1981 S	9.13	4.27	4.87	8.53	16.07
1980 F	15.47	4.27	11.20		
1980 S	10.60	5.00	5.60	9.93	12.40
1979 F	11.73	4.93	6.80		
1979 S	15.27	8.27	7.00	13.20	16.73
1978 F	14.67	4.93	9.73		

Data are from CNC records of student unit numbers.

Student units/15 = FTE values



Christopher Newport College

50 Shoe Lane
Newport News, Virginia 23606

May 8, 1984

MEMORANDUM

TO: Vice President for Financial Affairs
FROM: Institutional Research Specialist

In the most recent issue of the Community Chronicle, dated May 4, 1984, a report was included from the Curriculum Committee concerning the degree program in Chemistry. It is assumed that the chart attached as an appendix of this report was prepared to verify the data provided to the College by the State Council of Higher Education. Unfortunately, this table is not consistent with the methods used at State Council.

The attached is the correct institutional record concerning upper level Chemistry enrollments.

Pat McDermott
Pat McDermott

PM:bj
Attachment

*PLEASE PUBLISH IN
CNC CHRONICLE. Pending
Publication, distribution
is to be made in
ADVANCE to CHRONICLE
Publication LIST.*

J. D. Earle
5-8-84



SUMMARY UPPER LEVEL CHEMISTRY ENROLLMENT

	(1)	(2)	(3)	(4)
YEAR	MAJOR FTE	NON-MAJOR FTE	ANNUAL MAJOR FTE	ANNUAL NON-MAJOR FTE
1984 SPRING	9.53	4.60	9.00	6.63
1983 FALL	8.47	8.67		
1983 SPRING	11.93	4.80	11.53	5.70
1982 FALL	11.13	6.60		
1982 SPRING	7.93	2.73	7.33	6.20
1981 FALL	6.73	9.67		
1981 SPRING	10.07	4.87	9.33	8.03
1980 FALL	8.60	11.20		
1980 SPRING	10.73	5.60	13.03	6.20
1979 FALL	15.33	6.80		
1979 SPRING	17.67	7.00	15.53	8.37
1978 FALL	13.40	9.73		

Data are from CNC student data records.

Student Semester Credit Hours/15 = Semester FTE values

Student Academic Year Credit Hours/30 = Annual FTE values

- (1) Major FTE is derived for each semester by taking all upper division credit hours consumed by upper level Chemistry majors and dividing by 15.
- (2) Non major FTE is derived for each semester by taking all upper division credit hours contributed to Chemistry by non-Chemistry majors and dividing by 15.
- (3) Annual major FTE is calculated by adding the upper division credit hours consumed by upper level Chemistry majors for the academic year and dividing by 30.
- (4) Annual non major FTE is calculated by adding the upper division credit hours contributed to Chemistry by non-Chemistry majors for the academic year and dividing by 30.

