

CNC CHRONICLE

July 2, 1990

ANNOUNCEMENTS

Orientation Freshman Orientation will be held July 13, and Freshman and Parent Orientation will be held on July 14.

Calendar of events Do you have any upcoming event for the summer and fall you want noted in the CNC Calendar of Events? If so, please submit your information to the Office of Public Relations.

--Submitted by Jo Ann Barbour

New Hourly Appointment Lari L. Price, Office Services Assistant - Office of Continuing Education; Sherri L. Laws, Office Services Assistant - Business Office.

Holiday Leave Independence Day - The College will be closed Wednesday, July 4, 1990. This date is an authorized holiday and annual leave is not charged.

Have some information you'd like to share with the CNC community?
Please submit your information in memo form to the Office of Public Relations
before noon on Wednesday
Need information?...call 594-7039.



Christopher Newport College
Newport News, Virginia 23606-2998

News Release

CONTACT: Paul Holcomb
Vice President
Office of Institutional Advancement
TEL: (804) 594-7038
FAX: (804) 594-7713

NEWPORT NEWS, Va. (June 27, 1990) -- John W. Campbell, Jr. has been named director of college relations at Christopher Newport College effective July 1, 1990.

Campbell comes from the Virginia Department of Transportation where he was the public information officer for Southeastern Virginia.

Before going to VDOT, he spent four years at Langley AFB in Hampton as a public affairs officer.

Campbell holds a master's and bachelor's degree from Virginia Commonwealth University.

As director of college relations, Campbell will be responsible for media relations, internal and external communications, publications, and special events.

Campbell replaces Lynda Whitley who resigned earlier this year.



Christopher Newport College
Newport News, Virginia 23606-2998

News Release

CONTACT: Jo Ann Barbour
Acting Director
College Relations
TEL: (804) 594-7039

(June 26, 1990) -- The Alumni Society of Christopher Newport College has elected its new officers and Board of Directors for the upcoming year. A list of these individuals is as follows:

President	Stan Clark, '77
President-Elect	Charlie Ciccotti, '86
Vice President for Planning and Special Events	Steve Tross, '85
Vice President for Membership and College Development	Mark Suiter, '77
Vice President for Communications and College Relations	Teddy Mark '86
Vice President for College Assistance and Student Relations	Tom Carpini, '74
Secretary	Ruth Daniels '89
Treasurer	Ginny Zimmerman, '88
Historian	Kay Smith, '84
Board of Directors	Claudia Bolitho, '77 Gerald Bright '82 Oscar Crawford, '75 Brian Deibler, '88 Jimmy Draper, '68 Cary Epes, '77

Board of Directors - continued

Hector Gonzalez, '86
Jim Johnson '73
Tommy Joy '76
Robert Kimsey, '79
John McCroskey '88
Shelley McPhail, '82
David Merryman '88
Arnie Nourse, '85
V. Freeman Phillips '82
Dave Pisle, '75
Gail Rehmert, '77
Marie Smith, '66
Bill Thompson, '81
Jim West, '75
Deran Whitney, '89



COMMONWEALTH of VIRGINIA

Office of the Comptroller

EDWARD J. MAZUR, C.P.A.
COMPTROLLER

RECEIVED
JUN 27 1990


CNC
BUSINESS
OFFICE

P.O. BOX 6-N
RICHMOND, VIRGINIA 23215

June 22, 1990

MEMORANDUM

TO: Chief Fiscal Officers of All State Agencies and Institutions

FROM: Grosjean (John) G. Crump, III
Assistant Comptroller 

SUBJECT: Meal Reimbursement Documentation Requirements

The following meal expenditure reimbursement documentation policy is effective July 1, 1990:

- A restaurant or charge card receipt must accompany reimbursement requests for each meal expenditure of \$25 or more. This policy applies to all meal reimbursements, whether on travel status (day or overnight travel) or reimbursable business meals. Each meal expenditure of \$25 or more must be listed on a separate line on the Travel Expense Reimbursement Voucher (DA 02-041).

This policy is necessary in order to conform to new Internal Revenue Service regulations. These regulations require documentary evidence to support meal expenditures of \$25 or more. The absence of such documentary evidence requires the meal reimbursement amount to be reported as gross income to the employee. The Commonwealth Accounting Policies and Procedures Manual and the State Travel Regulations Pocket Guide will soon be revised to reflect this new policy.

Although this may not allow sufficient time to notify all travelers, please implement this policy as soon as reasonably possible. If we can provide any additional information, please contact Mr. David A. Von Moll, Manager, Pre-Audit and Compliance, at 225-3071 (SCATS or local).

GGC/tam

cc: Edward J. Mazur

