

December 7, 1979
#32 of 1979

COMMUNITY CHRONICLE

MONDAY - December 10

TUESDAY - December 11

WEDNESDAY - December 12

"Faculty Forum" - Dr. Betty J. Diener, ODU
"Women in the Work Force" - WGH-FM, 10:00 P.

THURSDAY - December 13

7:30 P.M. - CNC Alumni Meeting
Campus Center

2:15 - FEC - Conf. Room

FRIDAY - December 14

FACULTY MEETING - 3:00 P.M. - N125

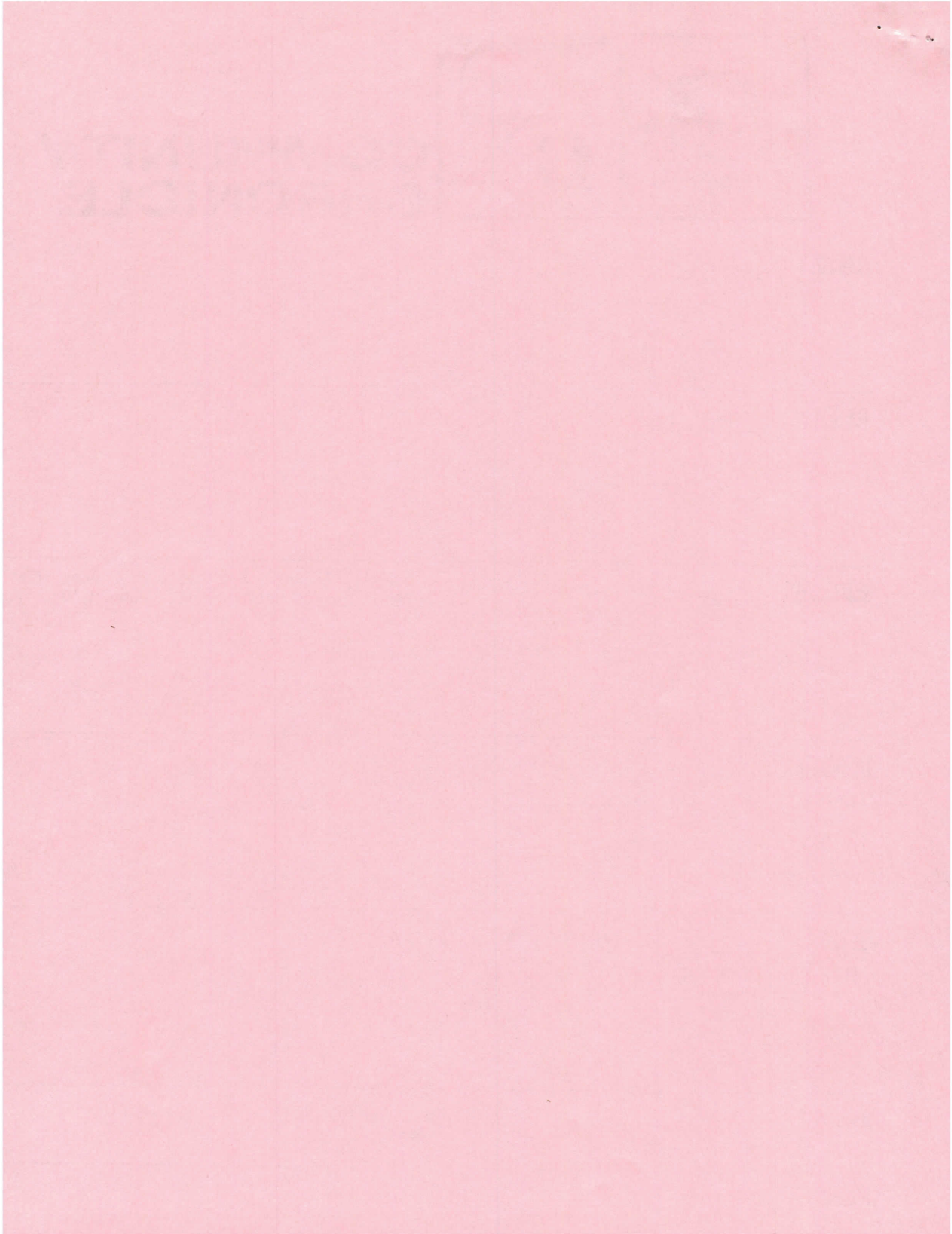
8:15 P.M. - CNC Monthly
Concert:
Michael C. Smith,
Guitarist
Theatre

2:00 - Dept. of F&P Arts
G143

SATURDAY - December 15

Men's Basketball - (away) - 8:00 P.M.
Averett College

SUNDAY - December 16



OFFICIAL ANNOUNCEMENTS

Agenda for December 14th Faculty Meeting

The regular Faculty Meeting for December will be held Friday, December 14th in N125 at 3:00 P.M.

- I. Approval of the minutes of the regular November Faculty Meeting.
- II. Committee Reports:
 - A. Academic Status Committee - Dr. Coker
 - B. Admissions Committee - Dr. Teschner
 - C. Curriculum Committee - Dr. Wolf
 - D. Degrees Committee - Dr. MacLeod
 - E. Faculty Advisory Committee - Dr. Pugh
 - F. Faculty Evaluation Committee - Dr. Hammer
 - G. Other reports, if any.
- III. Old Business:
 - A. Sick Leave Policy - Dr. Sacks
- IV. New Business:
 - A. Curriculum Proposals - Dr. Wolf
 - B. Honors Program Proposal - Dr. Bostick
- V. Adjourn.

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Registrar's Office - Grades for Fall 1979 Semester

The following schedule will be in effect for the receipt of final grades for Fall 1979 semester.

- 1) Final Grade Sheets will be distributed on Friday, December 7, 1979, via mailboxes.
- 2) All Fall 1979 grades are due by NOON on Tuesday, December 18, 1979, in the Office of the Registrar. PLEASE DO NOT MAIL IN GRADES.
- 3) Any grades not turned in will have the accompanying statement indicated on the grade report. "Missing grades were not provided by instructor."

For all off-campus classes whose schedules do not parallel the regular on-campus semester, the Office of Continuing Studies will issue special instruction and schedules for grade updating.

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End of December Paychecks

Paychecks for all salaried and hourly personnel will be available for distribution at 11:00 A.M. December 28th in the Business Office. Check stubs may be distributed at a later date. Personnel who do not receive their checks on the 28th will receive their checks and stubs in the usual manner on 2 January.

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Official Closing of College

As previously published, the College will close at 5:00 P.M., December 21, 1979, and remain closed until 8:00 A.M., January 2, 1980. However, a report of leave taken WILL NOT be required for December 24th. The Governor has authorized State offices to be closed all day on Monday, December 24 and Monday, December 31, 1979.

Due to the additional authorized holiday on December 31st, all classified employees will be credited with eight (8) hours of compensatory leave. This day may be used for the purposes of, and in lieu of, annual and sick leave next year (1980).

Elizabeth P. Welch

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Grades for Seniors

Please be reminded that all senior grades are due 24 hours after the final exam has been administered. Separate senior grade sheets are provided and attached to the final grade sheets.

Thank you for your cooperation.

John McCaughey, Registrar

NEWS & GENERAL INFORMATION

Announcement of a Classified Position Vacancy

<u>Class Title:</u>	Accountant C	<u>Class Code:</u>	23014
<u>Salary:</u>	\$15000 - \$20500	<u>Position No:</u>	00004
<u>Date of Vacancy:</u>	January 1, 1979	<u>Department:</u>	Business Office
<u>Application Deadline</u>	December 14, 1979		

Application Instruction: Employees of the Commonwealth of Virginia who meet the minimum qualifications described below and who are interested in the position should complete the State Application for Employment (G.O. Form P-12) and submit it to Mrs. Elizabeth P. Welch, Personnel Office, Trailer 8-A, no later than 5:00 P.M., Dec. 14, 1979.

Job Qualifications: Must have completed a standard college or university course (BA or BBA) with major studies in Accounting or Business Administration, supplemented by 3 years of accounting or auditing experience--one year of which must have been in a supervisory or administrative capacity. Additional education which includes accounting, auditing, or business administration may be substituted for all but one year of specialized experience.

Responsible to the Vice President for Financial Affairs for preparation of all trial balances, monthly and annual financial reports, and reconciliation of all accounts maintained with the State Comptroller.

CNC will have the option of promoting a qualified State employee or selecting an applicant from outside the Virginia State Government.

An equal opportunity employer.

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Faculty/Staff News

On December 1 Robert H. Cummings was elected Vice-President Elect for Recreation for the Virginia Association for Health, Physical Education and Recreation at the annual state convention in Norfolk. Dr. Cummings also presented a paper entitled "Skiing as a Lifetime Sport in the Physical Education Curriculum."

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CNC Concert Choir Lauded

The CNC Concert Choir in its recent performances with the Virginia Philharmonic Orchestra at Chrysler Hall received many compliments and excellent reviews. For those who were unable to attend the performances, the concert will be aired by WGH-FM on Sunday evening, January 13, 1980, at 9:00 P.M. It will later be aired nationally, but the date has not been set. Included on the program are Beethoven's first symphony, Liszt's second concerto with Jorge Bolet, pianist, Rachmaninoff's "Three Choral Songs" featuring the CNC Concert Choir, and Beethoven's "Choral Fantasy" for piano, chorus, and orchestra.



COMMITTEE REPORTS

Degrees Committee

The Committee on Degrees met at noon on November 28, 1979, to consider the following student petitions. Dr. MacLeod, Chairman, presiding.

- Case #1. Student petitioned to waive the distribution requirements of Natural Science and Math/Phil for the AA degree.
Committee Action: recommend approval based upon the following, the student is presenting 63 hours for the Associates degree is 75 years of age, and is a cancer patient.
- Case #2. Student petitioned to present a series of non-sequence courses to fulfill the Natural Science and Social Science distribution requirements. The student is a transfer.
Committee Action: recommend approval under the faculty guidelines to satisfy these requirements. The student has presented sufficient evidence to support the case.
- Case #3. Student petitioned to use a series of non-sequence courses to fulfill the Social Science distribution requirement. The student is a transfer.
Committee Action: recommend approval under the faculty guidelines to satisfy this requirement. The student has presented sufficient evidence to support the case.
- Case #4. Student petitioned to be exempted from activities physical education requirement for medical reasons.
Committee Action: recommend approval under faculty guidelines to substitute non-activities P.E. course or two-semesters of studio art, voice or music.

Three other petitions were denied.

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Honors Committee

A PROPOSAL FOR AN HONORS PROGRAM
PRESENTED TO THE FACULTY OF CHRISTOPHER NEWPORT COLLEGE
December 14, 1979
by the Honors Committee*

A. AIMS

The Honors Program has the following aims: to attract superior students to Christopher Newport College; to give able and motivated students an enriched educational experience.

The Honors Program has three parts: The Styron Scholars, freshmen and sophomores; Degree with Distinction candidates, juniors and seniors; and Christopher Newport College Honors Scholars, mature students entering the last three semesters.

B. ORGANIZATION OF THE HONORS PROGRAM

1. The Honors program will be administered by the Honors Council, which will consist of six faculty members, the Dean of Admissions, ex officio, and the Vice President for Academic Affairs, ex officio. The Honors Council will have

*Martin Bartelt, Mathematics; Theodora Bostick, History; Chung-Wu Chang, Sociology; Vinod Maniyar, Economics; Keith McLoughland, Dean of Admission; Jane Webb, Physics,

primary responsibility for the Styron Scholars, including their selection and advising; it will encourage student applications for the Degree with Distinction and CNC Honors Scholars; it will review proposed departmental Degree with Distinction programs and send them to the VPAA with a recommendation for acceptance or modification; and in general conduct the affairs of the Honors Program.

2. Three faculty members will be elected by the faculty from a master list of volunteers prepared by the Nominations Committee. The master list will then be sent to the VPAA, who will appoint the additional three members, attempting to achieve a balanced representation. Faculty members will ordinarily serve two-year terms, with a limit to two consecutive terms. Terms will be staggered in order to assure continuity.
3. The Honors Council will elect a Chairman from among the faculty members, who will serve for two years, and may be re-elected for an additional term.
4. Initially, there will be no student representative on the Honors Council. However, the Council is encouraged to consider the establishment of an Honors Students Coordinating Committee after the program has been in existence for three or four years, in order to encourage student participation and contributions to policy-making deliberations.
5. Each department having a Degree with Distinction program shall appoint an Honors Advisor to maintain liason with the Honors Council.
6. The Honors Council will be treated in the Catalog and for other purposes as a paper department.
1. Styron Scholars will be selected by the Honors Council on the Basis of SAT scores, class standing, high school grades, letters of recommendation, and an essay submitted by the student. Minimum SAT scores in both verbal and math of 550 should be considered appropriate by the Council. As many as five students may be added to the Styron Scholars for the sophomore year. These students will be identified on the basis of the g.p.a. and will be nominated by individual faculty members to the Honors Council.

2. Degree with Distinction candidates must be accepted by the major departments which will set their own standards for acceptance. The Honors Council in consultation with the departments involved will specify the single department that is to take the leading role for a student working on an interdisciplinary degree. Each student wishing to be a Degree with Distinction candidate will submit a written request to the department, with a copy to the Honors Council. When the department accepts a student, both the Honors Council and the Registrar must be notified. Once a student has achieved junior status, he or she may be admitted to the Degree with Distinction program up to the seventh semester, at the discretion of the department.

Incoming transfer students with a g.p.a. from their former school of 3.5 will be notified by the Dean of Admissions of the existence of the Honors program, and he will invite them to apply to their major department. Applications for the Degree with Distinction by such students must be accompanied by a letter of recommendation from their former school.

A department must have worked out a Degree with Distinction program that has been accepted by the Vice President for Academic Affairs before it can accept Degree with Distinction candidates.

3. To remain in the Honors program, both Styron Scholars and Degree with Distinction candidates must maintain full-time status and course load, including

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the requisite number of honors credits, and a B average in all courses. The status of an Honors student who is not performing satisfactorily will be reviewed either by the Honors Council or the department. An appropriate action, which may range from warning to probation to dismissal from the program, may be undertaken by the Council or the department, after consultation with the student, his or her instructors, and the student's advisor.

4. Christopher Newport College Honors Scholars is a part of the program designed for the mature part-time (or full-time) student of exceptional ability. Any classified CNC student may apply to be a CNC Honors Scholar midway through the junior year, or at the completion of 75 credits. Applications will be solicited by the Honors Council from all students having a g.p.a. of 3.5. Student applications must be accompanied by at least one letter of recommendation from a regular CNC faculty members. The letter should indicate a solid acquaintance with the student, his or her work and maturity. A student must have been enrolled at CNC for a minimum of 12 credits before applying. The number of Honors Scholars will not exceed 5% of the senior class. The advisory committee for each CNC Honors Scholar will consist of a faculty member nominated by the student, a member of the Honors Council, and the VPAA.

Honors Scholars may remain in the program unless there is some extraordinary circumstance that would justify their removal. If such circumstances do arise the student's committee will present the case to the Honors Council, which may retain or expel the student from the Honors Program.

D. WITHDRAWAL AND READMISSION

Letters of resignation from Styron Scholars should be addressed to the Honors Council; for Degree with Distinction candidates, to the department; for CNC Honors Scholars, to the student's committee.

A student who has resigned or who has dropped out of school must apply for reinstatement in the Honors program.

E. CURRICULUM

1. Honors courses treat their subjects in unusual depth, demanding from students extra preparation as well as independent work and a high level of performance. Honors students are expected to display capacities for creative and imaginative analysis of problems and issues and to be articulate both in written and oral expression.

2. During the freshman and sophomore years the Styron Scholar is expected to take at least four hours of credit in Honors courses each semester, except for the first semester, when he or she will be required to take the three hour course, H295-04, Moral Choices in the Modern World. This team-taught course is described fully in Appendix 1, and is expected to be brought before the Curriculum Committee after it has been taught twice.

Any course in the regular College curriculum may be designated an Honors course for the purposes of the individual student. The student after consultation with his advisor asks the instructor for permission to designate the course in question as an Honors course. If the instructor is willing, student and teacher work out an agreement for the extra work to be done in the class. The agreement, signed by the instructor and the department chairman, is approved by and filed with the Honors Council. Notice is sent to the Registrar.

3. Except for the initial semester of the Honors program, each semester the Honors

Council will offer three one-hour seminars: H295-01, Natural and Quantitative Sciences; H295-02, Social Sciences, and H295-03, Humanities. The purpose of the seminar is to provide an in-depth learning experience related to an area in which the student is studying. Members of the Honors Council will usually teach these seminars, and the coverage will differ depending on the special interests of the instructors. Topics will be approved by the Honors Council. Suggestions for Honors seminar topics appear in Appendix 2.

4. To maintain his or her standing as a Degree with Distinction candidate, the student must make satisfactory progress toward meeting the following junior-senior Honors requirement: completion of at least 3 hours of work in the major field in independent study or in Honors courses, and 3 hours of credit earned in the senior year by taking H495-01, Civilization: Changing Models in Human Affairs. The Honors work in the major is expected to result in an Honors thesis, a research report, or a creditable performance on a written comprehensive examination. The completed thesis, research report or comprehensive examination is to be filed with the Honors Council. The College's senior Honors course is described in Appendix 3, and is expected to be brought before the Curriculum Committee after it has been taught for two years.

5. A degree with Distinction candidate must indicate competence in a foreign language, by passing a 300 level language course with a grade of B or better, or must indicate competence in advanced quantitative work by passing a 300 or 400 level course in mathematics or in computer science.

6. Degree with Distinction candidates must maintain full-time status and a B average in all courses. Any exceptions must be approved by the Honors Council.

F. GRADES

1. Grading in the Honors Program will be the same as that used in the College as a whole. Work in the Honors Seminars is not expected to produce the usual curve.

2. All Honors work taken will be so indicated on the student's transcript, as well as the successful completion of the appropriate Honors program.

3. The Honors Council will encourage instructors to advise Honors students frequently about the quality of their performance during the semester.
