

CNC Community CHRONICLE



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January 23, 1976
#3 of 1976

SUNDAY - January 25

MONDAY - January 26

Division Coordinators - 2:15
Conference Room
Division, Soc. & Beh. Sciences
Noon - N115



Chairmen - Soc. & Beh. Sciences Div. - Noon

Budget Committee - 2:15

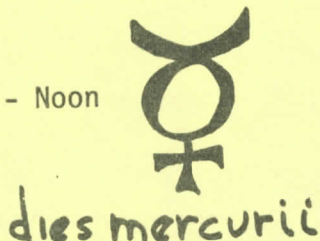
Men's Basketball - (home) 8:00 P.M.
North Carolina Wesleyan College

TUESDAY - January 27



WEDNESDAY - January 28

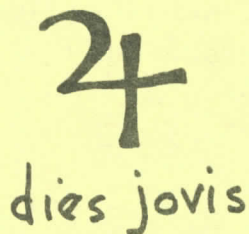
Faculty Theology Group - Noon



Women's Basketball (away) 8:00 P.M.
ODU

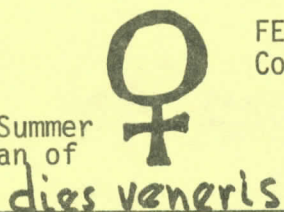
THURSDAY - January 29

10:00 - President's Administrative Council



FRIDAY - January 30

Bus. & Econ. Div. - Noon
Proposed Course Offerings/Summer
1976 Submitted to Asst. Dean of
Aca. Affairs (deadline)

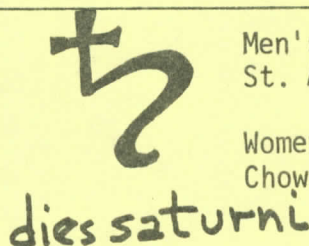


FEC - Noon
Conf. Room

Men's Basketball
W&L (home) 8:00 P.M.

Women's Basketball (away) 6:00 P.M.
Va. State College

SATURDAY - January 31



Men's Basketball
St. Andrews College (home) 8:00 P.M.

Women's Basketball (home) 2:00 P.M.
Chowan College

DEAN'S ANNOUNCEMENTS

Administrative Evaluations

Administrative evaluations will continue during the week of January 26. Faculty and staff are encouraged to participate. Job descriptions and evaluation forms for those who will be evaluated next week may be picked up at the offices indicated below:

<u>Evaluee</u>	<u>Office for Materials</u>
Registrar	Dean of Academic Affairs
Librarian	" " " "
Assistant Registrar	Registrar
Acting Director of Counseling Center	Dr. Wildblood
Counselor	" "
Assistant Librarian	Librarian
Acquisitions Librarian	"
Head Cataloguer	"

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Course Descriptions

I would like to remind department chairpersons that materials describing all courses offered by each department were due in my office on January 18. The Southern Association requires that a complete and up-to-date file be kept. This file should be maintained each semester. Cooperation of individual faculty members in submitting these materials to their department chairperson is appreciated.

ADMISSIONS

Administrative Evaluation

In accord with President Windsor's memorandum of January 16, 1976, I wish to remind interested members of the CNC faculty and staff to pick up evaluation forms and materials in my office for the evaluation of Assistant Dean Mary Hardman. Dean Hardman will be evaluated during the week of January 26. Your participation is sincerely appreciated.

Keith F. McLoughland

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Interim Admissions Report

The following summarizes classified applications processed for the Spring Semester as of January 20, and compares these figures with last year's totals. Further data will be provided after registration.

	<u>1975</u>	<u>1976</u>	<u>% Change</u>
Total Applicants	218	301	+38%
Total Admitted	188	287	+53%

NOTICES

News Release

Opera Samples at Noon

The Virginia Opera Association will present Ashley Putnam, Soprano, in a program of sample music from operas in the Campus Center Theatre of Christopher Newport College at noon on Monday, January 26. Admission is free.

Ms. Putnam appeared in the Virginia Opera Association's production of Donizetti's Lucia di Lammermoor recently and will appear in the VOA production of Rossini's Barber of Seville on March 31, April 2, and April 4 at the Center Theater in Norfolk.

From among the following, Ms. Putnam will construct a program on Monday: aria from the mad scene of Donizetti's Lucia, "Una voce poco fa" from Rossini's Barber of Seville, "Bel raggio lusinghier" from Rossini's Semiramide, "Caro Nome" from Verdi's Rigoletto.

Genevieve McGiffert will accompany Ms. Putnam.

For further information about this program and the coming productions of the Virginia Opera Association, please contact Jim Hines (7074) or Rita Hubbard (7073).

Rita Hubbard

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Time Sheets for Student Assistants

The Business Manager requests that all department chairmen, or whomever they designate, be responsible for submitting the time sheets for the students employed by their department. These time sheets must be in the Business Office no later than the last working day of the month. (January 30, 1976, at 5:00 P.M.).

Prompt submission by one person in each department is necessary to insure timely receipt of payroll checks.

Business Manager

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Incorrect Telephone Numbers

The following telephone numbers were incorrectly listed in the new College Directory. The correct numbers are as follows:

Page 1 - Bankes.....7061
2 - Hawkins.....7020

Page 5 - Business Office

Cashier.....7042
Manager.....7040
Education.....7020

If there are further changes to be made, please contact A. Greene in the Business Office.

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CNC Theatre Students

The following CNC students are performing in Poland and will return to the United States on January 26:

Judy Amburn	Carla LaDell
David Blayton	John McFall
Gary Brown	Glen Van Meter
Mike Diana	Paul Moore
Charles Haas	Pat Roof

Please excuse their late entry into classes. Thank you.

Rita Hubbard

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Workshop on Field Experience Education

On Thursday, January 22, the Division of Social and Behavioral Sciences sponsored a Workshop at the CNC Campus Center on Field Experience Education. Participants were agency supervisors of field placement students, and CNC faculty members who are involved with field placement, and students. The goal of the workshop was to define the role of student, faculty member, and agency supervisor in the field experience and to formulate the goals of experimental learning.

The workshop ended with a dinner meeting, at which time Mr. Glen Trantram, Project Director of the Cooperative Education Program at Mars Hill College, was the speaker.

CNC Faculty members involved in planning the workshop were Dr. William Winter, Ms. Debbie Cutchin of the Political Science Department, Dr. Robert Durel and Mr. Galen Hill of the Sociology Department, Dr. Robert Wildblood of the Psychology Department, and Ms. Ruth Kernodle, Coordinator of the Division.

LIBRARY NEWS



Librarian's Evaluations

Nan Eddins, Readers' Services Librarian, Katharine Johnson, Cataloging Librarian, and Laura Miley, Acquisitions Librarian, will be evaluated during the week of January 26-30. Evaluation forms for these three librarians will be available in Bette Mosteller's office in the library beginning Friday, January 23, and should be completed and returned by 4:00 P.M. on Friday, January 30. Please help improve our library service by participating in the evaluation of these librarians.
