

CNC Community CHRONICLE

January 30, 1976
#4 of 1976

SUNDAY - February 1



dies solis

MONDAY - February 2

Division Coordinators - 2:15

Chairmen - Arts & Letters Div.
Noon

Degrees Committee - Noon



dies lunae

TUESDAY - February 3

Men's Basketball - Methodist College
(home) 8:00 P.M.



dies martis

WEDNESDAY - February 4



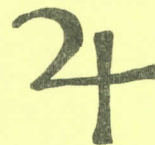
dies mercurii

THURSDAY - February 5

President's Administrative Council
10:00 A.M.

Curriculum Committee - CC229 - 2:30
P.M.

Women's Basketball - Lynchburg
College (away)
4:00 P.M.



dies jovis

FRIDAY - February 6

Nat. & Quant. Sciences Div.
2:00 P.M.

Ed. & Commu. Div. (Dept.
Chair. & Coord.) Noon
W223

Men's Basketball - Lynchburg College
(home) 8:00 P.M.

Women's Basketball - Mary Baldwin
College
(away) 2:00 P.M.

Noon - FEC



dies veneris

SATURDAY - February 7

Men's Basketball - Bridgewater College
(home) 8:00 P.M.

Women's Basketball - Averette College
(away) Noon



dies saturni

BUSINESS OFFICE

Administrative Evaluation

In accord with President Windsor's memorandum of January 16, 1976, I wish to remind interested members of the CNC faculty and staff to pick up evaluation forms and materials in my office for the evaluation of the Director of the Campus Center. Mr. Sullivan will be evaluated during the week of February 2. Your participation is sincerely appreciated.

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Authorization for Agency Purchases

The following memo has been received from Mr. Philip R. Brooks, Director of the Department of Purchases and Supply, Commonwealth of Virginia:

"It has come to our attention that some agencies are making direct purchases and purchasing off contract without the approval of the Director of the Department of Purchases and Supply.

In our continuing efforts for economy and efficiency in State government, we would like to remind you that these practices are not in accord with our goals or with the legal authority of the Department of Purchases and Supply, agencies, and institutions of State government. A copy of Section 2.1-273 of the Code is attached for your reference.

In order that these purchasing responsibilities can be fully understood, I would like to request that you forward us a list of the names of those individuals within your agency who are involved in purchasing. We, in turn, will send them materials that are necessary for their guidance."

Article 3. Centralized Purchasing

2.1-273. USING AGENCIES TO PURCHASE THROUGH DIRECTOR OF DEPARTMENT OF PURCHASES AND SUPPLY. -- Except as the Director of the Department of Purchases and Supply shall direct and authorize otherwise, every department, division, institution, officer and agency of the State, hereinafter called the using agency, shall purchase through the Director of the Department of Purchases and Supply all materials, equipment and supplies of every description, the whole or a part of the costs whereof is to be paid out of the State treasury; it shall be the duty of the Director to make such purchases in conformity with this chapter. (Code 1950, 2-249; 1958,c.124; 1966,c.677.)

C. E. Hones, Business Manager

GRANTS & FELLOWSHIPS

Graduate Fellowships for Minority Virginians

The Doctoral Fellowship Program for Minority Virginians is established under the Plan for Equal Opportunity in Virginian's Institutions of Higher Education: A Shared Responsibility.

The fellowship program is designed to assist qualified minorities who are employed in Virginia's state-supported institutions of higher education to pursue doctoral studies in one of Virginia's doctoral-granting institutions.

OBJECTIVES

The Fellowship program is designed to:

1. increase the number of minority faculty and administrative staff employed in predominantly white institutions by increasing the number of minority individuals possessing terminal degrees; and
2. increase the proportion of minority faculty and administrative staff at Virginia's state-supported predominantly black institutions who hold doctoral degrees.

ELIGIBILITY

Persons eligible for selection to the fellowship program must:

1. be full-time permanent minority employees of Virginia's state-supported institutions of higher education (minority employees include those persons of the following ethnic categories: American Indian or Alaskan Native, Asian or Pacific Islander, Black not of Hispanic Origin, and Hispanic);
2. be employed as a faculty member or administrator with faculty status;
3. have earned a master's degree
4. be a citizen of the United States; and
5. meet the selection criteria stated below.

SELECTION OF PARTICIPANTS

The following criteria will be considered by the Council of higher education in the final selection of participants:

1. acceptance for admission into the graduate school of the Virginia doctoral-granting institution of the individual's choice;
2. a commitment to return to the employing institution for a minimum of two years or twice the period of study;
3. a commitment by the employing institution to rehire the participant in a position equal to or higher than his present position; and
4. a review of undergraduate and graduate transcripts and academic references testifying to the individual's intellectual capacity and educational attainment as indicators of satisfactory performance in advanced graduate work.

APPLICATION FORMS AND CALENDAR

Applications may be obtained by writing directly to:

Mr. James A. McLean
Coordinator of Enrollment Research
State Council of Higher Education

911 East Broad Street,
10th Floor
Richmond, Virginia 23219

The calendar for the fellowship program is:

Application and supporting documents to be filed before March 15, 1976
Selection to be announced by May 15, 1976
Acceptance to be filed before June 10, 1976

STIPENDS

1. The stipend for a participant will equal no more than half (with a minimum of \$5,000 and a maximum of \$8,000) the salary of the participant during the year immediately preceeding his or her entry into the program. The amount of stipend might vary in accordance with the amount of additional state funds the participant might receive from salaries or other sources.
2. The stipend will cover one twelve-month period.
3. An additional allowance of \$1,300 will be granted to cover tuition, fees and books.

ADDITIONAL INFORMATION

The implementation of the fellowship program described herein is subject to the appropriation of funds by the 1976 Virginia General Assembly.

For additional information write for The State Council of Higher Education's "Policy and Procedures for Assisting Minority Faculty and Administrative Personnel Employed by Virginia's State-Supported Colleges and Universities" at the address listed above.



LIBRARY NEWS

Charles W. Brownson, the new Assistant Readers' Services and Reference Librarian, will join the Captain John Smith Library staff beginning February 2, 1976. Chuck comes to Christopher Newport from SUNY, Oswego where he was an assistant librarian from August 1972 to January 1976 and served as a Reference Librarian, bibliography instructor, and humanities bibliographer. At SUNY, Oswego, Chuck also organized and administered the Special Collections Department with a colleague. A native of South Dakota, Chuck received his Bachelor of Arts degree from South Dakota University in 1967 with a major in English. He received his Master of Library Science degree from the University of California at Berkeley in 1972. Chuck also has a Master of Fine Arts degree from the University of Oregon in creative writing with an academic specialization in modern American fiction and technical theatre. His thesis was a novel entitled Skin Games.

Chuck served as assistant editor of the Northwest Review, which is published by the University of Oregon at Eugene, from 1968 to 1969 and as technical assistant of the Carnival Theatre Company in Eugene, Oregon during the 1968 summer season. His short stories have appeared in such publications as the South Dakota Review, Prism International, Carolina Quarterly, Portland Review, and Quixote. His latest work entitled "The Student" appeared in the winter 1975 issue of the Carolina Quarterly. Chuck has also prepared a Guide to the Marshall Family Papers, 1762-1908, and A Survey of the Holdings in Medieval Studies in Penfield Library in collaboration with Donald Barden, a colleague at SUNY, Oswego.

At Christopher Newport Chuck will serve as Assistant Readers' Services

and Reference Librarian and will be on duty in the Reference Room from 9:00 A.M. to 1:00 P.M., Monday through Friday. He will also be available to give bibliographic lectures to classes at the request of professors.

Evaluation of Administrators

February 2-6

Dean of Student Affairs (supervisor) (Polis)

Director of Placement (McMurran)

Director of Financial Aid (Ward)

Director of Counseling Center (Wildblood)

Business Manager (supervisor) (Hones)

Director of Auxiliary Services (Sullivan)

President (supervisor) (Windsor)

Director of Institutional and Computer Studies (Staman)

COMMITTEE REPORT

Faculty Advisory Committee

On January 12, 1976, the Faculty Advisory Committee, acting in the absence of and in the name of the Faculty, approved the recommendations of the Degrees Committee after considering the following cases:

Petitions denied by the Degrees Committee and confirmed by FAC:

1. George Hanna
2. Carter B. Ficklen
3. Paul Franklin Craig
4. Denise B. Benis
5. Benjamin C. Barto

Petitions recommended for approval by the Degrees Committee and confirmed by FAC:

1. Benjamin C. Barto
2. Martha Tyler Ingram
3. William F. Craig
4. Edward J. Campana
5. Dian Tron Calderone
6. Ricky D. Lewis
7. Clifton E. Spruill

A copy of the details of each case, as supplied by the Degrees Committee, will be added as an addendum to the minutes of the February meeting of the Faculty.

