

The C.N.C. Chronicle

MONDAY OCTOBER 19

11:00 - Curriculum Committee - 449

TUESDAY OCTOBER 20

8:30 - V.P./Dept. of Physics - 449

11:00 - Administrative Council

WEDNESDAY OCTOBER 21

THURSDAY OCTOBER 22

2:30 - V.P./Dept. of Accounting & Finance - 338

4:00 - V.P./Dept. of Management & Marketing - 338

FRIDAY OCTOBER 23

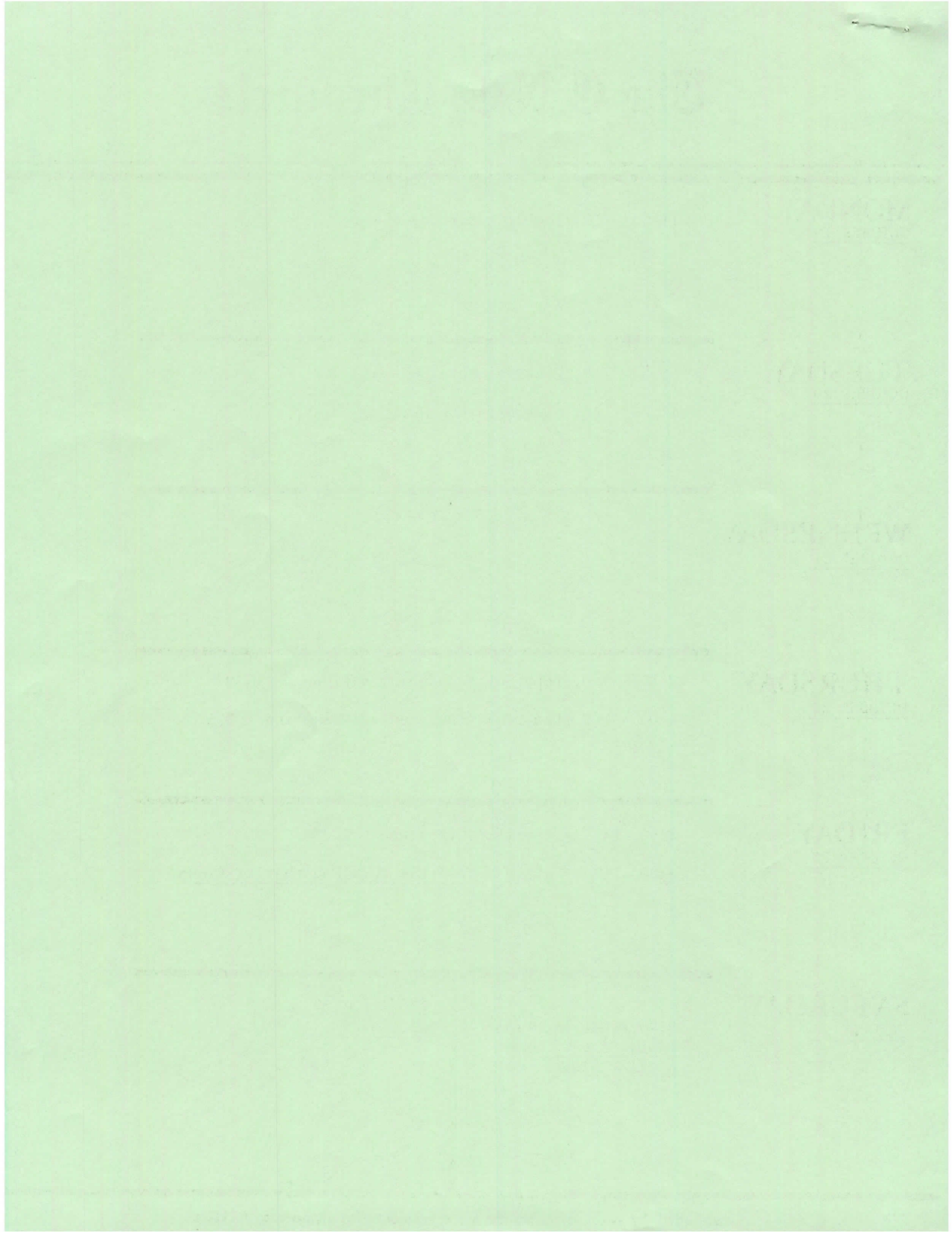
2:00 - V.P./Department Chairmen - CC233

8:00 - CNC Theatre - You're A Good Man Charlie Brown

SATURDAY OCTOBER 24

8:00 - CNC Theatre-
You're A Good Man
Charlie Brown

SUNDAY OCTOBER 25



OFFICIAL ANNOUNCEMENTS

Routing of Departmental Requisitions

The College departmental requisition form should be submitted to the purchasing department for control logging after department chairman and Dean's or Vice President's approval. Submission of requisition forms direct to the VPFA results in a delay in processing, rather than expedited processing. True emergency service and repair orders may be processed by telephone and confirmed. Individual requisitions may also be hand carried through the processing steps, when timing dictates this step.

Fund certifications on the form are as follows:

Department Chairman signature: Funds are available within departmental budget and the intended purpose is departmentally approved.

Dean or Vice President signature: The intended purpose of expenditure is legitimate and included within functional plans for the appropriate school or organizational function.

Financial Officer signature: Funds are available within budget total for the particular program or Vice Presidential area of supervision. (Individual account balances will not normally be checked in making this determination.)

Jim Eagle, Acting Vice President
Financial Affairs

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Requests for New Periodical Subscriptions

The Faculty-Library Coordinators will be meeting the last week in October to review requests for periodical subscriptions. As in the past, because of the rapid increasing cost of periodicals (20% to 30% a year), the increase in binding costs, and the need to have our expenditures for books and periodicals in an appropriate ratio, the number of new periodical subscriptions added must be kept to a minimum and include only those titles which will round out or improve our present periodical holdings.

Any department wishing to request a periodical subscription, given the above limitations and constraints, should turn in its request to the appropriate coordinator by October 23, 1981, if it has not already done so. Requests should be submitted by department chairmen so that they reflect the wishes of the department as a whole, and department chairmen are reminded that funds to cover the cost of the subscription must be available from their departmental allocation. All requests must be accompanied by written justification for the need of the title in question in order to be considered for acquisition.

The coordinators are as follows:

Dr. Susan St. Onge	- Arts and Letters
Dr. George Webb	- Natural and Quantitative Sciences
Mr. Wayne Schell	- Business and Economics
Mr. John Jenkins	- Education and Communication
Dr. Buck Miller	- Social and Behavioral Sciences

Bette Mosteller, Library Director

NEWS & GENERAL INFORMATION

Professional Development Program

The State Department of Personnel and Training has established a new Tri-Level Profes-

sional Development Certificate Program for new supervisors, experienced supervisors, and managers. After nearly a year in development, the new tri-level Professional Development Certificate Program is scheduled to be in operation in October of this year.

The Professional Development Certificate Program provides individual training and development curriculums designed to strengthen the managerial skills and knowledge of Virginia's supervisors and managers.

An interdisciplinary approach allows participants to explore the functional areas of management including government policies and procedures, financial and operations control, organizational design and development, human resource utilization, and planning and setting priorities for cost effective results.

The program is divided into four distinct phases of instruction including a brief preparatory requirement for non-supervisors and three comprehensive instructional levels. Each level provides a complete curriculum with specific objectives.

To provide motivation and recognition, a Certificate of Accomplishment, signed by appropriate state officials, will be presented on completion of each of the three levels. A copy of the certificate will become part of the participant's permanent personnel record.

The overall purpose of the Professional Development Certificate Program is to provide participants with a foundation of relevant management concepts and knowledge upon which they can base their day-to-day decisions as they mobilize ideas, people, and financial resources in support of the Commonwealth's goals and objectives.

The cost for each course is \$50, which includes lunches and breaks for 2 days, and most courses will be held in Richmond at the Training Center.

The Professional Development Certificate Program is designed for four different categories of state employees:

1. The preparatory requirement is for employees with no supervisory experience who are interested in exploring the supervisory role and responsibilities, either for career planning purposes or for possible future enrollment in Level I.
2. Level I is for employees who have recently been appointed to a supervisory position and have two years or less experience. This level is primarily concerned with the basic elements of supervision.
3. Level II is for employees who have had considerable supervisory experience and are interested in learning advanced concepts of supervision.
4. Level III is for managers who are responsible for directing the work of supervisors and staff administrators. The emphasis of this level is on planning, organizing, setting priorities, delegating, integrating, and measuring operating results in terms of cost effective accomplishment.

If you would like more information or would like to examine a booklet describing this program, please contact Mary Poindexter in the Personnel Office, 7145.

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CNC Basketball

Basketball Season is almost here! Please plan to come out and support your "Lady Captains" and "Captains." The Department of Athletics hopes that with the change in ticket rates, Ratcliffe Gym will be full of supportive fans. The 1981-82 ticket rates follow:

CNC Students-----with CNC I.D., no admission
*CNC Faculty/Staff-----with CNC Library I.D., no admission for
 personnel & family
Outside Students-----with I.D., \$2.00
Adults-----\$3.00
Teens-----\$1.00
12 yrs. & under-----no admission

November 21, 1981, is our opening date at home, and it is a doubleheader. The "Lady Captains" play Hampton Institute at 5:45 P.M., and the "Captains" meet Salisbury State at 8:00 P.M.

We anticipate an exciting season of basketball, and hope that everyone at CNC becomes as excited as we are.

*(CNC Faculty/Staff without CNC Library I.D. must pay regular ticket prices.)

Bev Vaughan, Director of Athletics

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For Faculty Interested in NASA Research

We will have a meeting in CC214 at 2:30 Tuesday, October 20th to discuss the development of closer ties between CNC and NASA-LRC. NASA provides numerous research opportunities for faculty members, but most research contract or grants will be developed through personal contacts with staff members at NASA. The purpose of the meeting will be to develop a strategy to increase our contacts with NASA personnel. All interested faculty are invited to attend or contact me at 7117.

Bob Durel

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Grant Deadlines

<u>Title</u>	<u>Grantor</u>	<u>Deadline</u>
Fulbright Scholars in-residence	Council for International Exchange of Scholars	Nov. 1, 1981
Mina Shaughnessy Scholars Program	Fund for the Improvement of Postsecondary Education	Nov. 10, 1981
Youth grants in the Humanities	National Endowment for the Humanities	Nov. 15, 1981
Regional Conferences in Mathematical Sciences	Conference Board of the Mathematical Sciences	Nov. 15, 1981
Environment and Technology	Charles A. Lindbergh Fund	Nov. 16, 1981
Fulbright Awards Summer seminars - cur- riculum development research	International Education Programs	Nov. 20, 1981
Higher Education	Fund for the Improvement of Postsecondary Education	Dec. 1, 1981

Humanities Curricula Development	National Endowment for the Humanities	Dec. 1, 1981
Youth Projects	National Endowment for the Humanities	Dec. 1, 1981
Crime Control Theory	National Criminal Justice Reference Service	Dec. 5, 1981
Postdoctoral Research on Women	Radcliffe Research Support Program	Dec. 15, 1981
Criminal Justice Classifica- tion, prediction and methodology development	National Criminal Justice Reference Service	Dec. 18, 1981
Preliminary proposal for joint NEH-NSF Program for Science, Technology and Human Values	National Endowment for the Humanities	Jan. 1, 1982

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Faculty Promotions and Award of Tenure

The College community congratulates the following members of its faculty who were promoted and or awarded tenure effective with the beginning of the 1981-82 academic year:

Promotions

Glen Weber, Mathematics, to the rank of Associate Professor
Linda Hornback, Education, to the rank of Assistant Professor
Wayne Schell, Accounting & Finance, to the rank of Assistant Professor

Awarded Tenure

Jay Paul, English
Jouett Powell, Philosophy & Religious Studies
James Van Pelt, Management & Marketing
Glen Weber, Mathematics

FACULTY/STAFF NEWS

On October 1 & 2, Liz Daly chaired a Southern Association of Colleges and Schools Interim Review Team in Charles City County School System.

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Mary Lu Royall has served as chairman of the 1981 Visual Arts Series of Trinity United Methodist Church. On September 19, she presented a visual arts display and "Try on Corner" of International Hats and Costumes as part of the Performing and Visual Arts Series.

On October 2, Mary Lu Royall attended P.E.O.P.E.L. (Physical Education Opportunities Program for Exceptional Learners) workshop sponsored by the Newport News Public Schools.
