

CNC
Community
CHRONICLE

Archives

March 25, 1977
#10 of 1977

SUNDAY - March 27

Birthday Congratulations to Sue Gray
Al-Salam



dies solis

MONDAY - March 28

Birthday Congratulations to Lee Doerries



dies lunae

TUESDAY - March 29

FAC - 3:15 - Board Room - CC

Deadline, Step #9 Faculty Evaluation for faculty
w/more than 2 years at CNC

Men's Varsity Tennis - (away) -
Va. Wesleyan - 2:00 P.M.

Women's Tennis - W&M - (away) -
3:00 P.M.



dies martis

WEDNESDAY - March 30

Noon - Nominations Committee



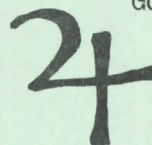
dies mercurii

THURSDAY - March 31

10:00 - President's Administrative Council

Golf - N.C. Wesleyan
Va. Wesleyan

Lake Wright
Golf Club
Norfolk



dies jovis

Birthday Congratulations to
Walter Knorr and John Herren

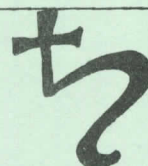
FRIDAY - April 1

Men's Varsity Tennis - (home) - Methodist College-
2:00 P.M.



dies veneris

SATURDAY - April 2



dies saturni

Men's Varsity Tennis - (home) -
Lynchburg College - 10:00 A.M.

DEANS ANNOUNCEMENTS

Contracts for 1977-78

The majority of contracts for the academic year 1977-78 will be issued by April 8, assuming that dossiers and peer group recommendations will be forwarded to the Administration at an increased rate. Contracts that cannot be distributed by April 8, will be issued just as soon as the required documents are received and decisions reached.

As you know, the legislature has authorized a 4.8% cost of living increase next year for all State employees if sufficient revenues are received by the State. Since the Governor will probably not know for several months whether or not an increase can actually be given, contracts will be issued at the same salary as given this year, except for small increases for those who receive promotions. Due to the fact that the College must return 6% of the 1977-78 appropriations to the State, we will not be in a position to use non-salary funds to provide for raises.

When and if the 4.8% cost of living increase is actually funded, new contracts reflecting the increase will be issued. However, there is no way of guaranteeing a raise, and the decision as to accepting or refusing a contract for next year must be based on the acceptance of that fact.

* * * * *

Faculty Development Funds

Somewhat less stringent budget restrictions next fiscal year will make possible the establishment of two modest funds for faculty development. One of the funds will augment the contributions designated for faculty development made during the first Annual Fund Drive. The other fund will be used at the discretion of the Dean of Academic Affairs to help pay, at least partially, the difference between the limited sum allocated to each faculty member for travel expenses to attend professional meetings and the actual expenses incurred by a faculty member who presents a paper at a professional meeting.

* * * * *

Departmental Elections

Dr. John Hoaglund has been elected Chairman of the Philosophy Department for a three-year term beginning May 16, 1977.

"Whom, then, do I call educated? First, those capable of dealing with the ordinary events of life...next, those whose behaviour in any society is always correct and proper...treating everyone with fairness and gentleness. Further, those who are not spoilt or puffed up by success...Finally, those who have mastery over their pleasures, and do not give way unduly under misfortune and pain...those whose character is in accord with all those things and who strive to perfect themselves, those I regard as truly educated."

LIBRARY NEWS

Library Weeding/Storage Project

Preliminary review of books in the sections of the collection listed below has been completed. Any faculty members interested in reviewing these books before a final decision on weeding and/or storage is made are asked to contact Laura Davis, Project Coordinator (ext. 7137), no later than April 1, 1977.

HX - Socialism. Communism, Anarchism	JV - Colonies & Colonization
JA - Political Science - General Works	Emigration & Immigration
JC - Political Theory	JX - International Law
JF - Constitutional History & Adminis.	K - Law
JK - U.S. Politics and Govt.	320 - Political Science
JN - European Politics & Govt.	340 - Law
JS - Local Govt.	350 - Public Adminis.

NOTICES

An Open Letter to the Faculty

Some time ago, class rolls listing "G.I.Bill" recipients were distributed to you. Attached to the class rolls was a note requesting that we be notified if a student's attendance or academic progress were in need of attention. Your response has been overwhelming!

Although a majority of the "G.I.Bill" students here are quite conscientious and keep us informed of their progress, there are a few who have attempted to abuse the system by registering for a class and never attending. Through the use of this procedure, coupled with other information supplied by the Computer Center, we have been able to: 1) alleviate major abuses and 2) counsel those students who have been experiencing difficulty with their course work by way of the V.A. Tutorial Assistance program.

Your positive feedback has attributed to our very good "track record" of two minor administrative discrepancies over a two year period. We solicit your continued cooperation in the future and hope that you contact us, should you have any questions about the new procedure. Thanks again.

Bob Laverriere
Director of Veterans' Affairs

* * * * *

Time sheets for Student Assistants are due in the Business Office Thursday, March 31, 1977 by 5:00 P.M. Checks will be distributed to the students April 15th.

* * * * *

COMMONWEALTH of VIRGINIA

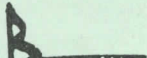
PHILIP R. BROOKS
DIRECTOR

Department of Purchases and Supply
217 Governor Street

March 7, 1977

POST OFFICE BOX 1199
RICHMOND, VIRGINIA 23209
(804) 786 3845

TO: Heads of All State Agencies, Departments and Institutions

FROM: Philip R. Brooks 

It has again come to our attention that some agencies are deviating from regular purchasing procedures, and we are listing below a set of guidelines that will assist you in complying with the Legal Authority that governs our Department:

1. Authority is hereby granted by the Department of Purchases and Supply to permit agencies, at their option, to discontinue submitting Purchase Requisition DPS Form 2 or Agency Purchase Order DPS Form 4 for purchases of materials, equipment or supplies not in excess of \$50.
2. Agency orders for materials, supplies and equipment, not on contract, are limited to \$200.
 - a. Informal bids, a record of which must be kept on file at the agency, must be sought for materials and supplies for agency orders up to \$200 as follows:
 - Up to \$ 50 - a minimum of one bidder
 - \$ 51 to \$100 - a minimum of two bidders
 - \$101 to \$200 - a minimum of three bidders
 - No vendor's price can be increased after the purchase order has been written unless an escalation or de-escalation clause has been included in the contract.
 - b. Mail original copy to vendor and send Department of Purchases and Supply copy to our office at 217 Governor Street.
 - c. Any departure from the above procedures will necessitate our rescinding, on an individual basis, these exemptions.
 - d. The instructions contained in our letter of December 1 (copy attached), concerning orders covering capital outlay, still remain in effect.
3. The above two sections shall not be construed to permit the splitting of orders of like items to circumvent the \$50 nor the \$200 limitation.

4. All agencies must purchase from the contracts or price agreements made by this Department unless an exception is made by the Director, or, as provided in Section 2.1-286 of the Code.
5. Items listed in the Central Warehouse Catalogue must be purchased through Central Warehouse only, unless authorized to deviate from the usual procedure by the Department of Purchases and Supply.
6. There is no exception to printing, which must continue to be purchased through the Department of Purchases and Supply.
7. Confirming requisitions will not be honored without prior approval of the proper authority within the Department of Purchases and Supply.

This memorandum supersedes those of October 4, 1972, June 23, 1975, July 9, 1975, and January 21, 1976.

As previously stated, the personnel within our Department are available at all times to assist you in every way possible.

FELLOWSHIPS, GRANTS, ETC.

Deadlines:	April 1:	NEH/Education Project Grants
		NSF/Public Understanding of Science
	7:	OE/Library Training Grants
	15:	Va. Comm. JA&H/Public interest and participation
	22:	NSF/Development in Science Education (a combination of older grant programs)
	29:	AOA/Planning grants and quality improvement grants
	May 1:	NSF/Ethics & Values in Science and technology
	6:	AOA/Career Training grants
	15:	NSF/Public Service Science residencies and/internships.
	June 1:	Fulbright Hays/University teaching and advanced research (American Republics, Australia, New Zealand)
		DOL/Small grants and doctoral dissertation grants
	17:	NEA/Work experience internships
	July 1:	Fulbright/Hays/University teaching and advanced research (Africa, Asia, Europe)
	Oct 15:	Fulbright-Hays/Visiting professor appointments; academic year 1978-79.
		Va. Comm. of A&H/public interest and participation

Fulbright-Hays brochures dealing with subject areas have been forwarded to department heads in relevant subjects.
