



May 9, 1980  
#17 of 1980

# COMMUNITY CHRONICLE

MONDAY - May 12

10:00 - President/Administrators

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TUESDAY - May 13

7:00-10:00 P.M., CC  
Executive Method Speedreading  
Workshop

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WEDNESDAY - May 14

"Faculty Forum" - 10:00 PM  
WGH-FM - Dr. Wayne Kernodle  
W&M - "Elderhostels: New  
Educational Opportunities  
for the Elderly"

6:45 A.M.-8:45 A.M., CC  
A.M. Business Breakfast Workshop:  
Bank Marketing for the New or  
Prospective Bank Executive

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THURSDAY - May 15

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FRIDAY - May 16

10:00 Graduation Rehearsal

8:15 P.M. - CC Theatre -  
Monthly CNC Music Club  
Concert: Brian Medas, guitarist

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SATURDAY - May 17

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SUNDAY - May 18

Graduation - 4:00 P.M. - Hampton Coliseum  
Speaker, Senator John Warner



## OFFICIAL ANNOUNCEMENTS

### Grades for Spring 1980 Semester

The following schedule will be in effect for the receipt of final grades for Spring 1980.

- 1) Final Grade Sheets will be distributed on Thursday, May 8, 1980, via mailboxes.
- 2) Senior Grades are due 24 hours after the final exam. This is particularly crucial this year because of the revised calendar. Separate Senior grade sheets will be attached to final grade sheets.
- 3) All Spring 1980 grades are due by 5:00 P.M. on Friday, May 16, 1980 in the Office of the Registrar. PLEASE DO NOT MAIL IN GRADES.
- 4) Any grades not turned in will have the accompanying statement indicated on the grade report. "Missing grades were not provided by instructor."

For all off-campus classes whose schedules do not parallel the regular on-campus semester, the Office of Continuing Studies will issue special instructions and schedules for grade updating.

Office of the Registrar

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### Recipients of Travel Advances or Petty Cash Loans

All employees of the College who have travel advances older than 60 days should repay them immediately. Those who have outstanding loans as of June 30, 1980, will be required to so certify to the Commonwealth. June 30th paychecks will be held in the Business Office pending such certifications.

Your assistance and cooperation in this matter will be appreciated.

Vice President for Financial Affairs

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### Graduation Exercises

The spring graduation exercises will be held at 4:00 P.M. on Sunday, May 18 at the Hampton Coliseum. Senator John Warner will give the commencement address. Faculty members are requested to arrive by 3:30 for robing.

Our graduates will appreciate your participation in the exercises that will mark their successful completion of their educational endeavors at Christopher Newport College.

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NEWS & GENERAL INFORMATIONANNOUNCEMENT OF A STATE OF VIRGINIA CLASSIFIED POSITION VACANCYCLASS TITLE: Computer Programmer ACLASS CODE: 14052SALARY: \$13,128 - \$17,150POSITION NO: 00040DATE OF VACANCY: June 1, 1980DEPARTMENT: Computer CenterAPPLICATION DEADLINE: May 16, 1980

APPLICATION INSTRUCTION: EMPLOYEES OF THE COMMONWEALTH OF VIRGINIA WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND WHO ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE APPLICATION FOR EMPLOYMENT (DPT FORM 12) AND SUBMIT IT TO MRS. ELIZABETH WELCH, PERSONNEL OFFICE, TRAILER 8-A, NOT LATER THAN 5:00 PM MAY 16, 1980.

JOB QUALIFICATIONS: The job emphasizes COBOL programming on an HP3000 computer in support of administrative services to the college. Minimum requirements are an Associate's degree in data processing plus six month's experience or a Bachelor's degree which included computer programming. Experience as a skilled programmer may be substituted for college on the basis of one year of experience or two years of education. Proficiency in COBOL programming for a business environment is also required.

The desirable applicant will be an independent self-starter with an eagerness to learn, and with high regard for standards and accuracy. Experience with any of the following will be considered a plus; programming on an HP3000 computer, on-line real-time programming, programming using a Data Base Management System, and structured programming methodology.

An Equal Opportunity Employer.

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ANNOUNCEMENT OF A NON-CLASSIFIED POSITION VACANCYCLASS TITLE: CashierDATE OF VACANCY: June 1, 1980SALARY: \$3.38 per hourAPPLICATION DEADLINE: May 15, 1980DEPARTMENT: Bookstore

APPLICATION INSTRUCTION: EMPLOYEES WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND WHO ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE APPLICATION FOR EMPLOYMENT (DPT FORM P-12) AND SUBMIT IT TO MRS. ELIZABETH P. WELCH, PERSONNEL OFFICE, TRAILER 8-A, NO LATER THAN 5:00 PM. MAY 15, 1980.

JOB QUALIFICATIONS: Minimum of 1 year experience operating electronic Cash Register in retail selling. Knowledge of general office procedure and typing necessary.

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ANNOUNCEMENT OF A STATE OF VIRGINIA CLASSIFIED POSITION VACANCYCLASS TITLE: Storekeeper Supervisor ACLASS CODE: 64022SALARY: \$8784 - \$11472POSITION NO: 00079DATE OF VACANCY: June 1, 1980DEPARTMENT: Purchasing



APPLICATION DEADLINE: May 16, 1980

APPLICATION INSTRUCTION: EMPLOYEES OF THE COMMONWEALTH OF VIRGINIA WHO MEET THE MINIMUM QUALIFICATIONS DESCRIBED BELOW AND WHO ARE INTERESTED IN THE POSITION SHOULD COMPLETE THE STATE APPLICATION FOR EMPLOYMENT (DPT FORM 12) AND SUBMIT IT TO MRS. ELIZABETH WELCH, PERSONNEL OFFICE, TRAILER 8-A, NOT LATER THAN 5:00 P.M., MAY 16, 1980.

JOB QUALIFICATIONS: Minimum requirements are High School and two years of storekeeping/warehouse experience. Inventory and record keeping procedures helpful.

Ability to assign and supervise the work of others. Good physical condition.

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#### Position Opening

##### Registrar

Christopher Newport College seeks Registrar with responsibility for systems design and refinement, registration, certification, student schedule maintenance, student transcripts and other responsibilities appropriate to the position. Manages staff which includes Director of Student Records and five full-time clerical personnel. Minimum of Master's degree and three years experience required in planning and coordination of policies and procedures in a college position with comparable responsibilities. Position available August 1, 1980. Salary commensurate with experience. CNC is an expanding, four-year, state-supported, comprehensive, non-residential college in the suburban Tidewater, Virginia region. Send résumé by June 15 to Dean Keith F. McLoughland, Registrar Search Committee, Christopher Newport College, 50 Shoe Lane, Newport News, VA 23606.

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#### Position Opening

##### Assistant to the President

Duties include serving as Presidential liaison with various clientele and interest groups/organizations and serving as the President's alter-ego. In addition, the incumbent will handle a variety of projects and special studies related to the management of the College.

Christopher Newport College is a state-supported, 4-year college located in suburban Tidewater Virginia. CNC serves 4,000 full- and part-time students on its main campus and at several off-campus locations. The student body is composed of both traditional and nontraditional students - including large numbers of adults, military personnel and veterans.

Minimum requirements: Master's degree (multiple disciplines desirable) with administrative line experience in an academic setting and one year (full- or part-time college level teaching experience. Successful candidate must have experience in public speaking and must be able to articulate college's position, roles, and functions. Candidate must have experience in organizational design and report preparation.

Salary commensurate with experience and qualifications. Position available July 1, 1980.



Letter of application, résumé, and names of three references by May 27, 1980 to Dr. Jouette Powell, Search Committee, Christopher Newport College, 50 Shoe Lane, Newport News, Virginia 23606.

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#### Faculty/Staff News

Professor James Hubbard recently served as Meet Director for the DIAC track championships held on April 26. He also served as lead timer for the Newport News City Meet held April 28.

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Jouett L. Powell spoke at the April 18 Temple Sinai Sabbath Service on the topic "Judaism, Christianity, and the Study of Religion." The occasion included the presentation of \$100 worth of books on Judaica to the Smith Library. The books were provided under a program of the Jewish Chatauqua Society of which Temple Sinai is a contributing member. Professor Powell also gave a paper on "Religion and Thinking: Some Thoughts about their Complex Relationships" at the annual meeting of the Virginia Association of Teachers of Religion, April 26, at Mary Washington College.

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Dr. Glenn Weber presented the paper "Sensitivity Analysis of Optimal Matchings" at the Joint National TIMS/ORSA Meeting in Washington D.C. on May 5.

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Dr. James Windsor, Professor of Psychology, will be interviewed on "Good Morning Tidewater," Channel 13, May 19. The subject will be the report of the Governor's Commission on Mental Health and Mental Retardation.

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