

CNC Community CHRONICLE

December 13, 1974
No. 30 of 1974

SUNDAY
Dec. 15



dies solis

MONDAY
Dec. 16



dies lunae

TUESDAY
Dec. 17

Dean's Administrative Council
10:30-Noon

FEC - 9:15-11:00



dies martis

WEDNESDAY
Dec. 18

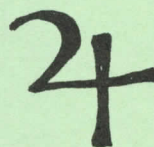


Curriculum Committee
2:00 - CC229

dies mercurii

THURSDAY

10:00 President's
Council



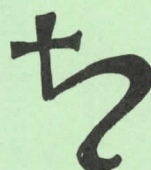
dies jovis

FRIDAY
Dec. 20

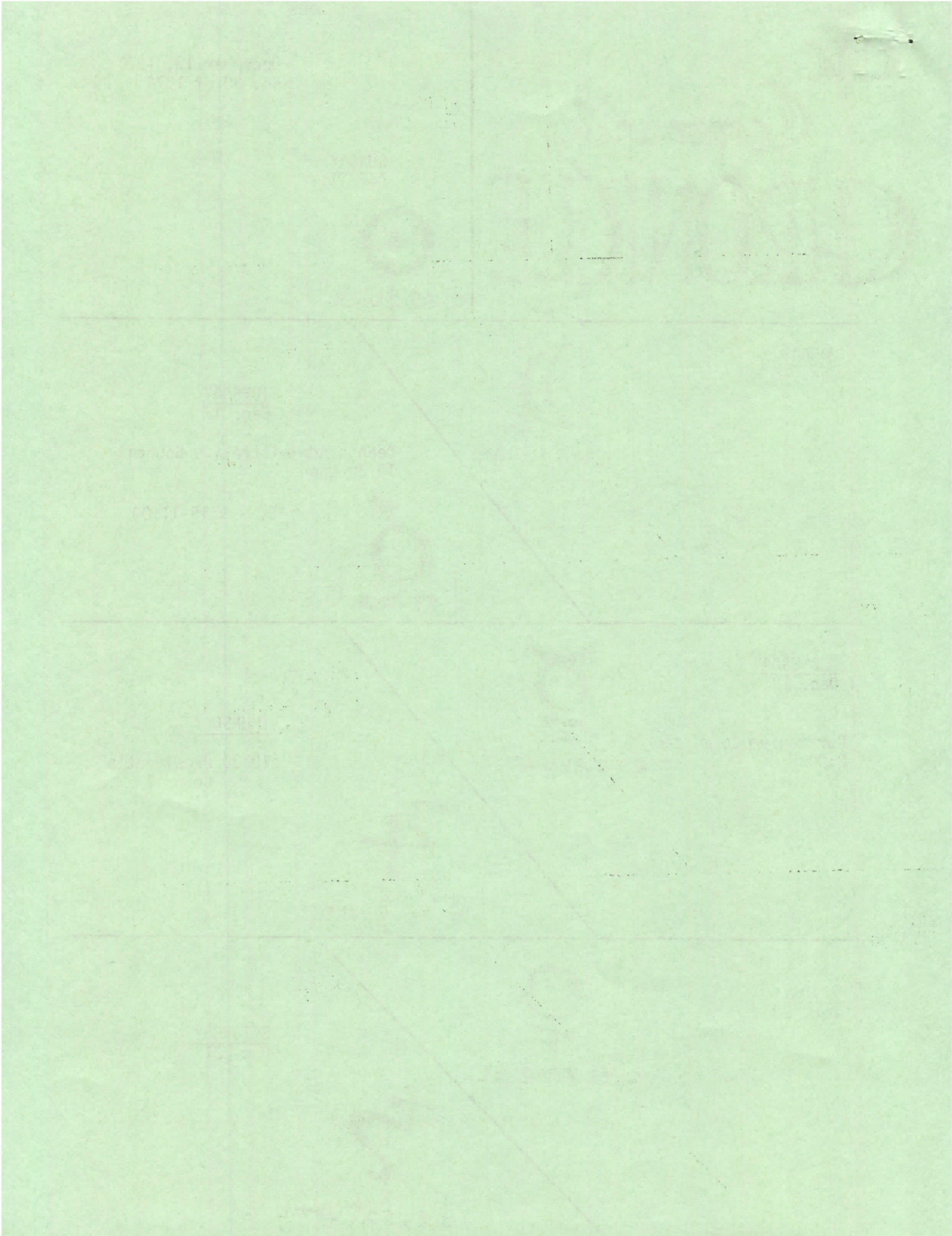


dies veneris

SATURDAY
Dec. 21



dies saturni



COMMITTEE REPORTS

Budget Advisory Committee

The Budget Advisory Committee (interim) met on Friday, December 6, 1974 and transacted its first business. The aim of the meeting was to establish guidelines for the consideration of faculty travel requests, to look at the funds currently available for travel, equipment etc., and then to consider the backlog of faculty travel requests.

The following guidelines were determined by the committee and were (and will be) used in the consideration of individual faculty members travel requests.

1. No travel support will be recommended in excess of the "fair share" of \$125. Exceptions to this guideline will be made only in very unusual circumstances as determined by the Committee.
2. Convention travel is no longer to be considered the right or privilege of any faculty member. The faculty member must accept the responsibility of justifying his/her need to travel to the Committee.
3. Priority shall be given to those Faculty members who:
 - a. Are invited to represent the College as a featured participant (for example present a report or a paper) at a conference, convention, seminar etc.
 - b. Are willing to share the expense of such travel with the College.
 - c. Are officers in various organizations and who must preside or otherwise participate in running a convention, conference etc.
 - d. Are faculty members who must travel for recruitment purposes.
4. The amount of money already spent by a Department in this fiscal year on travel will be considered in the decision on any individual faculty member's travel request.

After considering the funds available after accounting for previous spending and various reductions, the Committee recommended the following working budget:

- | | | |
|------------------------------------------|--------|--------|
| 1. Convention Travel | \$1000 | |
| 2. Field Trip, Supervision Travel, etc., | | \$2000 |
| divided as follows: | | |

Biology Department	\$ 500
Combined Business Division	\$ 125
Education Department	\$ 400
Geography Department	\$ 85
Physical Education Department	\$ 200
Political Science Department	\$ 200
Sociology Department	\$ 500
(actual total)	\$2010

3. Funds for Dean's Travel and funds to be given to Departments for recruitment \$2000.
4. Equipment (non-Title VI).

An exact statement of expenditures was not available, so the above budget is a working document.

Faculty members anticipating travel needs should use new forms designed for this purpose. The forms are available in the Dean's office and Dr. Bauer's office.

DEAN'S ANNOUNCEMENTS

New College Catalogue

During the past two months, a small group of faculty, administrators, and students have been planning a revision of the College Catalogue. Membership of this group has varied--by design--but to date has included Bob Edwards, Barry Wood, Brenda Blount, Bob Wildblood, Bill Polis, Clent Blount, and John Harwood. A number of students also have participated in the planning. During the next several weeks, a new format will be determined for two publications which will replace the 1973-75 College Catalogue. One publication will present a "view" of the campus, college life, and the CNC student. It will also contain basic information about the College and how to apply for admission. The second publication will contain revised and updated information concerning academic policies, programs, financial matters, faculty, and course offerings. I have asked John Harwood to serve in the capacity of the Editor of these two publications. In the one publication, John will receive special help in matters relating to photography and layout from Bill Polis; in the other publication, he will receive special help from Brenda Blount and Bob Edwards with respect to the accuracy of data, course descriptions, etc. I plan to keep in close touch with the progress of all of this work.

I would like to ask the Faculty, especially department chairmen, to review the information contained in the current College Catalogue concerning their department. If there are courses that have not been taught during the past two or three years, and are not likely to be taught again in the future, they might be deleted. I also would like to recommend that each department prepare a statement of departmental objectives, and major and minor requirements, suitable to serve as an introduction to the department's course offerings. Guidelines for the submission of this information will be circulated through the new division coordinators in January. Your cooperation is appreciated. It is our hope to have a revised 1975-77 Catalogue to press by May 1.

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Organization Manual & Faculty Handbook

With a view toward completing, as soon as possible, the College Organization Manual and a new 1975 edition of the Faculty Handbook, I am asking the various elected committees of the Faculty to write an accurate description of the authority, participation in decision making, and functions of their committee. I also am asking the Faculty By-Laws Committee to review all sections of the College Organization Manual which deal with faculty responsibilities with a view toward determining their consistency with Faculty By-Laws. As soon as this work is completed, it will be possible, at long last, to distribute the College Organization Manual and a new Faculty Handbook. I sincerely appreciate the Faculty's cooperation in this work.

* * * *

New Faculty Appointments

After careful study, four new full-time faculty positions have been authorized for the 1975-76 academic year. Due to a resignation, a conversion of a Temporary contract, and anticipated contract non-renewals, the total number of authorized faculty positions for next year will remain basically unchanged.

Despite an anticipated small over-all College enrollment increase, it is the thinking of the President and the Academic Deans that it would be unwise to increase the number of regular full-time faculty positions at this time. We believe that all departments should work toward a model of having a minimum of 25% of their course offerings taught by faculty on contingency (adjunct/over-load)

contracts. We believe this model, in general, will reduce the necessity of reducing regular full-time faculty appointments in the face of possible departmental decline in enrollment. The policy announced last year allowing a department to convert five contingency contracts into one full-time position, after enrollment has sustained five contingency contracts for two or three semesters, will continue to be honored.

The new positions authorized for the 1975-76 academic year are in Mathematics, Computer Science, Education, and Fine and Performing Arts (Music). Candidates for these positions will be identified in accordance with the recruiting and appointment procedures published in the November 29 issue of the CNC Chronicle. I would like to suggest that all faculty members retain their copy of our Recruiting and Appointment Procedures as an important College policy document. This document was approved by the Board of Visitors at its November, 1974, meeting.

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State Council Decisions

The State Council of Higher Education for Virginia met in Richmond on Tuesday, December 3, 1974, and took the following action:

- * Evaluated and reaffirmed its position that Virginia should not establish a third state-supported law school. In adopting this position, the Council of Higher Education specifically denied a request by George Mason University to establish a school of law and award the Bachelor of Law (LLB) and Doctor of Jurisprudence (JD) degrees. As a part of its position on legal education, the Council called for sufficient support to maintain and improve the level of excellence at the existing state-supported law schools at the University of Virginia and The College of William and Mary.
- * Approved Virginia Polytechnic Institute and State University as a member of the Tidewater Virginia Consortium for Continuing Higher Education. The Tidewater Consortium's Board of Directors had unanimously recommended membership for Virginia Polytechnic Institute and State University in order to make certain doctoral programs, in which VPI & SU has unique capabilities, available to citizens of the Tidewater area.
- * Approved a proposal to request funds from Item 805 of the 1974 Appropriations Act for developing coordinated library services. The Council will request \$47,600 for developmental cooperative library activities. These activities will include: a study of existing technical processing practices and possible benefits to be derived from a cooperative program; a study of the need for storage and its effect on current funding practices; inter-library loan patterns; a study of TWX, SCATS, and WATS lines for present and potential use for inter-library communication with eventual interface with SOLINET (Southeastern Library Network); a survey of resources of Virginia's libraries to result in a directory of library series; and a compilation of a statewide library reference system using SOLINET as a data base.
- * Heard Mr. Carter O. Lowance, acting Secretary of Education, review the possible effects of the uncertain economic outlook on higher education and state government. Mr. Lowance stated that additional budget reductions for the remainder of the 1974-76 biennium will be necessary for nearly all state agencies. He predicted that state appropriations for 1976-78 will not reflect the level of increases in recent biennia and that careful planning will be necessary to meet the difficult situations to be faced by higher education.
- * Reviewed the status of the development of Appendix M to the Budget Manual (Higher Education Operating Budget Guidelines, 1976-78). The Council staff reported that it is working with representatives of all institutions of higher

education through its advisory committee structure and the Division of the Budget and expects to bring Appendix M to the Council in January for its review and approval. The Council directed the staff to review the Full-Time-Equivalent faculty--Full-Time-Equivalent regular session student ratios which are used to derive institutional funding requests. The Council indicated that it is not calling for a departure from the existing budget requesting ratios, but it believes that economic variables and actual existing institutional staffing ratios make a study advisable. The Council called for the completion of the study by Fall, 1975 so that it could be available during the budget review process.

- * Granted provisional approval to J. Sargeant Reynolds Community College to confer the Associate Degree. Council approval becomes final when the Southern Association of Colleges and Schools accredits the college. Accreditation of J. Sargeant Reynolds Community College by the Southern Association is expected at the Association's December meeting.
- * Approved policies and procedures relating to institutional requests for organizational changes. These policies and procedures will enable the Council to discharge its statutory responsibility to review and approve or disapprove the creation and establishment of any department, school, college, branch, division or extension by any public institution of higher education. These responsibilities are contained in Section 23-9.6:1 of the Code of Virginia.

FACULTY NEWS

On Tuesday, December 10, Professor Mary Thompson spoke to Professor Guthrie's German 202 class on the development of the "Volkslied" from its origin to the stylized and artistic form so popular in the nineteenth century. Professor Guthrie provided a simultaneous German translation of Professor Thompson's remarks!

Dick Guthrie

OF ACADEMIC INTEREST

Few Said to Benefit From Trade Schools, Grad Survey Finds

Students who receive training in schools offering specific vocations face chances of only two in ten that they will find jobs at the professional level even four years after they graduate, according to a report released this week. The study, by Wellford W. Wilms of the Center for Research and Development in Higher Education at the University of California, Berkeley, was based on labor market experiences of 2,270 graduates of 50 randomly chosen schools in San Francisco, Chicago, Miami and Boston.

Wilms, who called his findings "a study in tragedy," said that student surveyed received training from public as well as private schools specializing in training accountants, programmers, electronic technicians, dental assistants, secretaries, and cosmetologists. He said the career-oriented schools often work against the disadvantaged and minorities by "maintaining class and income inequalities rather than overcoming them."

"Anyone lucky enough to get one of the prized jobs," he said, "will still earn 36 percent less than a person doing the same job with a four-year college degree." He said students entering lower-status occupations fared better at obtaining jobs of their choice, but that "on the average they barely earned the Federal minimum wage."

Wilms said the statistics are particularly upsetting because the schools tend to attract high-school drop outs, the financially deprived, and ethnic minorities. "To them, education is a serious business," he said. "A commitment of time and money usually represents a once-in-a-lifetime effort to break out of their place at the low

end of the economic ladder." He also said he found that "women always earned less than men in the same jobs (all other things being equal), and ethnic minority graduates earned less than whites in five of six occupations."

The researcher said his original goal was to find if graduates from profit-making schools had more success in the labor market than graduates of tax-supported community colleges and technical schools. He said he found that graduates from private programs "paid about 20 times more out of their own pockets for what turned out to be essentially the same job earnings as the public school graduates." An advantage of proprietary schools, he said, is that many of their programs are intensified and shorter so that students are not out of the job market as long as when they attend a tax-supported vocational school.

Wilms said he is offering his report and recommendations to the Federal Trade Commission which currently is planning regulations covering private vocational and home study schools (see Vol. XXIII, No. 31). Among his recommendations, he said, is that students have access to reliable information about a school's occupational programs, and that students know drop-out and placement rates, and earnings of former students before making a decision.

* * * *

More Students, Fewer Instructors are Considered

More students and fewer instructors is one of various options being considered by the State Council of Higher Education as it grapples with the growing problem of inflation.

The council ordered a study Wednesday of the feasibility of reducing the size of authorized faculties at state-supported colleges and universities.

The study is to be completed by next September, along with an analysis of the financial impact of changing faculty-student ratios.

State institutions of higher learning have been told that while the study is being prepared they should submit their 1976-78 budget requests on the basis of present ratios.

The ratios now in effect authorize one full-time faculty member for every 20 freshmen and sophomores, one for every 12 full-time juniors and seniors, and one for every eight graduate students.

The council concluded two days of meetings largely spent discussing ways the colleges can ride out the recession.

W. Roy Smith of Petersburg, a former delegate, sparked a debate by observing that student-faculty ratios in some state-supported colleges may be too low.

Smith, once chairman of the House Appropriations Committee before he retired, said the University of Virginia had the highest ratio in the state.

Council Director Daniel E. Marvin, Jr. warned, however, against equating student-faculty ratios and class size. The ratio is no more than a tool for calculating appropriations, he said.

Smith said the colleges should think of it only as a formula for requesting funds.

Salaries remain low at some colleges because those colleges choose to use available salary money to "overstaff," Smith said. The council staff said Mary Washington College, Virginia Military Institute and Virginia State College have been

historically overstaffed.

Marvin suggested that the council staff meet with several college presidents in January to explore the possibilities for lowering the ratios.

The Times-Herald, Newport News, Virginia,
Thursday, December 5, 1974

NOTICES

Faculty and staff who use State cars in connection with their work at the College are asked to please leave at least a half tank of gas in the car, and return the keys and a travel report immediately upon their return.
