



*Archives*

March 24, 1978  
#12 of 1978

# COMMUNITY CHRONICLE

## MONDAY - March 27

3:15 - FPC

**TUESDAY** - March 28  
Nominations Committee  
12:15 - Conference Room

Golf - (home)  
Va. Wesleyan  
Apprentice School

Women's Tennis (away) - 2:00 P.M.  
Methodist College

2:00 - FEC - Conference Room

## WEDNESDAY - March 29

Men's Varsity Tennis  
(away) - 2:00 P.M.  
Va. Wesleyan College

Faculty Forum - 9:05 P.M.,  
WVEC, 1490 AM & 11:40 P.M.,  
WVHR, 101 FM - "Alexander  
Solzhenitsyn" - Part III  
Dr. Al Millar

## THURSDAY - March 30

10:00 President's Administrative  
Council - CC214  
1:30 Deans' Meeting

Women's Tennis (away) - 3:30 P.M.  
W&M J.V.

## FRIDAY - March 31

2:00 - Planning Council  
CC233  
2:00 - Men's Varsity Tennis  
(home) Bridgewater College

Dean's Colloquia  
(last day to submit  
proposals for papers  
as part of fall  
semester program)

Dean's Colloquia  
(last date to submit  
visiting scholars  
nominations for fall  
semester)

## SATURDAY - April 1

Men's Varsity Tennis  
(away) - VMI - 1:00 P.M.

Women's Tennis (home) - 11:00 A.M.  
Lynchburg College

## SUNDAY - April 2

Men's Varsity Tennis  
(away) - 1:00 P.M.  
Hampden-Sydney College

Women's Tennis - (away)  
2:00 P.M. - Radford College





## DEAN'S ANNOUNCEMENTS

### Meeting With Department Chairmen

The academic deans will meet with department chairmen at 3:45 P.M., Friday, 31 March in the Board Room.

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### FACULTY NEWS

The Danforth Foundation has selected John Harwood for a six-year term in the Danforth Associates Program. This program offers opportunities for interdisciplinary and inter-institutional activities among faculty who share a broad concern for values in education, and its primary purpose is to promote effective undergraduate teaching.

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Mike Staman is a co-author of A Library List on Undergraduate Computer Science, Computer Engineering and Information Systems, prepared by a joint committee of the Association for Computing Machinery and the IEEE Computer Society. Copies of the document are available for inspection or it may be purchased from either ACM or IEEE for a fee of \$6.00.

Mr. Staman is also the author of a new publication: A Catalogue on Planning in Higher Education - Organizations, Periodicals, Bibliography which is being published by The Society for College and University Planning this month.

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Richard Guthrie successfully defended his Ph.D. dissertation on March 15th. Dick will receive his diploma from the University of North Carolina this spring.

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Charlene Packard, Director of the Preschool and Child Care Center will conduct a seminar on Childhood Behavior Management at the Virginia State Conference on Young Children to be held March 30-31 and April 1 in Virginia Beach. Ms. Packard has also been one of the primary planners of this conference.

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John McGregor and Charlene Packard are conducting a study at the P/CCC (Preschool and Child Care Center) on the effects of teaching math concepts to young children.

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### NOTICES

The College will be closed on Memorial Day, May 29, 1978, and Independence Day, July 4, 1978.

Annual leave is not charged for authorized holidays; therefore, classified employees are not required to submit a report of leave taken.

Employees required for necessary services on the above holidays are eligible for compensatory leave.

Liz Welch, Personnel Supervisor

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The sum of \$1761, which was contributed by members of faculty and staff a few years ago as a memorial to Nancy Ramseur, never accumulated a large enough amount to endow a scholarship (to be invested, and the interest used on an annual basis).



We have therefore put this money into the current student financial aid account, so that it will be available for needy students, and have credited the amount to the Faculty and Staff division of the Annual Fund campaign.

Denton Beal

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BUSINESS OFFICE

Student Time Sheets

Time sheets for student assistants are due in the Business Office Friday, March 31st by 5:00 P.M. Checks will be distributed to students April 14, 1978.

Students going on payroll for the first time must come into the Business Office to fill out proper withholding forms.

Business Manager

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LIBRARY NEWS

Evaluation of Charles W. Brownson, Reference and Instruction Librarian

Charles W. Brownson, Reference and Instruction Librarian, will be evaluated according to the "Policies and Procedures for Evaluation of Administrative Personnel" document during the week of March 27-31. Evaluation forms for Mr. Brownson will be available in the Library Director's office beginning Friday, March 24th and should be returned by 4:00 P.M. on Friday, March 31st. All individuals interested in participating in Mr. Brownson's evaluation are encouraged to do so.

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Mr. Frank B. Edgcombe Joins Library Staff as Assistant Director

Frank B. Edgcombe joined the Smith Library staff on March 16th as the Assistant Director of the Library. Mr. Edgcombe was previously employed at Montclair State College in Upper Montclair, N.J. as Head of Non-Print Media Services where he was responsible for the acquisition, maintenance and circulation of a large collection of audio-visual materials and microforms, as well as for planning and implementing the use of all hardware. Mr. Edgcombe was born in Plymouth, England. He received his B.A. in European history from Bloomfield College in Bloomfield, N.J., a M.A. in European history from New York University and a M.L.S. in library science from Rutgers University. He is presently a candidate for a sixth year degree in information science from Rutgers University for which he is completing a thesis on the administration of micrographics in government depositories.

Mr. Edgcombe also has a diploma in radio, television and film production from New York University where his courses included over 300 hours in the production of television programs and which culminated in the production of a small documentary film on alcoholism. He also operated all positions in a small educational T.V. studio and control room and directed three T.V. programs. He has been a speaker at the Metropolitan Information Technology Center where he spoke on the "Government Depository Microfiche Conversion Pilot Study" and at an American Library Association Convention where he was a panel member at the Government Documents Round Table meeting and spoke about the administration of micrographic centers. He recently completed a pilot study on the conversion of depository materials from paper copies to microfiche which was performed for the Federal Government Printing Office and was conducted in 24 libraries nationwide.

At the Smith Library, Mr. Edgcombe is responsible for the coordination of library activities, which includes overseeing the day-to-day operations of the library and coordinating interdepartmental work flow. He will also work with the Director in the analysis, design and implementation of library systems and will be responsible for library automation.

Mr. Edgcombe is located in room 167 in the library and his extension is 7059.



## COMMITTEE REPORTS

### Faculty Advisory Committee

I. The F.A.C. has recommended the following to Dean Edwards concerning the Faculty Handbook and has received his concurrence:

\* That the following information be included in the Faculty Handbook as soon as possible:

1. Faculty Development Guidelines
2. Policy on Consultation, Research and Part-time Employment as printed in draft in the November 18, 1977 Chronicle.
3. Process for Establishing and Abolishing of Degree Programs Majors and Minors.

The following addition is suggested to the above process:

In the case of proposed minors which involve topics courses, Planning/Initiating Approval may be sought for the purpose of beginning the program on a trial basis. This does not constitute the formal final approval for the program. The purpose of this first step is information sharing. When the plans for the minor are finalized, the usual process must be completed.

4. We recommended that all policies and procedures of general interest be added to the Faculty Handbook as soon as they have received formal acceptance. The Handbook is the appropriate repository for such material.

II. On March 16 the F.A.C. recommended the following concerning salary increases to Dean Edwards:

1. Merit increases should be given only after a cost of living\* increase has been given to all faculty members and all salary inequities have been rectified.
2. A special salary increment above the cost of living increase should be awarded to all of those faculty members who received a positive peer group evaluation.
3. After 1 and 2 above have been accomplished in sequence, merit increases in the form of bonuses should be awarded only after criteria and guidelines have been developed with the participation of the Faculty.

\*actual cost of living increase in Va. as defined by economic indicators

