

THE CHRONICLE

1984-85 Academic Year

September 21
#26 of 1984

Published by the Office of the Vice President
for Academic Affairs

Monday
Sept. 24

Curriculum Committee - 3:20 pm - N203

Women's Tennis at Va. Wesleyan - 2:00 pm

Tuesday
Sept. 25

Soccer at Longwood - 3:30 pm

Wednesday
Sept. 26

Women's Tennis at Randolph-Macon - 2:30 pm

Thursday
Sept. 27

Volleyball hosts Averett & Chowan - 6:30 pm

Friday
Sept. 28

Saturday
Sept. 29

Soccer hosts Greensboro - 2 pm
Volleyball at " - 3 pm
Cross Country at Salisbury St.

Sunday
Sept. 30

Soccer hosts UNC-
Greensboro - 1:30 pm
Volleyball at UNC -
Greensboro - 1 pm

CHRISTOPHER NEWPORT COLLEGE

OFFICIAL ANNOUNCEMENTS

Christopher Newport College Board of Visitors
Standing Committees - Faculty and Student Liaisons - 1984-1985

Academic Affairs

Faculty - Dr. Douglas Gordon, Associate Professor, English
 Dr. Jean Pugh, Professor, Biology, Chemistry & Environmental Science
Student - Mr. Jamie Roudabush, Vice President for SA Academic Affairs

Audit

Faculty - Mr. Robert E. Fellowes, Assistant Professor, Accounting & Finance
Student - Ms. Chris Scarberry, Student Auditor

Buildings & Grounds

Faculty - Dr. Paul C. Killam, Professor, Political Science & Governmental Administration
Student - Ms. Sherri Lascola, President, Student Association

Development and College Relations

Faculty - Dr. Rita C. Hubbard, Associate Professor, Arts & Communications
Student - Mr. Steve Tross, SA Vice President for Administrative Affairs

Financial Affairs

Faculty - Mr. Robert Vawter, Instructor, Accounting and Finance
Student - Ms. Sherri Lascola, President, Student Association

Student Affairs

Faculty - Mr. Carl M. Colonna, Associate Professor, Economics
Student - Ms. Cyndi Cronk, SA Vice President for Student Affairs

-- Office of Board Relations Tele: 599-7267

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LIBRARY HOURS - MEDIA SERVICES DEPARTMENT

Effective September 17, 1984, the Media Services Department of Smith Library will extend their hours. They are as follows:

Monday - Thursday	8:00 a.m. to 10:30 p.m.
Friday	8:00 a.m. to 4:45 p.m.
Saturday	11:00 a.m. to 5:00 p.m.
Sunday	1:00 p.m. to 8:00 p.m.

Wendell Barbour, Library Director

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Events Involving Service of Alcoholic Beverage

Members of the College should be aware that events conducted on campus which involve service of alcoholic beverage may require a special ABC permit. It is the responsibility of the sponsor of such programs to make certain the conduct of the event is within ABC regulations. Do not assume such requirements are automatically met as a result of purchasing through the Campus Center Lounge. Campus center staff will be happy to assist in meeting ABC requirements. In addition to obtaining permits, all such events should be listed on the college master schedule, which is published periodically by the Campus Center scheduling office.

-- Vice President for Financial Affairs

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Blue Cross/Blue Shield "Changes"

Several benefit changes took place July 1, 1984. These changes have been published in the

April, 1984 Personnel Communique: The May 11, 1984 CNC Chronicle: and The Blue Cross/Blue Shield Brochure distributed to each member via the college mail on June 29, 1984. Some of these changes are:

1. In-patient deductible charge may be reduced
2. Second opinion for surgery may be required
3. Outpatient psychiatric reviews required
4. In-patient psychiatric care pre-admission review required
5. Pre- and Post-Natal care covered in full
6. Home health care up to 90 visits per year
7. Skilled nursing home services may be covered in full

Please read your brochure to familiarize yourself with these changes as you may save yourself out-of-pocket expenses or you could possibly have claims denied if you are not aware of these changes.

Please contact Elizabeth Welch at ext. 7028 if you have questions.

-- Personnel Office

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Smith Library Computer Software Circulation Policy

The computer software programs acquired by Captain John Smith Library will be circulated in the following manner beginning Sept. 10, 1984:

All computer software programs will be stored in the Media Center.

During the working day, checkout of materials will be limited to a two hour period.

Overnight checkout will be allowed one half-hour before library closing time. Materials must be returned, in person, one hour after library opening on the next working day.

Fines for overdue items will be 25¢ per hour up to \$1.00 per day.

Priority will be given to users who are members of those classes in which programs are being taught.

-- Wendell Barbour, Library Director

NEWS & GENERAL INFORMATION

Admissions Data

The following is summary information for the 323 new freshmen who enrolled this fall. Comparative data for last fall are also provided.

August 1983			August 1984		
Rank in High School Class			Rank in High School Class		
Rank in Fifths	Men	Women	Rank in Fifths	Men	Women
1st	8.3%	27.2%	1st	20.0%	45.3%
2nd	16.6	36.3	2nd	42.1	32.0
3rd	41.6	27.2	3rd	20.0	10.1
4th	16.6	-	4th	9.4	3.1
5th	8.3	-	5th	2.1	1.5
Not ranked	8.3	9.0	NR	6.3	7.8

S.A.T. SCORES

August 1983

S.A.T. SCORES

August 1984

	<u>Men</u>		<u>Women</u>		<u>Men</u>		<u>Women</u>	
	<u>Verbal</u>	<u>Math</u>	<u>Verbal</u>	<u>Math</u>	<u>Verbal</u>	<u>Math</u>	<u>Verbal</u>	<u>Math</u>
750-800	-	-	-	-	-	-	-	-
700-749	-	-	-	-	-	1.1%	-	-
650-699	11.1%	-	12.5%	-	-	3.3	0.8%	-
600-649	-	-	12.5	-	1.0%	6.6	-	2.5%
550-599	-	-	-	-	8.7	17.7	8.4	6.7
500-549	22.2	55.5%	12.5	25.0%	20.8	22.2	12.6	17.6
450-499	11.1	22.2	37.5	12.5	29.6	25.5	26.0	31.0
400-449	44.4	22.2	12.5	25.0	18.6	13.3	30.2	25.2
350-399	11.1	-	12.5	37.5	16.4	8.8	18.4	15.1
300-349	-	-	-	-	3.2	1.1	3.3	1.6
250-299	-	-	-	-	1.0	-	-	-
200-249	-	-	-	-	-	-	-	-
Mean Score	463	483	493	436	459	503	445	459

-- Keith McLoughland, Admissions

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Personal Tax Planning Seminar

Do you have any of these questions ???

---VSRS: What does it mean to me in dollars?

What are my options?

---The '84 Tax Reform Act: How does it affect my tax return?

---TSA (or Tax Sheltered Annuity)

The Exclusion Allowance: How much can I put in?

How much will it reduce my taxes?

If so, then attend the Economic Planning Services Personal Tax Planning Seminar for a thorough look at these and other tax questions!!!!

DATE: Friday, October 5 TIME: 2:00 p.m. PLACE: Administration Building, Room 105

A Teacher's Tax Organizer kit will be furnished to each attendee.

RSVP: If you plan to attend, please call Becky Moore, Personnel, 599-7145

-- Personnel Office

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New Browsing Books In Smith Library

For those of you who like murder mysteries, the Browsing Collection has a fresh new batch. Three are set in academe. You might recognize your colleagues (or yourself) in one of these entertainments.

Browsing Candy, Edward. WORDS FOR MURDER PERHAPS

PA Mr. Roberts is teaching a new evening course, Crime Fiction Past and Present,
6064 when he finds himself suspected by the authorities. Someone is coupling murder
.E83 with quotations from appropriate elegies.

W6

1984

Browsing Wright, Eric. THE NIGHT THE GODS SMILED.
 PA David Summers, an English professor in Montreal for the Learned Society's annual meeting, was found dead in his hotel room after a night on the town with his colleagues. Was he rolled by a prostitute or done in by a departmental rival?
 9199.3
 .W66
 N5
 1983

Browsing Langton, Jane. EMILY DICKINSON IS DEAD.
 PS Crime and protest surround/confound the colloquium organized for the centenary of Emily Dickinson's death. Scholars travel from as far away as Pancake Flat, AZ to discuss the poetry, tour the house, and admire the relics. All are surprised by the events of the week.
 3562
 .A515
 E4
 1984

-- Jennilou Grotevant, Chair
 Browsing Books Committee

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NEW LIBRARY COLLECTIONS

The following data resource files are available on microfiche in Smith Library:

College Catalog Collection is a compilation of 4,000 school catalogs which describe individual institutions and their academic programs. Universities, colleges, and professional, technical and trade schools within the U.S., it's territories and Canada are included. Location: Microforms Room - Periodicals.

Phonefiche is a collection of telephone directories from 100 metropolitan areas and 25,000 neighboring communities across the nation. Examples of major cities included are New York, Chicago, Los Angeles, Houston and Atlanta. White page and yellow page sections include area codes, maps and ZIP code numbers. Location: Microforms Room - Periodicals.

NewsBank is a collection of news articles (updated monthly) clipped from over 100 major U.S. newspapers. The topics covered are business, economic development, consumer affairs, education and employment, health, politics, international affairs, law, social programs and transportation. Location: Reference Room.

Q-Data Corporate Microfile provides business related and background information for over 2,500 corporations which are listed on the N. Y., American and Over-the-Counter Stock Exchange from 1978 to the present. Data is presented in annual reports, proxy statements and Forms 10-K. Location: Reference Room.

Wendell Barbour, Library Director

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Computerized Literature Searches for Faculty

To acquaint all our faculty with the advantages of computerized literature searching, Captain John Smith Library is offering free DIALOG searches for faculty at CNC during the month of October. We will provide this free service until the funds allocated for this project are expended.

If you are interested in DIALOG and would like more information about this special offer, please contact Hugh Treacy at extension 7132.

-- Wendell Barbour, Library Director
 Hugh Treacy, Online Services Librarian

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Christopher's Menu for September 24-28

<u>Mon.</u>	Hamburger Steak w/Onions Scalloped Potatoes Macaroni & Cheese Corn Roll	\$2.65	<u>Thurs.</u>	Lasagna Garlic Bread Salad Apple Crunch or Taco	
<u>Tues.</u>	Fried Chicken Mashed Potatoes w/Gravy Corn Peas Roll	\$2.65	<u>Fri.</u>	Refried Beans Flounder, Shrimp French Fries Cole Slaw or Vegetables Hush Puppies	\$2.65 \$2.65
<u>Wed.</u>	Lasagna Garlic Bread Salad Apple Crunch	\$2.65		Clam Chowder (per bowl)	\$1.15

-- Food Services

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OPEN ENROLLMENT WORKSHOPS FOR FALL 1984

Tuition is \$35.00 for each two-day workshop and \$25.00 for each one day workshop. All workshops will be held from 8:30 a.m. to 4:30 p.m. each day. For more information on workshops and registration, please contact Becky Moore in the Personnel Office - 7145. Account managers are advised that budget must be available within departmental funds.

Richmond

<u>TITLE</u>	<u>COURSE NO.</u>	<u>DATE</u>
Basic Writing Skills	OE 012	October 1 - 2
Using Time Productively	OE 014	October 11
Office Management	OE 028	October 22-23
Interpersonal Relations	OE 027	October 26
Women in the Workplace	OE 018	November 1
Reducing Stress on the Job	OE 015	November 14-15
Assertiveness Training	OE 029	December 4
Public Contact	OE 013	December 7
Productively Managing Stress	OE 122	October 3-4
Effective Writing	OE 125	October 11-12
Data Processing Concepts for Non-Data Processing Professionals	OE 212	October 18-19
Effective Writing	OE 125	November 1-2
Fundamentals for Potential Supervisors	OE 010	November 8-9
Data Processing Concepts for Non-Data Processing Professionals	OE 212	November 8-9
Effective Communication Skills	OE 203	November 13-14
Time Management	OE 121	November 15-16
Public Speaking	OE 023	November 26-27
Effective Problem Solving and Decision Making	OE 109	December 5-6
Project Management	OE 340	December 6-7
Statistics and Quantitative Techniques for Decision Making	OE 309	December 10-11
Productively Managing Stress	OE 122	December 19-20
Fundamentals for Supervisors	OE 020	October 3-4
Performance Evaluation	OE 107	October 15-16
Personnel Selection and Legal Considerations	OE 106	October 18-19
Styles of Management I	OE 030	October 22-23
Managing Change	OE 207	October 25-26
On the Job Training	OE 110	November 1-2
Program Evaluation	OE 308	November 15-16

Financial Management for Non-Financial
Managers
Styles of Management II
Strategic Planning
Planning and Scheduling Work Activities
Contemporary Management Concepts

OE 213
OE 031
OE 306
OE 111
OE 380

November 26-27
November 29-30
December 3-4
December 11-12
December 17

TIDEWATER

Old Dominion University
Norfolk, VA

Public Contact
Planning and Scheduling Work Activities

OE 013
OE 111

October 5
December 17-18

COMMITTEE INFORMATION & FACULTY BUSINESS

Committee Membership Changes

Please note the following changes in committee memberships:

1. Dr. Meritt Stark has replaced Dr. Douglas Gordon as a member of the Basic Education Council, (term expires in May, 1985)
2. Mr. Charles Edwards has resigned from membership on the Faculty Grievance Committee. A replacement will be elected at the next meeting of the Instructional Faculty (term expires in May, 1986)
3. Mr. Hugh Treacy has replaced Dr. Wayne Schell as chairman of the SACS Institutional Self-Study Committee on Standard Three (Educational Program) and as a member of the Self-Study Steering Committee.

-- Vice President for Academic Affairs

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Faculty Development Grants

The FAC is accepting applications for Faculty Development Grants for the Fall Semester 1984. The committee encourages faculty who submit proposals to read the guidelines on pages VII-18,19 of the College Handbook, Brown Edition. October 22 is the deadline for submitting SEVEN copies of the final proposal to D. Gordon, Chair, FAC.

-- Douglas Gordon

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Curriculum Committee - 9/10/84

Attending: Sanderlin (Chair), Durel, King, Powell, Barbour (NV), Hunter, Royal, Olson, Park, Mathews, and students Chris Davison, Jamie Roudabush, and Jesse Woods.
Not Attending: VPAA Summerville

1. After welcome and introductions, the Chair surveyed the committee regarding a permanent meeting time. Mondays at 3:20 p.m. was agreed upon with Wednesday at 3:20 p.m. available as needed.
2. The major work of the committee this semester is to bring the Core Curriculum Proposal to the Faculty. The VPAA has urged the committee to complete its work by Thanksgiving if possible. Since the student members, Dr. Park and Mr. Barbour are new to the committee a detailed discussion of the proposal was postponed until 9/17. The students were asked to consider the best way to obtain student input, the one group from whom the committee has not obtained a response. By informal agreement the proposal will be

considered in parts (by vote) and again as a whole (by vote) in order both to progress and to safeguard the coherence and unity of the whole document. Informal presentations to constituent groups will be held prior to formal presentation to the faculty if possible.

3. The committee agreed to do all voting by written ballot.
4. A deadline of October 15, 1984 was set for the submission to the committee of new course proposals. This deadline should allow inclusion in the new catalog. A notice to this effect is to appear in the Chronicle along with a reminder that such course proposals must come to the committee with the approval of the School of origin (C. Mathews to submit announcement).
5. Meeting adjourned at 4:03 p.m.

Respectfully Submitted,

Cheryl M. Mathews
Secretary, Curriculum Committee
