

Archives  
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#18 of 1982  
June 25, 1982

# The C.N.C. Chronicle

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## MONDAY

June 28

July 5

Holiday - No Classes

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## TUESDAY

June 29

July 13

Registration for Session "B" - 9:00 A.M.-Noon

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## WEDNESDAY

June 30

July 14

First Day of Classes for Session "B"

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## THURSDAY

July 1

July 8

Session "A" Ends

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## FRIDAY

July 2

July 9

Department of F&P Arts Monthly Concert - 8:15 P.M.  
CC Theatre - Mary Fraley, Violinist

Session "A" Final Exams

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## SATURDAY

July 3

## SUNDAY

July 4

# THE UNIVERSITY OF CHICAGO

1900-1901

1901-1902

1902-1903

1903-1904

1904-1905

1905-1906

1906-1907

## OFFICIAL ANNOUNCEMENTS

### Selection of Acting Dean, School of Liberal Arts, Sciences, and Education

Nominations of and applications from members of the Faculty are invited for the position of Acting Dean of the School of Liberal Arts, Sciences, and Education. The appointment will be effective September 1, 1982, when the incumbent, Dr. Richard Summerville becomes Vice President for Academic Affairs; it will expire on June 30, 1983. In addition to assuming responsibility for the conduct of the Office of the Dean, the appointee will be expected to teach one class each semester during the 1982-83 academic year. His or her contractual (professorial) salary for 1982-83 will be augmented by an appropriate administrative supplement.

Applications must contain the following materials in order to be considered:

1. A letter from the applicant asking that he or she be considered a candidate for the position.
2. A statement by the applicant outlining his or her views on academic administration in general and his or her perceptions of the role of the Acting Dean of the School of Liberal Arts, Sciences, and Education during the 1982-83 academic year.
3. At least three letters of reference addressing the applicant's candidacy for this position.

Applications must be addressed to the Vice President for Academic Affairs and all materials listed above must be received by noon, Friday, July 30, 1982, in order for the application to be considered.

Letters of nomination are welcome and should be addressed to the Vice President for Academic Affairs as well. Upon receipt of such letters, the VPAA will notify the nominee of his or her nomination, and will invite the nominee to make an application in accordance with the provisions of the above paragraph. The identity of the nominator(s) will not be revealed to the nominee. Because of the July 30, 1982, deadline for the receipt of all application materials, nominations should be submitted considerably in advance of that date; no nominations will be accepted after noon, Friday, July 23, 1982.

Minimum qualifications are an appropriate terminal (doctoral) degree and professorial experience. Experience as an academic administrator, especially as a department chairman, is desirable but not essential.

Applications will be screened by the VPAA and the VPAA-designate during the first week of August, 1982. Present plans call for interviews to be conducted during the latter part of this week and for the successful candidate to be appointed by the President, acting on the recommendations of the VPAA and the VPAA-designate, during the week of August 9, 1982.

Interested persons may obtain a copy of the formal job description for the Dean of the School of Liberal Arts, Sciences, and Education from the Office of the Vice President for Academic Affairs.

Robert J. Edwards, VPAA

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## NEWS & GENERAL INFORMATION

### Master Degree Program Proposals

The original time schedule for the various steps involved in seeking authorization for CNC to offer master's level degree programs has been modified as follows:

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| December, 1982       | - Draft self study will be sent to SCHEV staff for reaction and guidance   |
| February-April, 1983 | - Refinement of self study at CNC in response to guidance by SCHEV staff   |
| May, 1983            | - Final self study (master copy)   |
| June, 1983           | - Final self study reader for distribution                                 |
| September, 1983      | - Visiting Committee on campus   |
|                      | - Visiting Committee report presented to SCHEV                             |
| October, 1983        | - CNC's response to Visiting Committee report                              |
| January, 1984        | - SCHEV action; recommendation forwarded to state Legislature              |
| January-June, 1984   | - Recruitment of new faculty needed to support approved program initiation |
| Fall, 1984           | - Initiation of master's degree program(s)                                 |

Vice President for Academic Affairs

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### Logistics Notes

Connie Brown, the offset press operator, will be on vacation from July 5th through July 19th. During this time the press will be staffed by student employees on a part-time basis. Please plan your printing needs accordingly.

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Offices are advised to carefully sort on-campus and U.S. Mail into separate bundles before sending it to the mailroom. Otherwise, there is a risk of having campus mail posted by the meter and charged back to the department. On-campus mail is easily recognized if the reusable Inter-Agency envelope is used rather than letterhead envelopes.

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Departments who receive goods directly from the vendor are requested to notify Mr. Curry, Warehouse and Inventory Supervisor, so that the item can be tagged and entered into the College inventory.

A. Greene Babcock