



CN COMMUNITY C CHRONICLE

MONDAY - May 18

May 18-23 - Final Exams

TUESDAY - May 19

WEDNESDAY - May 20

4:00 - Biology Staff Meeting
G133

"Faculty Forum" - WGH-FM - 10:00 PM
"Economic Theory at the Crossroads"
Marshall Booker

THURSDAY - May 21

FRIDAY - May 22

SATURDAY - May 23

1:00 - Faculty/Staff/Adm. Picnic

SUNDAY - May 24

YAMUANO ©

CHINGILL ©

OFFICIAL ANNOUNCEMENTS

Commencement - Spring, 1981

The graduation ceremony will be held at the Hampton Coliseum at 2:00 PM on Sunday, May 31, 1981. The commencement speaker will be Vice Admiral George E. R. Kinnear, II, U.S.N., Commander Naval Air Force, U.S. Atlantic Fleet.

A reception for students and their guests and faculty will be held in the Coliseum immediately following the ceremony.

Office of the Registrar

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Final Grades Due Date

The College will be closed on May 25, 1981, in honor of Memorial Day. Therefore the final grades deadline will be moved to Tuesday, May 26, 1981 - 12:00 noon.

Office of the Registrar

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Student Employment

Services by a student regularly enrolled and attending classes in the employ of his school are excluded from social security withholding tax. However, this exclusion applies only during periods of regular school attendance. Spring Session ends May 16, 1981. After this time until Fall Session begins, any wages paid students not attending classes will be subject to Social Security withholding. Continue to use green time sheets, one for time worked while attending classes and one for time worked while not attending classes. Any time sheet received after this date that is not clearly marked "In class" or "Not in class" will be returned by the payroll office to the department chairman or supervisor.

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VSRS Update

New Refund Procedure

A new automated accounting system will begin refunding contributions to departing members in less than half the 60 days formerly required.

Members leaving the system will now receive an initial check for most of their contributions shortly after VSRS receives a refund application. A second check for the small remaining balance will be issued after the member's account has been updated.

In the past, the entire contribution refund was delayed until the account was updated. Aside from speeding up refunds, it is expected this new procedure will reduce the volume of inquiries the VSRS office receives from former members concerning refunds.

Rule of 90 Limitations

The Rule of 90 states that a member may retire with full benefits if he has at least 30 years of service and is at least 55 years of age, and if the sum of age and service equals 90. The Rule of 90, however, affects only those members who have no service credit prior to April 1, 1980.

Employer Payment of Employee Social Security Contributions

Under a new Federal law adopted in 1980, State and local governments can no longer pay the employee share of Social Security contributions.

Extension of LWOP Insurance Coverage

As of July 1, 1981, members will be able to continue group life insurance coverage for up to 24 months while on leave without pay. Currently, members on leave without pay can only continue group life insurance coverage for a maximum of 12 months.

Job Descriptions for Disability Applicants

VSRS must usually obtain job descriptions for disability applicants. In order to speed up the processing of disability applications, please obtain a job description to include with the application.

Important Reminder for Members who are 55

If an employee who is age 55 and has 5 years of service leaves a VSRS covered position, he is eligible for a monthly retirement benefit.

A member who is covered under group life insurance who meets the age and service requirements mentioned above, and who leaves a VSRS covered position, but delays retirement, retains group life insurance coverage at no additional cost. The amount of coverage begins to reduce by 2% per month at the time of termination. The reduction continues until the value of the policy is 25% of its original value. (Note: The new Handbook for Members states incorrectly on page 19 that: "If a member meets the age and service requirements to retire at the time that he terminates service but delays his retirement, his life insurance will lapse until he retires...")

Blue Cross/Blue Shield Update

Two new policies concerning health care coverage for state employees have recently been approved.

First-Day Coverage

Effective July 1, 1981, employees who begin work on the first day of the month will have health care coverage effective on the first of the month.

Health Coverage for Certain Faculty Members

Effective immediately all faculty members who work under a 9,10, or 11-month teaching contract and who are eligible for the state health care program during the school year are eligible for twelve months of coverage---- it is not contingent upon signing a contract for the following academic year.

Annual Enrollment Period

May 1-31 ---- For coverage effective on July 1, 1981

Complete an application only if you wish to

- add eligible family members
- enroll for the first time
- change your membership selection from Employee-Only or Employee-Dependent Coverage

Please contact the Personnel Office for further details concerning VSRS or Blue Cross/Blue Shield.

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Orders for Equipment and Supplies

This is to remind all employees that, as appeared in a previous edition of the CNC

Chronicle, equipment orders were to be submitted to the Purchasing Office no later than April 1, 1981. All orders for supplies and other materials were to be submitted no later than May 1, 1981. Orders are still being received. The Business Office and Purchasing Department will continue to accept orders, however, departmental heads should be aware that due to time constraints for processing and paying bills, orders received after the deadline may not be received or paid for before year-end, and may therefore have to be paid for out of your next year's budget. Please note that no intra-program budget adjustments for such purchases may be made in FY 81-82. Unless written information is received by the Business Office of other firm commitments by June 1, 1981, the unexpended and uncommitted monies available will be used for other general college expenditures (i.e. fuel oil).

Comptroller

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Election of Department Chairmen

The change from elected to appointed department chairmen and the attendant changes in the authority, duties and responsibilities of that office will take place immediately before the start of the fall semester, 1982. Departments whose chairman's normal term of office ends on May 31, 1981, will elect a chairman for the 1981-82 academic year. Ballots will be sent to the affected department faculties early next week.

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Library Inaugurates Research Carrel Policy

The Library has adopted a policy which will set aside up to four, lockable carrels to be used for research purposes. Faculty and students who have a research project and will need a carrel to pursue that research may apply on a semester-by-semester basis, summer session being counted as one semester. Any CNC Faculty member or student who will be conducting a research project this summer is invited to apply. Please read the following policy and use the attached form to make the application. All applications should be submitted to the Readers' Services Librarian's Office by 4:00 PM, Friday, May 22, 1981. Those submitted will be evaluated the following week and the assignments for this summer session made. If you have any questions, please contact Margaret Stewart at 7244 or 7245, or Tim Morgan at 7118.

Research Carrel Policies

Assignment of Research Carrels:

1. Eligible persons should include all faculty and students engaged in research sufficiently extensive to warrant a research carrel.
2. Applications or requests for research carrel assignment should be submitted to the office of the Readers' Services Librarian. A Library Research Carrel Committee consisting of two faculty members and one student will review the applications for assignment purposes and approve four applicants and a waiting list for that semester. The Readers' Services Librarian will serve as a non-voting ex officio member of the Committee. The allocation of research carrels shall then be made by the Readers' Services Librarian from the approved list. Early vacancies occurring at any time during the semester will be filled from the approved waiting list. Applications may be submitted at any time but will normally be reviewed for assignment purposes during the first week of each semester, summer sessions constituting one semester.
3. Information such as the following will be required on all applications:
 - a. Purpose of the research being conducted along with a description of the project and an indication of whether the work will result in publication, whether it is course related or whether it is a college project, etc.
 - b. Anticipated date of completion of the project.
 - c. Length of time for which research carrel is requested.
 - d. Estimated number of hours of carrel usage per week.
 - e. Subject area and/or type of library materials to be used.
4. The approved persons will be assigned a lockable research carrel for the term,

given a key, and a copy of the research carrel regulations. The research carrel assignee should sign a form which includes a statement indicating that the research carrel policies are understood and that the conditions are accepted by the assignee.

5. In the event the need for the carrel diminishes, the user is strongly encouraged to give up the key so that the next in line can use it. The Library Research Carrel Committee will look favorably upon future requests from that first user.

- 5 -
Captain John Smith

Library

RESEARCH CARREL REQUEST

Name: _____

Date: _____

Position: _____

Status: ☐ Fresh. ☐ Junior

Department: _____

☐ Soph. ☐ Senior

☐ New Request

☐ Academic ☐ Unclassified

☐ Renewal Request

RESEARCH PROJECT: Please provide a description of your project giving purpose, subject of research, whether it is course related or a college project, etc.

Project completion date: _____
(if known)

Length of time carrel needed: _____

Estimated number of hours of carrel usage per week: _____

LIBRARY USE ONLY

Carrel Assignment

Carrel No.: _____

Date Assigned: _____ Expiration Date: _____

Authorized Signature

CERTIFICATION

I have read and understand the policy on the assignment and use of library carrels and accept the conditions stated. I understand that I will be billed for \$20.00 in the event I fail to return the key within two weeks of the above expiration date.

Date: _____

Signature

NEWS/GENERAL INFORMATIONCoed Gymnastic Exhibition

On Saturday, May 16, 1981, at 10:00 AM Cheryl Miles' Gymnastics class is presenting a Coed Gymnastic exhibition of Gymnastics Inc. It will be held in Ratcliffe Gym and admission is free.

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Track Officials Needed

Coach Jim Hubbard is the Meet Director of the State AAA men's and women's Track Meet to be held at Todd Stadium on May 15th and 16th.

There is a need for paid timers, judges and assistants in the Field events.

Those interested in officiating on either or both of these days contact Coach Hubbard at 599-7027 or in Room 131.

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Dismissal Procedures

The ad hoc Committee on Dismissal Procedures reminds all members of the Faculty to send their suggestions concerning causes for dismissals to the Committee for consideration on May 22.

E. Daly

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Note of Thanks

Gay Lee DeShazor sends her thanks to everyone who had a part in the reception held for the 3 secretaries that were leaving CNC. For her part, it was the nicest affair held on campus for employees that she had been able to attend. Her best regards to all.

FACULTY/STAFF NEWS

Jim Hubbard recently served as Meet Director for the Peninsula Relays. He was honored by having the first two events run in his name (Jim Hubbard 2 mile Relay).

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On Tuesday evening, May 12 at 7:30 Dick Guthrie was the guest speaker at the installation ceremony of new initiates into the National Honor Society at Poquoson High School. He spoke on the topic "College: Who Needs It?"

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Algin B. King, Dean of the School of Business and Economics, had a paper accepted for presentation at the Annual Meeting of the American Academy of Marketing Sciences held in Miami on May 1 and 2. His paper was entitled, "The Need for Product Adaptation to Meet Changing Consumer Purchase Intentions in the 1980's - The Automobile - A Case Study."

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Clyde Brockett will present a paper entitled "The Dedication of the Gradual of Albi and Date of Origin," at the annual meeting of the American Musicological Society. This paper will establish an earlier dating of musical notation on lines than supposed until now.

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Marshall Booker has been awarded a grant from the C&P Telephone Co. & W&L University to attend a 4-day Symposium on the Economics of Regulation. The Conference will be held in August at the Airlie House, Warrenton, Va.

