

CNC CHRONICLE

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April 3, 1992

NOTICE TO CLASSIFIED AND HOURLY EMPLOYEES -- Please read the attached results of the Training Needs Assessment and note that President Santoro will address the concerns expressed in the open-ended questions at the end of the survey during Monday's Town Meeting. The Town Meeting is open to the entire campus community and will be held in CC-150 beginning at noon.

CALL FOR PAPERS & NOMINATIONS -- The Dean's Colloquia Committee is preparing for the 1992-93 academic year. Lectures by three CNC faculty members and one off-campus distinguished lecturer are planned. CNC faculty members who wish to present a paper based on their research or creative endeavor must submit a letter of application to Dr. Jim Morris by Friday, April 17. Please enclose with your application a precis of your paper for the committee's consideration. On-campus lecturers will receive an honorarium of \$500. Nominations for distinguished off-campus lecturers will also be accepted until April 17. Please include with your letter of nomination a brief resume of your nominee and some indication of the subject(s) upon which she or he might speak. No applications will be accepted after April 17. The committee will make its decision by April 29. If you need more information, please call Dr. Morris at 4-7121.

BUSINESS BREAKFAST -- The next Peninsula Business Breakfast, slated for April 14, will be a panel discussion on "Educational Preparation for the Workforce." Dr. James R. Hines will moderate the discussion. Panelists include Lt. Col. David Ferguson, commander of the 1st Mission Support Squadron at Langley AFB; Dr. Eric Smith, superintendent of Newport News Schools, and Ms. Sylvia Weinstein, president of Weinstein Communications. The focus will be on the products of the educational system and the qualifications and skills employers desire. The Business Breakfasts are free and open to the public. A continental breakfast begins at 7:30 a.m. with the discussion to begin at 8 a.m. in A-105.

TABLE TALK -- The lunchtime conversation series Table Talk continues Wednesday, April 8 at noon in the Banquet Room of Christopher's. Simple, but free, lunches will be followed by discussions on the theme of healing. Dr. Shelia Greenlee, associate professor of Psychology, will facilitate discussion on "Healing Racial and Gender Barriers." Dr. Harold Cones, professor of Biology, will discuss "Healing the Earth" on April 15. Sponsored by United Campus Ministries, the lunches are open to all members of the CNC Community.

Have some information you'd like to share with the CNC community?
Please submit your information in memo form to the Office of Public Relations
before noon on Wednesday
Need information?...call 594-7039.

ROOM RESERVATIONS -- To reserve the Administration Building Auditorium (Room A-105) please contact Vicki Simerly at Ext. 4-7160.

OVERHEAD PROJECTORS -- The media department of Smith Library has attempted to provide instructional support to the teaching faculty by providing one overhead projector for each classroom, lab and lecture hall. Each semester, these items are tagged with a specific inventory number that corresponds to a location board in the media center. Any maintenance, removal or need for additional projectors should be done through the media department (Ext. 4-7136). The removal of projectors assigned to specific locations creates hardships for teaching colleagues as well as an inventory problem. Please do not remove overhead projectors from the assigned classrooms. If bulbs burn out, contact the media center immediately for a replacement. With your help the media department will do its best to support instructional activities.

INTERNATIONAL EXCHANGE -- Christopher Newport College students are being offered an opportunity to study abroad during the 1992-93 academic year. Interested students may choose from two universities, Kansai Gaidai and Osaka International, in Japan. Some scholarship money is available to assist the students during the exchange. After participating in the carefully planned and closely supervised practical study experiences, students should return with a clearer view of their place in the world, a deeper understanding of other cultures and a stronger sense of where their skills and talents can take them. The program is geared for upperclass students, but sophomore students may also inquire about this extraordinary opportunity. Please encourage your students to contact Dr. Elizabeth Hansen at Ext. 4-7751, or Dr. Sang Park at Ext. 4-7176, as soon as possible.

BUSINESS DEAN SEARCH -- Presentations by candidates for the position of Dean, School of Business and Economics are slated as follows: Dr. Michael Carrell, Dean of the School of Business and Public Administration, California State University, Bakersfield, April 9 from 11 a.m. to noon in CC 150. Dr. Allan Schlottmann, William B. Stokely Scholar, Department of Economics, University of Tennessee, Knoxville, April 20, from 2 p.m. to 3 p.m. in A-105, and Dr. Gilbert Yochum, Chairman and Professor of Economics, ODU, April 27 from 2 p.m. to 3 p.m. in CC 150.

INSTRUCTIONAL EVALUATION SURVEYS -- The IESs will be administered during the weeks of April 13 and April 20. Instructors should receive their packets on the afternoon of April 10. When you receive the memorandum and labeled envelopes, please verify the envelope count. With few exceptions, every class being taught is scheduled for evaluation. Please contact Pat Harvey, Ext. 4-7933, if you have any questions or comments.

FACULTY ACTIVITIES -- George Teschner presented the paper, "Software for Bulletin Board Learning Systems," at the 12th Annual Microcomputers in Education Conference at Arizona State University, March 16 - 18.

FACULTY ACTIVITIES -- Wendell Barbour spoke to the Kiwanis Club of Oyster Point on "Lobbying Activities and Methods" on March 26, 1992.

FACULTY ACTIVITIES -- The paper "Excited State Dynamics of Thulium Ions in Yttrium Garnets" by G. Armagan, A.M. Buoncristiani and B. DiBartolo will be published in the next issue of Optical Materials.

WATER COUNTRY USA -- Discount coupons for Water Country USA's Chamber Days celebration are available at the Campus Center Information Desk. Coupons are valid May 2 through June 22. Buy one, get one free and family discount coupons are available to all CNC employees. Some free passes are also available.

Please Recycle This!



You are cordially invited to

The Alumni Society Annual Dinner Meeting

Saturday, May 2, 1992

Campus Center

6:30 p.m. - Cash Bar - Beer and Wine

7:00 p.m. Dinner

Tossed Garden Salad

Grilled Chicken with Veloute Sauce -or- Shrimp Stuffed with Crabmeat

Rice Pilaf

Fresh Green Beans Almondine

Freshly Baked Rolls with Butter

Strawberry Viennese Cake

Iced Tea and Coffee

\$12.00 per person

PLEASE RETURN RESERVATION BY APRIL 27, 1992

_____ will attend
Name(s)

_____ Chicken _____ Seafood \$_____ enclosed
(Please make checks payable to Alumni Society of CNC)

Mail to: Office of Alumni Relations
Christopher Newport College
Newport News, Virginia 23606-2998

NOTICE TO CLASSIFIED AND HOURLY EMPLOYEES:

Results of the Training Needs Assessment

On Wednesday, February 19, 1992 in the Campus Center, survey forms were distributed to hourly and classified employees in attendance. Seventy-seven forms were returned to the Personnel Office. Many employees submitted suggestions and comments on separate sheets of paper.

Each survey form consisted of four sections: spring seminar/course ideas, computer training, personnel policy issues, and departmental training subjects. An open-ended question at the end of the survey solicited how to enrich the College's sense of community and to enhance individual and career aspirations. Employees were asked to submit other issues or items of interest to the Personnel Office. The President and Vice Presidents will address these issues at the Town Meeting, April 6, 1992, at noon, in the Campus Center, Room 150.

On behalf of the Training and Development Committee, thank you for your valuable input. Your answers to the survey questions will help us address identified training needs through a Training Plan now being developed by the Training and Development Committee.

Ten most popular topics for seminars/workshops:

Handling Difficult People	37.7%
Supervisory Training	33.8%
Decision Making & Problem Solving	32.5%
Personal Financial Planning	31.2%
Job Expectations	30.1%
Creativity/Motivation	26.0%
Women in Management	26.0%
Effective Communication Skills	24.7%
Interpreting Financial Printouts	24.7%
Leadership Skills	24.7%

Computer Training:

Lotus 1,2,3 - 94.9%

Beginning -	48.1%
Intermediate -	27.3%
Advanced -	19.5%

Word Perfect - 81.9%

Beginning -	29.9%
Intermediate -	27.3%
Advanced -	24.7%

Pagemaker	37.7%
Symphony	31.2%
MSDOS	28.8%
D/Base	27.3%

Personnel Training:

Personnel Programs	- 35.1%
Performance Evaluation	- 33.8%
Employee Relations	- 26%
Classification	- 23.4%
Personnel Selection	- 18.2%
Employee Counseling	- 18.2%

Departmental Training:

Budget Issues	- 29.9%
Purchasing	- 23.4%
Travel	- 11.7%

Submitted by Oren Bergfald, Intern in Psychology, Personnel Office, Training and Development Committee

Training and Development Committee

Dr. Dorothy Doolittle	Psychology Department
Ms. Dee Dee Dowdell	Campus Police
Ms. Marty McCoy	Registrar's Office
Dr. Buck Miller	Chairman of Committee, Political Science
Ms. Donna Mitchell	Library
Ms. Becky Moore	Personnel/Payroll Office
Ms. Annie Taylor	Physical Plant
Ms. Yvonne Wynn	Modern and Classical Lang., Philosophy