March 10, 1992

CHRISTOPHER NEWPORT UNIVERSITY -- The institutional name change is complete. Governor Wilder signed the legislation March 4. A new seal and logo type are being designed and should be ready by the end of this month. However, the name change DOES NOT BECOME EFFECTIVE UNTIL JULY 1. This historic event has far-reaching implications for the school. To implement an orderly change, please be aware of the following:

- All supplies that include the college name and/or seal should be depleted as much as possible before June 30, 1992.
- Limit all new "college" orders to quantities sufficient to last through June 30.
- Allow enough lead time on new "university" orders to have items in place for use on July 1, 1992.
- 4. Coordinate the ordering of all comprehensive supplies through the appropriate centralized source.
- 5. Christopher Newport University supplies are not authorized for use until July 1, 1992. Likewise, all CNC stationery, business cards, etc., should not be used after June 30, 1992.

Questions about these policies should be directed to the Office of the Vice President for Administration and Finance.

HEALTH CARE BENEFITS -- The health care program is being changed, but, at this time, the Personnel Office is uncertain of all the ramifications. However, the proposed health care package will offer employees one benefit plan, except where HMOs are available. The new health plan will be called Key Advantage and provides benefits similar to the current Key Care program (see pages 14 and 15 in Sourcebook '92). Premium cost will change and it is expected to be less than Key Care, except that single coverage will remain the same. No change is expected for Sentara or Cigna Health Plans. Open enrollment for the new plan will be May 1992 with coverage effective July 1, 1992.

NEW APPOINTMENT -- Vicki L. Simerly - Classified - Executive Secretary, Office of the Vice President for Student Services.

NEW APPOINTMENT -- Ada M. Arnold - Hourly - Housekeeping Lead Worker in the President's Residence.

GET THOSE RECEIPTS -- Only two weeks remain in the Farm Fresh Community Gift program. During this time, anyone who shops at Farm Fresh supermarkets will receive gold-colored receipts. Please send your gold receipts through Campus Mail to the Development Office, or drop them off at the Campus Center Information Desk, so that the College may redeem them for 2 percent of the total bill. This is the easy way to support your school! If every employee and student purchases just \$50 worth of groceries, the College will receive \$6,000.

DEAN'S COLLOQUIA / BRAUER LECTURE -- Prof. Ronnie Cohen will present the Brauer Lecture, "New Movements Toward Corporate Responsibility," as part of the Dean's Colloquia Series on March 18 at noon in the Gaines Theatre. Please urge your students and employees to attend this important, and free, event in the academic life of the College. Members of the faculty and administration who wish to join the Colloquia Committee at the luncheon honoring Professor Cohen, should forward \$6.50 to Prof. Larry Mills by Monday, March 16, at the latest.

LUNCH DISCUSSIONS -- In observance of Lent, United Campus Ministries, is hosting a series of lunch discussions called Table Talk. The lunches will be free and topics will center around the theme of healing. The weekly series will be held in the Banquet Room of Christopher's from noon to 1 p.m. The first Table Talk is scheduled for Thursday, March 19, with the remaining programs taking place each Wednesday from March 26 to April 15. Presenters and topics (in order of their appearance) include: Becky Glass, Baptist campus minister, "Healing the Self;" Virginia Keithley, "Healing Family Relationships;" Jelane Kennedy, "Healing Life's Losses;" Dr. Shelia Greenlee, "Healing Racial and Gender Barriers," and Dr. Harold Cones, "Healing the Earth.

BABY PICTURE CONTEST -- The Library is sponsoring a baby picture contest. Baby (birth to 6 years) pictures of faculty members and library staff are eligible. Preferred format is framed, 5" x 7" photos. For more information or to register, contact Jean Barger at Ext. 4-7137. Deadline is March 25th.

FACULTY ACTIVITIES -- Dr. Mayes Mathews presented the paper, "Detection and Diagnosis of Cyclic Resource Assignments in Data Processing Systems: at the Southeastern Region Conference of the Decision Science Institute in Savannah, Georgia. He also chaired the session, "Use of Information Technology in Academic Settings."

PAYROLL NOTICE -- Effective with the March 16 payroll check, the Federal Wage Bracket Tables will change. This may result in less Federal Income Tax being withheld. Employees who wish to have their withholding remain the same chould submit new W-4s before the implementation of the new tables. If you have any questions, please call Ext. 4-7030.

FACULTY ACTIVITIES -- A review by Chris McAfee, English Dept., appeared in the Winter '92 edition of The Journal of Advanced Composition. The text under review was Dialogue, Dialect and Conversation: A social Perspective of the Function of Writing by Gregory Clark.

FACULTY ACTIVITIES -- Art Professor Betty Anglin is listed in the newest edition of Who's Who in American Art. Also, she has an exhibit on display in the International Show at Fredricksburg's Creative Center for the Arts.

INTERNATIONAL EXCHANGE -- Christopher Newport College students are being offered an opportunity to study abroad during the 1992-93 academic year. Interested students may choose from two universities, Kansai Gaidai and Osaka International, in Japan. Some scholarship money is available to assist the students during the exchange. After participating in the carefully planned and closely supervised practical study experiences, students should return with a clearer view of their place in the world, a deeper understanding of other cultures and a stronger sense of where their skills and talents can take them. The program is geared for upperclass students, but sophomore students may also inquire about this extraordinary opportunity. Please encourage your students to contact Dr. Elizabeth Hansen at Ext. 4-7751, or Dr. Sang Park at Ext. 4-7176, as soon as possible.

CEBAF OPEN HOUSE -- The Continuous Electron Beam Accelerator Facility, under construction in Newport News, has invited all CNC employees and their families to an open house March 21. The open house at the \$551 million physics laboratory runs from 9 a.m. to 4 p.m. Refreshments and souvenirs will be available for purchase. Parking for members of the CNC community will be at Patrick Henry Mall, near Hess's. Continuous shuttle bus service begins at 8:50 a.m. Casual clothes and flat shoes are recommended.

RADIO INTERVIEW GUESTS SOUGHT -- WHRV-FM 89.5, one of Hampton Roads' two public radio stations is looking for CNC faculty members to be guests on two, weekly radio interview shows. If you are interested, please call John Campbell at 4-7039.

CAMPUS PHOTOS NEEDED -- Color photographs of students and teachers interacting in classroom and laboratory situations are still needed. Faculty who would like to participate are asked to contact John Campbell at Ext. 4-7039 as soon as possible so that times may be scheduled for a photo shoot. Your support of this project will be greatly appreciated.

Please Recycle This!

TO: ALI. DEPARTMENTS

FROM: MARILYN PICKREL, PURCHASING DEPARTMENT

REF: NEW PROCEDURES FOR TONER CARTRIDGES \*\*\* EFFECTIVE IMMEDIATELY \*\*\*

VENDOR: VIRGINTA IMPRESSION PRODUCTS

TD# 540619020

Refurbished Toner Cartridge \$45.00

CREDIT REBATE PROGRAM:

DEPARTMENTS MAY RETURN EMPTY CARTRIDGES FOR THE FOLLOWING CREDIT:

ORIGINAL ENGINEERED MANUFACTURED CONTAINER (OEM) CARTRIDGES MUST BE RETURNED IN THE HEWLETT PACKARD BOX IN PROPER PACKAGING AND BE IN WORKING CONDITION TO RECEIVE THE \$5.00 CREDIT.

CREDIT WILL BE GIVEN ON A MONTHLY BASTS, NOT AT THE TIME OF ORDERING A REFURBISHED CARTRIDGE AS IN THE PAST. THEREFORE, DO NOT SUBTRACT THE CREDIT AMOUNT FROM THE ITEM COST.

DEPARTMENTS MUST SUBMIT A PR TO PURCHASING IF THE ORDER IS FOR A REFURBISHED CARTRIDGE AND CREDIT FOR TURNING IN OEM CARTRIDGES AT THE SAME TIME (AND/OR) JUST TURNING IN OEM CARTRIDGES FOR CREDIT.

THERE IS NO CREDIT GIVEN ON CARTRIDGES THAT HAVE PREVIOUSLY BEEN RECHARGED. THEY CANNOT BE THROWN AWAY SINCE THEY ARE NON-BIODEGRADABLE. THEY MUST BLSG BE TURNED IN TO PURCHASING BUT DO NOT REQUIRE A PR.

DEPARTMENTS MUST BRING THEIR BUNDLES TO THE PURCHASING DEPARTMENT.
THE BOXES MUST BE TAPED SHUT AND HAVE THE PR# & DEPARTMENT NAME Written
ON EACH BOX. EXAMPLE: PURCHASING DEPT. PR# 201001 (1 OF 3), ETC.

THE BOXES CONTAINING THE EMPTY CARTRIDGES MUST BE TAPED TOGETHER IN BUNDLES OF UP TO FIVE. DEPARTMENTS MAY USE THE PACKAGING TAPE STOCKED IN THE WAREHOUSE, ITEM# TOO4 @ .73/ROLL.

PURCHASING WILL NOT ACCEPT ANY IMPROPERLY SEALED PACKAGES.

IF YOU SHOULD HAVE ANY QUESTIONS REGARDING THESE NEW PROCEDURES PLEASE CONTACT ME AT 4-7033. THANK YOU.





January 15, 1992

Virginia Torch Run State Chairman Chief Charles R. Wall Virginia Beach Police Department

Liaison Officer for Chairman Captain M. E. Beane

Regional Directors
Region #1
Chief William Stover
Arlington County Police Department

Region #2
Chief Ronald D. Palmer
Portsmouth Police Department

Region #3 Chief Steven Sheffield Colonial Heights Police Department

Region #4 Chief Richard G. Engels Henrico County Police Department

Region #5 Chief T. Neal Morris Danville Police Department

Region #6 Chief Allen Barley Winchester Police Department

Region #7 Chief Michael Sheffield UVA Police Department

Region #8
Chief John Miller
Albemarle Police Department

Region #9
Chief Tom Stone
Bristol Police Department

Region #10 Chief Sam Mongle Norton Police Department

Virginia State Police Department Colonel W. F. Corvello

Federal Law Enforcement Director Joseph R. Wolfinger F.B.I.

Director Campus Police Chief Eric W. Shoemaker, ODU Lieutenant Jody Falls, VPI



Thank you for your past participation with Special Olympics fund raising. This semester we would like to do something creative and fun! Therefore, we have decided to have a craft booth at Spring Fest. We are asking each person in the College Community to donate one or more crafts to help raise money for Special Olympics. These crafts need to be turned in to Brenda Gesselman, Campus Police Office, by March 25, 1992.

Those wishing to participate, please fill out the attached form and return it to Brenda Gesselman, at your convenience.

Again,	thank	you	for	your	support.	

NAME		
CRAFT	•	
PHONE #		

	e