



January 30, 1981
#2 of 1981

COMMUNITY CHRONICLE

MONDAY - February 2

11:00 - President's Administrative
Council, Usry Board Room

TUESDAY - February 3

WEDNESDAY - February 4

THURSDAY - February 5

FRIDAY - February 6

2:00 - Vice President/Department
Chairmen, Board Room

Women's Basketball - (home) - 5:30 P.M. - Lynchburg
Men's Varsity Basketball - (home) - Methodist - 8:00
9:00 P.M. - Homecoming Court Presentation P.M.

SATURDAY - February 7

Men's Varsity Basketball - (home)
8:00 P.M. - St. Andrews

Women's Basketball - (home) - 2:00 P.M. - Bridgewater
J.V. Basketball - (home) - 5:30 P.M. - Alumni
Homecoming

SUNDAY - February 8

8:00 P.M. - Tommy Dorsey Orchestra Concert - CC Theatre

OFFICIAL ANNOUNCEMENTS

Preliminary Admissions Report

By Monday, January 26, the College had received and processed 1255 applications for Spring 1981 admission. An additional 50-75 are expected during late registration week. Last year we processed a total of 1130 applications, realizing 1050 new students as a result. The increase this year, therefore, should exceed 11%, producing approximately 1165 new enrollees.

It will be recalled that 1852 new admittees enrolled in September. It is now certain, therefore, that more than 3000 new students will have entered the College during the current academic year. Last year's total was approximately 2800.

Keith M. McLoughland
Dean of Admissions & Student Records

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Vice President for Academic Affairs/Department Chairmen Meeting

The first monthly meeting for this semester of the Vice President for Academic Affairs and Department Chairmen will be held on Friday, February 6 at 2:00 P.M. in the Campus Center Board Room.

NEWS & GENERAL INFORMATION

Fulbright Fellowships

Faculty members interested in applying for Fulbright Fellowships should contact Sandy Lopater at 7098. These awards are for teaching and research and most have deadlines of June 1 or July 1. Information regarding the number of applications and number of awards by discipline and country is also available.

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File Copies

For those who wish to reduce copying problems and cost, we recommend the old standby--carbon paper--for file copies. It's an instant copy and the cost is less than half a cent per copy. The warehouse has an adequate stock of carbon paper and carbon copy-ettes for immediate delivery.

Corky Greene, Purchasing

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Financial Aid Application Workshop

Faculty members are requested to announce to their classes that there will be a Financial Aid Application Workshop for 1981-82 applicants on Tuesday, February 3, 1981 at 7:30 P.M. in Gosnold Hall, room 145, to be repeated on Wednesday, February, 1981 at 1:00 P.M. also in Gosnold Hall, room 145. All students who think they may need financial assistance in 1981-82 are encouraged to attend one of the sessions. Parents are also invited.

O. C. Ward, Director, Financial Aid

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Garden Plots - Faculty & Staff Members

The College land on the corner of Prince Drew and Moore's Lane will once again be available for those wishing to garden this spring, summer, and fall. The land will be turned over and divided into 25' x 25' plots. Any faculty or staff member wishing to use a plot or plots (free of charge) for the gardening season should contact Tim Morgan (599-7121) or Bill Wolf (599-7072). There is a limit of 2 plots per person until April 1. After April 1, all unclaimed plots may be apportioned to those wishing additional land.

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Notice to the Faculty

The members of the FAC serve as Faculty Liaison to the College Board of Visitors. The next meeting of the Board is scheduled for February 12, 1981. Please contact one of the following persons if you have any items of concern to be shared with the Board at that time.

Sam Bauer - Financial Affairs Committee
Marshall Booker - Academic Affairs Committee
Elizabeth Daly, Development & Community Relations Committee
Paul Killam - Building and Ground Committee
Al Millar - Academic Affairs Committee
Bill Winter - Student Affairs Committee

Marshall Booker, Chairman, FAC

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Position Opening - Admissions

Class Title: Clerk Stenographer B Class Code: 11032 Salary: \$7860 - \$10740
Position No.: 00066 Date of Vacancy: Feb. '81 Application Deadline: Feb. 4, '81

Application Instructions: Employees of the Commonwealth of Virginia who meet the minimum qualifications described below and who are interested in the position should complete the State of Virginia Application for Employment (G.O. Form P-112) and submit

it to Mrs. Elizabeth P. Welch, Personnel Office, second floor new Administration Building, not later than 5:00 P.M., February 4, 1981.

Duties and Responsibilities: The incumbent will be responsible for providing support to other Office of Admissions staff members in the processing of applications, by way of establishing files, credential searches, the typing of letters of admission, and answering of inquiries from prospective students. Also, the incumbent will be responsible for the entry of applicant data into the Office of Admissions data-base computer system, and the typing of straight copy for use in College-wide recruitment publications.

Job Qualifications: Must have ability to type accurately and satisfactorily, with satisfactory speed from rough copy; take and transcribe shorthand accurately; clerical aptitude; general knowledge of business English and mathematics; general knowledge of office filing systems and principles; mental alertness; previous experience in a position dealing with the public preferred; and the ability to understand and follow oral and written instructions.

Area of Consideration: This is a promotional opportunity for Christopher Newport College employees only.

An EEO/AA Employer

President's Notes. . . .

Following the move to the four-story Administration Building, the College has experienced considerable difficulty with the telephone system. Information has been received that most of our telephone orders have now been processed by the Department of Telecommunications. All telephones should be installed by February 13. Please accept my appreciation for your forbearance during this prolonged absence of service.

FACULTY/STAFF NEWS

Dr. Robert Cummings presented a program and clinic entitled "Skiing for Fitness and Fun" at the Virginia Association for Health, Physical Education, and Recreation annual convention at VPI&SU in Blacksburg on December 6.

Dr. Cummings also presented a film and demonstration on skiing at Menchville High School on January 16, 1981.

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Brenda C. Blount, Director of Student Records has been offered and has accepted the chairmanship of the Facilities Planning and Management Committee by the American Association of Collegiate Registrars and Admissions Officers.

Brenda has served on this committee for two years and will act as committee chairman to the national association for the coming year. She will assume her duties in April, 1981.

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Professor Ed Boyd, Chris Scheiderer, Doris Reppen, and Jim Moore presented a series of lectures to both the faculty and students of the University of Mexico on January 6th. The general topic of discussion was "Methodological Approaches to the Teaching of Courses in Business and Political Economics." These lectures were given in conjunction with the study tour of Mexico sponsored by the Spanish Department from January 5 to January 18.

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On Saturday, January 17, Dr. Marshall Booker, was honored at a luncheon for his work in economic education. The luncheon was sponsored by the Public Utilities Association of Virginia and was held at the Omni, Norfolk.

