

THE CHRONICLE

1984-85 Academic Year

May 17th
#19 of 1985

Published by the Office of the Vice President
for Academic Affairs

Monday

May 20

Tuesday

May 21

Wednesday

May 22

Thursday

May 23

Friday

May 24

Saturday

May 25

Sunday

May 26

CHRISTOPHER NEWPORT COLLEGE

OFFICIAL ANNOUNCEMENTS

Accidents Involving State Vehicles

Executive Order Number 51 requires that all automobile accidents involving state vehicles should be reported to the Department of State Police. We have had two such accidents this year. Both were properly reported. This is a reminder to do so.

-- Vice President for Financial Affairs

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Academic & Faculty Affairs Committee (1985-1986)

The memberships of the 18 academic and faculty affairs committees, effective 5/20/85, are shown below. Three seats are presently unfilled. Most officers of these committees are now known and shown on the following list. An updated version of the list will be distributed in August. If an entry in the right column appears in parentheses, the incumbent is ineligible for reelection or reappointment at the expiration of the term in question. Otherwise I believe the roster is self-explanatory.

-- Vice President for Academic Affairs

<u>COMMITTEE</u>	<u>MEMBER</u>	<u>DEPT</u>	<u>SCHOOL</u>	<u>ELECTED BY</u>	<u>TERM EXPIRES</u>
1. FACULTY ADVISORY COMMITTEE	Colonna	ECON	B&E	B&E	(87)
	Doane (vc)	POLS	SS&PS	SS&PS	(87)
	Pugh	B&CH	L&NS	L&NS	87
	Morris (sec)	HIST	SS&PA	IF	87
	Avery	M&M	B&E	B&E	86
	Gordon (ch)	ENGL	L&NS	L&NS	86
	Friedman	EDUC	SS&PS	SS&PS	86
	Healey	SOSW	SS&PS	IF	86
	Summerville	VPAA	--	XO	--
2. CURRICULUM COMMITTEE (Members may not serve concur- rently on either the De- grees Committee or the Faculty Review Commit- tee.)	C. Edwards	ACCT	B&E	B&E	87
	Pellett	SOCL	SS&PS	SS&PS	86
	Bostick	HIST	SS&PS	SS&PS	87
	Weber	MATH	L&NS	L&NS	87
	Park	ECON	B&E	B&E	86
	Olson	B&CH	L&NS	L&NS	86
	C. Hooper	STDT	--	SA	86
	A. Hornik	STDT	--	SA	86
	S. Turner	STDT	--	SA	86
		DEAN	B&E	XO	--
	Powell	DEAN	L&NS	XO	--
	Durel	DEAN	SS&PS	XO	--
	Barbour	DIR	LIBR	XO(NV)	--
	Summerville	VPAA	--	XO	--
3. DEGREES COMMITTEE (Members may not serve concur- rently on either the Cur- riculum Commit- tee or the Fac- ulty Review Committee.)	Booker (vc)	ECON	B&E	IF	(87)
	Persky	MATH	L&NS	L&NS	87
	Paul	ENGL	L&NS	IF	86
	Williams	POLS	SS&PS	IF	86
	Fellowes	ACCT	B&E	B&E	87
	Hornback (ch)	EDUC	SS&PS	SS&PS	86
	Netter (sec)	REGR	--	XO(NV)	--
	Summerville	VPAA	--	XO	--

4. ACADEMIC STATUS COMMITTEE	Jenkins (vc)	EDUC	SS&PS	IF	(87)
	Reppen	MCLL	L&NS	L&NS	(87)
	Weiss (ch)	B&CH	L&NS	IF	(87)
	Casey	M&M	B&E	B&E	86
	Squires	PSYC	SS&PS	SS&PS	86
	Vawter	ACCT	B&E	IF	86
	Netter	REGR	--	XO (NV)	--
	Summerville	VPAA	--	XO	--
5. ADMISSIONS COMMITTEE	Morgan	HIST	SS&PS	SS&PS	87
	Casey (vc)	M&M	B&E	B&E	(87)
	Jones	MCLL	L&NS	IF	(87)
	Mollick (ch)	B&CH	L&NS	L&NS	86
	Cummings	LSPE	SS&PS	IF	86
	Herrmann	PSYC	SS&PS	IF	86
	McLoughland	DEAN	ADMN	XO (NV)	--
	Summerville	VPAA	--	XO	--
6. ACADEMIC HEARING BOARD	Herrmann	PSYC	SS&PS	SS&PS	(87)
	Cohen	M&M	B&E	B&E	86
	St. Onge	MCLL	L&NS	L&NS	86
	J. Stamey	STDT	--	SA	86
	P. Sisak	STDT	--	SA	86
	M. Shires	STDT	--	SA	86
	Mollick (ch)	B&CH	L&NS	VPAA APPT	86
				(Acad Hng Ex)	
7. HONORS COUNCIL (Terms begin February 1 & end January 31.)	Lopater	PSYC	SS&PS	SS&PS	86
	Bostick	HIST	SS&PS	VPAA APPT	86
	J. Webb	PHYS	L&NS	VPAA APPT	86
	Guthrie	MCLL	L&NS	L&NS	87
	Boyd	M&M	B&E	B&E	(87)
	Paul (ch)	ENGL	L&NS	VPAA APPT	(87)
	McLoughland	ADMN	--	XO (NV)	--
	Summerville	VPAA	--	XO (NV)	--
	C. Isner	STDT	--	VPAA APPT	86
		STDT	--	VPAA APPT	86
8. FACULTY REVIEW COMMITTEE (Members must be tenured, and may not serve concurrently on either Curriculum or Degrees.)	Coker	M&M	B&E	B&E	86
	Bankes	B&CH	L&NS	L&NS	87
	Mazzarella (vc)	HIST	SS&PS	SS&PS	86
	Dawson (sec)	ACCT	B&E	VPAA APPT	87
	St. Onge	MCLL	L&NS	VPAA APPT	86
	Doerries (ch)	PSYC	SS&PS	VPAA APPT	(87)
9. FACULTY HEARING COMMITTEE	Maniyar	ECON	B&E	IF	(87)
	MacLeod	ENGL	L&NS	IF	87
	Hornback (vc)	EDUC	SS&PS	IF	86
	Boyd	M&M	B&E	B&E	(87)
	Fellowes (ch)	ACCT	B&E	B&E	86
	Game	CPSC	L&NS	L&NS	(87)
	Teschner	PHIL	L&NS	L&NS	86
	Petruchyk	A&C	SS&PS	SS&PS	(87)
	J. Hubbard	LSPE	SS&PS	SS&PS	86

10. FACULTY GRIEVANCE COMMITTEE	Casey	M&M	B&E	IF	87
	Sacks	B&CH	B&E	IF	86
	Avioli	MATH	L&NS	IF	(87)
	Millar	ENGL	L&NS	IF	86
	Bauer (vc)	PSYC	SS&PS	IF	87
	Saunders (ch)	HIST	SS&PS	IF	86
11. NOMINATIONS COMMITTEE	Bankes	B&CH	L&NS	IF	(87)
	MacLeod	ENGL	L&NS	IF	(87)
	Miller	POLS	SS&PS	IF	86
	Rowell	ACCT	B&E	B&E	(87)
	Gailey (ch)	MATH	L&NS	L&NS	86
	Bostick (vc)	HIST	SS&PS	SS&PS	86
	Summerville	VPAA	--	XO	--
12. REVIEW BOARD FOR PROTECTION OF HUMAN SUB- JECTS	Lopater (ch)	PSYC	SS&PS	VPAA APPT	(87)
	Kernodle	SOSW	SS&PS	VPAA APPT	87
	Simmons	B&CH	L&NS	VPAA APPT	86
	Riley	ACCT	B&E	VPAA APPT	86
	Barbour	GRANTS	--	XO (NV)	--
13. LIBRARY ADVISORY COMMITTEE	Avery	M&M	B&E	VPAA APPT	86
	Schell (ch)	ACCT	B&E	VPAA APPT	(87)
	Dooley	PSYC	SS&PS	VPAA APPT	86
	Winter	POLS	SS&PS	VPAA APPT	87
	Mollick	B&CH	L&NS	VPAA APPT	86
	Sanderlin	ENGL	L&NS	VPAA APPT	87
	H. Florentine	STDT	--	SA	86
	S. Lascola	STDT	--	SA	86
	Barbour	DIR	LIBR	XO	--
14. DEAN WILLIAM PARKS COLLO- QUIUM COMMITTEE	Booker	ECON	B&E	VPAA APPT	(87)
	Boyd	M&M	B&E	VPAA APPT	86
	Reppen	MCLL	L&NS	VPAA APPT	87
	Morris (ch)	HIST	SS&PS	VPAA APPT	86
	Squires	PSYC	SS&PS	VPAA APPT	86
	G. Webb	PHYS	L&NS	VPAA APPT	87
	Pugh	B&CH	L&NS	VPAA APPT	86
15. TEACHER PREPARATION COUNCIL	Jenkins (ch)	EDUC	SS&PS	XO	--
	Durel	DEAN	SS&PS	XO	--
	Powell	DEAN	L&NS	XO	--
	LaVerriere	ADMN	--	VPAA APPT	(87)
	Vought	C&CS	--	VPAA APPT	86
	Pugh	B&CH	L&NS	VPAA APPT	(87)
	MacLeod	ENGL	L&NS	VPAA APPT	(87)
	D. King	MCLL	L&NS	VPAA APPT	86
	Bartelt	MATH	L&NS	VPAA APPT	87
	Dooley	PSYC	SS&PS	VPAA APPT	87
	J. Hubbard	LSPE	SS&PS	VPAA APPT	86
	Alexick	A&C	SS&PS	VPAA APPT	87
	Killam	POLS	SS&PS	VPAA APPT	86
	Hornback	EDUC	SS&PS	VPAA APPT	86
	Buoncristiani	PHYS	L&NS	VPAA APPT	86

16. CONTINUING EDUCATION COMMITTEE	Braganza	DIR	C.ED	XO	--
	Hunter	M&M	B&E	VPAA APPT	87
	Booker	ECON	B&E	VPAA APPT	86
	Stark (ch)	ENGL	L&NS	VPAA APPT	(87)
	McCubbin	CPSC	L&NS	VPAA APPT	86
	Stuckey	SOSW	SS&PS	VPAA APPT	87
	Hornback	EDUC	SS&PS	VPAA APPT	86
	McLoughland	DEAN	ADMN	VPAA APPT	(87)
17. PROGRAM REVIEW COMMITTEE	Cones	B&CH	L&NS	VPAA APPT	87
	Doerries	PSYC	SS&PS	VPAA APPT	86
	Fellowes	ACCT	B&E	VPAA APPT	(87)
	G. Webb	PHYS	L&NS	VPAA APPT	86
	Hines (ch)	A&C	SS&PS	VPAA APPT	(87)
	Chambers	ENGL	L&NS	VPAA APPT	86
18. BASIC EDUCATION COUNCIL	Park	ECON	B&E	DEAN-L&NS APPT	87
	Casey	M&M	B&E	DEAN-L&NS APPT	86
	Gordon	ENGL	L&NS	DEAN-L&NS APPT	(87)
	Gailey (ch)	MATH	L&NS	DEAN-L&NS APPT	86
	Butchko	SOSW	SS&PS	DEAN-L&NS APPT	(87)
	Hornback	EDUC	SS&PS	DEAN-L&NS APPT	86
	Fiducia	CPSC	L&NS	DEAN-L&NS APPT	87
	McLoughland	DEAN	ADMN	XO	--

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Summer Schedule for the Chronicle

This edition of the CNC Chronicle is the last of the 1984-1985 academic year. During the summer months the Chronicle will appear on June 14, July 12, and August 9 only (all Fridays). The deadlines for receipt in the VPAA's office of items to be published in any of these issues is 4:00 p.m. on the Wednesday immediately preceding the publication date.

-- Vice President for Academic Affairs

* * * * *

TO: Faculty
FROM: President Anderson
RE: College Handbook

The College Handbook Committee has completed its task of reviewing proposed changes in the Handbook for the 1985-86 academic session and has made its recommendations for changes as a representative body of the College. As Chairman Wendell Barbour pointed out in the attached memorandum of transmittal of the Committee's recommendations, the Committee devoted a great deal of effort to editing the current Handbook in order to achieve greater clarity. Chairman Barbour's memorandum likewise describes the Committee's disposition of recommendations which it received from the College community.

The following is a summary of changes in the Handbook to be effective July 1, 1985. Inasmuch as the Handbook is the primary document of the College in terms of establishing the rights and responsibilities of members of the Faculty as well as a source of information concerning the College's operations, I encourage each employee to review its contents carefully.

Section I - General Information. The Committee edited and updated the contents of this section. On Page I-1, A.4., the President corrected the contents to reflect additional memberships on the Board of Visitors.

Section II - Board Policies. The Board of Visitors reserves the right to make changes in this section. The Committee added to the section the Board's Policy on Indemnification which was previously adopted by Board Resolution.

Section III - College Administration. The Committee edited the text and endorsed recommendations for updating the College's organizational chart and descriptions/structural realignment of administrative positions. No changes have been made from the Committee's recommendations in this section.

Section IV - College Governance. The Committee edited the text for improved clarity and endorsed recommendations concerning standing committee reporting requirements (limiting such requirements to appointed committees, IV-4, C.1.c.) and the Honors Council (adding two student representatives, IV-6, C.2.g.). This section is approved as recommended by the Committee.

Section V - Academic Regulations and Information. The Committee edited the text and recommended a period of seven years to fulfill the requirement that department chairmen retain copies of all examinations given in the department (V-18). The Committee endorsed the recommendation that financial viability be added as a criterion in consideration of reorganization/discontinuance of academic programs (V-2, C.). The President edited the title of A (V-1) consistent with the Committee's textual rearrangement; and on pages V-16-17 clarified language with regard to conduct of classes, including a statement on the responsibility of meeting classes (J.2.a.).

Section VI - Student Rights and Responsibilities. This section is approved as recommended by the Committee without change apart from non-substantive editing by the Committee.

Section VII - Personnel Regulations and Information. All Committee recommendations are approved, including those concerned with: textual editing; update on worker's compensation information (VII-7); outside employment regulations (VII-8-9); non-educational leave regulations (VII-18); procedures for retention, promotion, and tenure (VII-33-39); USES Review procedure (VII-40-43); and grievance procedures (VII-60-63). The word "will" replaces the words "has been recommended to" on VII-34, B.3.a., line 8.

The specific recommendations of the Handbook Committee are acted upon as follows (see Chairman Barbour's memorandum, attached):

1. Approved as recommended
2. Approved as recommended
3. Approved as recommended
4. a) to be reviewed in 1985-86 - Policy on outside employment not changed from 1984-85 except as edited by the Committee
b) approved with modification. See V-17, J.2.a.
5. Approved as recommended
6. Approved as recommended
7. Approved as recommended

This memorandum is intended to provide an overview of changes in the College Handbook. The final responsibility of becoming acquainted with the Handbook rests with the individual member of the College community whose rights and responsibilities are affected by its contents.

A copy of the 1985-86 Handbook will be enclosed with each Faculty contract. Copies of the final version will also be available in the offices

of the deans, the vice president for academic affairs, the FAC chairman, and the library.

cc: Rector, Executive Committee
Handbook Committee Chairman
Reading File
CNC Chronicle

To: Dr. John Anderson, President

From: Wendell Barbour, Handbook Committee

Re: Handbook Committee Recommendations for the College's 1985/86 Handbook

Each member of the Handbook Committee edited a section or part of a section of the Handbook for better clarity. The committee also responded to the written recommendations made to you by the Vice-Presidents. The remainder of this memo is a list of recommendations concerning its work on the Handbook for 1985/86.

1. Include USES Review Procedure in Section VII.
2. The Space Allocation Committee be deleted from the Handbook and not replaced with any language concerning the delegation of this responsibility to the Vice-Presidents.
3. We recommend most of the changes suggested by the Vice-President for Financial Affairs, except the material he wanted deleted from the Handbook for inclusion in his College Financial Management Manual. These passages were in Section VII. The Committee felt that, until there is a College Financial Management Manual, these items should remain in the Handbook. This recommendation also applies to the Vice-President for Financial Affairs' suggestion concerning the deletion of the Fund 0303 section. We wish that to remain in the Handbook as well. The changes we are recommending from the VPFA are corrections or description changes for better clarity.
4. The Committee recommends the inclusion of the Vice-President for Academic Affairs' recommendations except for the following:
 - a) The issue of outside employment should be studied in more detail by an Ad Hoc committee of Instructional and Administrative faculty who would make a recommendation on this issue to you.
 - b) Changes concerning final exams should be referred to a Faculty Committee, i.e. Faculty Advisory Committee, for input to the VPAA and you.

Most of the recommendations of the VPAA are concerned with either correcting omissions in the Handbook and/or better clarity.

5. The draft by Mr. Shearer on the grievance process should be accepted. The Committee feels his draft addresses this section of the Handbook better than Dr. Sacks' motion that was passed by the Faculty at their March meeting, as well as incorporating most of the concerns of the VPAA on Dr. Sacks' recommendation.
6. We recommend that Mr. Shearer's language on Workmen's Compensation replace what is currently being used.

7. Finally, with the exception of section II, we recommend that the lead paragraph concerning the authorization and approval of revisions for each section be deleted. We feel that the information contained in these paragraphs can be said one time in the introduction to the Handbook.

WAB/dpm

cc: VPAA
VPFA
Handbook Committee

Revised May 6, 1985

NEWS & GENERAL INFORMATION

May A.S.T.D. Meeting

The Southeastern Virginia Chapter of the American Society for Training and Development will hold its regular monthly meeting on May 22 from 6 p.m. to 9 p.m. at The Omni in Norfolk. The program, which is open to the public, will be the second of a five-part series focusing on a "Top Down Management" approach to training. The May 22 session is entitled "Training First Time Supervisors" and will be presented by Dr. Marybeth K. Saunders of Training and Development Concepts and Robert L. Hawkins of Hampton University.

Cost for the May 22 program is \$16 if reservations are made by May 21 and \$18 if made after that date or at the door. For reservations or information, contact Eileen Werber at 441-4505 (Southside) or Norma Brown at 599-7153 (Peninsula). Please note that member or guest cancellations on the day of the meeting as well as no-shows will be billed in accordance with the cancellation policy.

For further information, contact:

Norma Brown, CNC, 599-7153

FACULTY/STAFF/STUDENT NEWS

Dr. Hoiberg recently attended an intensive three day workshop on Advanced Training In Clinical Guided Imagry, presented in Washington, D.C. by Marty Rossman, M.D., and David Bresler, Ph.D., of UCLA. Guided Imagry is increasingly being used in psychotherapy and in the treatment of psychosomatic medical disorders.

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Volumn 14 (1984) of PHILOSOPHY IN CONTEXT, a special issue on Medical Ethics, contains an article by John Hoaglund on "Some Moral Problems of the Damaged Neonate."

John has also been awarded an American Council of Learned Societies travel grant to read a paper and chair a session at the International Conference on Aesthetics in Krakow, Poland in August.

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An essay by Jane Chambers, entitled "Geraldine's Real Obscenity: The Perverted Passion and Resurrection in Christabel," has been published in the Spring 1985 issue of Essays in Literature (Vol. XII, No. 1, pp. 61-73).

COMMITTEE INFORMATION & FACULTY BUSINESS

Minutes of the CNC Faculty - Meeting of April 26, 1985

The meeting was called to order at 3:07 PM by Dr. Summerville, the presiding officer.

- I. The minutes of the March 29, 1985 CNC Faculty Meeting were approved, as recorded in the Chronicle (#15 of April 19, 1985, pp. 7-8).

II. Committee Reports

A. Academic Status - No report

B. Admissions - No report

C. Curriculum - No report

D. Degrees - Dr. Paul reported the following:

Committee voted to recommend that the following statements be added to item 8 on page 41 of the 1985-86 catalog, to be placed immediately after the present first sentence of item 8:

"When a student becomes classified, he/she shall also become responsible for the distribution requirements in the college catalog current for that same year, unless the student should elect to satisfy requirements effected at a later date. If a course necessary for the completion of the distribution requirements originally selected by the student should no longer be in the catalog by the time the student is completing his/her requirements, the student may petition the Degrees Committee to make an appropriate substitution."

E. Faculty Advisory - No report

F. Nominations - No report

III. Marylou Royall reported the questionnaires would be placed in Faculty boxes, discussed the questionnaire and its return. May 10, 1985 is the target date for the return. Smaller questionnaire to be distributed to students. Thanked Steering Committee, SCRAP, and others for time devoted to making the questionnaire. Lengthy report on issues of the Self-Study. Faculty and Administrational support needed to show strengths and to change those things that need to be changed.

IV. USES Review Committee (Dr. Bauer) reported the results of their study and recommendations will be forwarded to President Anderson and Dr. Summerville.

V. Elections were held. The results are cited below.

- | | |
|---------------------------------|--|
| 1. FAC - J. Healey | 9. Faculty Grievance - A. King |
| 2. FAC - J. Morris | 10. Faculty Grievance - A. Millar |
| 3. Degrees - M. Booker | 11. Faculty Grievance - L. Sacks |
| 4. Academic Status - J. Jenkins | 12. Nominations - B. MacLeod |
| 5. Academic Status - E. Weiss | 13. Nominations - D. Bankes |
| 6. Admissions - E. Jones | 14. Vice Chair of Faculty - J. Pugh |
| 7. Faculty Hearing - V. Maniyar | 15. Secretary to Faculty - M. Stark |
| 8. Faculty Hearing - B. MacLeod | 16. Asst. Secretary to Faculty - J. Dawson |

VI. Nine student petitions, as recorded in on April 24, 1985 from Dr. Paul, were approved.

VII. The three courses recommended by the Curriculum Committee (Chronicle #15, April 19, 1985 pp. 8-9) were approved.

VIII. Announcements

- 1) Dr. Summerville asked committees to meet and elect officers for the 1985-86 session. Contracts will probably be issued May 10, 1985. Recognized the many accomplishments of the 1984-85 session and thanked the Faculty for contributions.
- 2) Dr. Morris announced Dean's Colloquium Committee meeting.
- 3) Dr. Gordon reported FAC meeting 4/30/85 -12:15.
- 4) Dr. Fellowes announced Faculty Hearing Committee meeting 5/1/85 - 3:15.
- 5) Dr. Booker asked the Faculty to wish Dr. Robert Edwards and Dr. Aletha Markusen well as they are retiring in May, 1985. A round of applause followed.

IX. Adjournment occurred at 3:50 PM.

Respectfully submitted,

Jean E. Pugh

Harold N. Cones

Substitute secretaries

Jean E. Pugh
Harold N. Cones

Report of Committee on Student Affairs

Rich Butchko presented a report on the Freshman Transition Program. He reported that his program is proceeding along favorably and that Freshman Advisor Orientation will occur shortly. Reports and tours were made of the Admissions Office and Financial Aid Office. The purpose of this was to familiarize the committee with the computerized transfer evaluation program in the Admissions Office and computer software now available in the Financial Aid Office.

-- Carl M. Colonna, Faculty Liaison To
Student Affairs
