

# CNC CHRONICLE

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Date: September 2

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Sept. 5

Labor Day COLLEGE OFFICES CLOSED - CLASSES MEET

### Tuesďay

Sept. 6

### Wednesday

Sept. 7

### **Thursday**

Sept. 8

Administrative Faculty Luncheon - CC Banquet Room - Noon

### Friday

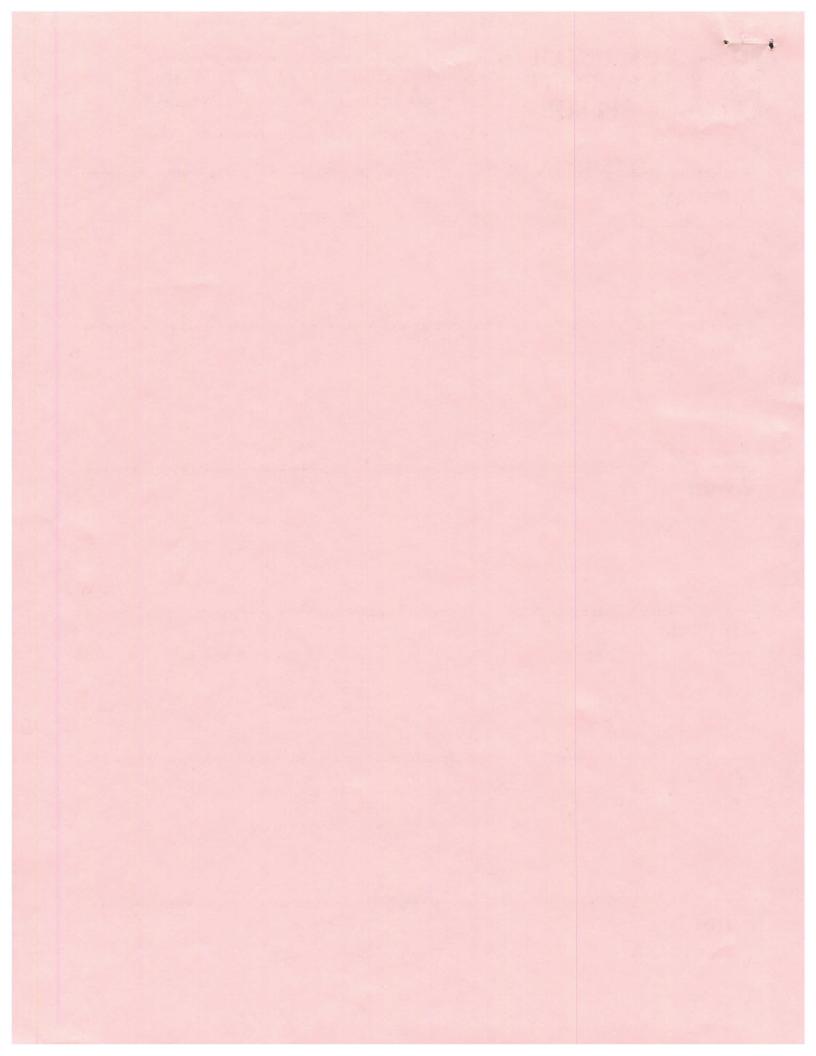
Sept. 9

Student Virginia Education Association 12:15 - A145 Speaker, Dr. Santoro

### Saturday

Sept. 10

Sunday Sept. 11



#### OFFICIAL ANNOUNCEMENTS

#### About the Chronicle

As the new academic year gets under way, I want to remind all members of the College Community of the purposes and nature of this publication and to invite each of you to take advantage of its presence on our campus. The CNC Chronicle exists for two purposes: (1) to serve as a formal conduit for the communication of official announcements to the College Community; and (2) to facilitate open and dependable periodic communication within that community on matters of reasonably broad interest to it. responsibility for organizing, editing, and publishing the <a href="Chronicle">Chronicle</a> resides with the VPAA's office. Consistent with the above purposes and with the College's commitment to the free exchange of ideas, it is the practice of this office to publish in the Chronicle articles, announcements, minutes, memoranda, and other materials submitted by any College organization or by any individual member of the College Community. However, the office reserves the right to decline to publish in the Chronicle any submission which in its judgment is false, misleading, libelous, of unreasonable length, inconsistent with the above purposes, or otherwise patently inappropriate for inclusion in this College publication. (Such things can, of course, be published; but they will have to be published in some other way.) Submission from individuals or constituencies external to the Division of Academic Affairs should be submitted through the appropriate Vice President. Only those submissions identified in the <u>Chronicle</u> as "official announcements" are to be construed as having the institutional sanction of Christopher Newport College. Although it will exercise reasonable care relative to the accuracy of all information published in the Chronicle, the College accepts no institutional responsibility for the accuracy of the content of any part of the Chronicle other than "official announcements." All submissions for the Chronicle are due in the VPAA's office by 4:00 pm of the Wednesday preceding the Friday on which they are to appear. Submission must consist of the exact text intended for publication and must be presented in "Chronicle format" (heading, body, and identity of the contributor). cooperation of the College Community in these matters is appreciated and will contribute to keeping the Chronicle an open and useful channel of communication for each of us and for our College.

> -- Vice President for Academic Affairs

#### NEWS AND GENERAL INFORMATION

#### Edwin A. Joseph Center Established at Christopher Newport College

Edwin Joseph, Peninsula businessman and community leader, has established the Edwin Joseph Center for the Study of Local and Regional Government at Christopher Newport College, Dr. Anthony R. Santoro, President, announced today.

Mr. Joseph has created a \$250,000 endowment at the College to support the new center.

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"We are immensely grateful to Mr. Joseph for his philanthropy and for his good will and support of both CNC and the Hampton Roads community," Dr. Santoro said.

"The establishment of the Joseph Center at Christopher Newport College is significant in two respects," said Dr. Santoro. "CNC has a strong local and regional orientation, so its mission revolves around the Hampton Roads area. Secondly, the area has a unique set of challenges for local and regional government. There is great diversity in governments which are constantly searching for the role of regionalism.

"Mr. Joseph's intent is to provide a forum for the study, discussion, and solution of problems of local and regional government and thereby provide significant benefit to the government of the area," he said.

Active in the economic and cultural development of the Peninsula, Joseph helped form the Virginia Peninsula Economic Developmental Council. He was its first Chairman from 1979 to 1985.

He has served as President of the Hampton Industrial Development Authority, Chairman of the Virginia Resources Authority, Commissioner of the Regional Development Authority, and Chairman of Gov. Charles Robb's Job Training Coordinating Council in 1983.

"The Joseph Center will be established within the Department of Political Science and Governmental Administration to foster the study of local and regional government," said Dr. Richard M. Summerville, Vice President for Academic Affairs. "The purpose of the Center will be multi-fold, enriching both the College and the Hampton Roads area by cultivating special expertise at the College in the unique history, problems, and potential of area governments," he said. "It will also serve as a resouce for the government agencies to provide a forum for dialogue and to act as a reservoir for academic and civic expertise."

The Joseph Center, located in the College, will conduct theoretical and applied research, and will publish and present the results in journals and forums that will bring credit to the College and the region it serves.

Conducting the affairs of the Center will be a faculty member known as the Joseph Professor. He will write and publish a series of papers, conduct an annual seminar for outstanding students, and present a major colloquium at the College each year to which both the political, civic, and academic community will be invited.

Present plans are to select the Joseph Professor, initiating the Joseph Center in the 1989-90 year, Dr. Summerville said.

-- Public Relations Office

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#### Lunchtime Seminar Series

The CNC Continuing Education lunchtime seminar series scheduled at the Governor's Inn has been re-located to the Ramada Inn at 950 J. Clyde Morris Boulevard.

The first seminar, "Hiring in the 90's: Finding and Keeping Good Employees," will be given by Karen Belding of The Career Connection on Tuesday, September 13.

The seminar is free; the only cost is lunch. The salad bar is \$5; the salad bar plus meat and hot items is \$6.50. The prices include taxes and gratuity.

There is no need to pre-register; just mark your calendar and plan to attend this timely presentation. However, if you have questions or need more information, please feel free to call Continuing Education at 599-7158.

-- Norma Brown, Continuing Education

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#### Fire Drill Procedure

During the year, fire drills will be conducted throughout the campus by campus police. The purpose of the fire drills is to be able to evacuate the buildings in a safe and timely manner in the event of a fire and to familiarize faculty, staff, and students with the evacuation procedure. Once a fire alarm is sounded, building occupants should react as if there is a fire and evacuate the building by going to the designated area. Do not return to the building until an all clear is given by campus police.

The following is a list of buildings and the evacuation procedure:

Campus Center Exit the building and move to the west parking lot or to the lawn between McMurran and Campus Center. Do not use the elevator.

Ratcliffe Gym

Exit the rear doors and move to the grass area adjacent to the tennis courts or exit the front doors and move to the west parking lot.

Gosnold Hall Exit the front and rear doors and move to the lawn between McMurran and Campus Center.

New Science Bldg Exit the building and move to the lawn between McMurran and Campus Center or exit and move to the north parking lot. Do not use the elevator.

McMurran Hall Exit the front and rear doors and move to the lawn in the traffic circle or to the lawn between McMurran and Campus Center.

Wingfield Hall Exit the front and rear doors and move to the north or east parking lots.

Smith Library Exit the building and move to the south parking lot, east parking lot, or to the lawn in the traffic circle. Do not use the elevator. Administration Bldg Exit the north and south ends of the building and move to the north or east parking lots.

Do not use the elevator.

Do not return to the building until an all clear is given by campus policy.

-- Campus Police Chief

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#### Christopher's Cafeteria Menu - September 5 - September 9

Monday

PRO - Pork Spareribs Corp Doc

BBQ - Pork Spareribs Corn Dogs
Taco Salad Potato Bar

Chicken Tetrazzini

Tuesday
Beef Ragout Pizza

Meatloaf Pork Fried Rice

Wednesday
Lasagna w/Garlic Toast Burritos
Liver and Onions Potato Bar

Fried Chicken

Thursday
Pepper Steak w/Rice Tacos

Fish Creole

Stuffed Chicken Breast

Friday

Country Fried Steak

Salmon Cakes Polish Sausage Sub Tuna Casserole Potato Bar

-- Ann M. Taylor Cafeteria Manager

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#### To Administrative Faculty

Please plan to attend the Administrative Faculty Luncheon on Thursday, September 8th at noon in the Banquet Room of Christophers. Go through the cafeteria line and join us in the Banquet Room. Please call 7158 by Thursday, September 8 at 9 am if you plan to attend.

NOTE: The September luncheon has been changed to the second Thursday and the October luncheon will also be held on the second Thursday (October 13). Please note the changes from the regular scheduled dates on the first Thursday of each month.

-- Agnes Braganza, Continuing Education

#### Faculty Exchange Opportunity

There is a strong possibility of a faculty exchange opportunity with Virginia Commonwealth University for the coming year, through the National Faculty Exchange.

A professor of Social Work at V.C.U. has indicated strong interest in coming here during 1989-90. On our side, Dean Durel

states we will need assistance here in Social Work while Professor Stuckey is on educational leave.

The catch is this: we will probably need to send someone to V.C.U. next year, since normally an "exchange" must be two-way. Anyone interested in an exchange at V.C.U. should contact either Dean Durel or Dennis Ridley very soon. (The outgoing exchange faculty probably would not need to be from the same discipline as the incoming participant.)

Here is a unique chance to participate in an exchange and still be able to come home on weekends!

-- Asst. to VPAA

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#### Peninsula Hospital Lunch Chat Series

Free! Must pre-register to attend, however. Call 7158.

Time: Noon to 1 p.m., Sept. 20

Location: CNC Campus Center Banquet Room

Cost: Free--Lunch will be provided by Peninsula Hospital.

#### Parent-Teenager Communication

Loving your teenager and communicating with him or her can be two different things. Does it feel like your teenager is a stranger living in your home?

This forum will address ways to establish communication with your teenager and tips to keep the "lines" open.

Discussion leader is Betsy Randolph, M.S., Peninsula Hospital.

#### Foreign Accent Reduction for Natives of Far Eastern Countries

If you are a native of a Far Eastern country and are having problems in pronouncing English, you can improve your pronunciation with this course. The emphasis will be on learning the sounds and intonation patterns of English. Meets Tuesdays, Oct. 11 through Dec. 13, 7 to 9 p.m. Cost for faculty, staff and/or immediate dependents is \$157.50. Call Continuing Education at 7158 to register.

-- Office of Continuing Education

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#### 1988 Foreign Service Written Examination

The Office of Career Planning and Placement has recently received registration information and application forms for the 1988 Foreign Service Examination from the United States Department of State. The written examination is the first step in the employment process concerning foreign service officer careers with the U. S. Department of State, U. S. Information Agency, and U. S. Department of Commerce. An additional booklet, Foreign Service Careers, contains career and employment information and is available in our office. To be eligible for the Written Examination, applicants must be U. S. Citizens, at least 20 years old on the date of the examination, and be available for worldwide assignment, including Washington, D. C. No specific

educational background is required. Applications must be received by the Educational Testing Service by October 14, 1988. Please refer interested students to the Office of Career Planning and Placement, Campus Center, room 146. We will provide necessary materials on a first-come-first-served basis. you for sharing this opportunity with students.

> -- Douglas C. Gallaer, Director, Office of Career Planning & Placement

#### Note to Advisers

In the spring the Psychology Department will begin the phase-in of the new developmental based introductory sequence PSYC 210 and PSYC 211. Specifically PSYC 210 will be offered in the spring schedule, with 211 being included in the summer or fall schedule (1989). The spring schedule will also offer the old PSYC 207 for the last time, hence all students who have had or are taking PSYC 201, and intend to pair this course with PSYC 207 to satisfy the requirements of certain programs, must take PSYC 207 in the spring semester of 1989.

> -- F. S. Bauer, Chairman, Department of Psychology

#### Research Carrels Available

Locking carrels are available for faculty, juniors and seniors doing extensive library research this fall. Please drop by the library's circulation desk and fill out an application by September 16th.

-- Cathy Doyle, Access Services Librarian

#### Student Virginia Education Association Meeting

Date: September 9, 1988 Speaker: Dr. Santoro

Title: Future of Education Time: 12:15

Place: A-145.

-- Submitted by Sandy Bryan Adviser for S.V.E.A.

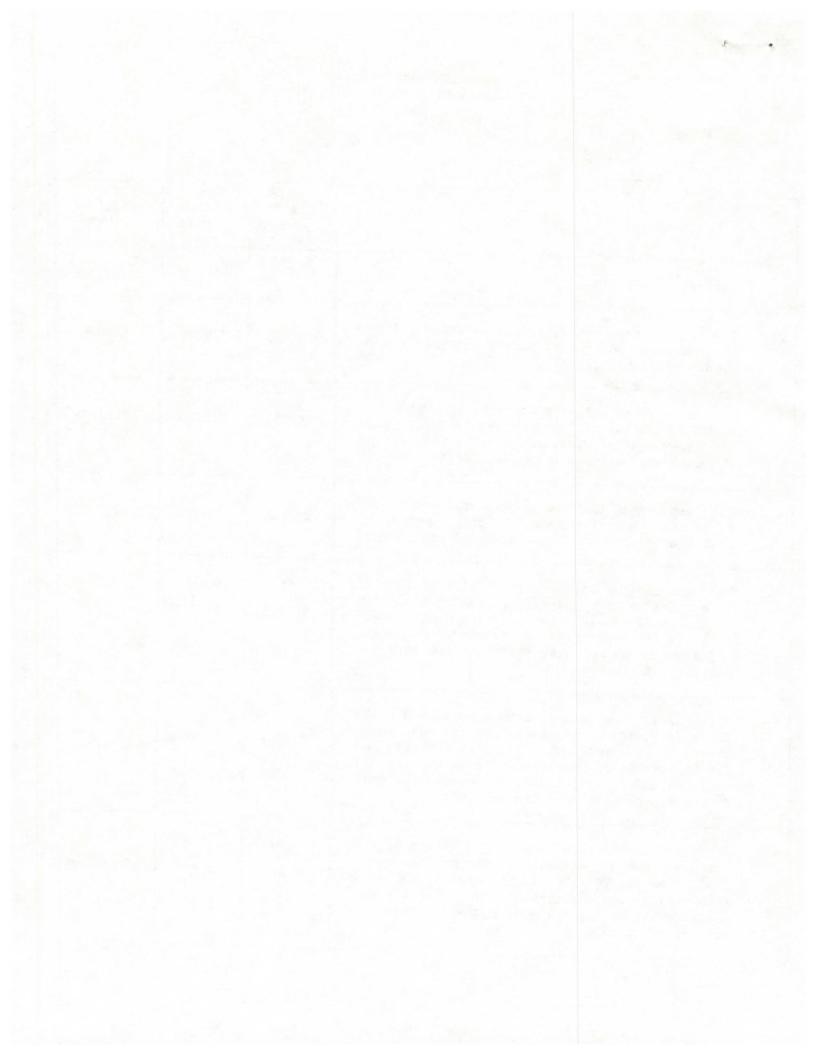
#### FACULTY, STAFF, AND STUDENT NEWS

Carl Colonna presented and defended a paper entitled "Japanese and American Management Communications Techniques and Management Philosophies: Implications for American Professional Management" at the Twenty-fifth International Atlantic Economic Conference, London, England, April 16-22, 1988. This paper will be published in the Atlantic Economic Journal, Fall 1988.

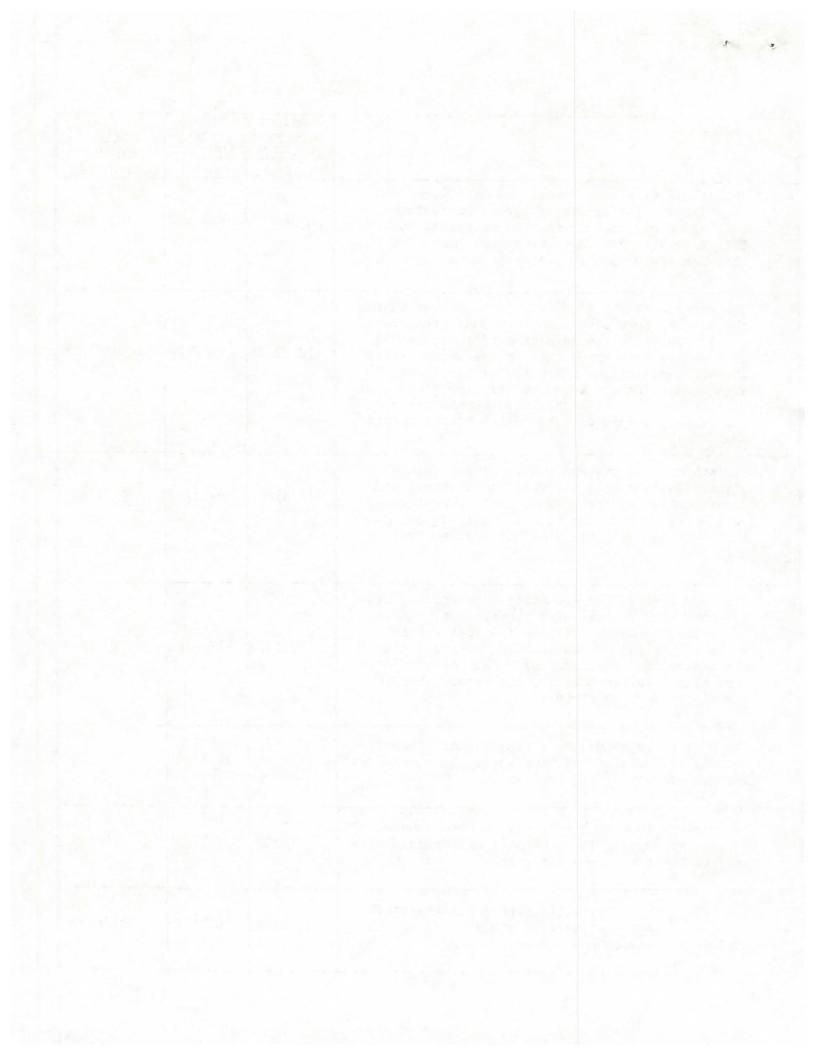
### Christopher Newport College Evaluation Calendar

#### 1988-1989 (academic year)

	EVENT		DEADLINE	
	ĘVENT	REAPPT OF SECOND YEAR	F PROB A (CNC) THIRD YEAR	ALL OTHER CANDIDACIES
1.	Calendar published.	8/29/88	8/29/88	8/29/88
2.	Each school dean notifies appropriate department chairmen and FRC of this year's required and optional evaluations.	9/6/88	9/6/88	9/6/88
3.	Each department chairman notifies the depart- ment's potential evaluees of required and op- tional evaluation decisions for the year and of the evaluees' attendant responsibilities.	9/9/88	9/9/88	9/9/88
	Each department chairman submits for the approval of the appropriate dean the department's statement of internal standards and procedures.	9/9/88	9/9/88	9/9/88
4-b.	The dean reviews each departmental statement of internal standards and procedures for consistency with college-wide standards and procedures, notifies the department of any required changes, and forwards an approved statement for each department to the VPAA.	9/14/88	9/14/88	9/14/88
4-c.	The VPAA reviews each statement submitted by the deans (4-b) for consistency with college-wide standards and procedures, notifies the dean and the department of any required changes, and forwards an approved statement for each department to the appropriate dean and the FRC.	9/19/88	9/19/88	9/19/88
4-d.	Requests from tenured faculty for waiver of formal performance evaluation in the present academic year are received in the school dean's office bearing the endorsements of a majority of the requestor's full-time departmental colleagues (form EVAL-3).	N/A	N/A	9/19/88



DEADLINE EVENT REAPPT OF PROB FACULTY TO A (CNC) ALL OTHER THIRD SECOND YEAR CANDIDACIES YEAR The school dean acts on all requests from ten-4-e. ured faculty for waiver of formal performance 9/26/88 N/A N/A evaluation and distributes the completed forms EVAL-3 to the VPAA, department chairman, FRC Chairman and respective requestors. The department chairman (or, in the event that 5-a. the evaluee is a department chairman, the school dean) supervises the formation of the three or 10/31/88 9/26/88 10/31/88 five member peer group (for "class C" or "class B" decisions) or the selection of the first five members of the seven-member peer group (for "class A" decisions), and submits the appropriately completed form EVAL-5 to the school dean. 5-b. The school dean reviews the resulting document for consistency with all applicable school and 11/4/88 9/30/88 11/4/88 departmental requirements, effects any necessary changes, and submits the resulting form EVAL-5 to the VPAA for final review and certification. 5-c. The VPAA reviews the resulting document for consistency with college-wide requirement, effects any necessary changes (including VPAA appoint-11/18/88 11/18/88 10/6/88 ments for "class A" decisions), certifies the membership, and forwards copies of the completed form EVAL-5 to the evaluee, the deans, the FRC, and all peer group members. 5-d. The peer group holds its first (organizational) 10/13/88 12/2/88 12/2/88 meeting and establishes timetables and procedures for the conduct of its business. 6. The evaluee submits his or her required annual 1/10/89 10/13/88 1/10/89 activities reports (form EVAL-6) and updated dossier to the peer group chairman. The peer group submits its signed summary state-7-a. 10/28/88 1/30/89 1/20/89 ment and recommendation(s) (form EVAL-7) to the evaluee for review and acknowledgement.



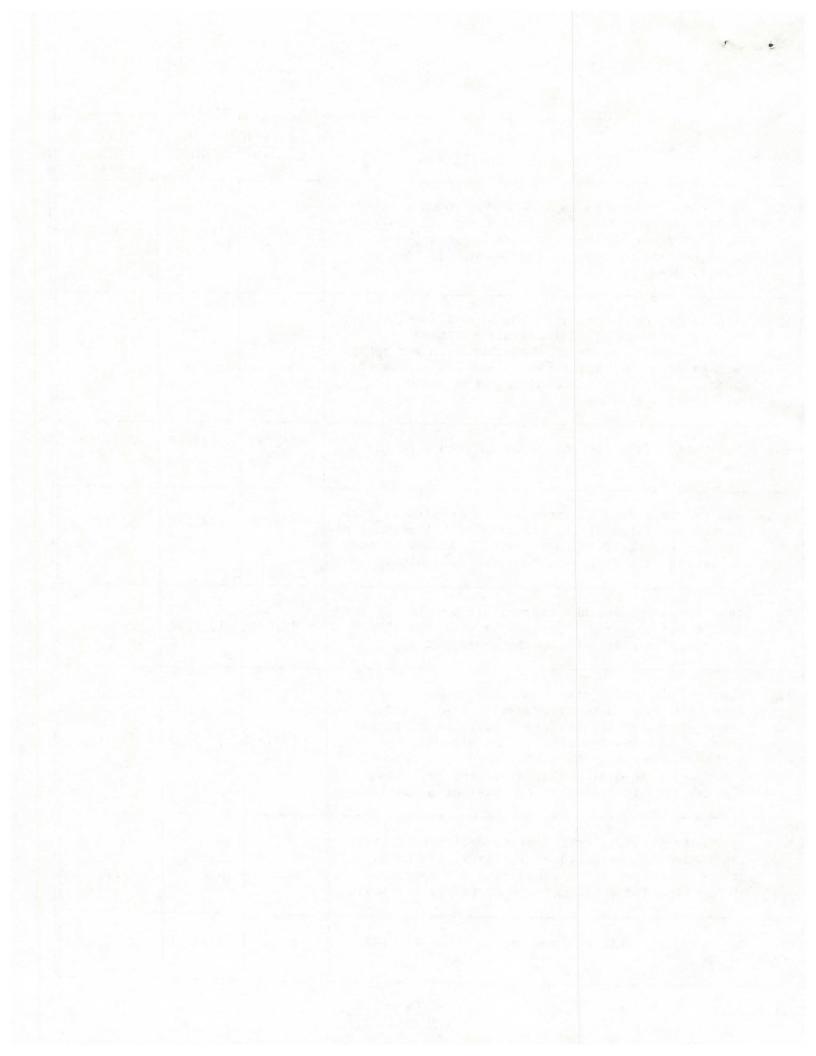
DEADLINE

	EVENT		DEADLINE		
		REAPPT OF PROB			
		FACULTY TO		· ALL	
		SECOND	THIRD	OTHER	
		YEAR	YEAR.	CANDIDACIES	
7-b.	The peer group submits its signed summary state- ment and recommendation(s), bearing the evaluee's acknowledgement, together with appropriate an- nual activities reports (form EVAL-6), to the school dean.	1/24/89	11/1/88	2/1/89	
8.	The school dean completes the appropriate section of the "summary of administrative action" (form EVAL-8) and forwards it, together with the appropriate completed forms EVAL-6 and EVAL-7, to the VPAA. A copy of the resulting form EVAL-8 is sent to the evaluee.	1/31/89	11/7/88	2/13/89	
9-a.	The VPAA refers the materials in step 8 to the FRC.	2/2/89	11/8/88	2/14/89	
9-b.	The FRC completes the appropriate section of form EVAL-8 and forwards it, together with the other materials in step 9-a, to the VPAA. A copy of the resulting form EVAL-8 is sent to the evaluee.	2/9/89	11/22/88	3/3/89	
10.	The VPAA completes the appropriate section of form EVAL-8 and forwards it, together with the other materials in step 9-b, to the President.	2/16/89	12/2/88	3/24/89.	
11.	The President completes the appropriate section of form EVAL-8. The completed forms EVAL-7 and EVAL-8 are placed in the evaluee's official personnel file, and copies are sent to the evaluee, the department chairman, the school dean, and the FRC. The forms EVAL-6 are returned to the department chairman for inclusion in the evaluee's dossier.	2/21/89	12/7/88	4/3/89	
12.	For those positive Presidential decisions requiring action by the Board of Visitors, the appropriate dean prepares a resolution for approval of the VPAA and President and action by the Board.	N/A	N/A	4/6/89	
13.	The Board of Visitors acts on the resolution(s) in Step 12.	N/A	N/A	4/20/89	

Distribution:

President School Deans

CNC Chronicle FRC Members



## CHRISTOPHER NEWPORT COLLEGE INSTRUCTIONAL FACULTY 1988-1989

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T = tenured M = terminal H = part-time

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