

CNC CHRONICLE

1982-83

#29 of 1982
November 5th

FAC - W109 - 1:00 p.m.

2:00 - Curriculum Committee - A449

MON.

November 8

President/VP's - 10:00 a.m.

2nd Year Faculty - Signed Evaluation to FEC

TUE.

November 9

1:00 - Department of Education - A449
with Dean LAS&E

2:00 - Handbook Committee - A449

WED.

November 10

2:15 - Department of Psychology/Dean LAS&E - W110

2:00 - Department of F&P Arts - G143

2:30 - Task Force, Policies Affecting Faculty - A305

THU.

November 11

3:00 - FACULTY MEETING - N125

2:00 - Biology Staff - G133

1:00 - FAC - G108

2:00 - Department of English -
N203

1:30 - Department of Computer Science/Dean LAS&E - G228

CC Theatre - 8:00 p.m. - Antigone

FRI.

November 12

CC Theatre - 8:00 p.m. - Antigone

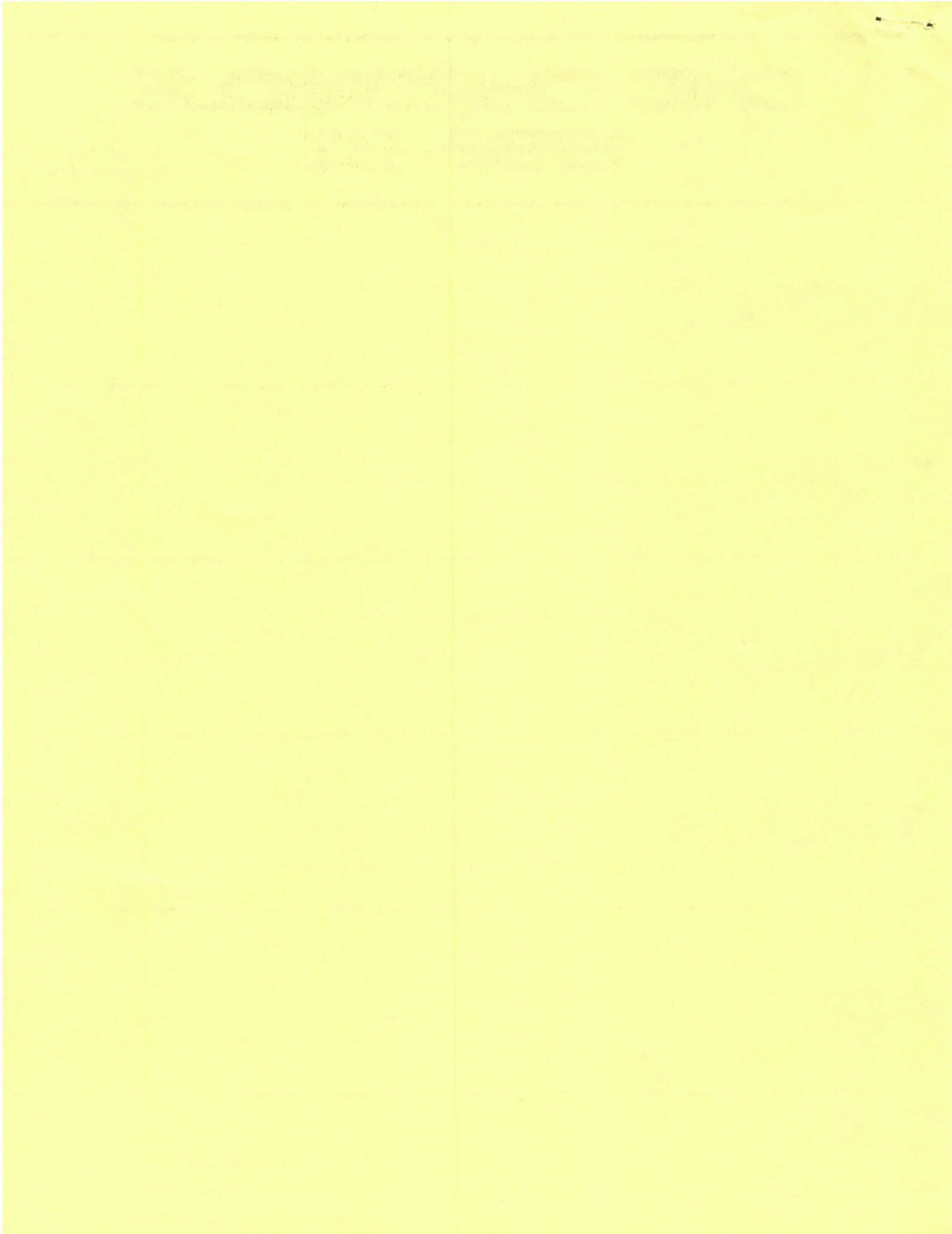
SAT.

November 13

SUN.

November 14

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Academic Affairs



OFFICIAL ANNOUNCEMENTS

Agenda for the November Meeting of the Faculty -- 11/12/82

The November meeting of the Faculty will convene at 3:00 p.m., Friday, November 12, 1982, in N-125.

- I. Approval of the minutes of the October meeting (attached, page 2)
- II. Committee reports:
 - A. Faculty Advisory Committee..... Dr. Daly
 - B. Curriculum Committee..... Dr. Hammer
 - C. Degrees Committee..... Dr. Paul
 - D. Academic Status Committee..... Dr. Buoncristiani
 - E. Admissions Committee..... Mr. Butchko
 - F. Faculty Evaluation Committee..... Dr. Coker
 - G. Nominations Committee..... Dr. Herrmann
 - H. ad hoc Committee on Faculty Bylaws..... Dr. Morris
- III. Old Business:
 - A. Consideration of a proposal from the Handbook Committee's Task Force on Policies Affecting the Faculty (attached, page 6)..... Dr. Sacks
- IV. New Business:
 - A. Consideration of recommendations from the Curriculum Committee (attached, page 5)..... Dr. Hammer
- V. Announcements
- VI. Adjournment.

-- Vice President for Academic
Affairs

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Policies for Acceptance of A-V Gift Materials

1. A-V materials will be subject to the same considerations as print materials in deciding whether they should be cataloged or added to to archives.
2. Items produced by Christopher Newport College faculty or relating to Christopher Newport ceremonies or functions will be housed in the college archives and processed as other archives documents.

(When placing them in archives, we would list or inventory them as we do all archival materials. We would also send a copy of the list with the file number to each participating faculty member.)

3. Because library media funds are limited, no reproduction will be provided by the library unless funds or materials are provided by the donor.
4. A list of A-V materials in archives will be maintained in the media department.

-- Margaret Stewart
Acting Library Director

NEWS & GENERAL INFORMATION

The bald eagle count in Glacier Park last week was 151.

-- Aletha Markusen

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Missing Course

The following topics course in Sociology failed to get listed in the Spring Registration News.

Sociology 495. Topics. The Future of American Society. (3-3-0).

Prerequisites: Twelve hours of sociology and junior or senior status. Professor Pellett.

An analyses of the rapid changes in the social, cultural, and economic institutions, social structure, and social behavior as we move from an industrial to a technological society. Predictions for the future based on these analysis and related to major sociological theories.

-- Ruth Kernodle, Acting Chairman,
Department of Sociology/Social Work

FACULTY/STAFF NEWS

Jay Paul's poems appear in the most recent issues of Abraxas, Cimarron Review, and The Collectus.

He spoke on writing poems at the Tidewater Writers Conference in Norfolk on October 23 and to the Creative Writing students at Warwick High School on October 28. He will conduct an in-service workshop for Newport News English teachers on "Teaching Poetry" on November 8.

COMMITTEE INFORMATION & FACULTY BUSINESS

Minutes of the Christopher Newport College Faculty

October 8, 1982

The regular meeting of the Christopher Newport College Faculty was held October 8, 1982 in room 125 of Christopher Newport Hall. Vice President for Academic Affairs, Richard Summerville, presided.

CALL TO ORDER

The meeting was called to order at 3:12 PM.

APPROVAL OF MINUTES

The minutes of the September meeting were approved by voice vote.

COMMITTEE REPORTS

- A. For the Faculty Advisory Committee the Chairman, Ms. Daly, directed attention of the body to the three last issues of the Chronicle.
- B. For the Curriculum Committee, Mr. Jenkins: "No report."
- C. For the Degrees Committee, the Chairman, Mr. Paul reported the Committee had nothing to report.
- D. There was no report from the Academic Status Committee.
- E. For the Admissions Committee, the Chairman, Mr. Butchko, announced that a report would be published in the next issue of the Chronicle.
- F. For the Faculty Evaluation Committee the Chairman, Mr. Miller, announced that the committee will not publish lists, this year, of members eligible for status change.
- G. For the Nominations Committee, the Chairman, Mr. Herrmann, reported the committee had nothing to report.

OLD BUSINESS

Motion by Mr. Sacks as follows: "Be it Resolved, that:

The Faculty approves and recommends to the College Handbook Committee replacement of Section V.B,1 through B. 4, pages 34 through 42 of the CNC Handbook, 1982-83 with the proposed revision thereto appearing as B.1. through B.3, on pages 11 through 21 of the CNC Chronicle, #24 of 1982 (October 1), along with renumbering of later parts of this Section occasioned by these changes."

Discussion followed.

Motion by Mr. Bauer and seconded that the document be remanded to the Committee for reconsideration.

Action by standing vote, the motion failed (yes 23, No 40)

Motion by Mr. Sacks to amend the motion as follows: On page 17, line 11. After Guidance for preparation of the...insert Annual Activities. The line now reads: Report. Guidance for preparation of the Annual Activities Report is provided by the FRC.

Action The motion carried by voice vote.

Motion by Mr. Sacks to amend the main motion as follows:On page 18, line 1, strike by the Peer Group and Department Chairman. Begin new sentence.

Action Motion carried by voice vote.

Motion by Ms. Daly to amend the main motion as follows: Eliminate the role of the department chairmen as a separate recommender in the evaluation process and regard the Chairman as a member of the peer group for evaluation purposes.

Action Motion carried by voice vote.

Motion by Mr. Bauer to amend the document by removing the concept of the dossier as a collection of documentation for items included in the Annual Activities Report. (The intent being to preclude use of the dossier for this purpose).

Action The motion failed by voice vote.

Motion by Ms. Daly to amend the main motion as follows: The terms; file, dossier, and activity are to be precisely defined in the evaluation document.

Action The motion carried by voice vote.

Motion by Ms. Daly to amend the main motion as follows: The term, appeal, referred to in line 9, page 12 is to be detailed in the document.

Action The motion carried by voice vote.

Motion by Ms. Daly to amend the main motion as follows: On page 15, line 7, strike information, insert written deposition.

Action The motion carried by voice vote.

Motion by Ms. Hubbard to amend the main motion as follows: On page 20, lines 22-24. Define extraordinary and clarify the statement; except under extraordinary

circumstances of demonstrated excellence within the area of expertise.

Action The motion failed by voice vote.

Motion by Ms. Daly to amend the main motion as follows: Strike (on page 20, lines 22 through 24) except under extraordinary circumstances of demonstrated excellence within the area of expertise. Insert as (d) following line 29, No single requirement is to be viewed as being entirely restrictive in and of itself.

Action The motion carried by voice vote.

Motion by Mr. Powell to amend the main motion as follows: Choices for membership on peer groups for the purposes of evaluation are to be made from members of the department unless the number of departmental members is insufficient or the composition of membership is further specified as in the case of "critical" decisions.

Action The motion carried by voice vote.

Motion by Mr. Engel to amend the main motion as follows: The sentence added following line 29, page 20 is also to be inserted on page 21 following line 10.

Action The motion failed by voice vote.

Action The main motion, as amended, was approved by voice vote.

NEW BUSINESS

Motion by Mr. Paul on behalf of the Degrees Committee that the petitions from four students as described on page 8 of the Chronicle #24 of 1982 (October 1) be approved. Mr. Paul accepted the suggestion that the wording of the petition in Case 4 be restated to read: student petitioned to present 2 years of physics sequence courses toward satisfying the B.S. degree in computer science.

Action Motion carried by voice vote.

Motion by Ms. Daly, Chairman of the Faculty Advisory Committee, on behalf of the Committee that:

"The Faculty elect a three-member committee to revise the old section IV of the Faculty Handbook, Organization and Self Governance of the Faculty, so that this section is compatible with the College Handbook and reflects the current thinking of the Faculty." The target date for submission of the final version of this section to the Faculty would be the March 1983 Faculty meeting with approval by the V.P.A.A. and the President so that the effective date would be August 1983. This section will be forwarded by the President to the Board of Visitors as an information item."

Action The motion carried by voice vote.

Motion by Ms. Daly that the committee alluded to in the previous motion be elected by the Faculty before adjournment of the current meeting.

Action Motion approved by voice vote.

ELECTION OF COMMITTEE MEMBERS

Nominees:

James Morris
Jouett Powell
John Jenkins

Motion by Mr. Paul and seconded that the nominations be closed.

Action The motion passed by voice vote.

The Chairman ruled that the nominees were elected by acclamation,

The Chairman charged the committee with presenting a progress report at the next (November, 1982) Faculty meeting.

ADJOURNMENT

The meeting was adjourned at 4:35 PM.

Aletha S. Markusen

Aletha S. Markusen
Secretary of the Faculty

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Curriculum Committee

NEW COURSES

The Curriculum Committee has approved the following courses and recommends their approval by the Faculty.

- 1) Accounting 385 - Survey of Taxation (3,3,0)
Prereq: Acctng 201-202 or permission of instructor

An introduction to the concepts and principles of income taxation as they apply to individuals and businesses. No credit will be given to accounting majors.

- 2) Education 416 - The Middle School (3,3,0)
Prereq: Edn 303 or Edn 406

An examination of the middle school concept including its basic components, characteristics of students, appropriate instructional strategies and curriculum design and innovations.

- 3) Mathematics 350 - Vector Calculus (3,3,0)
Prereq: Math 250

An introductory course in differential and integral vector calculus. Topics include vector operations, gradients, divergence, curl, line integrals, Green's Theorem, Stokes' Theorem, Divergence Theorem and applications.

- 4) Military Science 202 - Military Professional Ethics (2,2,1)

An in-depth study of the professional ethics demanded of officers of the U.S. Army in the progress of duties under all circumstances. The course contents are as follows: Introduction to military professional ethics, characteristics of a military profession, ethical reasoning and decision making, ideal Army values, value conflicts and case studies.

- 5) Sociology 493 - The Future of American Society (3,3,0)
Prereq: Twelve hours of Sociology and junior or senior status. Required of all

majors.

An analysis of the rapid changes in the social, cultural and economic institutions, social structure, and social behavior as we move from an industrial to a technological society. Predictions for the future based on these analyses and are related to major sociological theories.

- 6) Spanish 321 - Techniques of Translation: Spanish to English (3,3,0)
Prereq: Span 301 or Span 303 or consent of the instructor

A course designed to acquaint the student with the skills of translation. The course will be based upon practical translations such as business letters, newspaper articles, essays on different subjects. A variety of techniques emphasizing accurate and exact translations from Spanish to English will be used.

- 7) Psych 311 - Job Survival and Success Skills (3,3,0)
Prereq: Psychology 201 or consent of instructor.

An applied and activity-oriented approach to learning the interpersonal skills that are necessary for surviving on the job and working successfully with other people. Training will focus on forming controlling your feelings, conflict management, and forming good working relations. May only be taken as Pass/Fail.

As a result of the recommendation of appropriate department the following courses will be deleted from the '83-'84 catalogue:

Anthropology	203	Introduction to Anthropology
Anthropology	204	Cultural Anthropology
Sociology	307	Sociology of Education
"	326	Black-White Relations
"	335	Rural Society in Transition
"	410	Sociology of Mental Disorders
"	420	Social Change
"	422	Sociology of Inequality
"	430	Social Movements
"	461	Program Evaluation
French	103	Accelerated Elementary French
German	103	Accelerated Elementary German
Spanish	103	Accelerated Elementary Spanish
Spanish	393	Modernismo

Gary Hammer, Chairman

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Further Revisions in Section B of the "Faculty Standards"

The Task Force on Policies Affecting the Faculty has revised the draft statement on tenure following consideration of written recommendations from members of the Faculty. No member appeared at the open hearing on October 28. At the November meeting of the Faculty the Task Force will move that the Faculty endorse and recommend to the Handbook Committee the amendment of the College Handbook, Section V-B-4, by replacing pages V-16 to V-20 with the statement below.

In considering this section the Task Force noted a problem involving institutional considerations concerning the awarding of tenure. It is the judgment of the Task Force that a probationary appointment, as a tenure-track appointment, should carry the opportunity for consideration of the faculty member for tenure, based on that member's performance. Should there be a significant change in the prospects for tenure, beyond any considerations of the faculty member's performance, these changes should be specified; therefore, we will recommend for the Faculty's endorsement the following addition

to Section V-B-2:

Add to step 11 (see p.16 of the CNC Community Chronicle of 10/1/82) of the evaluation procedure:

If the basis for a probationary appointment is diminished due to declining enrollment patterns, unanticipated fiscal constraints, or other institutional considerations, notification to this effect is provided in writing to the affected faculty member at the earliest opportunity, but no later than the time of tendering the next contract.

L. J. Sacks, Chairman
Task Force on Policies Affecting
the Faculty

4. TENURE

a. Introduction

Tenure, or a tenured appointment, is a continuing contract issued to a Faculty member in recognition of exemplary performance during a probationary period and in anticipation of a continuing need by the College for the Faculty member's services. Just as it is the responsibility of a Faculty member, prior to the granting of tenure, to demonstrate the professional qualifications required for its award, so it becomes the burden of the College to demonstrate adequate cause or causes for terminating a tenured appointment, as described in (00-000).

b. Standards and Procedures for Awarding Tenure

1) Minimum Qualifications

(a) Type of Service

Tenure pertains only to members of the Faculty (teaching faculty) as defined in section IV.A. Part-time positions and non-academic Teaching and Research positions do not qualify the holder for tenure; however, a faculty member who earns tenure in an academic department does not relinquish tenure because of the acceptance of an administrative position on a part- or full-time basis.

(b) Years of Service:

The maximum probationary period at CNC is six years, including in this period all full-time teaching and research service at the Col-

lege at the rank of Instructor or higher. Faculty members with prior service may, on joining the Faculty at CNC, be given credit for all or part of that prior service, even if the total number of years of employment without tenure is thereby extended beyond seven years (including one year under a terminal contract if tenure is not awarded). Service at one or more other academic institutions may be counted as satisfying no more than four years of the CNC probationary period.

Leaves of absence are not counted as part of the probationary period except in those instances where leave is granted for full-time teaching or research (not in pursuit of a degree) at another institution of higher learning, in which case no more than one year may be counted.

2) Evaluation Standards:

A decision on tenure is based on two judgments: the long-range needs of the department and the College and the quality of the candidate. These judgments are independent and tenure is awarded only if both judgments are positive. Since a tenure decision carries long-range implications for all concerned, this decision is made with great care. The peer group considers all previous recommendations and supporting evidence, as well as information for the current year. Particular attention is given by the peer group to the long-term needs of the department and by the FRC, the Dean and the VPAA to the role of the department in fulfilling the mission of the college.

3) Procedures: (See Section B.2.)

4) Recourse:

Appeals of recommendations concerning tenure are described in Section (00-000). A Faculty member who is denied tenure may request information about the denial from the VPAA in an informal conference, intended only to provide professional guidance to the Faculty member, or, on request, in writing. If a Faculty member considers himself or herself aggrieved by the decision, the proper means of redress are through the Grievance Procedures (Section (00-000)).