

Community CHRONICLE

October 11, 1974

No. 21 of 1974

SUNDAY
13th Oct.



dies solis

MONDAY
14th Oct.

12:00 Noon - By-Laws
CC205 Revision
Committee
Meeting



dies lunae

Dean's
Administrative Council
CC Board Room - 10:30

FEC
9:15-11:00 Conference Room



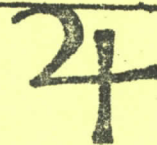
dies martis

TUESDAY
15th Oct.

WEDNESDAY
16th Oct.



dies mercurii



dies jovis

THURSDAY
17th Oct.

President's Adminis-
trative Council
10:00 Conf. Rm.

FRIDAY
18th Oct.



dies veneris

Faculty and Staff
President's Briefing on Budget
and Enrollment. N125 - 3:00 P.M.



dies saturni

SATURDAY
19th Oct.

DEAN'S ANNOUNCEMENTS

Because the number of items for our faculty meetings seems to increase every month, with the concurrence of the faculty, I would like to ask that all committee reports be circulated to the faculty in the CNC Community Chronicle. In the future, I plan not to schedule committee reports for faculty meetings except in matters which require the discussion and approval of the faculty as a whole. Many faculty members have told me on different occasions that it would be extremely helpful if all committees would make regular written reports on the progress of their work. The CNC Chronicle is an appropriate organ for such reporting. Many committees are already following this practice. If all committees were to follow the practice, good communication would be achieved, and the time of faculty meetings could be utilized better. If we follow this procedure, it may be understood that any faculty member who wishes to discuss a matter contained in a committee report with the faculty as a whole, he or she may do so. Time for a discussion of committee reports will be placed on the agenda of all future faculty meetings. Consistent with this practice, I plan to print all announcements from the Dean's office in the Chronicle, and I welcome discussion of these announcements at the faculty meetings.

Coordination of Academic Publicity

I would like to express my thanks to those faculty members who have taken time to coordinate press releases with my office concerning matters that deal with academic programs and activities.

Virginia Faculty Senate

About 40% of the faculty have made their contributions to support the CNC representative to the Virginia Faculty Senate. Those faculty members who still have not contributed their dollar are reminded to do so.

Inter-departmental and Inter-institutional Degrees

During the past month chairpersons of the departments which cooperate in offering the degree of Management Information Science held a series of meetings to establish guidelines for the administration of that program. The results were significant in that they established a good precedent for other interdisciplinary degree programs, and degree programs offered in conjunction with other colleges. The arrangement calls for centralized departmental administration and student advising (in the case of MIS, by the Computer Science Department), with a committee involving representative departments (or institutions) functioning as a policy-making body whenever curriculum changes, program modifications, or the like, are proposed. In other words, the committee, for the most part, functions with the same academic authority that is delegated to the faculty at the department level. A comparable arrangement has been agreed upon by the departments of Philosophy at CNC and W&M in the light of the cooperative nature of our degree program in Philosophy. Plans for a similar arrangement are being formulated in the case of German, since we also have a cooperative degree program with William and Mary in that discipline, and the Biology Department is exploring opportunities for a cooperative program in forestry and wildlife with VPI.

Now that we have a workable model for interdisciplinary and cooperative degree planning, any departments that may not have independent resources to offer a degree in the foreseeable future may wish to discuss the feasibility of cooperative planning with other CNC departments or colleges.

Over-Load Teaching

Two weeks ago I announced in the Chronicle that all faculty members who are engaged in professional work over and above the regular full-time contracts should

report such activities to my office in conformity with the terms of their contract. While this might be something of a mere formality, I believe it is important to observe this formality every semester. I would appreciate it if those faculty members who have not yet reported their over-load activities, or whose department chairperson did not report for them, please do so at their earliest opportunity.

Ad Hoc Telecommunications Committee

An ad hoc committee has been appointed to develop a telecommunications master plan for Christopher Newport College. The Committee consists of Professor Stuart Van Orden, Chairman, Ms. Bette Mosteller, Mrs. Linda Becker, Mr. Pillow, Mr. Jim Rollings, and Professors Ruth Simmons, Stan Fedyszyn, and John Jenkins. In the weeks ahead members of this committee may be soliciting information or ideas from the faculty and administration as part of their committee work. Your cooperation will be appreciated.

Off-Campus Courses

At a recent meeting of the Committee on Academic Planning and Coordination of the Virginia Tidewater Consortium an interim policy has been established, in compliance with the Consortium by-laws, for offering off-campus courses in the geographic region of the Consortium. In time, the policy will be expanded and articulated in greater detail, but for now the following guidelines will be observed

- (1) Four year institutions will not offer lower-division courses unless those courses are not available by community colleges, or community colleges are not able or willing to offer them;
- (2) No state institution will offer an off-campus course within a three mile radius of a member institution unless that course is not available at the campus location of the member institution or unless the member institution is unable or unwilling to offer it;
- (3) No state institution, non resident in the consortium region, will offer a course within the consortium region unless the course is not available by the resident colleges, or they are not able or willing to offer it at a sight where the need has been identified and
- (4) Any course that does not meet these guidelines can be approved by exception by the Committee on Academic Planning and Coordination and brought to the attention of the full Board by the Coordinator.

If any faculty members have responses to or insights into the implications of these guidelines, I would appreciate their letting me know at their earliest convenience.

Appointed Committees

A number of faculty members have stopped by my office to request an up-to-date list of all appointed committees and their membership.

During the summer, as the President discussed College reorganization with several of the offices that report to his office, it was decided that all of the appointed committees would no longer be appointed by the President's office, but rather to that office to which each committee most appropriately should report. The following list represents the new committee reporting arrangement:

<u>Committee</u>	<u>Appointed by and Reports to</u>
Athletics	President
Bookstore	Business Manager
(Academic) Budget	Dean, Academic Affairs
Building & Grounds	Business Manager
Commencement	President
Committee on Committees	Dissolved*
Continuing Studies	Assistant Dean, Academic Affairs
Discipline	Dean, Student Affairs
Happy Hour	Dean, Academic Affairs
Institutional Research	President
Library	Head Librarian
Student Activities	Dean, Student Affairs.

Since all of the above committees have not yet been appointed, if any faculty members have an interest in serving on any of the above standing committees, they are encouraged to make their interest known to the office responsible for that committee

In addition to the above standing appointed committees, there are a number of ad hoc committees that are appointed from time to time to perform various specified and limited tasks (for example, the committee to develop a scheduling master plan). Since ad hoc committees generally dissolve upon the completion of their task, the existence and membership of these committees will be announced in the CNC Chronicle as they are formed or dissolved.

*According to the faculty committee report for the Self Study, the functions of the Committee on Committees would be most properly assumed by the Nominations Committee, an elected committee of the faculty that reports to the faculty.

Special Thanks

During the past month I have been privileged to participate in the classroom activities of nearly a dozen faculty members. The experience has been very rewarding. I would like to extend my sincerest thanks to all those faculty members who have shared their classrooms and academic projects with me. These activities have been an important part of my understanding of the CNC academic experience since I came to the College, and they have led to a new appreciation of CNC strengths.

COMMITTEE REPORTS

Memorandum from the Ad Hoc Student Evaluation Committee

During the course of its deliberations regarding student evaluations which eventuated in the Statement of Policy presented to you last week the committee necessarily touched on many matters directly related to student evaluations yet not within the scope of its defined function. As a matter of faculty information--and in no way connected with the proposed Statement of Policy presented to you--the committee wishes to make the following observations.

1. The primary decision on rank, tenure, and dismissal must be made at the departmental level and therefore the dossiers should be retained in the departmental file subject to release only when a decision of the department is called into question by the Faculty Evaluation Committee, the President, the Dean of Academic Affairs or the faculty member being evaluated. The dossiers must be

maintained in an up-to-date status, the member must have the right to submit items for inclusion in his dossier; and the member must have the right to examine his dossier and challenge any items included at any time.

2. The definition of its function (whether judging or verifying) and the rules, criteria, and evidence demands adopted by the Faculty Evaluation Committee are open to many questions and these matters should be taken up by the faculty before the FEC again functions in the matters assigned to it.

Jim Morris

OF ACADEMIC INTEREST

the Fall 1975 Semester

PACE UNIVERSITY
Announces 25 Scholarships
for the
GRADUATE MANAGEMENT PROGRAM
FOR WOMEN

the growing need for women in managerial positions, Pace University, through the Andrew Mellon Foundation, has initiated a Graduate Management Program for Women leading to a Master of Business Administration degree. Designed for women with a liberal arts background and a Bachelor of Arts undergraduate degree, the program combines two years of course work (50 academic credits) with an internship in a business organization.

Annual scholarship support for each of 25 women selected for the program. The cost to each student is only \$800 per year. Scholarships are awarded on the basis of past academic performance, ATGSB scores and interviews.

A six-month paid internship with a well-known business organization in New York City or the metropolitan area.

Emphasis on increasing women's awareness of what it means to be a female working as an equal in the predominantly male-dominated business world. This is accomplished through a behavioral science course, self-development workshops, lectures and discussion groups.

Continuing counseling to help students become more effective in their day-to-day business contacts.

Choice of majors within the M.B.A. curriculum--Accounting, Business Economics, Financial Management, Information Science, International Business, Labor-Management Relations, Management Science, Marketing Management, Professional Management, and Taxation.

Advisory Board of successful women executives who provide students with realistic vocational and career guidance.

Class work at the University's New York campus the first year and a choice of campuses--Westchester or New York--the second year.

FORMATION AND AN APPLICATION

Those who have a B.S. degree and are interested in a managerial career, write or call the University for a brochure and application to the Graduate Management Program for Women at the address below. Only twenty-five women will be accepted into the Fall class. Applications for the Fall 1975 semester will be accepted until April 1,

Ms. Sandra Ekberg-Jordan, Director
GRADUATE MANAGEMENT PROGRAM FOR WOMEN
THE GRADUATE SCHOOL

PACE UNIVERSITY Pace Plaza, New York, N. Y. 10038 Tel: (212) 285-3500

The Rockefeller Foundation Humanities Fellowships--A new program of awards to support the production of works of humanistic scholarship and reflection intended to illuminate and assess the values of contemporary civilization. The focus will be on the contemporary experience and its dilemmas as well as on long-range, perennial, and universal human concerns in a world context.

Scope and Eligibility--Support will be given to applicants in the traditional areas of the humanities broadly defined as the branches of knowledge concerned with the human experience, but proposals in the social sciences or in fields not generally considered as humanities will also be encouraged so long as their humanistic implications and methodology are made clear; among others, these include law and jurisprudence, health and medicine, journalism, architecture, urban planning, business and finance, psychology, education, and related fields.

Preference will be given in awards to mature scholars and humanists but younger persons of high creative potential will also receive consideration. In all instances applicants must demonstrate the broad implications of their project for a deeper understanding of contemporary values. Applicants with interdisciplinary skills and interests planning to apply their background and experience in new or related fields will be favored, as will projects that show promise of transdisciplinary significance. In general, proposals will be encouraged which in addition to their inherent value exemplify the new dimensions, methods, or tasks of the humanities and humanistic scholarship to-day.

Procedures for Application: First Stage--Candidates must submit (1) a description of their project typed and double-spaced of no more than 500 words, including a brief statement of their qualifications with respect to the proposal and a synopsis or evaluation of any previous relevant work by the researcher or others (2) a vita and bibliography of publications and (3) the names of three persons who may be asked to serve as referees.

Mail to

Rockefeller Foundation Humanities Fellowships
The Rockefeller Foundation
111 West 50th Street
New York, New York 10020.

Second stage--Candidates whose projects have been approved in Stage One will then be asked to submit three copies of the fully developed proposal.

Closing Dates and Notification--Although there are no standardized application forms, the procedures described above are to be followed. First-stage proposals must be received by October 15, 1974. Second-stage proposals, when requested, by December 15, 1974. Awards will be announced in March, 1975.

Suggested research areas are available in Mrs. Neiman's office.

National Endowment for the Humanities--Youthgrants in the Humanities--The Youthgrants in the Humanities Program was established in 1972 to support humanities projects developed and conducted by students and other young people. To be considered for a Youthgrant award, a proposed project must meet three basic conditions

- *it must relate in a clear way to the humanities
- *it must have a specific purpose, a carefully designed scope, an identifiable end product, and a high promise of helping individuals to develop their critical faculties
- *although adults may be involved (and are encouraged to serve) as advisors or consultants, young people must carry the major responsibility for its initiation, development, and execution.

The Youthgrants Program is expressly designed to encourage ventures similar to those conducted by more experienced professionals within the Endowment's other

programs. Proposed projects may, therefore, concern the design or execution of an education program (of either a formal and institutional or informal and public nature) humanistic research or study of a specific problem (including historical, philosophical, or literary analysis designed to place a current problem or issue to a wider perspective) or other activities (either traditional or experimental) aimed at applying humanistic knowledge or disseminating it through film, exhibitions, public presentations and other media.

As the Bicentennial of the nation's founding approaches, projects relating either to the American Revolution or to the continuing philosophical ideas and issues associated with it are especially encouraged. The Endowment is also interested in historical research proposals which seek to trace the development of local communities and local institutions during the 200 years since the nation's birth.

Youthgrants awards for individual projects average under \$2,500, but grants for group projects may range up to \$10 000.

Deadline for applications concerning projects for the summer of 1975 is November 15, 1974.

Further information is available in Mrs. Neiman's office.

SSRC Research Training Fellowships--Individuals requesting application forms must provide SSRC with certain preliminary information when making their request, as follows (1) brief statement of the proposed research or training; (2) geographic area or areas of interest; (3) proposed site of research or training; (4) age, occupation or current activity, and university or other affiliation; (5) citizenship and/or country of permanent residence; (6) academic degrees held, specifying disciplines or fields of study; (7) if a doctoral candidate, completion date of all requirements except the dissertation; (8) proposed date for beginning of award and requested duration; (9) for postdoctoral grants, approximate amount of support needed; (10) if a collaborative project is proposed, the academic qualifications of the collaborator.

Deadline: December 2, 1974.

Further information concerning any of these programs and copies of the descriptive booklet may be obtained by writing Social Science Research Council, Fellowships and Grants, 605 Third Avenue, New York, New York 10016

NOTICES

All Faculty & Staff

This is your last chance to review and revise the telephone listing for the new Centrex system which is scheduled to begin operation on August 15, 1975. The proposed listing is located on the Bulletin Board behind the Mail Room. Please act promptly since the Telephone Company needs this information to start designing their equipment.

C. Hones

Ken Isner, a representative of Travelines United Charter Coach Company is interested in the possibility of serving Christopher Newport College faculty members who may want to take their classes on field trips or arrange tours to any place in the U.S. or Canada as part of their course work. Lodging, meals, special admission and guide service can be arranged. Any faculty members that might be interested in this service may call Mr. Isner at 374-5444.

DATES FOR YOUR DIARY

CNC Theatre News

Vincent Anthony's Vagabond Marionettes presented Pinocchio at 10:00 A.M. and 1:00 P.M. on October 11 in the CNC Campus Center Theatre. Students from nursery schools, kindergartens, and elementary schools attended. Event sponsored by CNC Players.

Educatre Theatre Series

To make live theatre performances of classics available to school groups as well as the general public, Christopher Newport College will present the Norfolk Theatre Center and the CNC Players in Educatre.

October 11 and 12

October 18 and 19: Tennessee Williams' The Glass Menagerie

October 25 and 26

November 1 and 2: Brecht on Brecht George Tabori's
compilation of several works by Bertolt
Brecht

November 14-16

Farewell, Judas A new Polish play
by Ireneusz Iredynski. This will be
the first time the play has been performed
in English. Members of the Polish Embassy
in Washington will be the College's guests
for the run of the show.
CNC Players perform

In keeping with department policy to achieve a professional-student mix for shows, The Glass Menagerie will feature Thea Blair of the Norfolk Theatre Center and CNC students Steve Cupp, Gary Brown, and Carla LaDell.

All performances at 8:00 P.M. in Campus Center Theatre.

Rita Hubbard