March 5, 1976 #9 of 1976

SUNDAY - March 7

# CHRONICE dies so

MONDAY - March 8

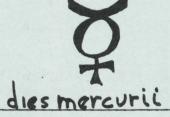
CNC

dies lunae

TUESDAY - March 9



WEDNESDAY - March 10



THURSDAY - March 11

4 dies jovis

FRIDAY - March 12

dies veneris

SATURDAY - March 13

to dies saturni

#### DEAN'S ANNOUNCEMENTS

## MARCH Faculty Meeting

The March Faculty meeting will be held at 3:00 P.M. on Friday, March 19, in N125. The agenda for the meeting is as follows:

- I. Approval of the Minutes of the February Faculty Meeting.
- II. President's Report.
  III. Committee Reports:
  - A. Nominations Committee Mr. Morgan
  - B. Academic Status Committee Dr. Booker
  - C. Admissions Committee Mr. Guthrie
  - D. Curriculum Committee Dr. Pugh
  - E. Degrees Committee Dr. Wise
  - F. Faculty Advisory Committee Dr. Bostick
  - G. Faculty Evaluation Committee Dr. Millar
  - H. Ad Hoc Committee on Merit Pay Dr. Parks
  - I. Other Reports, if any.
- IV. New Business, if any.
- V. Adjourn.

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In response to a number of request for duplication of personal work the following article of April 6, 1975, is being repeated:

## Use of Copiers

In the interest of better economy and service, the following procedures for the use of the College's Copier are established:

- 1. If 6 or more copies of an item are required, all work will be done by Mrs. Brown on the A.B.Dick copier located in the duplication center, and the department or administrative office concerned will be charged for the work.
- 2. If fewer than 6 copies of an item are required, faculty members will utilize the Copier located in the library. The faculty member or his/her representative will sign the log provided and the department concerned will be charged for the work. Only administrative personnel will use the Copier located in the Registrar's office and the same accounting procedure as above will be utilized.
- 3. Only evening adjunct faculty members are authorized to use the Copier located in the library after 5:00 P.M. and on weekends.
- 4. All copies of materials intended for personal use will be made on the Copier in the library and payment will be made by the individual concerned.

R. J. Edwards

#### FACULTY NEWS

J. WOLF PROW appeared on the "Eyewitness News" Show, WAVY-TV (Channel 10) between 10:00 A.M. and 10:30 A.M. on Tuesday, March 2.

Rhonda Glenn interviewed him, and the topic was "Continental Drift."

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The distribution of Potential Affirmative Action Employees form has generated a number of responses indicating that the coding structure is inadequate for the needs of one department or another. Please submit suggestions to me for revisions to the existing coding structure so that consideration may be given to them for future versions of the form.

E. M. Staman

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## Faculty Position in Education

Elementary Education. Faculty Vacancy. Starting September 1, 1976. Minimum requirements: Masters degree and appropriate public school teaching experience. Duties: Teach elementary methods and curriculum and supervise student teachers. Rank: Instructor or Assistant Professor. Salary range: \$11,500 to \$14,500. By April 1, 1976, letter of application, vita, transcripts, and three current letters of recommendation must be received by John E. Jenkins, Chairman, Education Department Search Committee, Christopher Newport College, Box 6070, Newport News, Virginia. 23606. An Equal Opportunity/Affirmative Action Employer.

## Faculty Position in Management, Marketing and Retailing

"Senior faculty member is sought by Christopher Newport College to begin teaching in September, 1976. Christopher Newport College is an urban, liberal arts institution with approximately 3,000 students.

The position will be filled by one qualified in one of the following two areas:

1. Transportation/Quantitative Management: would involve developing a new program in Transportation Management, would also require teaching courses in Quantitative Analysis.

2. Management, Marketing and Retailing: would involve teaching upper-level

courses in these general areas.

Ph.D. or D.B.A. required. Minimum salary for a ten-month contract for an Associate Professor starts at \$15,000; for a Professor at \$17,500. Rank and salary depend upon qualifications. Resumes must be submitted by March 15, 1976. Send resume to: Edwin C. Boyd, Chairman, Department of Management, Marketing and Retailing, Christopher Newport College, Box 6070, Newport News, Virginia 23606. Affirmative Action/Equal Opportunity Employer."

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IGBO Anyone?

Faculty, Administrators, Staff, & Students!

If you are fluent in another language and/or are familiar with foreign educational systems, please tell us about it!

CNC is experiencing an increase of foreign applicants this year. The task of properly evaluating their transcripts can be tedious and difficult. Any assistance would be appreciated!

Thank you.

Mary Hardman Assistant Dean of Admissions On Saturday, February 28, ROULA KOSTAKI delivered a paper on the use of peer tutoring at the Developmental Studies Conference in Charlottesville.

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RUTH KERNODLE was at Mt. Holyoke College on February 25-27 attending the second session of the National Science Foundation Chataugua Course in Social Gereontology.

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CARL COLONNA had an article entitle "Economic Exploitation of the Visual Artist" accepted for publication in the <u>Virginia Social Science Journal</u>. His article will appear in the April, 1976, issue.

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On March 2, DORIS REPPEN addressed a group of students at Ferguson High School. She spoke about the Foreign Language Placement Test and the importance of foreign languages in undergraduate and graduate studies.

### NOTICES

## Requests for Local Fund Disbursements

In order to handle requests for checks from local funds in an orderly manner, all officials of local fund organizations and the student auditor are requested to allow one full working day for requests processing in the Business Office. For instance, requests received before 5:00 P.M. Monday would be available for pickup after 8:00 A.M. Wednesday. Your cooperation in this matter will be appreciated.

Business Manager

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# The Second Annual Federal ADP Council Executive Dialogue

The Federal ADP Council has scheduled an all day conference at the Scope Convention Center in Norfolk for March 18, 1976. The keynote address will be by Mr. John K. Swearingen, CDP, Director of Informations Systems for the United States Senate. The luncheon address will be presented by Mr. John W. Demidovich, Professor of Computer Systems Analysis, Dwight Patterson Air Force Base in Dayton, Ohio. A panel discussion and exhibition hall displays, demonstrations, and presentations are also part of the program. Students are invited to attend the exhibition hall between the hours of 2:00 P.M. and 4:30 P.M. I have additional information in my office and would be pleased to share it with any interested individual.

E. M. Staman

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# Meeting of the American Association of University Professors

On February 28, 1976, the Christopher Newport College Chapter of the AAUP met at noon in N115 to discuss a position paper on tenure developed by Ron Persky and Bob Durel. Members of the Ad Hoc Tenure Committee attended as invited participants, making a total group of fifteen faculty members.

A discussion of the nature of the additional materials which may be requested by the peer group was initiated by Bill Parks. Ron Persky reminded the group of the college policy concerning student evaluations of faculty members. Under this policy, peer groups would not be able unilaterally to demand inclusion of these evaluations in the dossier.

The rationale for the establishment of two separate committees, peer group committee and tenure committee, was restated and explained by Persky and Durel who view these two committees as equal rather than one being subordinate to the other. The role of these two proposed committees was discussed at length. It was suggested that both recommendations of the committees be sent to the Dean of Academic Affairs rather than a joint recommendation by both committees, in case of differing opinions by the committees. The rationale for the joint recommendation was that the unified recommendation of the faculty would be forwarded to the administration rather than two separate and possibly conflicting recommendations being forwarded.

The rationale for requiring all elected members of the proposed tenure committee to be tenured was debated.

Ron Persky, President of the CNC-AAUP, expressed the appreciation of the AAUP members to the members of the Ad Hoc Committee on Tenure (Professors Parks, Bostick, Colonna and Doerries) for attending and participating in the discussion.

Bill Parks thanked the AAUP for their specific formal input concerning the forth-coming tenure policy at Christopher Newport College.

The meeting was adjourned at 1:05 P.M.

Respectfully submitted,

Elizabeth A. Daly Secretary CNC-AAUP

NB: Any interested party desiring a copy of the Position Paper on Tenure may obtain one from Ron Persky or Bob Durel.



## LIBRARY NEWS

Library Reduces Photocopy Charge to Students

After March 1, the charge for photocopies of library books and periodicals will be  $5\phi$  a page. The reduced price to students, who have been charged  $10\phi$ , was instituted to improve access to non-circulating materials. It is also hoped that cheaper photocopies will reduce theft.

For the time being, copy costs above 5¢ a page will be paid by the library as a service to students. Photocopies cost the library about 3.4¢ a page, to which must be added the cost of paper, supplies, and staff time. These added costs increase with increased volume, and therefore the 5¢ rate has been instituted on an

experimental basis for the remainder of the spring term to see if the cheaper price causes too great an increase in the volume of copying.

The  $5\phi$  rate will apply only to copies of materials owned by the library. The charge for copies of other materials will continue to be  $10\phi$  a page.

### COMMITTEE REPORTS

## Faculty Advisory Committee

At its meeting on March 2, 1976, the Faculty Advisory Committee conducted the following business:

- 1. The Committee will ask President Windsor to meet with the FAC during the week after spring vacation to discuss Faculty concerns stemming from the separation of CNC from William and Mary (composition of the Board, Faculty representation, committees of the Board, etc.) and Faculty Development money.
- 2. Dr. Wildblood, for the Committee, is working with Dr. Wise, of the Committee on Degrees, on a College policy and procedure for challenging a course. A proposal should be ready for Faculty consideration later this semester.
- 3. Having been asked by the Dean of Academic Affairs to consider the need for fuller guidelines than those in the current "Standards" document regarding promotion in rank, the Committee has made the following recommendation to the Dean: that he ask the Faculty to elect an <u>ad hoc</u> committee, composed of two faculty members from each academic rank (Assistant through Full Professor), to consider this matter.
- 4. Guidelines and criteria for a revised policy on Faculty Development Grants are in the works and should be ready soon.
- 5. The Committee will add to its agenda a study of the structure of elected committees. A number of Faculty members have raised questions concerning such matters as divisional representation; proportional representation; divisional rather than college-wide elections; elections unrestricted by rank, division, etc.; the relationship of the function and duties of a committee to its composition.

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If you have any ideas, opinions, or suggestions on any of the above items, please see a member of the Committee or send me a note.

For the Committee,

Teddy Bostick

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# Ad Hoc Committee on Merit Pay Policy

After having given due consideration to the advice of the faculty, the Ad Hoc Committee on Merit Pay Policy recommends the following guidelines for the administration of faculty pay increases.

The amount of monies appropriated for faculty pay increases shall be divided as follows:

## 1. RECTIFICATION OF INEQUITIES

Based upon the principle of equal pay for equal rank, qualifications, and longevity, the increases necessary to rectify inequities (including the recognition of new promotions, new degrees, etc.) shall compose the initial appropriation.

The remaining monies shall be divided in a 75%-20%-5% scheme as follows:

# 2. ACROSS THE BOARD COST OF LIVING INCREASES

In recognition of the current trend of inflation, seventy-five per cent will be granted in equal percentages across the board increases for all returning members of the faculty.

## 3. MERIT SUPPLEMENT INCREASES

Twenty per cent will be granted in equal dollar merit supplement increases to all returning faculty members who will be retained without reservations.

# 4. MERIT BONUSES

Five per cent will be granted as merit bonuses to those faculty members who have made a significant contribution to the College. These bonuses will be awarded on recommendation of a committee composed of the Dean of Academic Affairs, Associate Dean of Academic Affairs, and the Vice-Chairman of the Faculty.

# RATIONALE

This recommendation is based upon the apparent desire of the faculty for pay increases based upon both the rising cost of living and merit, but without an elaborate evaluation procedure.