

# The Chronicle 1983-84

#6 of 1984  
February 17th

**CHRISTOPHER NEWPORT COLLEGE**

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**MON.**

February 20

Noon - Curriculum Committee - N214

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**TUE.**

February 21

Women's Basketball - Feb. 21, 24 & 25 - DIAC Championship Tournament

President/VPs - 10:30 am

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**WED.**

February 22

Feb. 22, 24 & 25 - Men's Basketball - DIAC Championship

Orwell's 1984 - G145 - Noon - "1984 and the Seduction of the Spirit"  
Dr. Durel

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**THU.**

February 23

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**FRI.**

February 24

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**SAT.**

February 25

Men's Indoor Track - Mason Dixon -  
Fairfax, VA

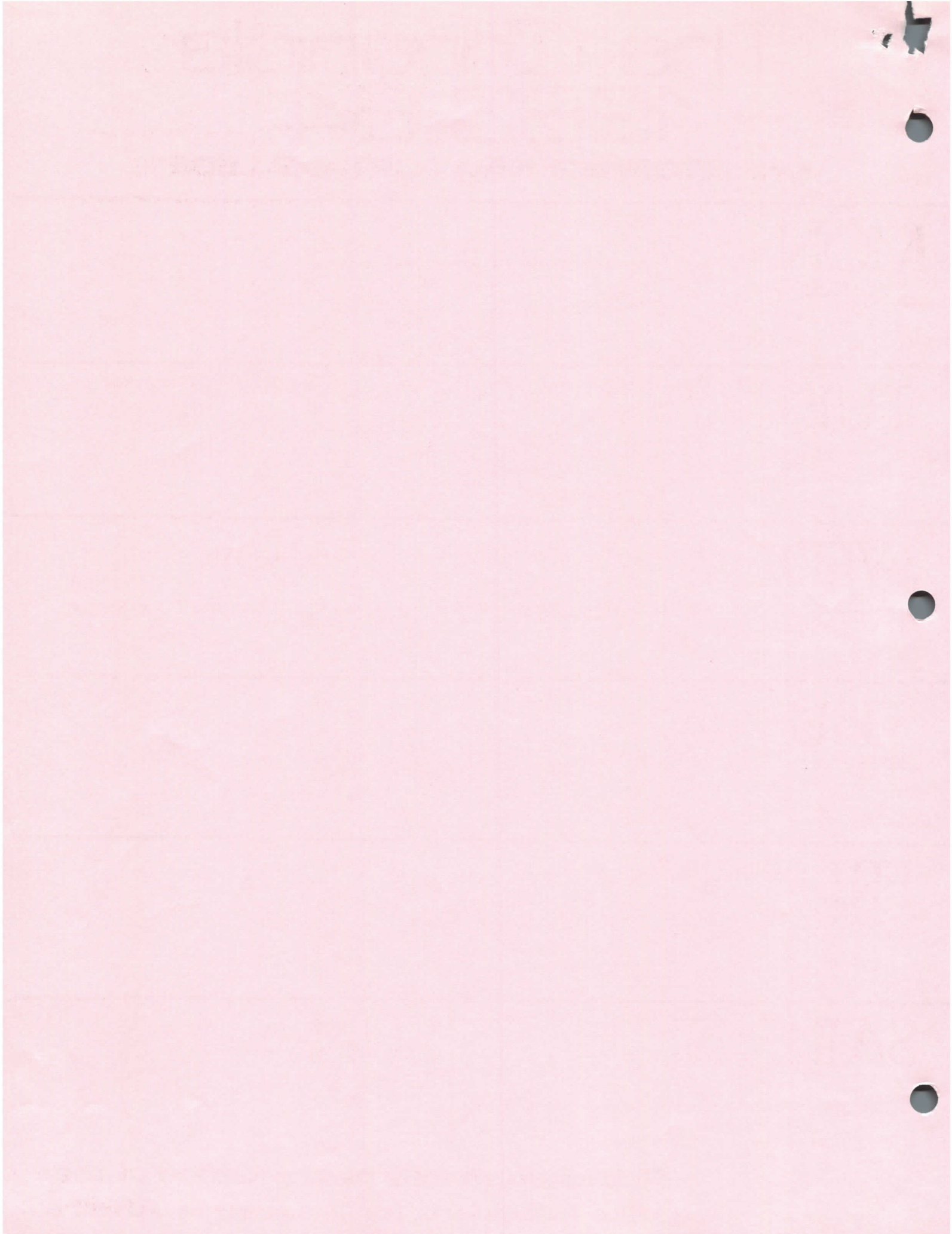
Women's Indoor Track - Mason Dixon  
Fairfax, VA

**SUN.**

February 26

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Vice President for Academic Affairs**





OFFICIAL ANNOUNCEMENTS

Meal Reimbursements

Under the current IRS regulations, all meal reimbursements paid to State employees where no overnight travel or rest was involved shall be viewed as potential reportable income.

The responsibility for reporting this income lies with the Agency. Each agency must extract all reimbursements for meals paid throughout a calendar year where there was no overnight travel.

If meal reimbursements plus wages total \$600 or more in a calendar year, then the Agency will report this income to the IRS as "other compensation", as represented on the employee's Form W-2, Wage and Tax Statement.

To fully comply with this regulation, the Business Office will need the following information from an employee submitting a request for reimbursable items.

- Please specify:
1. Name(s)
  2. Date
  3. Location
  4. Purpose
  5. Amount

Your wages will be adjusted on a quarterly basis to reflect any/all meal reimbursements received where no overnight travel was involved.

\* \* \* \* \*

--Comptroller

Monthly Telephone Charges

As a result of the transition between AT&T and C&P, the Department of Telecommunications has encountered extensive changes in their billing system. Therefore, only partial billings, which omit monthly equipment charges, have been submitted for the past two months.

The Department of Telecommunications will compile and submit the additional charges as soon as possible.

Please keep in mind that these additional charges for equipment will be included in future billings.

If additional information is required, please contact Pat Taylor, extension 7150.

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--Comptroller



## NEWS & GENERAL INFORMATION

### 2. VSRS Pre-Retirement Seminars

During March and April, 1984, the Field Services Department of the Virginia Supplemental Retirement System will conduct a series of regional pre-retirement seminars. All employees nearing age 55 or older who have begun planning for retirement are encouraged to attend. Please contact the Personnel Office before February 22 if you would like to attend. Ext. 7145.

--Personnel Office

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### NEW PERIODICAL INDEXES IN THE LIBRARY

Two unique periodical indexes are now available in the Captain John Smith Library, and they offer several important advantages over more traditional indexes. The Magazine Index and the Business Index have a special motorized format in which citations are rapidly accessible at the press of a button. Unlike traditional indexes available in book form, the Magazine Index and the Business Index are cumulative for a number of years. Instead of leafing through numerous index volumes, just press a button to view journal citations on your topic.

Currently, the Magazine Index indexes more than 400 magazines, and you will find a cumulative listing of general interest articles from January 1979 to January 1984. The Business Index now lists articles on accounting and finance, management and marketing, and economics from more than 800 journals between April 1980 and January 1984.

The Magazine Index cites articles from twice the number of magazines indexed in the Reader's Guide to Periodical Literature, and the Business Index indexes more than four times the number of journals listed in the Business Periodicals Index. Since both of these motorized, cumulative indexes are updated monthly, you save much time researching your topic, and retrieve more relevant citations as well.

Both of these new indexes are found adjacent to the index tables inside the Periodicals Room. For more information or assistance in using these research tools, please contact the staff of the Reference or Periodicals Departments (ext. 7132 or 7135).

--Wendell Barbour

--Hugh Treacy

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### FACULTY/STAFF/STUDENT NEWS

Dr. Clyde W. Brockett, Fine & Performing Arts, has a review-article on the Music of the Medieval Church Dramas by William L. Smoldon published in the fall-winter 1983 issue of Ars LYRICA.

Sharon Zuber, Adjunct Instructor in Writing, had a baby boy on Sunday, February 5th. Mother reports the little fellow has big hands and feet and stays awake from 11:00 p.m. to 3:00 a.m. Congratulations Sharon and husband, Steve Yates.



Curriculum Committee Meeting  
January 30, 1984

3.

Faculty Present: Mathews, Morgan, Hubbard, Olson, Powell, Sanderlin, Hunter

Students Present: Claudia Domi

In addition to special requests for course review, the Committee summarized its activities agenda to be covered during the spring semester, as follows:

- Evaluation of an inquiry from the Peninsula Literacy Council regarding CNC offering a course in "Tutoring people to read".
- Further evaluation of the BS in Nursing program.
- Review of course changes proposed by the Computer Science Department.
- Evaluation of the recommendations from the special Curriculum Task Force.
- Further review of the adequacy of the 19 point outline format covering new course proposals.
- Discussion and action regarding Writing Across the Curriculum.

Cheryl Mathews was asked to tell our Committee at its meeting next week the disposition of Honors Course recommendations.

A new course was reviewed--FNAR 389, Crafts. The proposal was approved subject to making it open to students of junior level standing and classifying it as "3-0-6".

Future meetings will continue to be held on Mondays at 12 noon, Room N212. Next meeting scheduled for February 6, 1984.

--Richard L. Hunter  
Secretary

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SELF-STUDY 1984-86

TO: CNC College Community  
FROM: Mary Lu Royall, Director of Self-Study  
RE: Membership on Standards Committees

The Commission on Colleges of the Southern Association of Colleges and Schools states that "the essential purpose of the Institutional Self-Study Program is the improvement of educational effectiveness in institutions of higher learning." (page 1, 1977). Through the Self-Study process, the Christopher Newport College community will have an opportunity to reassess our purpose and objectives, measure our success in reaching these objectives and to explore ways by which educational efficiencies may be improved. The Self-Study reaffirmation process will be organized around ten standards: purpose, organization and administration, education program, financial resources, faculty, library, student development services, physical resources, special activities and research. It is our goal to have the broadest possible participation from the CNC community. If you would like to serve on one of the Standards Committees, please complete the back of this page and indicate your areas of interest.



## A. I am interested in serving on:

- Standard 1 Purpose \_\_\_\_\_
- Standard 2 Organization and Administration \_\_\_\_\_
- Standard 3 Educational Program \_\_\_\_\_
- Standard 4 Financial Resource \_\_\_\_\_
- Standard 5 Faculty \_\_\_\_\_
- Standard 6 Library \_\_\_\_\_
- Standard 7 Student Development Services \_\_\_\_\_
- Standard 8 Physical Resources \_\_\_\_\_
- Standard 9 Special Activities \_\_\_\_\_
- Standard 10 Research \_\_\_\_\_

## B. I recommend the following Alumni to serve on a Standards Committee:

_____	_____
_____	_____
_____	_____

## C. I recommend the following students to serve on a Standards Committee:

<u>NAME</u>	<u>DEPT.</u>	<u>NAME</u>	<u>DEPT.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please return form to:

Prof. Mary Lu Royall  
 Director of Self-Study  
 L.S.P.E. Dept.