



CHRISTOPHER
NEWPORT
COLLEGE

October 17th
#29 of 1986

THE CHRONICLE

1985-86 Academic Year

Monday
October 20

Honors Council - 3:30 pm - CC214

Tuesday
October 21

Wednesday
October 22

Dept. Chairmen - School of SS&PS
2:30 pm - S159

Dean's Colloquia - Noon - CC Theatre
Former Governor Mills E. Godwin

Thursday
October 23

Friday
October 24

Saturday
October 25

Sunday
October 26

OFFICIAL ANNOUNCEMENTS

November Faculty Meeting -- NEW DATE

The Instructional Faculty will meet at 3:00 p.m., Friday, November 14, 1986, in A-105 (not on 11/7/86, as previously announced). Committee chairmen and individual faculty members who wish to place items of business on the agenda for consideration at this meeting must submit the substance of such items to this office no later than noon, Wednesday, November 5, 1986. It would be helpful to all concerned if all committee reports to be presented at this meeting were submitted for publication by this deadline as well. The agenda will be published in the Chronicle of November 7, 1986.

-- Vice President for Academic Affairs

NEWS & GENERAL INFORMATION

OPEN ENROLLMENT WORKSHOPS FOR FALL 1986

Tuition is \$35.00 for each two-day workshop and \$25.00 for each one-day workshop. All workshops will be held from 8:30 a.m. to 4:30 p.m. each day. For more information on workshops and registration, please contact Becky Moore in the Personnel Office, 7145. Account managers are advised that budget must be available within departmental funds to support costs of attendance.

RICHMOND OFFERINGS

<u>TITLE</u>	<u>COURSE NO.</u>	<u>DATE</u>
Interpersonal Relations	OE 027	October 3
Using Time Productively	OE 014	October 6
Basic Writing I	OE 019	October 14
Basic Writing II	OE 020	October 16
Reducing Stress on the Job	OE 015	November 13
Public Contact	OE 013	November 14
Introduction to the Automated Office	OE 026	November 18
Women in the Workplace	OE 018	November 19
Assertiveness Training	OE 029	December 5
Office Management	OE 028	December 11-12
Productively Managing Stress	OE 122	October 9-10
Data Processing Concepts for Non DP Professionals	OE 112	October 16-17
Effective Communication Skills	OE 103	October 21-22
Fundamentals for Potential Supervisors	OE 110	October 28-29
Time Management	OE 121	November 5-6
Fundamentals for Potential Supervisors	OE 110	November 6-7
Effective Writing	OE 125	November 12-13
Public Speaking	OE 123	November 17-18
Effective Problem Solving and Decision Making	OE 109	November 19-20
Project Management	OE 140	November 20-21
Statistics & Quantitative Techniques for		
Decision Making	OE 126	December 1-2
Data Processing Concepts for Non DP Professionals	OE 112	December 3-4
Effective Writing	OE 125	December 15-16
Women in Management	OE 233	October 23-24
Managing Change	OE 307	October 29-30
Conflict Management	OE 208	November 6-7
Styles of Management	OE 332	November 20-21
Strategic Planning	OE 306	November 24-25
Personnel Selection & Legal Considerations	OE 206	December 2-3
Planning & Scheduling Work Activities	OE 211	December 2-3
Fundamentals for Supervisors	OE 220	December 3-4
Productivity in the Public Sector	OE 205	December 11-12
Leadership Skills for Supervisors	OE 203	December 18-19
Designing Training Programs	OE 403	October 27-28
Trainer Presentation Skills	OE 404	December 8-9

TIDEWATER (Norfolk State University)

Reducing Stress on the Job
Effective Communication Skills

OE 015

OE 103

October 23

November 13-14

-- Personnel

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A Note From Vinod P. Maniyar

Dearest Friends,

I would like to thank you all for your kindness and affection. I am recovering remarkably well from my surgery which took place on September 4. My both kidneys were incised and one of them had a cancerous growth which was only at one place and it was just a minute lesion. The surgeon checked thoroughly and did not find any trace of cancer on any other organ. Instead of my contemplated transplant, I had this surgery. Because of a trace of cancer, the transplant is put off for a few years. This was a great disappointment. After my surgery, my recovery was swift and I did not go in a depression because of lots of love and care from my family as well as your concern and affection. The card signed by Jack Anderson, Dick Summerville, my dear colleagues of the School of Business and Economics, and others became the most important rallying point. It became an object of my inspiration. It was a very important factor in bringing up my morale. Thanks for your visits, beautiful flower and plant arrangements, cards and telephone calls. I would like to thank each of you individually at some point. Thanks again.

-- Vinod P. Maniyar

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Dean's Colloquia Reservations

A final reminder that next Wednesday, October 22, at noon in the Campus Center Theatre will be the first of the Dean's Colloquia--25th Anniversary programs. The Honorable Mills Godwin will be the speaker. Please attend and urge your students to do the same.

All luncheon reservations must be made with me by next Tuesday at the latest. The cost is \$5, and the luncheon will be held in the back end of the Terrace.

-- Jim Morris, Dean's Colloquia Committee

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Smithsonian Visiting Associates Program

The following announcement was received from the Smithsonian Institution. In addition to this announcement, other details are available in the VPAA's office.

The purpose of the Visiting Associates Program is to increase minority participation in Smithsonian opportunities for research and study. University and college faculty/administrators, who have a commitment to expanding minority participation in higher education, will visit the Smithsonian to learn about ongoing research and research opportunities. During the six-day visit, the associates will tour Smithsonian research facilities, learn about the research activities, and meet with professional staff. The associates will receive detailed information about the Smithsonian fellowship and internship programs.

The associates will be asked to serve as resource contacts for a three to five year period. They will disseminate research opportunities information to their respective academic communities through appropriate means, such as information and/or counseling sessions. It is hoped that through this program minority faculty and students from universities and colleges throughout the United States will be better informed of research opportunities at the Smithsonian.

Each associate will be provided per diem and travel expenses.

Application Requirements

Applicants will submit:

1. Curriculum vita.
2. Letter of intent, describing personal background, commitment to expanding minority participation in higher education, and specific short and long range utilization and implementation over a three to five year period of the Visiting Associates Program goals.
3. Letters of reference from two colleagues recommending the personal qualifications and potential effectiveness of the nominee.
4. Letter of recommendation from an appropriate academic officer of the applicants' insti-

3

tution supporting individual's commitment and stating institution's commitment to expanding minority research opportunities.

Deadlines

November 1, 1986	Application Deadline
January 15, 1987	Announcement of Associates
April 19-24, 1987	Visiting Associates to the Smithsonian Institution

Smithsonian Areas of Research

Anthropology and archeology	Astrophysics and astronomy
Earth sciences & paleobiology	Ecology, behavioral & environmental sciences, including an emphasis on the tropics
Evolutionary & systematic biology	History of art including American art, decorative arts, modern art & African, Oriental, and Near Eastern art
History of science & technology	
Social & cultural history & folklife of the United States	

The Institution encourages access to its collections, staff specialties and reference resources by visiting scholars, scientists and students.

For further information, contact Raymond Branham, Smithsonian Institution, Office of Fellowships and Grants, 955 L'Enfant Plaza, Suite 7300, Washington, D.C. 20560.

-- Asst., VPAA

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Surveys

It seems that this is shaping up as the year of the survey at CNC. So that we don't double our efforts, or "over-survey" our students, the Center for Student Development would be willing to serve as a central agency for these activities. If anyone who is actively engaged in surveying or researching the school, student body, faculty, etc. would let me know of his activities, I would be able to let him know if anyone else is conducting similar work from some other part of the campus. Just drop me a note outlining the time frame of the study, who will be contacted and what data will be acquired. Even where only similar studies are being done, combining efforts might save everyone time and resources.

-- Rich Butchko, Acting Director,
James C. Windsor Center for Student
Development

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Bateman-Scott Debate

The long-postponed Bateman-Scott debate will be held this Friday evening, Oct. 17, at 7:00 p.m. over WHRO-TV. The debate will be live, and Jim Morris of the History Department will be one of the three interviewers.

-- James Morris

FACULTY/STAFF/STUDENT NEWS

Dennis Ridley attended a "College Administrators' Workshop on Outcomes Assessment in Higher Education," conducted on October 3 at Virginia Commonwealth University by a representative of the College Board.
