



February 29, 1980
#7 of 1980

COMMUNITY CHRONICLE

MONDAY - March 3

TUESDAY - March 4

WEDNESDAY - March 5

THURSDAY - March 6

FRIDAY - March 7

2:00 - Vice President/Chairmen
Board Room

SATURDAY - March 8

SUNDAY - March 9

OFFICIAL ANNOUNCEMENTS

Applications For Summer, 1980 Faculty Development Grants

There will be an application period for Faculty Development Grants for the summer, 1980 only. The deadline for receipt by the Faculty Advisory Committee of the application is March 26, 1980 at 5:00 P.M.

J. Pugh, Chairman, FAC

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Uniform Faculty Evaluation Form

The Ad-Hoc Committee on Uniform Faculty Evaluation would appreciate receiving suggestions from the Faculty concerning questions to be incorporated in the proposed form. Please put your ideas in Dr. Cones' mailbox by 7 March.

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Clarification of Library Budget, 1978-79

In the February 15th Chronicle a comparison of the College's budgeted funds and actual expenditures for 1978-79 was published. Included in the data was the following information regarding library expenditures:

	<u>Budget</u>	<u>Annual Expenditures</u>	<u>Differences</u>
Library	\$419,397	\$390,346	\$29,051

In view of some recently expressed interest by members of the college community in the library budget, an explanation as to why the sum of \$29,051 was not expended may be helpful. During the 1978-79 fiscal year the Governor declared a moratorium on establishing new positions so that three new positions, which the library planned to establish and which were funded for the 1978-79 fiscal year, could not be established. After the library received special dispensation from the Secretary of Education, the positions were established for fiscal year 1979-80. Due to this delay, personnel monies for one professional position and three classified positions planned to be filled in spring semester 1979 were partially unexpended, and since state regulations prohibit the expenditure of personnel funds for items in other object codes, the funds could not be expended for books or other library expenses. Since the library was prohibited from establishing these positions, several personnel categories were under-expended, and the personnel needs were partially compensated for by an over-expenditure in the student wages and hourly wages personnel categories. Had the library addition been completed as scheduled and the positions still not established, this over-expenditure in hourly and student wages would have been exacerbated. The following is data taken from the IAI Report of June 30, 1979.

<u>Balances</u>	<u>June 30, 1979</u>	() indicates over-expenditures
21100	Faculty salaries	\$ 2,343.72
22100	Classified salaries	21,270.12
23100	Wages, hourly	(2,942.71)
23200	Wages, students	(1,630.13)
23280	Wages, work study	(897.23)
31100	OASDI Tax	845.24
31110	Retirement contribution	1,018.05
31120	Group insurance	96.88
31130	Med. & Hosp. insurance	(519.64)
31300	Unemployment compensation	(522.70)
		<u>\$19,061.60</u>
		Total Personnel Allocations Unexpended by Library

Of the \$9,989.40 remaining after the \$19,061.60 for personnel has been subtracted from the balance of \$29,051, the sum of \$2,826 was allocated to cover the deficit in media which, although a department in the library, has a separate allocation from the

state, and which because of the very limited funding provided always has to be subsidized from the library budget in order to provide adequate service for the College. Had funds been available for payment of invoices, the \$7,163.40 remaining in the library allocation could have been used to pay the invoices which the library had turned in to the Business Office by June 1, 1979. Instead, the \$7,163.40 in unpaid invoices from 1978-79 expenditures had to be paid off the top of the 1979-80 budget. Anyone having any additional questions about the library budget may contact me personally.

Bette V. Mosteller

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NEH 1980 Summer Seminars for College Teachers

The National Endowment for the Humanities summer seminars provide opportunities for advanced study or research in fields related to the interests of many CNC faculty members. The deadline for applications is April 1, 1980. Stipends of \$2,500 will be awarded to those selected to participate.

Brochures describing the 1980 summer seminars are available in Webber Casey's office. All interested faculty are encouraged to consider these opportunities for professional development.

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Early Warning Grade Sheets

On Monday, March 3, 1980, Early Warning Grade Report Sheets will be distributed in faculty mailboxes. They are for Basic Studies students, Freshmen, Riverside Nursing Students and High School Enrichment Students ONLY. They are to be returned to the Office of the Registrar by 7:00 P.M., Monday, March 10, 1980.

It is fully understood that grades may not be available in certain sections. If not, and a student has not been attending, an "F" grade would be appropriate. This will give the student sufficient warning that his final grade may be in jeopardy.

John W. McCaughey, Registrar

NEWS & GENERAL INFORMATION

President's Reception For Fall Admittees

On Tuesday, April 15, we will host the annual President's Reception for New (Fall 1980) Admittees. All members of the CNC faculty and staff are cordially invited to join us in the Campus Center Theatre at 7:30 P.M. The program will include an address by President Anderson as well as musical selections arranged by Dr. Hines. Light refreshments will be served immediately following.

We hope you will take this opportunity to meet a part of the 1980 incoming class and their families.

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Faculty Resignations

Two members of the Faculty have resigned effective the end of this semester in order to accept positions at other institutions. We wish them continued success and happiness in their new undertakings.

Dr. Jerry Engel, Associate Professor and Chairman of the Department of Computer Science will be going to the University of New Orleans, where he will take over duties as Chairman of its Department of Computer Science.

John Harwood has resigned his position at CNC and has accepted a position as Associate Professor of English and Director of Freshman English at the Pennsylvania State University. At Penn State he will be responsible for the freshman English program offered not only at the main campus in State College but also at the seventeen branch campuses of the University throughout the Commonwealth of Pennsylvania. John will assume his new responsibilities in mid July.

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1980-81 Annual Fund Drive

Dr. Stephen Sanderlin has been named Chairman of the College Division of the CNC Annual Fund Drive, and Dr. Mario Mazzarella and Mrs. Webber Casey will serve as Chairmen of the Faculty and Staff Divisions respectively. A letter to all faculty and staff over their signatures will be in the mail to all as soon as possible. The goal for the Faculty this year is \$3900 and for the Staff \$3900. Although the goal may seem high, the entire fund drive this year is based once again on an increase of effort on the part of all. Faculty and staff members will want to contribute to this drive to make it a success, since monies given are used for the benefit of the very persons who contribute.



COMMITTEE REPORTSFaculty Advisory Committee

Earlier in the semester the FEC asked the FAC to interpret the Faculty Handbook in relation to the peer group of Professors (V-15 3)b) for promotion to Professor. It was the opinion of the FAC that this professorial peer group should consist of 5 members and that any tenured, full professor of this Faculty would be eligible to serve.

Jean Pugh, Chairman

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Curriculum Committee

The Curriculum Committee recommends to the faculty the following policy on Independent Study:

The purpose of Independent Study is to enable a qualified student with junior or senior standing to enrich his program through directed reading on independent research under faculty supervision for college credit. The goals of the Independent Study, the prerequisites, the stages, and the grading procedure are agreed on in writing by the student and the faculty member directing the Independent Study. This should be done by the end of pre-registration for the session in which the Independent Study is to be carried out. Independent Study is ordinarily limited to the student's major or minor field, where he has qualified himself by previous academic training. The student can take a maximum of 3 hours of Independent Study in one session, and a maximum of 6 hours in his total academic program. Independent Study can be offered in both regular and summer sessions.

The student should have an overall GPA of 2.5 to qualify for Independent Study. A copy of the Independent Study form is filed with the department chairman within 5 working days of its being signed by both student and faculty member. Approval of the department chairman or of the majority of the department is needed before Independent Study can be directed by adjunct faculty or conducted off campus.

The Curriculum Committee recommends further that faculty directing Independent Study be compensated at the rate of 9 hours of Independent Study equal one 3-hour summer session course.

John Hoaglund, Secretary
