



CHRISTOPHER
NEWPORT
COLLEGE

November 29th

THE CHRONICLE

#36 of 1985

1985-86 Academic Year

Monday
December 2

Women's Basketball - (away) - 6:00 pm - Mary Washington College

Tuesday
December 3

Wednesday
December 4

Thursday
December 5

Men's Basketball - (home) - Hampden-Sydney - 7:30 pm

Friday
December 6

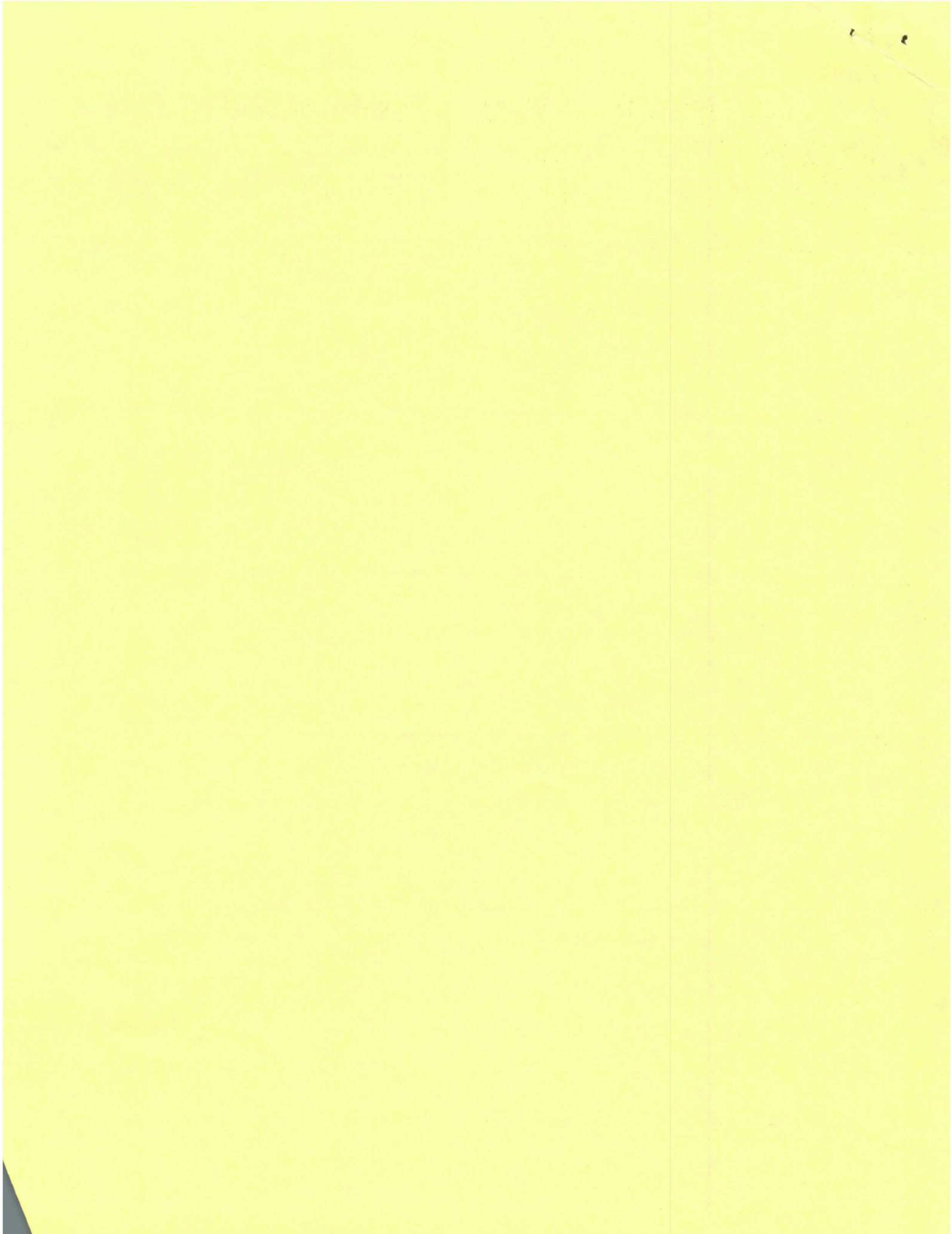
Women's Basketball - (home) - 7:30 pm - Averett College

FACULTY MEETING - 3:00 P.M. - A105

CNC Concert Choir, CC Theatre - 8:15 pm

Saturday
December 7
Men's Basketball (home) - Roanoke
College - 2:00 pm
Women's Basketball (home) - Bridge-
water College - 4:00 pm
David Kim, Violinist - Monthly Concert Series
CC Theatre - 8:15 pm

Sunday
December 8



OFFICIAL ANNOUNCEMENTS

Agenda for the Third Meeting of the Instructional Faculty, 1985-1986, 3:00 p.m., 12/6/85, A-105:

- I. Approval of the minutes of the meeting of 11/15/85 (p. 5).
- II. Committee Reports:
 - A. Academic Status Committee Dr. Weiss
 - B. Admissions Committee. Dr. Mollick
 - C. Curriculum Committee. Dr. Olson
 - D. Degrees Committee Dr. Hornback
 - E. Faculty Advisory Committee. Dr. Gordon
 - F. Nominations Committee Dr. Gailey
- III. Report of the SACS Institutional Self-Study Director. Ms. Royall
- IV. Consideration of recommendations from the Degrees Committee (See committee report, p. 7). Dr. Hornback
- V. Approval of the candidates for graduation in January, 1986, subject to the successful completion by each of all applicable degree requirements (p. 1).
- VI. Announcements.
- VII. Adjournment.

-- Vice President for Academic Affairs

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Candidates for Degrees - January 12, 1985

School of Letters & Natural Science

Bachelor of Arts

Marian Leigh Barlow - Math
Ann Catherine Braxton - Eng.
Sidney Sue Farley - Eng.
Kenneth C. Gillespie, Jr. - Inter.Stud.
Constance Lynette Hall - Span.
Cynthia Goff Harris - Math.
Christopher Marcel Hawk - German
Melissa Kaye Huffman - Eng.

Ann Lassiter - Eng.
Kathy H. Loftis - Eng.
Shirley Rachel Martin - Eng.
Patrice Laws Murphy - Eng.
Rickey E. Scott - Phil.
Sheri Lynn Swaim - Span.
Charles W. Timmons - Eng.
Kathryn Highsmith Tobacco - Eng.
Keith M. Young - Biol.

Bachelor of Science

Douglas James Baker - Biol.
Johnnie Maria Chenault - Comp.Sci.
Kenneth Bernard Curry - Comp.Sci.
Janine Lorraine Garrett - Comp.Sci.
Elizabeth Ann Harrison - Biol.
Stamos Karamouzis - Comp.Sci.
Keith William Latimer - Comp.Sci.
Alex Longo II - Comp.Sci.
Mark Thomas Lord - Math.
Peter John McCarron - Biol.
Marcus Anthony McKeel - Math.
Sandra Keller Nolan - Math.& Comp.Sci.
Thomas Olenski - Math.
Kip F. Palmer - Math.

Mark Alan Parks - Math.& Comp.Sci.
Linda DiAnne Pauls - Math.
Norma W. Raines - Inter.Stud.
Kathleen Ann Tallieu - Comp.Sci.
David Brian Trond - Math.
Michael Stephen Dillon - Infor.Sci.
Catherine Patterson-Dresbach - Infor.Sci.
Dana A. Escaig - Infor.Sci.
Robert Finkenauer - Infor.Sci.
Bradley D. Mabe - Infor.Sci.
Sharilyn Rudd - Infor.Sci.
Michael Lee Stump - Infor.Sci.& Acct.
Sharon Blalock Swats - Infor.Sci.
Lawrence Weinberg - Infor.Sci.
Sharon Stone Wells - Infor.Sci.

School of Social Science & Professional Studies

Maria Herta Almquist - Pol. Sci.
Susan Elizabeth Anderson - Elem.Ed.

Tammy Lynn Barnes - Elem. Ed.
Catherine C. Bowman - Hist.

Bachelor of Arts Cont.

Michele Louise Bryant - Elem. Ed.
 Victoria Lynn Burr - Fine & Per. Arts
 Polly Chong - Hist.
 Anne J. Cunningham - Elem. Ed.
 Kristy Denise Deihl - Elem. Ed.
 Steven R. Edwards - Psych.
 Betty Ann Egan - Psych.
 Estelle Marie Gilliam - Elem. Ed.
 Jan Alyn Gloyd - Soc.
 Alexander Murdock Greer - Fine & Per. Arts
 Catherine Lynn Gregory - Fine & Per. Arts
 Wendylee M. Guthrie - Elem. Ed.
 Laura Marie Hook - Soc.
 William T. Horan - Pol. Sci.
 Wintfield Gleason Huffman, Jr. - Lei. Stud.
 Bonnie L. Hunt - Psych.
 Robert Charles Jones - Lei.Stud..
 William Joseph Kinsey - Psych.
 Sandra Diane Lane - Fine & Per. Arts
 Carol Ann Lauter - Elem. Ed.
 Cora B. Lawson - Soc.
 Stewart Douglas MacInnis - Pol.Sci.
 Rebecca Lynn Maloney-Hill - Soc.
 Shawn Matthew Marston - Psych.
 Margaret Warthen McAlexander - Elem. Ed.

Sue King Medlin - Elem. Ed.
 Homer Gene Miller - Hist.
 Wanda Regina Monroe - Pol. Sci.
 Ellen Elizabeth Moyer - Psych.
 Jack E. Neathery - Fine & Per. Arts
 Nannette Novotny Nichols - Elem. Ed.
 Marie Denise Odom - Fine & Per. Arts
 Chris Anne Owens - Elem. Ed.
 Rosemary Noftz Peay - Elem. Ed.
 Maria G. Leboffe Perry - Elem. Ed.
 Thomas E. Philipoom - Pol. Sci.
 Charles W. Pruitt - Hist.
 Jeffery Thomas Salomon - Pol. Sci.
 Sherri Lyn Salyer - Leis. Stud.
 Suzanne Schildgen - Pol. Sci.
 Katherine Elizabeth Sheild - Fine & Per.Arts
 Teresa Ann Spratley - Elem. Ed.
 Rhea Cooper Tannen - Hist.
 Aaron Thiessen - Leis. Stud.
 Timothy E. Wahlstrom - Psych.
 Marita Walden-Cotten - Elem. Ed.
 Mildred A. Walker - Social Work
 Lisa Babette Wallace - Elem. Ed.
 Barbara Beystrom Wright - Soc.

Bachelor of Science

Nancy Lee Copeland - Psych.
 Mark Douglas Gendron - Leis.Stud.

Robin Lynn VanNess - Psych.
 Kathleen Ann Walsh - Psych.

Bachelor of Science in Governmental Administration

Barbara Delaine Goslee - Community Planning
 Thomas Augustus Harris - Public Management
 Pamela Jean Jones - Public Management

Phyllis Victoria Jones - Criminal Justice
 Jimmy Carl Stamey - Community Planning
 Bonnie Sue Tracey - Community Planning

Bachelor of Music

Karen Annette Smith - Piano

School of Business & EconomicsBachelor of Arts

Richard C. Bowman, Jr. - Inter.Cul.& Comm.
 Rebecca Elwood Gregg - Inter.Cul.& Comm.
 Bethany Anne Harvey - Econ.

Karen Lynn Hastings - Econ.& Finance
 Kathleen Monica Pimblett - Inter.Cul.&Comm.
 Darbi Lynn Spjut - Inter.Cul.& Comm.

Bachelor of Science in Accounting

Elaine F. Andersen
 Susan Kay Bates
 Ann W. Black
 Victor William Brown
 Mark D. Cannon
 Sharon Lavon Clevinger
 Susan Lynn Covington
 David Charles Crotts
 Barbara K. Crowe

Barbara Faye Dale
 Douglas G. Davis
 Denise A. Dinter
 James Thomas Duquay, Jr.
 Jane Swain Everton
 Colleen Lynette Fitzgerald
 Stuart Christian Ford
 Mary Graddy
 Susan Dickinson Guillotte

Raymond Edward Hatcher
 Dave L. Horton
 Dennis Ray Jarrett
 Aric Wayne Johnson
 Nancy Seward Johnson
 Patricia Moseley Kunze
 Deborah Ann Silk Lefebvre
 Chi Tieu Ly-Dong
 Marguerite L. Marsh

Bachelor of Science in Accounting Cont.

Cathy Spady Matthews
Robin Eileen Medasia
Reida M. Meunier
Teddi Lee Morrison

Gale Marlene Johnson Olstad
Walter Wiley Pace
Sandra Heath Palko
Terri Sybil Pultz

Cynthia Ann Rogers
Robert Louise Rosser
Mary C. Scarberry
Wendy Joan Stafford
Anna L. Taylor

Bachelor of Science in Business Administration

Mark Donald Anderson - Management
Page Elizabeth Anderson - Management
Katherine Ann Barnhardt - Finance
Richard William Baron - Management
Willard G. Bauer, Jr. - Accounting
Denson Carroll Bell - Management
Donald Bruce Brown - Management & Econ.
William Thomas Campbell - Marketing & Manage.
Roger Parks Chadwick - Marketing
Becky Lee Croons - Marketing
Janette D. Dandridge - Management
Barbara Louise Coker Darr - Accounting
James A. Deans - Management
Frank Dennis Derzis - Management
Allen J. Dickerson - Management
Anne E. Dinterman - Marketing
Karen Carter Eberhardt - Manage.& Market.
Theodore R. Eckert - Marketing
Cheryl Jean Elliott - Marketing
Paul Allerd Ely - Marketing
Beverly Grace Epps - Management
Sidney W. Finley, III - Management
Steven Paul Frank - Finance
Sheryl L. Gatewood - Marketing
Richard Allen Gould - Finance
William Wayne Hannah - Management
Christina Barri Harrison - Marketing
Tommy Wade Hatfield - Economics
Linda Mary Herron - Economics
Judith H. Holliday - Management
William Henry Irby, Jr. - Economics
Harriet M. Jordan - Management
Sandra Keemer - Management
Robyn L. Ketchum - Market.& Manag.

Thomas Joseph Kmetz - Management
Robin Gail Knowles - Economics
Robert Dennis Kovacs - Management
Vernon Edward Krueger - Economics
Vicki Tilley Krusie - Management
Sally Pride Kuchta - Management
Sherri Eileen Lascola - Marketing
Patricia A. Link - Accounting
Paul Eugene Lubic, Jr. - Management
Lisa Anne McAlister - Marketing
Robert Brian McCleney - Finance
Paul David Mulcahy - Market.& Phil.
Leslie Diane Northey - Management
Peter G. Otis - Management
Douglas W. Packard - Finance
Michael Joseph Pepe - Management
Mary Neville Pope - Management
Gordon Price - Marketing
Willie Alfreda Quick - Management
Anne Riley - Management
Ronald S. Savard, Jr. - Management
Terri Lynn Foggin Seward - Manag.& Real Est.
Tami Louise Somervold - Management
Robert L. Stallings, III - Management
John Randolph St. George, III - Management
Joan Sweeney Stone - Management
Teresa Ann Strickland Stiles - Management
Elizabeth Anne Tolly - Management
Annette Vazquez - Management
Cindy K. Voyles - Marketing
Lloyd Benjamin Weaver, Jr. - Manag.& Econ.
Paula Marie Weidmann - Management
Sharon Lee Williams - Economics
Penny S. Wolford - Management

-- Robert A. Netter, Registrar

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Users of State Vehicles - Insurance Update

The following is an update on the automobile insurance coverage:

Company: Nationwide Mutual Insurance Company
Policy Period: July 1, 1985 to July 1, 1986
Policy Number: BA 837 796 0004

If you are involved in an accident while driving a State vehicle you must do the following:

1. Report the accident immediately to both the State Police and Nationwide Insurance Co.
2. Read the form "When You have an Accident" that has been placed in all State vehicle glove compartments.
3. Complete the blue Accord Form and the State Vehicle Accident Report Form.

-- Kim Durham, Assist.to VP. for Financial Affa:

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Self-Study Questionnaires

It has been brought to my attention that some employees of the College have not completed

and turned in questionnaires which the Self-Study Office has distributed. Whether this has occurred because of a heavy workload or because certain individuals were concerned that a frank expression of their views might have an adverse impact on their job/career, I should like to bring the following to the attention of all concerned:

1. The instructions which accompanied the questionnaire are misleading in that they state the responses will remain anonymous while at the same time each carries an identification number. The truth of the matter is that while the Self-Study Office knows by number, the name of the respondent, no one else on Campus will have access to that privileged information.
2. The Self-Study will be only as good as the data provided by each individual employed by the College.
3. Shortcomings or areas that could/should be improved must be identified to be corrected.
4. All employees are protected from intimidation and/or retaliation by either the Standards of Conduct or the College Handbook, depending on whether they are classified or Faculty.

A great deal of effort has been put into the Self-Study process to date, but to achieve the level of success desired in accurately reflecting the views of all our employees, your completion of the survey instrument is necessary. If you no longer have the survey form sent to you, please contact the Self-Study Office for a replacement survey.

-- Affirmative Action Officer

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Automobile Rental

Automobile rental, for the use of the College is contracted with AI, American International Rent-a-Car. This is a mandatory contract if the size automobile requested is available, when and where required. Rentals (\$27.00 daily) are for local use (returned to the renting city), include unlimited mileage, but do not include gasoline.

The contract is available to employees for personal rentals by presenting a State I.D. card and requesting the discount rate. I.D. cards are available in the Purchasing Office.

-- Purchasing Office

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Administrative Actions on Instructional Faculty Recommendations

The following actions of the Instructional Faculty, taken at its meeting of 11/15/85 (cf. minutes, p. 5), are hereby approved:

- o Item VI, pertaining to the method of designation of courses on being "global." (Approval is subject and subordinate to the provisions of section IV-A-2-b of the College Handbook.)
- o Item VII, pertaining to the designation of MLAN 205-206, FNAR 201-202, SOCL 201-202, PHIL 201-202, and RLST 131-132 as being "global." (This action also causes SOCL 201-202 to replace SOCL 200, 210 in the curricular offerings of the College.)
- o Item VIII, pertaining to the addition of POLS 103-104 to the curricular offerings of the College and to Area II-3 (Social Sciences) of the distribution requirements as a "global" sequence.
- o Item IX, pertaining to the addition of HIST 111-112 to the curricular offerings of the College and to Area II-3 (Social Sciences) of the distribution requirements as a "global" sequence.
- o Item V*, pertaining to the addition of MATH 109 to the curricular offerings of the College and to Area I-2 (Mathematics) of the distribution requirements.

-- Vice President for Academic Affairs

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Library Hours for Fall Exam Period

The Captain John Smith Library will be open late during the fall exam period for studying. The library will be open late the following days:

Sunday, December 8th	1:00 pm to 10:30 pm
Friday, December 13th	8:00 am to 10:30 pm
Saturday, December 14th	9:00 am to 5:00 pm

After the exam period the library will be open Monday to Thursday from 8:00 am to 5:00 pm and Friday from 8:00 am to 4:45 pm until school begins again. We will also be closed all weekends. However, we will close on December 24th at noon and will be open late on Tuesday and Wednesday, January 14th and 15th until 9:00 pm for registration.

The library will close for the Christmas holidays at noon on December 24th and reopen on January 2nd at 8:00 am.

-- Wendell Barbour, Library Director

NEWS & GENERAL INFORMATION

National Faculty Exchange

For those who missed the special faculty meeting on the National Faculty Exchange and would like more information, I have a few brochures and booklets which describe the program and list exchange opportunities. You may call me or drop by to pick up copies at your convenience. Since I will be serving as the on-campus coordinator of the program, you may direct any other questions to me as well.

-- Dennis R. Ridley

FACULTY/STAFF/STUDENT NEWS

Betty Anglin had a painting selected and exhibited in the Peninsula Fine Arts Juried Show in October. The judge for the juried show was Lisa Dennison, Associate Curator of the Guggenheim Museum. Betty has also had a painting selected to be included in the Tidewater Artists Juried Show, which is currently being exhibited at the Virginia Beach Arts Association.

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On November 24, 1985, Doc Powell presented a paper on "Victor Turner and Persuasion in Interreligious Dialogue," at the annual meeting of the American Academy of Religion in Anaheim, California.

COMMITTEE INFORMATION & FACULTY BUSINESS

Minutes of the CNC Faculty Meeting of November 15, 1985

The meeting was called to order at 3:00 p.m. by Dr. Summerville, the presiding officer.

- I. The minutes of the October 18, 1985, CNC Faculty meeting were approved, as recorded in the Chronicle (#33 of November 15, 1985, pp. 6-7).
- II. Ms. Royall reported on the status of the CNC Self-Study project and assured the faculty that the final document will be completed on schedule.
- III. Standing Committee Reports:

A. Academic Status Committee.....	No Report
B. Admissions Committee.....	No Report
C. Curriculum Committee.....	No Report
D. Degrees Committee.....	No Report
E. Faculty Advisory Committee	
Dr. Gordon for the Faculty Advisory Committee reminded the faculty to support the Dean's Colloquia. He noted that five faculty members had been given released time to work on publications. He also read a petition concerning the renaming of Christopher Newport Hall.	
F. Nominations Committee.....	No Report
- IV. The faculty voted against taking from the table the motion offered by Dr. Olson from the Curriculum Committee to delay the implementation of the "global view" requirement of Area II of the new curricular structure until Fall, 1987. (The faculty agreed to take up the motion offered by Dr. Olson after item IX on the agenda.)

- V. The faculty voted not to take from the table the following motion.

Math 109 (as described in the Chronicle #33 of 1985 p. 6) shall be added to the curricular offerings of the College and to the list of choices given in Area I-2 of the new curricular structure. (Again, the faculty agreed to take up the motion after item IX.)

- VI. The faculty approved a proposal offered by Dr. Gordon that "Final approval for designating courses as 'global' shall rest with the faculty acting on recommendations from the Curriculum Committee."

- VII. The faculty approved a motion offered by Dr. Olson (for the Curriculum Committee) that the following five course sequences be designated as "global."

MCLL 205-206 FNAR 201-202 SOCL 201-202 PHIL 201-202 RLST 131-231

- VIII. The faculty approved a motion by Dr. Doane (for the Department of Political Science and Governmental Administration) that:

- A. POLS 103-104 (as described in the Chronicle #33 of November 15, 1985, p. 2) be added to the curricular offerings of the College; and
- B. POLS 103-104 be included among the sequences in Area II-3 (Social Sciences) of the new curricular structure; and
- C. POLS 103-104 be designated as "global" by the Instructional Faculty.

- IX. Dr. Morgan (for the Department of History) moved that:

- A. HIST 111-112 (as described in the Chronicle #33 of November 15, 1985, p.2) be added to the curricular offerings of the college; and
- B. HIST 111-112 be included among the sequences in Area II-3 (Social Sciences) of the new curricular structure; and
- C. HIST 111-112 be designated as "global" by the Instructional Faculty.

An amendment to include HIST 111-112 among the sequences in Area II-1 (Humanities) instead of Area II-3 (Social Sciences) was defeated by the faculty.

Dr. Morgan's proposal was approved.

- IV*. The Faculty voted to take from the table the motion in item IV; the motion to delay implementation of the "global view" requirement was defeated.

- V*. The Faculty voted to take from the table the motion in item V; the motion pertaining to MATH 109 was approved.

- X. Dr. Morgan withdrew his intended motion to delay the implementation date for the new curriculum for one year, from 1986-87 to 1987-88.

- XI. Dr. Summerville announced that a special meeting of the faculty would be held on Friday, November 22, 1985, to discuss the National Faculty Exchange. He noted that the College's participation in the exchange is on the agenda for the Board of Visitors.

Dr. Hubbard announced preparations for CNC's 25th anniversary and asked faculty to consider a CNC motto and song.

- XII. Meeting adjourned at 4:10 p.m.

-- Meritt W. Stark, Jr.
Secretary to the Faculty

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Minutes of the CNC Faculty Meeting of November 22, 1985

Due to the absence of a quorum, the meeting was not convened.

The Director, Dr. Bette Worley, and the Assistant Director, Dr. Wendel Wickland, of the National Faculty Exchange informed those present of the opportunities to work at a different college, university or government agency in the U.S. as an exchange professor.

-- Meritt W. Stark, Jr.
Secretary to the Faculty

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Handbook Committee

The Handbook Committee is soliciting suggestions for changes to the 1986-87 edition of the College Handbook. Suggestions should be in writing, identify the section and page number(s) to be changed, and be stated in a form that could be directly incorporated into the text of the Handbook. Please send suggestions to Kathryn McCubbin, Gosnold 128.

* * * * * -- Kathryn McCubbin, Chairman

Degrees Committee

The committee met on November 26 with M. Booker, J. Paul, B. Fellowes, R. Persky, H. Williams and L. Hornback in attendance. The following student petitions were considered.

- Case 1 The student petitioned to be allowed to transfer English 201 and 205 from a previous college to satisfy the humanities distribution requirement.
Committee Action: Recommend approval based upon the affirmative action of the English Department.
- Case 2 The student petitioned to be allowed to substitute a biology elective (with lab) to satisfy the second-half of the natural science distribution.
(Part 1) Committee Action: Recommend approval based upon the affirmative recommendation of the Biology, Chemistry, and Environmental Science Department.
- (Part 2) The student petitioned to substitute a transfer course to satisfy one-half of the humanities distribution requirement.
Committee Action: Recommend denial based upon the description of the course provided.
- Case 3 Student petitioned to be allowed to satisfy the natural science distribution sequence requirements with 11 hours in astronomy, chemistry and genetics.
Committee Action: Recommend approval based upon faculty guidelines.
- Case 4 Student petitioned to be allowed to receive the BS in mathematics without presenting any science labs.
Committee Action: Recommend approval based upon catalogue inconsistency.
- Case 5 Student petitioned to take 22 hours of her last 30 hours at George Mason University. Seventeen hours will be elective hours outside of the major.
Committee Action: Recommend approval based on departmental approval and the fact that elective hours will be taken. The majority of course work has been taken at CNC.

Three other cases were denied. One of the denied cases is being brought to the faculty.

- Case 6 Student petitioned to be allowed to fulfill the humanities distribution requirement with CLST 201 and PHIL 101-102.
Committee Action: Recommend denial based upon catalog requirements and departmental recommendation.

*They voted in Spring of 1985 to recommend that the following statements be added to item 8 on page 41 of the 1985-86 catalogue and placed immediately after the present first sentence of item 8:

"When a student becomes classified, he/she shall also become responsible for the distribution requirements in the college catalog current for that same year, unless the student should elect to satisfy requirements effected at a later date. If a course necessary for the completion of the distribution requirements originally selected by the student should no longer be in the catalog by the time the student is completing his/her requirements, the student may petition the Degrees Committee to make an appropriate substitution."

The Committee on Degrees recommends to the faculty the list of candidates for graduation as it appears in this Chronicle.

-- Linda T. Hornback, Chairman

* For convenience of reference, pages 40 and 41 of the present CNC Catalogue are reproduced on the following page of this Chronicle.

General Requirements for Graduation

Students are expected to plan a curriculum, including distribution, major or concentration, and elective offerings. Although the College offers assistance to students in this regard, it is ultimately the students' responsibility to ensure that their academic programs properly fulfill all requirements for the degree sought, as set forth in the appropriate *College Catalog*.

General Requirements (All programs)

1. A total of 120 semester hours and two semesters of physical education activities courses or their equivalent, with a grade point average (GPA) of 2.00 (4.00 maximum) are required for graduation.
2. In courses applied toward the major field of study, students must achieve a minimum grade point average (GPA) of 2.00 (4.00 maximum), with no more than two grades below C.
3. Students must become classified (officially degree-seeking) prior to beginning the last 30 credits in their academic program. (The application for classification is available in the Office of Admissions.)
4. At least 30 of the last 36 credits, including the last 12 credits within the major field, must be taken in-residence. *Students enrolled in the Servicemembers' Opportunities Colleges (SOC) program may fulfill the 30-credit residency requirement at any time, in the course of satisfying degree requirements.*
5. At or before the end of the sophomore year (fourth semester), classified (degree-seeking) students must choose a major field of study. For an initial declaration of major field or a change from the major field already declared, students file a "Declaration of Major" form with the Office of the Registrar. Students are then assigned an academic advisor, who assists students in planning their programs of study. Students should refer to school and departmental listings in the *College Catalog* for specific requirements.
6. Of the total credits required for graduation:
 - a) Students may present only 42 credits in their major field, but may elect not to include among these hours introductory courses (100-200 level) in that major field. (Refer to the departmental listings for further information.)
 - b) No more than 60 percent of the minimum credits (usually 124) required toward a degree may come from courses in the disciplines of the School of Business and Economics.
 - c) Students may present a maximum of three semesters of physical education activities courses toward the degree. Military veterans with 186 or more consecutive days of active duty in the U.S. armed forces may receive up to four semester hours of physical education activities credit toward their degree, thereby fulfilling the College's physical education distribution requirement.
 - d) Students may present a maximum of 12 credits in any combination of *Elementary Topics* (courses numbered 295), *Intermediate Topics* (courses numbered 395), and *Advanced Topics* (courses numbered 495), in any given field.
 - e) Students may select as electives any academic courses of particular interest to them, provided that all necessary prerequisites have been met.
7. Students must file the *Intent to Graduate* form, available in the Office of the Registrar, and any substitution of any requirement for graduation with the Office of the Registrar, according to the following schedule:

One Year In Advance of Graduation

- a) For spring graduation, no later than the last day of the previous spring semester.
 - b) For winter graduation, no later than the last day of the previous fall semester.
8. The student may choose to fulfill either the general requirements for graduation set forth in the catalog that is in effect when (s) he becomes a classified (degree-seeking) student at the College, or the general requirements in the catalog that is in effect at the time that the student formally declares his/her major field of study or the catalog in effect when (s) he graduates. The student must fulfill, however, the major concentration requirements in effect when the choice of major or concentration is formally declared. A student who leaves the College for a period of a full academic year or more after formally declaring a major field of study, may be required to meet the major or concentration requirements that are in effect when (s) he re-enters the College.
9. Graduation with honors:
- The minimum grade point averages (GPA's) required in order to be graduated Cum Laude, Magna Cum Laude, or Summa Cum Laude are:

Cum Laude.....	3.50 GPA
Magna Cum Laude.....	3.67 GPA
Summa Cum Laude.....	3.75 GPA

Eligibility for each honor requires that, at the time of graduation, the respective minimum GPA be equalled or exceeded **both** in the graduate's "overall GPA" (based upon the graduate's **entire** student academic record, including any grades and credits earned at other accredited institutions as well as those earned at Christopher Newport College) **and** in the graduate's "CNC GPA" (based upon only that part of the graduate's academic record comprising grades and credits earned at Christopher Newport College).

NOTE: For purposes of illustration, a graduate whose overall and CNC GPA's are, respectively 3.80 and 3.60, would graduate Cum Laude because the 3.60 overall GPA precludes any higher honor. Similarly a graduate whose overall and CNC GPA's are respectively, 3.40 and 3.70 would be precluded from graduation with any honors by the 3.40 overall GPA.

Distribution Requirements for each of the College's seven degree programs are found on the following chart.



COMMONWEALTH of VIRGINIA

Department of Employee Relations Counselors

CAROLYN O. MARSH
Director

105 Richmond Plaza Building
110 South 7th Street
Richmond, Virginia 23219

Richmond Area: (804) 786-7994
Statewide
Toll Free Number: 1-800-552-9720

TO: STATE EMPLOYEES IN THE PENINSULA AREA
(Includes the counties of Charles City, New Kent, York and James City; and the cities of Williamsburg, Hampton, Newport News, Yorktown and Poquoson)

The Department of Employee Relations Counselors was established to assist employees in the resolution of work-related problems, concerns and grievances. As a separate and independent agency, we provide assistance to employees where confidentiality can be maintained if so desired.

Most of our counseling takes place by telephone which provides an effective and prompt means of service to you. In addition, members of our staff are scheduled for periodic visits to various geographic locations throughout the state to give employees an opportunity for individual interviews to discuss problems or grievances.

I am pleased to inform you that our Senior Counselors will be visiting your area on Tuesday, December 10, and Wednesday, December 11. Eastern State Hospital has made one of its buildings available to us, and interviews will be held in Building #3, Rooms 121 and 103. From Route 60 West (Richmond Road) on the west side of Williamsburg, turn onto Ironbound Road (adjacent to the West Park hotel) and follow Ironbound Road to the hospital entrance. Follow the entrance road until it ends, turn left, and Building #3 is on the right. There is ample parking adjacent to the building.

We have attempted to be available at times which will accommodate varying employee work schedules. Interview times will be as follows:

Tuesday, December 10, 1985

1:00 p.m. - 10:00 p.m.

Wednesday, December 11, 1985

8:30 a.m. - 1:00 p.m.

If you wish to see a Counselor, please call our office on the toll-free number listed above (1-800-552-9720) or SCATS 786-7994, for an appointment and any additional directions needed. You should allow approximately 45 minutes for an interview.

We look forward to our visit on December 10 and 11.

Cordially

Carolyn O. Marsh